

Howell Area Parks & Recreation Authority Regular Meeting Oceola Community Center Tuesday, May 18, 2021 7:00 p.m.

## AGENDA

- 1. Call to Order
- 2. Pledge of Allegiance (all stand)
- 3. Approve Agenda
- 4. Approval Regular Board Meeting Minutes dated Tuesday, April 20, 2021
- 5. Call to the Public (for any items not on the agenda)
- 6. Staff Comments
- 7. Discussion/Approval- Resolution 21-1- Hiring of Jennifer Church
- 8. Discussion/Approval- Employee Discount and Membership Policy
- 9. Review/Discussion Check Register Report Ending March 31, 2021
- 10. Review/Discussion Bank Statements Ending March 31, 2021
- 11. Review/Discussion Financial Reports Ending March 31, 2021
- 12. Directors Report
- 13. Committee Report: Dog Park
- 14. Old Business
- 15. New Business
- 16. Next Meeting: Tuesday, June 15, 2021 7:00 PM OCEOLA COMMUNITY CENTER
- 17. Adjournment



## **Howell Area Parks & Recreation Authority**

**Bennett Recreation Center** 

## Regular Board Meeting Minutes

April 20, 2021

## Call to Order

Chairman Sean Dunleavy called the meeting to order at 7:00 pm.

## Pledge of Allegiance

## Attendance

Chairman Sean Dunleavy, Vice Chair Diana Lowe, Secretary Tammy Beal, Treasurer Jean Graham, and Trustee Jeannette Ambrose

#### Absent

None

## Staff

Director Tim Church, Kyle Tokan, Kevin Troshak, Jen Savage, Aimee Gregor

Public

None

## Agenda

Chairman Sean Dunleavy would like to add #7a) discussion of personnel to the agenda and Vice Chair Diana Lowe would like to add #4a) Closed Session Minutes to the agenda. Diana Lowe made a motion to approve the amended agenda, supported by Jeannette Ambrose. **Motion carried 5-0.** 

## **Approval of Regular Minutes**

Jeannette Ambrose would like the minutes changed on page 2, Beach/Park and Boat Launch Agreement, second sentence, for non HAPRA members to read (two per household) instead of (one pass only). Jeannette Ambrose made a motion to approve the amended Regular Board Minutes dated March 23, 2021 as presented, supported by Diana Lowe. **Motion carried 5-0.** 

## **Approval of Closed Session Minutes**

Jean Graham made a motion to approve the Closed Session Minutes dated March 23, 2021 as presented, supported by Jeannette Ambrose. **Motion carried 5-0.** 

## Call to the Public

None heard.

## Staff Comments

Aimee Gregor introduced herself as the new preschool teacher. She has worked at the preschool at the First Presbyterian Church in Howell and LESA and she is excited to start working with the children.

HAPRA Regular Meeting April 20, 2021 Kevin Troshak is waiting on 68K in Grants for the teen center programs. Diana Lowe is going to check with SEMCOG for Grants.

## Oceola Township A/V Loan Agreement

The loan agreement was in the board packet, Director Church pointed out that the center's address was incorrect and seeing that this is late getting adopted then it will start May 1<sup>st</sup>. Changes will be made and it will be sent over to our attorney for review. Diana Lowe made a motion to postpone this until the attorney has a chance to view, supported by Jeannette Ambrose. **Motion carried 5-0.** 

## **Personnel Discussion**

Director Church's wife (Jen) would like to be a fitness instructor at the new center. Our attorney thinks that it may be a conflict of interest unless she is a contracted employee and reports to someone else like Chairman Dunleavy with issues. The attorney says he will write up a policy addressing this and have it ready for the next HAPRA meeting.

## **Participation Report**

The previous reports were just participation in programs; with the new registration program it can be broke down to every individual that uses the recreation center programs. The report in the packet is the number of participants from February 22, 2021 to the present.

## Check Register ending March 31, 2021

Looks good

## Bank Statements Ending March 31, 2021

Looks good.

## Financial Reports Ending March 31, 2021

Director Church explained that we are in the red because of all the expenses right now. April will look healthier because the quarterly contributions will be in and the new Oceola Center will be opening up. Jen Savage took over where Bob left off with the HAPRA cash flow graph.

## **Director's Report**

- Director has been in contact with the Chamber of Commerce for the new center's ribbon cutting, it is tentatively set for May 7<sup>th</sup> at 12:30pm.
- Soft opening is next week Wednesday 8am-5pm, Thursday 9am-7pm, Friday 8am-5pm.
- Week of May 3- open hours for the public and people can sign up for a tour of the center.
- Week of May 17- fitness classes will start.
- Gen Z grant for 20K was written by teens and will be voted on by teens to be used for Makers Lab Creations.
- There is a United Way Grant meeting via zoom on Monday from 8:30-9:30am.
- Amelia's sponsors are coming thru-\$2500 from First National Bank, \$2500 Kensington Woods School, \$7500 Chem-Trend and \$7500 from Ascension Health for soccer.
- 17 Banners will be done this week.
- Director Church will do some research as to what other facilities do about staff discounts.

## Dog Park Report

Diana Lowe and Jeannette Ambrose took a tour of the dog park but haven't had a formal meeting with the Friends of the Dog Park yet. They will keep trying to set one up.

## **Old Business**

- Jeannette Ambrose would like know how the tourment income will affect the rent HAPRA pays to Oceola Township. Sean Dunleavy answered that the tournament fees would go to HAPRA and HAPRA will still only pay Oceola Township \$2000 per month at this point.
- Renee will be taking orders for shirts until the end of April.

## **New Business**

HAPRA Regular Meeting April 20, 2021 Diana Lowe has a new granddaughter Penelope, welcome Penelope!

#### Next Meeting

The next meeting is rescheduled for Tuesday, May 19, 2021 at 7 pm at the new Oceola Community Center.

Motion to adjourn at 7:46 pm by Jean Graham supported by Diana Lowe. Motion carried 5-0.

Approved

Date

Respectfully Submitted by: Tammy L. Beal, Secretary

HAPRA Regular Meeting April 20, 2021

#### STATE OF MICHIGAN HOWELL AREA PARK AND RECREATION AUTHORITY

RESOLUTION NO. \_\_\_\_\_\_\_\_\_, (Enacted May \_\_\_\_\_, 2021)

## RESOLUTION AUTHORIZING HIRING OF JENNIFER CHURCH AS AN INDEPENDENT CONTRACTOR PERFORMING FITNESS INSTRUCTOR SERVICE AND ADDRESSING STEPS TO BE TAKEN TO AVOID CONFLICT WITH THE HAPRA POLICY ON EMPLOYMENT OF RELATIVES AND FRIENDS

WHEREAS, the Howell Area Park and Recreation Authority (hereinafter "HAPRA") operates fitness programs within the facilities under its jurisdiction where it signs up members for a fee to take fitness classes and then hires independent contractors to perform the fitness instructor services at the flat contract rate of \$20.00 per class taught.

WHEREAS, Jennifer Church, who already performs said fitness instructor services in other venues, would like to be an independent contractor of HAPRA in this regard.

WHEREAS, the plan would be to hire this independent contractor for three (3) to four (4) potential fitness classes a week, which are each about 45 minutes long, and pay the independent contractor a flat rate of \$20.00 per hour.

WHEREAS, Jennifer Church's husband is Timothy Church, the Director of the HAPRA.

WHEREAS, HAPRA has an Employment of Relatives and Friends Preview Policy that reads:

We will not employ friends or relatives in circumstances where actual or potential conflicts may arise that could compromise supervision, safety, confidentiality, security, and morale at Howell Area Parks & Recreation Authority. It is your obligation to inform the Organization of any such potential conflict so the Organization can determine how best to respond to the particular situation.

WHEREAS, in accordance with the above policy, Timothy Church brought the issue forward to the Board Chair, Sean Dunleavy, who addressed it with the HAPRA attorney and Board.

WHEREAS, it was determined a Resolution should be approved by the HAPRA Board to outline how the Board would avoid any potential conflicts, if it hired Jennifer Church.

#### IT IS THEREFORE RESOLVED that:

 the Board finds that hiring of an independent contract for three (3) to four (4) fitness classes a week, each being approximately 45 minutes long at the flat rate of \$20.00 per class was not generally within the realm of the intent of the policy. Instead, the policy was intended to avoid the employment of employees (W-2), not independent contractors at HAPRA where actual or potential conflicts may arise that could compromise supervision, safety, confidentiality, security, and morale at Howell Area Parks & Recreation Authority.

- 2. the Board authorize the hiring as an independent contractor Jennifer Church as a fitness instructor for three (3) to four (4) fitness classes a week, each being approximately 45 minutes long at the flat rate of \$20.00 per class;
- 3. out of an abundance of caution and to avoid even the appearance of a potential conflict, the Board makes the following revisions to the reporting schedule for Jennifer Church:
  - 3.1 Jennifer Church shall report to and be supervised by Renee Baumgart, the HAPRA Health and Wellness Coordinator.
  - 3.2 Any issues that Renee Baumgart has regarding the performance of Jennifer Church shall be addressed directly to Sean Dunleavy, the HAPRA Board Chairperson, as opposed to her usual supervisor Timothy Church.
  - 3.3 Sean Dunleavy will on, behalf of HAPRA:
    - 3.3.1 Sign the independent services contract with Jennifer Church;
    - 3.3.2 Review her time sheets as necessary and sign any pay checks for Jennifer Church.
    - 3.3.3 Perform any other duty required by the HAPRA regarding Jennifer Church so that no issue regarding Jennifer Church's employment, performance, pay rate, classes taugh, and/or potential future termination is handled by or influenced by Timothy Church.

I further certify that the following Members were present at said meeting:

and that the following Members were absent:

I further certify that Member, \_\_\_\_\_\_, moved for adoption of said resolution, and that Members, \_\_\_\_\_\_, supported said motion.

I further certify that the following Members voted for adoption of said Resolution:

and that the following Members voted against adoption of said Resolution:

Sean Dunleavy, HAPRA Chairperson

I certify that the above is a true copy of Resolution No \_\_\_\_\_\_ adopted by the Howell Area Park and Recreation Authority at its regular meeting held on May \_\_\_\_, 2021

HAPRA Recording Secretary

Drafted by: John L. Gormley (P53539) Gormley and Johnson Law Offices, PLC Attomey for the Howell Area Park and Recreation Authority 101 East Grand River Avenue Fowlerville, Michigan 48836 (517) 223-3758

C/Users/John/AppData/Local/Temp/Resolution Hiring Jennifer Church-1.wpd

## EXHIBIT A 2019 RE-STATED FACADE PROGRAM *PROCEDURES AND GUIDELINES, APPLICATION, AND CHECK LIST*

## EXHIBIT B EXAMPLE 2019 FACADE EASEMENT

# HOWELL recreation

## **Employee Discount and Membership Policies**

Adopted by the Board of Trustees, Amended 5.18.2021

## POLICY STATEMENT

To promote and practice our mission statement, the Howell Area Parks and Recreation Authority encourage our employees to utilize our facilities and program offerings. The Board of Trustees recognizes the hard work and dedication of the current staff in moving the Authority forward, and in recognizing this, the board approved the employee discount and membership policy that allows you and/or your immediate family members to enjoy the programs of the Howell Area Parks & Recreation Authority.

**Discount Policy** 

IF MARRIED: employee, spouse and children under 18 IF SINGLE: employee and/or employee's children under 18

## 50%- Sports and Enrichment Programs & Facility Rentals\*

## 10%- HAPRA Travel\*\*, Preschool Tuition, Summer Camp Tuition

\* Facility Rentals are on a first come, first serve basis. Any requests under 30 days must have prior approval from the Executive Director.

\*\*For Travel program discount, the employee must request PTO or have prior approval for time off if the travel program is during regularly scheduled business hours.

<u>Policy Excludes the following</u>: Scofield/Howell City Park Pass Scofield/ Howell City Park Pavilions

## Facility Memberships

All full-time and regular part-time employee (as defined in our handbook per our PTO policy) will receive an annual Facility Plus Membership.

# All other part-time employees working under 1250 hours annually and seasonal employees will receive a Facility Membership only during the duration of their employment.

For full-time and regular part-time employees to add a family membership it would be an annual fee of \$100 for the first additional family member and \$25 for each additional member. All family member must be of the same hold as defined in the membership policies and procedures. To add a fitness plus to any additional family member there will be a \$20 per month charge per person.

The discount and membership policy will be offered to all new Howell Area Parks & Recreation Authority employees immediately following the completion of the (90 day) introductory period. An employee or contract employees may approach the Board of Trustees with a specific request for an employee discount not included in this policy.

Thank you all for the hard work that has gone into making the Authority such a wonderful success. We hope that this perk will entice more of you to participate and take advantage of the wonderful programs we produce.

To take advantage of these discounts and register for your membership you must do so in person at the Oceola Community Center with the Patron Support Supervisor and/or the Business Manager

Howell Area Parks and Recreation	Authori	Date 4/30/21	Page 1
925 W Grand River Ave		Primary Account	@XXXXXXXXXXX@138
Howell MI 48843-1415		Enclosures	

Effective immediately, Remote Deposit Capture limits will default to \$5000 daily and \$10000 monthly. If your account's limits were previously customized, they remain unchanged.

Summary of Accounts

@XXXXXXXXXXX@936	Money Market Public Funds	50,073.36
@XXXXXXXXXXX@138	Public Funds HY DDA	103,663.96
@XXXXXXXXXX@204	Savings Non-Consumer	22,149.62
Total	2	175,886.94
***Checking Accounts***		

Public Funds HY DDA			
Account Number	@XXXXXXXXXXX@138	Statement Dates 4/01/21 thru	5/02/21
Beginning Balance	60,929.55	Days in the statement period	32
57 Deposits/Credits	146,625.81	Average Balance 10	)7,387.25
60 Checks/Debits	103,904.47	Average Collected 10	)5,472.17
Service Charge	.00	Interest Earned	13.87
Interest Paid	13.07	Annual Percentage Yield Earned	0.15%
Current Balance	103,663.96	2021 Interest Paid	48.21

	Total For This Period	
Total Overdraft Fees	\$.00	\$.00
Total Returned Item Fees	\$.00	\$.00

Activity Date	in Date Order Description		Amount
4/01	GLOBAL DEP GLOBAL	PAYMENTS	500.00
	CCD 8788240022289		
4/01	GLOBAL DEP GLOBAL CCD	PAYMENTS	10.00
	8788240022289		
4/02	GLOBAL DEP GLOBAL CCD	PAYMENTS	400.00

Date 4/30/21	Page 2
Primary Account	@XXXXXXXXXXX@138
Enclosures	

Public Fu	nds HY DDA	@XXXXXXXXXX@138	(Continued)
	in Date Order		
Date	Description 8788240022289		Amount
4/02	GLOBAL STL GLOBAL	PAYMENTS	482.80-
1, 02	CCD		102.00
	8788240022289		
4/02	GLOBAL DEP GLOBAL	PAYMENTS	140.00-
	CCD 8788240022289		
4/05	GLOBAL DEP GLOBAL	DAVMENTC	140.00
1/05	CCD	PAIMENIS	140.00
	8788240022289		
4/05	Deposit		500.00
4/05	Deposit		250.00
4/05	Deposit		70.00
4/05 4/05	Deposit Deposit		70.00 60.00
4/05	Deposit		40.00
4/05	Deposit		10.00
4/06	ACH ASCENS	ION	7,500.00
	PPD AP0000918537		
4/07	AP0000918537		
4/07	GLOBAL DEP GLOBAL CCD	PAIMENIS	505.00
	8788240022289		
4/07	GLOBAL DEP GLOBAL	PAYMENTS	270.00
	CCD		
4 / 9 9	8788240022289		
4/08	GLOBAL DEP GLOBAL CCD	PAYMENTS	345.00
	8788240022289		
4/08	Deposit		27,840.00
4/08	Deposit		27,515.00
4/08	Deposit		165.00
4/08	Deposit		70.00
4/08	GLOBAL DEP GLOBAL CCD	PAYMENTS	550.00-
	8788240022289		
4/09	GLOBAL DEP GLOBAL	PAYMENTS	1,170.00
	CCD		
	8788240022289		
4/09	GLOBAL DEP GLOBAL	PAYMENTS	25.00
	CCD 8788240022289		
	0/00240022209		

Date 4/30/21	Page 3
Primary Account	@XXXXXXXXXXX@138
Enclosures	

Public Funds HY DDA @XXXXXXXXXX@138 (	Continued)
Activity in Date Order Date Description 4/12 GLOBAL DEP GLOBAL PAYMENTS	Amount 1,090.00
CCD 8788240022289 4/12 GLOBAL DEP GLOBAL PAYMENTS	200.00
CCD 8788240022289 4/12 GLOBAL DEP GLOBAL PAYMENTS	30.00
CCD 8788240022289 4/12 GLOBAL DEP GLOBAL PAYMENTS	5.00
CCD 8788240022289 4/12 ACH FEES FORTE PAYMENTS CCD	20.00-
7791371 4/12 ACH FEES FORTE PAYMENTS CCD	5.00-
7791372 4/13 Deposit 4/13 Deposit	27,500.00 860.00
4/14 GLOBAL DEP GLOBAL PAYMENTS CCD 8788240022289	775.00
4/14 GLOBAL DEP GLOBAL PAYMENTS CCD 8788240022289	270.00
4/14 INVOICE PAYCHEX EIB CCD X92071700001670	19,819.89-
<ul> <li>4/15 GLOBAL DEP GLOBAL PAYMENTS CCD 8788240022289</li> <li>4/16 GLOBAL DEP GLOBAL PAYMENTS</li> </ul>	695.00
4/16 GLOBAL DEP GLOBAL PAIMENTS CCD 8788240022289 4/16 GLOBAL DEP GLOBAL PAYMENTS	100.00
CCD 8788240022289 4/19 GLOBAL DEP GLOBAL PAYMENTS	140.00
CCD 8788240022289 4/19 GLOBAL DEP GLOBAL PAYMENTS CCD	125.00

Date 4/30/21	Page 4
Primary Account	@XXXXXXXXXXX@138
Enclosures	

Public Fu	nds HY DDA	@XXXXXXXXXXX@138	(Continued)
Activity Date	in Date Order Description		Amount
4/19	8788240022289 GLOBAL DEP GLOBAL P. CCD	AYMENTS	5.00
4/20	8788240022289 INVOICE PAYCHEX-( CCD	OAB	121.50-
4/20	92144100020530X 198321 FORTE CCD		10.00-
4/21	CC-0419-1D73F GLOBAL DEP GLOBAL P. CCD	AYMENTS	200.00
4/21	8788240022289 GLOBAL DEP GLOBAL P. CCD	AYMENTS	15.00
4/22	8788240022289 GLOBAL DEP GLOBAL P. CCD	AYMENTS	365.00
4/22	8788240022289 GLOBAL DEP GLOBAL P. CCD	AYMENTS	1,235.00-
4/23	8788240022289 GLOBAL DEP GLOBAL P. CCD	AYMENTS	205.00
4/23 4/23	8788240022289 Deposit Deposit		5,015.00
4/23 4/26	Deposit GLOBAL DEP GLOBAL P. CCD	AYMENTS	20.00 660.00
4/26	8788240022289 GLOBAL DEP GLOBAL P. CCD	AYMENTS	580.00
4/26	8788240022289 GLOBAL DEP GLOBAL P. CCD	AYMENTS	20.00
4/26	8788240022289 GLOBAL DEP GLOBAL P. CCD	AYMENTS	20.00
4/27	8788240022289 GLOBAL DEP GLOBAL P. CCD	AYMENTS	510.00

Date 4/30/21	Page 5
Primary Account	@XXXXXXXXXXX@138
Enclosures	

Amount 74.13 37.00 2,861.41 175.00 627.00 231.20 1,440.48 174.18 86.83 196.46 395.34 301.92 416.00 880.75 300.00 56.00

Public Fu	nds HY DDA	@XXXXXXXXXXX@138	(Continued)
Activity Date	in Date Order Description		Amount
4/28	8788240022289 GLOBAL DEP GLOBAL PAYME CCD	ENTS	340.00
4/28	8788240022289 INVOICE PAYCHEX EIB CCD		19,355.76-
4/29	X92252900001590 GLOBAL DEP GLOBAL PAYME CCD	ENTS	1,270.00
4/29	8788240022289 GLOBAL DEP GLOBAL PAYME CCD	INTS	20.00
4/30	8788240022289 GLOBAL DEP GLOBAL PAYME CCD	INTS	790.00
4/30 4/30 4/30 4/30 4/30 4/30 4/30	8788240022289 Deposit Deposit Deposit Deposit Deposit Interest Deposit		36,360.81 120.00 90.00 70.00 40.00 40.00 13.07
		S IN NUMBER ORDER	
4/01 4/02 4/05 4/05 4/02 4/12 4/14 4/05 4/26 4/16 4/27 4/20 4/16 4/16 4/19	13201 13204* 13210* 13211 13212 13213 13214	Amount Date 79.62 4/16 135.00 4/16 401.00 4/27 310.98 4/30 380.30 4/27 353.00 4/26 580.00 4/26 134.04 4/26 7,193.00 4/26 3.98 4/26 5,440.81 4/29 915.85 4/28 1,049.67 4/26 68.00 4/27 200.00 4/26	Check No 13224 13225 13226 13227 13228 13229 13230 13231 13232 13233 13234 13235 13235 13236 13237 13238 13238 13239

Date 4/30/21	Page 6
Primary Account	@XXXXXXXXXXX@138
Enclosures	

Public Funds HY DDA	@XXXXXXX	XXXXX@138 (Continued)	
Date Check No 4/29 13240 4/28 13241 4/28 13242 4/23 13243 4/27 13245* 4/28 13246 4/29 13247 4/27 13249* 4/27 13249* 4/27 13250 * Denotes missing check num	$550.00 \\ 235.48 \\ 200.00 \\ 155.40 \\ 1,615.10 \\ 480.88 \\ 10,146.00 \\ 64.84 \\ 310.98 $	Date Check No 4/27 13251 4/26 13252 4/30 13253 4/28 13255* 4/29 13256 4/27 13257 4/30 13258 4/27 13259	Amount 53.24 1,345.00 250.00 1,187.89 118.64 512.00 3,775.67 77.64 5,440.81
Daily BalanceInformationDateBalance4/0161,359.934/0260,649.134/0560,963.814/0668,062.814/0768,837.814/08124,222.814/09125,417.814/12126,137.81	Date 4/13 4/14 4/15 4/16 4/19 4/20 4/21 4/22	Balance Date 154,497.81 4/23 125,576.92 4/26 126,271.92 4/27 125,704.14 4/28 125,774.14 4/29 124,726.79 4/30 124,941.79 124,071.79	Balance 129,216.39 118,497.15 107,144.13 85,608.12 75,781.56 103,663.96
-	Interest Rate S ite 3/31	Gummary Rate 0.150000%	
Money Market Public Funds Account Number @XX Beginning Balance Deposits/Credits Checks/Debits Service Charge Interest Paid Current Balance	xxxxxxxxxxxxxx 50,065.13 .00 .00 .00 8.23 50,073.36	Statement Dates 4/0 Days in the statement Average Balance Average Collected Interest Earned Annual Percentage Yie 2021 Interest Paid	period 32 50,065.13 50,065.13 8.78

Date 4/30/21	Page 7
Primary Account	@XXXXXXXXXXX@138
Enclosures	

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$.00	\$.00
Total Returned Item Fees	\$.00	\$.00
Activity in Date Order Date Description 4/30 Interest Deposit	Amount 8.23	
Daily Balance InformationDateBalanceDateBalance4/0150,065.134/3050,073	.36	
Interest Rate Summary Date Rate 3/31 0.200	000%	
**Savings Accounts**		
Beginning Balance22,149.43Days inDeposits/Credits.00AverageChecks/Debits.00AverageService Charge.00InterestInterest Paid.19Annual P	Collected	eriod 32 22,149.43 22,149.43 .20
Activity in Date Order Date Description 4/30 Interest Deposit	Amount .19	
Daily Balance InformationDateBalanceDateBalance4/0122,149.434/3022,149	.62	

Date 4/30/21 Page 8 Primary Account @XXXXXXXX@138 Enclosures

Savings Non-Consumer

@XXXXXXXXXX@204 (Continued)

Interest	Rate	Summary
Date		Rate
3/31		0.010000%

# LAKE TRUST.

#### 4605 S Old US Highway 23 Brighton, MI 48114-7521 888.267.7200 laketrust.org

HOWELL AREA PARKS & RECREATION AUTHORITY 925 W GRAND RIVER AVE HOWELL MI 48843-1415

Account State	ement			
Member ID: 110099341				
Statement Period: Apr 01, 2021 to Apr 30, 2021				
Account Balances	at a Glance			
Total Savings Total Checking Total Loans	\$5,292.39 \$0.00 \$0.00			

Account Statement

#### Commercial Membership Savings - 10006221590

Post <u>Date</u>	<u>Amount</u>	<u>Balance</u>	Description
04/01		\$5,682.64	Beginning Balance
04/27	-\$390.48	\$5,292.16	External Withdrawal MBI - SETL MED-I-BANK
04/30	\$0.23	\$5,292.39	Credit Interest/Dividend
04/30		\$5,292.39	Ending Balance
04/27 04/30		\$5,292.16 \$5,292.39	External Withdrawal MBI - SETL MED-I-BANK Credit Interest/Dividend

The average daily balance during this period was \$5,630.58.

The Annual Percentage Yield Earned for this account is 0.05%. The Amount of interest / dividend earned year to date is \$0.93.

#### REVENUE AND EXPENDITURE REPORT FOR CITY OF HOWELL

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User: TCHURCH DB: Howell Park Aut

PERIOD ENDING 04/30/2021

		2021		ACTIVITY FOR	1173 TT 3 DT D	0 5500
GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 04/30/2021	MONTH 04/30/2021	AVAILABLE BALANCE	% BDGT USED
Fund 208 - PARKS &	REC AUTHORITY					
Revenues						
	ION / PARKS DEPARTMENT					
208-751-539.001	BOAT LAUNCH GRANT-	0.00	0.00	(330.00)	0.00	0.00
208-751-587.001	PK/RC MARION TWP PARTICIPATION	110,000.00	27,500.00	0.00	82,500.00	25.00
208-751-587.002	PK/RC GENOA TWP PARTICIPATION	110,000.00	55,000.00	27,500.00	55,000.00	50.00
208-751-587.003	PK/RC OCEOLA TWP PARTICIPATION	110,000.00	55,000.00	27,500.00	55,000.00	50.00
208-751-587.005	PK/RC HOWELL CITY PARTICIPATION	110,000.00	55,000.00	27,500.00	55,000.00	50.00
208-751-587.006	PK/RC HOWELL TWP PARTICIPATION	110,000.00	55,000.00	27,500.00	55,000.00	50.00
208-751-587.100	PK/RC NONRESIDENT	4,000.00	0.00	0.00	4,000.00	0.00
208-751-650.106	FACILITY MEMBERSHIPS	25,000.00	59.00	59.00	24,941.00	0.24
208-751-651.020	BENNETT BLDG RENTAL FEES	14,500.00	0.00	0.00	14,500.00	0.00
208-751-651.022 208-751-651.026	OCEOLA BLDG RENTAL FEES GYMANASIUM RENTALS	30,000.00	0.00 0.00	0.00	30,000.00	0.00 0.00
208-751-665.000	INVESTMENT INTEREST	14,500.00 300.00	82.78	0.00 21.72	14,500.00 217.22	27.59
208-751-671.002	MISC REVENUES	250.00	0.00	0.00	250.00	0.00
208-751-675.055	BEACH MANAGEMENT FEES	4,000.00	0.00	0.00	4,000.00	0.00
208-751-675.075	DOG PARK MAINT SERV FEES	5,000.00	0.00	0.00	5,000.00	0.00
208-751-678.010	SPONSORSHIP FEES	0.00	9,615.00	1,500.00	(9, 615.00)	100.00
208-751-678.013	YOUTH SCHOLARSHIP FUND	0.00	(1,815.00)	(143.00)	1,815.00	100.00
motal Doat 751 DE	ECREATION / PARKS DEPARTMENT	647,550.00	255,441.78	111,107.72	392,108.22	39.45
iotai Dept 751 - Kr	SCREATION / FARTS DEFARIMENT	047,000.00	233, 441.70	111,107.72	392,100.22	39.43
TOTAL REVENUES		647,550.00	255,441.78	111,107.72	392,108.22	39.45
Expenditures						
Dept 751 - RECREATI	ION / PARKS DEPARTMENT					
208-751-702.001	SAL & WAGES DIRECTOR	66,000.00	22,846.14	7,615.38	43,153.86	34.62
208-751-702.003	SAL & WAGES - BUSINESS MANAGER	35,500.00	12,219.84	4,454.76	23,280.16	34.42
208-751-702.004	SAL & WAGES - OPERATIONS MGR	33,500.00	16,387.20	5,661.60	17,112.80	48.92
208-751-702.024	SAL & WAGES -MARKETING	37,960.00	12,657.75	4,440.00	25,302.25	33.34
208-751-702.030 208-751-702.034	SAL & WAGES FRONT OFFICE SAL & WAGE FACILITIES MAINT/COORD	73,000.00 45,000.00	15,634.33 6,051.50	7,176.82 2,220.75	57,365.67 38,948.50	21.42 13.45
208-751-713.000	EMPLOYER SHARE FICA	22,260.00	6,600.55	2,220.75	15,659.45	29.65
208-751-714.000	EMPLOYEE MEDICAL INSURANCE	13,000.00	2,334.10	589.72	10,665.90	17.95
208-751-714.002	EMP DISABILITY /LIFE INSURANCE	2,400.00	792.24	198.06	1,607.76	33.01
208-751-714.004	ICMA RETIREMENT	21,000.00	500.00	250.00	20,500.00	2.38
208-751-727.000	OFFICE SUPPLIES	1,500.00	1,993.72	1,879.64	(493.72)	132.91
208-751-730.000	POSTAGE	3,000.00	862.27	170.64	2,137.73	28.74
208-751-740.000	OPERATING SUPPLIES - GENL	3,000.00	324.15	29.47	2,675.85	10.81
208-751-740.026	OPERATING SUPPLIES SHIRTS/BADGES	2,000.00	855.00	855.00	1,145.00	42.75
208-751-751.000	GASOLINE & DIESEL FUEL	1,200.00	199.82	0.00	1,000.18	16.65
208-751-801.000	PROFESSIONAL SERVICES	30,000.00	22,681.87	2,625.16	7,318.13	75.61
208-751-804.000	CONTRACTUAL SERVICES CONT SERVICES OFFICIALS/REFEREES	13,000.00	180.00	0.00 0.00	12,820.00 384.00	1.38 100.00
208-751-804.009 208-751-840.000	DUES, SUBSCRIPTIONS & MEMBERSHIPS	5,000.00	(384.00) 2,257.99	0.00	2,742.01	45.16
208-751-850.000	COMMUNICATION - TELEPHONES	0.00	2,257.55	435.82	(2,058.46)	100.00
208-751-850.006	COMMUNICATION - PHONE/BARNARD	0.00	134.08	134.08	(134.08)	100.00
208-751-850.008	COMMUNICATION - INTERNET & CABLE	19,200.00	1,701.49	1,701.49	17,498.51	8.86
208-751-850.030	COMMUNICATIONS INTERNET YOUTH CNTR	1,200.00	0.00	0.00	1,200.00	0.00
208-751-860.000	TRAVEL	2,500.00	0.00	0.00	2,500.00	0.00
208-751-900.000	MARKETING, PRINTING & PUBLISHING	4,000.00	4,406.65	2,194.90	(406.65)	110.17
208-751-910.000	INSURANCE	50,000.00	10,817.38	4,287.67	39,182.62	21.63
208-751-920.000	UTILITIES - ELECTRICITY	6,500.00	1,005.91	0.00	5,494.09	15.48
208-751-920.001	UTILITIES - GAS	5,500.00	2,744.55	334.17	2,755.45	49.90
208-751-920.002	UTILITIES - WAT / SEW	1,800.00	441.80	0.00	1,358.20	24.54

#### REVENUE AND EXPENDITURE REPORT FOR CITY OF HOWELL

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#### PERIOD ENDING 04/30/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 04/30/2021	ACTIVITY FOR MONTH 04/30/2021	AVAILABLE BALANCE	% BDGT USED
Fund 208 - PARKS &	& REC AUTHORITY					
Expenditures						
208-751-920.003	UTILITIES - RUBBISH	700.00	229.69	64.84	470.31	32.81
208-751-920.012	UTILITIES - ELEC/OCEOLA	15,600.00	0.00	0.00	15,600.00	0.00
208-751-920.013	UTILITIES - GAS/OCEOLA	12,000.00	0.00	0.00	12,000.00	0.00
208-751-920.014	UTILITIES - WATER/OCEOLA	3,600.00	53.24	53.24	3,546.76	1.48
208-751-920.015	UTILTIES - RUBBISH/OCEOLA	1,500.00	77.64	77.64	1,422.36	5.18
208-751-930.000	GROUNDS MAINTENANCE BENNETT & BARNARD	4,000.00	236.94	236.94	3,763.06	5.92
208-751-930.006	REPAIR & MAINT - VEHICLES	500.00	41.51	0.00	458.49	8.30
208-751-930.014	OCEOLA BLDG EXPENSE	25,000.00	0.00	0.00	25,000.00	0.00
208-751-931.000	BLDG R & M AND SUPPLIES	6,000.00	2,019.28	520.55	3,980.72	33.65
208-751-931.014	BLDG R &M OCEOLA	12,000.00	7,334.11	7,268.23	4,665.89	61.12
208-751-940.000	EQUIPMENT RENTAL	10,000.00	4,794.41	880.75	5,205.59	47.94
208-751-956.000	MISCELLANEOUS	1,000.00	1,232.64	215.04	(232.64)	123.26
208-751-956.003	BANK CHARGES & FEES	6,000.00	1,398.79	430.54	4,601.21	23.31
208-751-957.000	EDUCATION / TRAINING	2,000.00	254.00	0.00	1,746.00	12.70
208-751-970.000	CAPITAL OUTLAY / EQUIPMENT	20,630.00	5,166.43	916.00	15,463.57	25.04
208-751-980.000	OFFICE EQUIPMENT	12,000.00	20,292.00	10,146.00	(8,292.00)	169.10
208-751-980.004	EQUIP / COMPUTER HARDWARE	0.00	22,486.89	362.75	(22,486.89)	100.00
208-751-980.005	EQUIPMENT/COMPUTER SOFTWARE	16,000.00	24,764.19	0.00	(8,764.19)	154.78
Total Dept 751 - H	RECREATION / PARKS DEPARTMENT	647,550.00	238,686.55	70,878.60	408,863.45	36.86
TOTAL EXPENDITURES	s —	647,550.00	238,686.55	70,878.60	408,863.45	36.86
Fund 208 - PARKS a						
TOTAL REVENUES	α REC AUINURITI:	647,550.00	255,441.78	111,107.72	392,108.22	39.45
TOTAL EXPENDITURES	2	647,550.00	238,686.55	70,878.60	408,863.45	36.86
		· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·			
NET OF REVENUES &	EXPENDITURES	0.00	16,755.23	40,229.12	(16,755.23)	100.00

#### REVENUE AND EXPENDITURE REPORT FOR CITY OF HOWELL

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PERIOD ENDING 04/30/2021

				ACTIVITY FOR		
		2021	YTD BALANCE	MONTH	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	04/30/2021	04/30/2021	BALANCE	USED
Fund 214 - YOUTH	SPORTS					
Revenues						
-	TION / PARKS DEPARTMENT	14 000 00	1 050 00	C75 00	10 050 00	7.50
214-751-650.006 214-751-650.050	GENOA SOCCER FIELD RENTALS PROGRAM FEES - VOLLEYBALL	14,000.00 4,000.00	1,050.00 0.00	675.00 (1,435.00)	12,950.00 4,000.00	0.00
214-751-650.051	PROGRAM FEES - VOLLEIBALL PROGRAM FEES - ENRICHMENT	11,660.00	1,055.00	1,055.00	10,605.00	9.05
214-751-650.051	PROGRAM FEES - SOCCER	67,000.00	39,090.00	(80.00)	27,910.00	58.34
214-751-650.054	PROGRAM FEES - BASKETBALL	22,000.00	0.00	0.00	22,000.00	0.00
214-751-650.094	PROGRAM FEES - SOFTBALL	3,500.00	0.00	0.00	3,500.00	0.00
214-751-650.102	DROP IN SPORTS	4,000.00	0.00	0.00	4,000.00	0.00
214-751-651.009	PAGE FIELD RENTAL	6,500.00	0.00	(575.00)	6,500.00	0.00
214-751-678.095	SPONSORSHIP FEES - YOUTH SPORTS	1,000.00	7,500.00	7,500.00	(6,500.00)	750.00
	_					
Total Dept 751 -	RECREATION / PARKS DEPARTMENT	133,660.00	48,695.00	7,140.00	84,965.00	36.43
TOTAL REVENUES	-	133,660.00	48,695.00	7,140.00	84,965.00	36.43
Expenditures						
Dept 751 - RECREA	TION / PARKS DEPARTMENT					
214-751-702.080	SAL & WAGES YOUTH SPORTS MGR	41,600.00	11,793.63	3,899.13	29,806.37	28.35
214-751-702.081	SAL & WAGES YOUTH SPORTS COORDINATORS	15,850.00	312.06	312.06	15,537.94	1.97
214-751-702.083	SAL & WAGES - YOUTH FACILITIES COOR	5,000.00	0.00	0.00	5,000.00	0.00
214-751-713.000	EMPLOYER SHARE FICA	4,400.00	873.77	272.75	3,526.23	19.86
214-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00	0.00	0.00	1,000.00	0.00
214-751-714.002	EMP DISABILITY /LIFE INSURANCE	600.00	117.46	0.00	482.54	19.58
214-751-714.004	ICMA RETIREMENT	4,160.00	0.00	0.00	4,160.00	0.00
214-751-740.000	OPERATING SUPPLIES	2,000.00	192.00	192.00 0.00	1,808.00	9.60 0.00
214-751-740.080 214-751-740.081	OPER SUPPLIES/VOLLEYBALL OPER SUPP/ SOCCER	1,000.00 17,000.00	0.00 8,872.46	7,257.36	1,000.00 8,127.54	52.19
214-751-740.081	OPERATING SUPPLIES - BASKETBALL	3,500.00	0.00	0.00	3,500.00	0.00
214-751-801.017	BACKGROUND CHECKS	500.00	92.50	0.00	407.50	18.50
214-751-804.008	CONTRACT SERV - INSTRUCTORS	2,500.00	0.00	0.00	2,500.00	0.00
214-751-804.009	CONTRACT SERV - OFFCL /COACHES	4,500.00	0.00	0.00	4,500.00	0.00
214-751-804.010	CONTRACT SERV - FIELD MAINTENANCE	24,000.00	3,861.00	3,861.00	20,139.00	16.09
214-751-840.000	DUES & MEMBERSHIPS	200.00	0.00	0.00	200.00	0.00
214-751-860.000	CONFERENCE /TRANSPORTATION	500.00	0.00	0.00	500.00	0.00
214-751-920.002	UTILITIES - WAT / SEW	2,400.00	0.00	0.00	2,400.00	0.00
214-751-942.001	PORTA JOHN RENTALS	2,400.00	444.00	444.00	1,956.00	18.50
214-751-957.000	EDUCATION / TRAINING	50.00	0.00	0.00	50.00	0.00
214-751-964.001	PROGRAM REFUNDS	500.00	0.00	0.00	500.00	0.00
Total Dept 751 -	RECREATION / PARKS DEPARTMENT	133,660.00	26,558.88	16,238.30	107,101.12	19.87
TOTAL EXPENDITURE	s —	133,660.00	26,558.88	16,238.30	107,101.12	19.87
	_					
Fund 214 - YOUTH	SPORTS:					
TOTAL REVENUES		133,660.00	48,695.00	7,140.00	84,965.00	36.43
TOTAL EXPENDITURE		133,660.00	26,558.88	16,238.30	107,101.12	19.87
NET OF REVENUES &	EXPENDITURES	0.00	22,136.12	(9,098.30)	(22,136.12)	100.00

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#### REVENUE AND EXPENDITURE REPORT FOR CITY OF HOWELL

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PERIOD ENDING 04/30/2021

		2021	YTD BALANCE	ACTIVITY FOR MONTH	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	04/30/2021	04/30/2021	BALANCE	USED
Fund 216 - FESTIV Revenues	ALS					
-	TION / PARKS DEPARTMENT					
216-751-650.003	PROGRAM FEES SPECIAL EVENTS	29,011.00	3,030.00	25.00	25,981.00	10.44
216-751-678.040	SPONSORSHIP FEES MELON FESTIVAL	17,000.00	2,250.00	1,250.00	14,750.00	13.24
216-751-678.041	STREET VENDOR FEES MELON	10,000.00	(825.00)	(825.00)	10,825.00	(8.25)
216-751-678.042 216-751-678.047	FESTIVAL TENT MELON FEST SPONSORSHIP FEES MELON RUN	18,000.00	0.00 0.00	0.00 0.00	18,000.00	0.00 0.00
216-751-678.047	PROGRAM FEES MELON RUN	4,000.00 22,000.00	0.00	0.00	4,000.00 22,000.00	0.00
216-751-678.049	FOOD VENDOR FEES MELON	9,000.00	(550.00)	(550.00)	9,550.00	(6.11)
216-751-678.050	SPONSORSHIP FEES LEGEND	6,000.00	750.00	750.00	5,250.00	12.50
216-751-678.057	SPONSORSHIP FEES HORSEMAN RUN	4,000.00	0.00	0.00	4,000.00	0.00
216-751-678.058	PROGRAM FEES HORSEMAN RUN	22,000.00	0.00	0.00	22,000.00	0.00
216-751-678.070	SPONSORSHIP FEES - SPECIAL EVENTS	8,000.00	1,340.00	840.00	6,660.00	16.75
210 /01 0/010/0	01000000000000000000000000000000000000	0,000.00	1,010,000	010.00	0,000.00	10.70
Total Dept 751 - 1	RECREATION / PARKS DEPARTMENT	149,011.00	5,995.00	1,490.00	143,016.00	4.02
TOTAL REVENUES		149,011.00	5,995.00	1,490.00	143,016.00	4.02
Expenditures						
Dept 751 - RECREA	TION / PARKS DEPARTMENT					
216-751-702.001	SAL & WAGES FESTIVAL DIRECTOR	44,000.00	15,353.29	5,136.00	28,646.71	34.89
216-751-702.103	SALARY & WAGES STAFF	10,000.00	1,176.59	169.88	8,823.41	11.77
216-751-713.000	EMPLOYER SHARE FICA	4,131.00	1,108.03	373.12	3,022.97	26.82
216-751-714.000	EMPLOYEE MEDICAL INSURANCE	14,000.00	5,198.17	1,621.50	8,801.83	37.13
216-751-714.002	EMP DISABILITY /LIFE INSURANCE	750.00	245.72	61.43	504.28	32.76
216-751-714.004	ICMA RETIREMENT	4,400.00	0.00	0.00	4,400.00	0.00
216-751-727.000	OFFICE SUPPLIES	100.00	0.00	0.00	100.00	0.00
216-751-730.000	POSTAGE	100.00	0.00	0.00	100.00	0.00
216-751-740.000	OPERATING SUPPLIES	0.00	232.20	0.00	(232.20)	100.00
216-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	20,000.00	3,458.54	519.27	16,541.46	17.29
216-751-740.102	OPER SUPP MELON FESTIVAL	24,000.00	0.00	0.00	24,000.00	0.00
216-751-740.201	OPER SUPP LEGEND OF SLEEPY HOWELL	20,000.00	0.00	0.00	20,000.00	0.00
216-751-804.075 216-751-804.114	CONTRACT SERVICES SPECIAL EVENTS CONTRACT SERVICES CITY LEGEND	0.00 0.00	1,680.20 1,760.61	0.00 0.00	(1,680.20)	100.00 100.00
216-751-840.000	DUES & MEMBERSHIPS	180.00	0.00	0.00	(1,760.61) 180.00	0.00
216-751-860.000	CONFERENCE /TRANSPORTATION	250.00	249.00	0.00	1.00	99.60
216-751-900.000	PRINTING & PUBLISHING	2,000.00	511.69	84.79	1,488.31	25.58
216-751-942.001	PORTA JOHN RENTALS	5,000.00	0.00	0.00	5,000.00	0.00
216-751-957.000	EDUCATION / TRAINING	100.00	20.00	0.00	80.00	20.00
216-751-964.001	PROGRAM REFUNDS	0.00	950.00	950.00	(950.00)	100.00
Total Dept 751 - 1	RECREATION / PARKS DEPARTMENT	149,011.00	31,944.04	8,915.99	117,066.96	21.44
		140 011 00		0.015.00	117 000 00	01 44
TOTAL EXPENDITURE	5	149,011.00	31,944.04	8,915.99	117,066.96	21.44
Fund 216 - FESTIV	ALS:					
TOTAL REVENUES		149,011.00	5,995.00	1,490.00	143,016.00	4.02
TOTAL EXPENDITURE	S	149,011.00	31,944.04	8,915.99	117,066.96	21.44
NET OF REVENUES &	EXPENDITURES	0.00	(25,949.04)	(7,425.99)	25,949.04	100.00

#### REVENUE AND EXPENDITURE REPORT FOR CITY OF HOWELL

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PERIOD ENDING 04/30/2021

2021YTD BALANCEMONTHAVAILABLEGL NUMBERDESCRIPTIONAMENDED BUDGET04/30/202104/30/2021BALANCEFund 217 - PRESCHOOLRevenuesDept 751 - RECREATION / PARKS DEPARTMENT217-751-651.007REC FEE/PRESCHOOL TUITION50,400.001,865.00890.0048,535.00	<pre>% BDGT USED 3.70 0.00 0.00</pre>
Revenues Dept 751 - RECREATION / PARKS DEPARTMENT	0.00
Dept 751 - RECREATION / PARKS DEPARTMENT	0.00
	0.00
217-751-651 007 BEC FEE/BRESCHOOL TUITTION 50 400 00 1 865 00 800 00 48 535 00	0.00
21/ 101 001.00/ TOTION TOTION TOTION TOTION TOTION	
217-751-651.030 REGISTRATION FEE 2,400.00 0.00 0.00 2,400.00	0.00
217-751-675.015PRESCHOOL FUNDRAISING1,530.000.001,530.00	
Total Dept 751 - RECREATION / PARKS DEPARTMENT 54,330.00 1,865.00 890.00 52,465.00	3.43
TOTAL REVENUES54,330.001,865.00890.0052,465.00	3.43
Expenditures	
Dept 751 - RECREATION / PARKS DEPARTMENT	
217-751-702.023 SAL & WAGES PRESCHOOL 47,500.00 1,920.00 1,920.00 45,580.00	4.04
217-751-713.000 EMPLOYER SHARE FICA 3,630.00 146.88 146.88 3,483.12	4.05
217-751-727.000 OFFICE SUPPLIES 100.00 0.00 100.00	0.00
217-751-740.028 OPER SUPP/PRESCHOOL 2,000.00 197.67 1,802.33	9.88
217-751-801.017         BACKGROUND CHECKS         50.00         18.50         0.00         31.50	37.00
217-751-860.000 CONFERENCE /TRANSPORTATION 400.00 0.00 0.00 400.00	0.00
217-751-957.000 EDUCATION / TRAINING 150.00 0.00 0.00 150.00	0.00
217-751-980.000 OFFICE EQUIPMENT 200.00 0.00 0.00 200.00	0.00
217-751-980.015         PRESCHOOL EQUIPMENT         300.00         0.00         0.00         300.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT         54,330.00         2,283.05         2,264.55         52,046.95	4.20
TOTAL EXPENDITURES         54,330.00         2,283.05         2,264.55         52,046.95	4.20
Fund 217 - PRESCHOOL:         TOTAL REVENUES         54,330.00       1,865.00         890.00       52,465.00	3.43
TOTAL REVENUES         54,330.00         1,865.00         890.00         52,465.00           TOTAL EXPENDITURES         54,330.00         2,283.05         2,264.55         52,046.95	3.43 4.20
NET OF REVENUES & EXPENDITURES 0.00 (418.05) (1,374.55) 418.05	100.00

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#### REVENUE AND EXPENDITURE REPORT FOR CITY OF HOWELL

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PERIOD ENDING 04/30/2021

	2021 AMENDED BUDGET	YTD BALANCE 04/30/2021	ACTIVITY FOR MONTH 04/30/2021	AVAILABLE	% BDGT
GL NUMBER DESCRIPTION	AMENDED BUDGET	04/30/2021	04/30/2021	BALANCE	USED
Fund 218 - SENIOR CENTER					
Revenues					
Dept 751 - RECREATION / PARKS DEPARTMENT		5 000 00	5 000 00	(0, 000, 00)	1.00.07
218-751-590.000 AREA ON AGING GRANT	3,000.00	5,000.00	5,000.00	(2,000.00)	166.67
218-751-650.030 PROGRAM FEES - ENRICHMENT	5,500.00	782.00	130.00	4,718.00	14.22
218-751-650.098 PROGRAM FEES - FITNESS	14,000.00	270.00	270.00	13,730.00	1.93
218-751-650.104 PROGRAM FEES FITNESS INSURANCE	12,000.00	0.00	0.00	12,000.00	0.00
218-751-650.107 TRAVEL	13,000.00	2,049.00	0.00	10,951.00	15.76
218-751-675.009 DONATIONS / PKS & RECS SENIORS	1,000.00	500.00	0.00	500.00	50.00
218-751-675.013 UNITED WAY SENIORS	7,500.00	1,875.00	0.00	5,625.00	25.00
218-751-675.100 FUNDRAISING ENRICHMENT	750.00	0.00	0.00	750.00	0.00
218-751-678.012 MEMBERSHIP FEES	4,000.00	236.00	236.00	3,764.00	5.90
218-751-678.030 SPONSORFHIP FEES - ENRICHMENT	500.00	0.00	0.00	500.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT	61,250.00	10,712.00	5,636.00	50,538.00	17.49
TOTAL REVENUES	61,250.00	10,712.00	5,636.00	50,538.00	17.49
Expenditures					
Dept 751 - RECREATION / PARKS DEPARTMENT					
218-751-702.027 SAL & WAGES SENIORS	35,568.00	11,939.76	4,120.63	23,628.24	33.57
218-751-713.000 EMPLOYER SHARE FICA	2,720.00	921.02	318.57	1,798.98	33.86
218-751-727.000 OFFICE SUPPLIES	50.00	0.00	0.00	50.00	0.00
218-751-730.000 POSTAGE	962.00	0.00	0.00	962.00	0.00
218-751-740.032 OPER SUPP/SENIORS	100.00	662.08	211.40	(562.08)	662.08
218-751-740.061 OPER SUPP/FITNESS	7,500.00	954.99	0.00	6,545.01	12.73
218-751-804.008 CONTRACT SERV - INSTRUCTORS	10,000.00	0.00	0.00	10,000.00	0.00
218-751-804.080 CONTRACT SERVICES ENTERTAINMENT	500.00	0.00	0.00	500.00	0.00
218-751-840.000 DUES & MEMBERSHIPS	200.00	0.00	0.00	200.00	0.00
218-751-860.000 CONFERENCE /TRANSPORTATION	100.00	0.00	0.00	100.00	0.00
218-751-957.000 EDUCATION / TRAINING	50.00	0.00	0.00	50.00	0.00
218-751-964.001 PROGRAM REFUNDS	500.00	0.00	0.00	500.00	0.00
218-751-967.002 AGING GRANT EXPENSES	3,000.00	1,089.97	1,089.97	1,910.03	36.33
Total Dept 751 - RECREATION / PARKS DEPARTMENT	61,250.00	15,567.82	5,740.57	45,682.18	25.42
TOTAL EXPENDITURES	61,250.00	15,567.82	5,740.57	45,682.18	25.42
Fund 218 - SENIOR CENTER:		· · · · · · · · · · · · · · · · · · ·			
TOTAL REVENUES	61,250.00	10,712.00	5,636.00	50,538.00	17.49
TOTAL EXPENDITURES	61,250.00	15,567.82	5,740.57	45,682.18	25.42
NET OF REVENUES & EXPENDITURES	0.00	(4,855.82)	(104.57)	4,855.82	100.00

#### REVENUE AND EXPENDITURE REPORT FOR CITY OF HOWELL

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PERIOD ENDING 04/30/2021

				ACTIVITY FOR		
GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 04/30/2021	MONTH 04/30/2021	AVAILABLE BALANCE	% BDGT USED
		AMENDED BODGET	04/30/2021	04/30/2021	DADANCE	USED
Fund 219 - SUMMEF Revenues	R DAY CAMP					
Dept 751 - RECREA	ATION / PARKS DEPARTMENT					
219-751-651.003	SUMMER CAMP	40,000.00	12,360.00	7,100.00	27,640.00	30.90
219-751-651.025	SPECIALTY CAMPS	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 751 -	RECREATION / PARKS DEPARTMENT	45,000.00	12,360.00	7,100.00	32,640.00	27.47
TOTAL REVENUES	-	45,000.00	12,360.00	7,100.00	32,640.00	27.47
Expenditures						
Dept 751 - RECREA	ATION / PARKS DEPARTMENT					
219-751-702.025	SAL & WAGES SUMMER CAMP MANAGER	2,800.00	0.00	0.00	2,800.00	0.00
219-751-702.036	SAL & WAGE SUMMER CAMP SUPERVISOR	5,684.00	0.00	0.00	5,684.00	0.00
219-751-702.037	SAL & WAGES SUMMER CAMP COUNSELOR	25,821.00	0.00	0.00	25,821.00	0.00
219-751-713.000	EMPLOYER SHARE FICA	2,600.00	0.00	0.00	2,600.00	0.00
219-751-740.003	OPER SUPPLIES/T-SHIRTS & CONCESSIONS	320.00	0.00	0.00	320.00	0.00
219-751-740.033	OPER SUPP/SUMMER CAMP	650.00	397.67	197.67	252.33	61.18
219-751-740.041	OPERATING SUPPLIES SNACKS	500.00	0.00	0.00	500.00	0.00
219-751-740.042	FIELD TRIPS	6,000.00	0.00	0.00	6,000.00	0.00
219-751-801.017	BACKGROUND CHECKS	125.00	0.00	0.00	125.00	0.00
219-751-900.000	MARKETING PRINTING & PUBLISHING	250.00	0.00	0.00	250.00	0.00
219-751-957.000	EDUCATION / TRAINING	250.00	0.00	0.00	250.00	0.00
Total Dept 751 -	RECREATION / PARKS DEPARTMENT	45,000.00	397.67	197.67	44,602.33	0.88
TOTAL EXPENDITURE		45,000.00	397.67	197.67	44,602.33	0.88
	_					
Fund 219 - SUMMEF	R DAY CAMP:					
TOTAL REVENUES		45,000.00	12,360.00	7,100.00	32,640.00	27.47
TOTAL EXPENDITURE	IS	45,000.00	397.67	197.67	44,602.33	0.88
NET OF REVENUES &	EXPENDITURES	0.00	11,962.33	6,902.33	(11,962.33)	100.00

#### REVENUE AND EXPENDITURE REPORT FOR CITY OF HOWELL

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PERIOD ENDING 04/30/2021

		2021	YTD BALANCE	ACTIVITY FOR MONTH	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	04/30/2021	04/30/2021	BALANCE	USED
Fund 220 - CITY PA	ARK/BOAT LAUNCH					
Revenues						
1	TION / PARKS DEPARTMENT					
220-751-649.001	CONCESSION SALES - PARK	9,887.00	0.00	0.00	9,887.00	0.00
220-751-678.021	HOWELL CITY PARK GUARD REIMB	45,000.00	0.00	0.00	45,000.00	0.00
Total Dept 751 - 1	RECREATION / PARKS DEPARTMENT	54,887.00	0.00	0.00	54,887.00	0.00
1					·	
TOTAL REVENUES		54,887.00	0.00	0.00	54,887.00	0.00
Expenditures						
Dept 751 - RECREA	TION / PARKS DEPARTMENT					
220-751-702.000	SAL & WAGES MANAGER	12,572.00	0.00	0.00	12,572.00	0.00
220-751-702.028	SAL & WAGE SEASONAL PARK	22,000.00	0.00	0.00	22,000.00	0.00
220-751-702.040	SAL & WAGES PARK SUPERVISORS	7,500.00	0.00	0.00	7,500.00	0.00
220-751-713.000	EMPLOYER SHARE FICA	3,215.00	0.00	0.00	3,215.00	0.00
220-751-740.000	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
220-751-740.037	CONCESSION SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
220-751-801.000	PROFESSIONAL SERVICES	4,000.00	0.00	0.00	4,000.00	0.00
220-751-801.017	BACKGROUND CHECKS	100.00	0.00	0.00	100.00	0.00
Total Dept 751 - 1	RECREATION / PARKS DEPARTMENT	54,887.00	0.00	0.00	54,887.00	0.00
TOTAL EXPENDITURE:	S	54,887.00	0.00	0.00	54,887.00	0.00
Fund 220 - CITY PA	ARK/BOAT LAUNCH:		· · ·			· ·
TOTAL REVENUES		54,887.00	0.00	0.00	54,887.00	0.00
TOTAL EXPENDITURE:	S	54,887.00	0.00	0.00	54,887.00	0.00
NET OF REVENUES &	EXPENDITURES	0.00	0.00	0.00	0.00	0.00

#### REVENUE AND EXPENDITURE REPORT FOR CITY OF HOWELL

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PERIOD ENDING 04/30/2021

		2021	YTD BALANCE	ACTIVITY FOR MONTH	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	04/30/2021	04/30/2021	BALANCE	USED
Fund 221 - TEEN CEN	TER					
Revenues						
-	ON / PARKS DEPARTMENT					
221-751-649.000	CONCESSION SALES TEEN	3,500.00	0.00	0.00	3,500.00	0.00
221-751-650.005	PROGRAM FEES TEENS	11,955.00	700.00	(420.00)	11,255.00	5.86
221-751-675.010	DONATIONS - TEEN	5,000.00	0.00	0.00	5,000.00	0.00
221-751-675.012	UNITED WAY - TEENS	27,000.00	6,750.00	0.00	20,250.00	25.00
221-751-675.110	FUNDRAISING	20,000.00	0.00	0.00	20,000.00	0.00
221-751-679.100	GRANTS > \$1000	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 751 - RE	CREATION / PARKS DEPARTMENT	72,455.00	7,450.00	(420.00)	65,005.00	10.28
	_					
TOTAL REVENUES		72,455.00	7,450.00	(420.00)	65,005.00	10.28
Expenditures						
Dept 751 - RECREATI	ON / PARKS DEPARTMENT					
221-751-702.026	SAL & WAGES TEEN MANAGERS	32,800.00	12,739.20	4,320.00	20,060.80	38.84
221-751-702.035	SAL & WAGES TEEN COORDINATOR	9,020.00	0.00	0.00	9,020.00	0.00
221-751-702.041	SAL & WAGES - TEEN SUPERVISOR	13,195.00	0.00	0.00	13,195.00	0.00
221-751-713.000	EMPLOYER SHARE FICA	4,260.00	948.92	323.72	3,311.08	22.28
221-751-714.000	EMPLOYEE MEDICAL INSURANCE	4,200.00	1,723.01	442.36	2,476.99	41.02
221-751-714.002	EMP DISABILITY /LIFE INSURANCE	550.00	0.00	0.00	550.00	0.00
221-751-714.004	ICMA RETIREMENT	3,500.00	0.00	0.00	3,500.00	0.00
221-751-727.000	OFFICE SUPPLIES	950.00	0.00	0.00	950.00	0.00
221-751-740.000	OPERATING SUPPLIES	300.00	119.98	119.98	180.02	39.99
221-751-740.003	OPER SUPPLIES/T-SHIRTS & CONCESSIONS	200.00	300.00	300.00	(100.00)	150.00
221-751-740.015	OPER SUPP/CONCESSIONS	1,500.00	0.00	0.00	1,500.00	0.00
221-751-740.036	OPER SUPPLIES - TEENS	1,200.00	250.00	150.00	950.00	20.83
221-751-840.000 221-751-860.000	DUES & MEMBERSHIPS	180.00	0.00	0.00	180.00 351.00	0.00
221-751-964.001	CONFERENCE /TRANSPORTATION PROGRAM REFUNDS	600.00 0.00	249.00 30.00	0.00 30.00	(30.00)	41.50 100.00
	_					
Total Dept 751 - RE	CREATION / PARKS DEPARTMENT	72,455.00	16,360.11	5,686.06	56,094.89	22.58
TOTAL EXPENDITURES	-	72,455.00	16,360.11	5,686.06	56,094.89	22.58
		,	,	_,		
Fund 221 - TEEN CEN	TER:					
TOTAL REVENUES TOTAL EXPENDITURES		72,455.00 72,455.00	7,450.00 16,360.11	(420.00) 5,686.06	65,005.00 56,094.89	10.28 22.58
NET OF REVENUES & E	XPENDITURES -	0.00	(8,910.11)	(6,106.06)	8,910.11	100.00

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#### REVENUE AND EXPENDITURE REPORT FOR CITY OF HOWELL

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PERIOD ENDING 04/30/2021

GL NUMBER	DESCRIPTION	2021 Amended Budget	YTD BALANCE 04/30/2021	ACTIVITY FOR MONTH 04/30/2021	AVAILABLE BALANCE	% BDGT USED
Fund 223 - DOG PAR Revenues	K					
Dept 751 - RECREAT 223-751-675.074	ION / PARKS DEPARTMENT DOG PARK SALES - FOBS	10,550.00	4,120.00	1,540.00	6,430.00	39.05
Total Dept 751 - R	ECREATION / PARKS DEPARTMENT	10,550.00	4,120.00	1,540.00	6,430.00	39.05
TOTAL REVENUES		10,550.00	4,120.00	1,540.00	6,430.00	39.05
223-751-740.000 223-751-801.018 223-751-900.000 223-751-910.000 223-751-920.002 223-751-930.000 223-751-967.072	ION / PARKS DEPARTMENT OPERATING SUPPLIES MANAGEMENT SERVICES PRINTING & PUBLISHING INSURANCE UTILITIES - WAT / SEW REPAIR & MAINTENANCE DOG PARK GROUNDS MAINTENANCE ECREATION / PARKS DEPARTMENT	2,000.00 5,000.00 150.00 500.00 400.00 300.00 2,200.00 10,550.00	98.00 0.00 0.00 0.00 0.00 249.00 347.00	98.00 0.00 0.00 0.00 0.00 249.00 347.00	1,902.00 5,000.00 150.00 500.00 400.00 300.00 1,951.00 10,203.00	4.90 0.00 0.00 0.00 0.00 11.32 3.29 3.29
Fund 223 - DOG PAR TOTAL REVENUES TOTAL EXPENDITURES NET OF REVENUES &		10,550.00 10,550.00 0.00	4,120.00 347.00 3,773.00	1,540.00 347.00 1,193.00	6,430.00 10,203.00 (3,773.00)	39.05 3.29 100.00

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#### REVENUE AND EXPENDITURE REPORT FOR CITY OF HOWELL

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PERIOD ENDING 04/30/2021

		2021	YTD BALANCE	ACTIVITY FOR MONTH	AVAILABLE	% BDGT
GL NUMBER DESC	RIPTION	AMENDED BUDGET	04/30/2021	04/30/2021	BALANCE	USED
Fund 224 - TRANSPORTATION Revenues						
Dept 751 - RECREATION / 224-751-675.041 UNIT	PARKS DEPARTMENT ED WAY TRANSPORTATION	10,000.00	1,875.00	0.00	8,125.00	18.75
Total Dept 751 - RECREAT	ION / PARKS DEPARTMENT	10,000.00	1,875.00	0.00	8,125.00	18.75
TOTAL REVENUES		10,000.00	1,875.00	0.00	8,125.00	18.75
	PARKS DEPARTMENT RACT SERVICES LETS RACT SERVICES TRANSPORTATION	5,000.00 5,000.00	0.00 0.00	0.00 0.00	5,000.00 5,000.00	0.00 0.00
Total Dept 751 - RECREAT	ION / PARKS DEPARTMENT	10,000.00	0.00	0.00	10,000.00	0.00
TOTAL EXPENDITURES		10,000.00	0.00	0.00	10,000.00	0.00
Fund 224 - TRANSPORTATIO	N:					
TOTAL REVENUES TOTAL EXPENDITURES		10,000.00 10,000.00	1,875.00 0.00	0.00 0.00	8,125.00 10,000.00	18.75 0.00
NET OF REVENUES & EXPEND	ITURES	0.00	1,875.00	0.00	(1,875.00)	100.00
TOTAL REVENUES - ALL FUN TOTAL EXPENDITURES - ALL		1,238,693.00 1,238,693.00	348,513.78 332,145.12	134,483.72 110,268.74	890,179.22 906,547.88	28.14 26.81
NET OF REVENUES & EXPEND	ITURES	0.00	16,368.66	24,214.98	(16,368.66)	100.00