



Regular Meeting
Oceola Township Hall
1577 N. Latson Rd
Tuesday, March 23, 2021 7:00 p.m.

AGENDA

1. Call to Order
2. Pledge of Allegiance (all stand)
3. Approve Agenda
4. Approval – Regular Board Meeting Minutes dated Tuesday, February 23, 2021
5. Approval –Special Board Meeting Minutes dated Wednesday, March 3, 2021
6. Call to the Public (for any items not on the agenda)
7. Staff Comments
8. Discussion/Approval- Face Mask Policy
9. Discussion/Approval- Office Furniture Approval
10. Discussion/Approval- Oceola Community Center Lease Agreement
11. Discussion/Approval- Audio/Visual Lease Agreement
12. Review/Discussion - Bank Statements Ending February 28, 2021
13. Review/Discussion – Financial Reports Ending February 28, 2021
14. Directors Report
 - a. Beach/Boat Launch Update
 - b. Soccer Update
 - c. Dino Egg Hunt Update
15. Old Business
16. New Business
17. Next Meeting: Tuesday, April 20, 2021 - 7:00 PM – **Oceola Community Center**
18. Adjournment



Howell Area Parks & Recreation Authority

Bennett Recreation Center

Regular Electronic Board Meeting Minutes

February 23, 2021

Call to Order

Chairman Sean Dunleavy called the Virtual meeting to order at 7:01 pm.

Pledge of Allegiance

Attendance

Chairman Sean Dunleavy(home), Vice Chair Diana Lowe(home), Secretary Tammy Beal(home), Treasurer Jean Graham(home), and Trustee Jeannette Ambrose(home)

Special Guest

Accountant Thomas Smith from Smith & Klaczkiewicz, PC

Absent

None

Staff

Director Tim Church (Bennett Center), Kyle Tokan, Chris Techentin, Ameila Purdy-Ketchum, Kevin Troshak, Renee Baumgart, Jordan Jones

Public

None

Agenda

Diana Lowe made a motion to approve the agenda as presented, supported by Jeannette Ambrose.

Motion carried 5-0.

Approval of Regular Minutes

Jeannette Ambrose made a motion to approve the January 19, 2021 minutes as presented, supported by Diana Lowe. **Motion carried 5-0.**

Call to the Public

None heard.

Staff Comments

Renee Baumgart who is the Health and Wellness coordinator said that Director Church's wife, Jen Church, applied for and got the fitness position. She was wondering if the Board is okay with this. She said that Jen Church will be a contract employee reporting to Renee. Sean Dunleavy said as long as one employee doesn't report to another employee as we have restrictions against that but seeing she was contracted that would probably be okay. Sean will check with the Park attorney John Gormley.

Kevin Troshak said that he will be taking over the Bennett Center for the Youth & Teen Center, he needs a committee to find funding and support a promotional campaign. He requested a Board member join the committee and would like someone from the Foundation also. Diana Lowe offered to be the Board member representative.

Kyle Tokan said he has been doing work at each of the HAPRA members locations and wanted to know who the contact people are for each jurisdiction.

Draft Audit Year End 2020 Thomas Smith, Smith & Klaczkiwicz, PC

Thomas Smith stated that as of December 31, 2020 that our assets were \$165,221 plus \$5K in the Parker Foundation, there is \$108,000 available for unrestricted spending. This is very good considering the year that everyone had with Covid-19. The Dog Park has two funds, new construction and maintainence, there is \$600 in construction which will cover the waterline and spickots and the rest is for maintainacne only.

Jeannette asked what amount should be maintained as a fund balance? Accountant Smith said 15% of normal expenses. Motion by Diana Lowe to accept the 2020 Year End Budget as presented, supported by Jeannette Ambrose. **Motion carried 5-0.**

Network Equipment Quote

Director Church explained that this is for the phone lines and internet for the new facility. This will also connect HAPRA with Howell City's server for the financial hardware. Motion by Jeannette Ambrose to approve the purchasing of the Network System Equipment for \$20,014.36, supported by Lowe. Roll Call vote: Graham, Lowe, Ambrose, Beal, Dunleavy-all yes. **Motion carried 5-0.**

Fitness Equipment Lease

Equipment cost is \$103,103.35 with the option of a 60 month lease. It has a 5-year parts warranty and a \$1 buyout at the end of the 5 years. There is a six week delivery time. Ascension may donate \$15K per year for three years for naming rights and the True Company does not have a showroom in Michigan so they may give a 10-15% reduction in price if we act like their showroom. Jeannette Ambrose asked what is already budgeted for, and asked if we could have a special meeting with the budget numbers in front of us so we can see what we have funds for. Tammy Beal made a motion to approve the equipment purchase for \$103,103.35 by leasing the fitness equipment for 60 months at \$1909.98 per month, supported by Diana Lowe. Roll call vote: Ambrose-no; Graham, Lowe, Beal, Dunleavy-all yes. **Motion carried 4-1.**

Special Meeting

Director Church said that he would get the financials together so that the board can go over what is and isn't budgeted for. A special virtual board meeting will be held on Wednesday March 3 at 7pm.

Purchase of Office Equipment & Furniture

Motion by Jean Graham to postpone this item until the March 3, 2021 special meeting, supported by Diana Lowe. **Motion carried 5-0.**

Bennett Recreation Capitol Improvements

Director Church explained that the Bennett Center has a lot of items that need to be addressed. He provided a list of what needs to be done right away and what things need to be done eventually. This building is older and is getting harder to maintain, our lease agreement with Howell City says that HAPRA is responsible for repairs.

The foundation on the West wall is failing, HVAC, plumbing, windows, doors all need attention. These numbers have been shared with the city.

Check Register and Bank Statements ending January 31, 2021

Everything looks good.

Financial Report ending January 31, 2021

Everything looks great, thank you Director Church and staff for doing such a good job with finances.

Directors Report

- Civic Rec launched the software yesterday, we are still working out the kinks but on the first day we had 450 people create accounts. There is already \$15K in soccer registrations.
- We have two new hires, training for them starts next week. One is a former Huron Valley recreation specialist and the other is a retired accountant from GM. We have posted the sports manager position as Jaime is moving to the front office as support staff.
- Director Church has talked with the Howell City manager about taking the beach, park and park gate back.
- Director Church met with the new Aquatic Center facility manager, John Brennan. He wanted to know how the pool was run and what made money. The pool may open back up March 1. There is a lot of public still asking the park staff about the pool.

Dog Park Committee Report

Director Church talked with Steve Manor and he is looking to set a meeting up mid to late March.

Old Business

Jeannette Ambrose asked about the Ocoela Center contract. Sean Dunleavy responded that it goes to Ocoela Township Board on March 2 and hopefully it will be approved and then he will bring it back to this board.

New Business

Tammy Beal asked if each of the HAPRA Board members would like to put in \$100 of their own money to purchase a banner for the new Ocoela Center. All of the board members agreed, Tammy will collect the funds and see that the banner gets ordered. Director Church said that First Impressions is printing the banners for \$85 and so the rest of the funds will go to HAPRA.

Next Meeting

The next meeting is scheduled for Wednesday, March 3, 2021 at 7 pm, this will be a virtual meeting.

Motion to adjourn at 9:11 pm by Diana Lowe supported by Jeannette Ambrose. **Motion carried 5-0.**

Approved

Date

Respectfully Submitted by: Tammy L. Beal, Secretary



Howell Area Parks & Recreation Authority

Bennett Recreation Center

Special Electronic Board Meeting Minutes

March 3, 2021

Call to Order

Chairman Sean Dunleavy called the Virtual meeting to order at 7:00 pm.

Pledge of Allegiance

Attendance

Chairman Sean Dunleavy(home), Vice Chair Diana Lowe(home), Secretary Tammy Beal(home), Treasurer Jean Graham(home), and Trustee Jeannette Ambrose(home)

Absent

None

Staff

Director Tim Church (Bennett Center), Kyle Tokan, Chris Techentin, Ameila Purdy-Ketchum, Kevin Troshak, Renee Baumgart, Jordan Jones, Jen Savage

Public

None

Agenda

Diana Lowe made a motion to approve the agenda as presented, supported by Jean Graham.

Motion carried 5-0.

Call to the Public

None heard.

Staff Comments

None heard

Budget Review

Director Church explained the budgets that were approved by all the members of the Authority.

Revenues:

- \$36K for full time employees to get 10% for ICMA retirement (Not approved by board yet)
- In lieu of insurance full time employees get \$250 per quarter (Not approved by board yet)
- \$25K in memberships-\$25 per month per member; this is a modest estimate; would like to have 200 memberships per month and a goal of \$45K.
- Beach management fees \$4K.
- Sponsorship-\$10K from banners but that will go to \$15K because we have sold 30 already.

Expenditures:

- ICMA Retirement \$21K.
- Cleaning company \$13K.
- Postage, Internet, cable and ½ fitness equipment lease \$10K.
- Health, wellness and ½ fitness equipment lease \$10K.
- Virtual Conference \$254.
- \$20K set aside for data system hardware.
- \$28K to make website ADA assessable and Civic Rec program.
- \$17K proposed office furniture, lobby furniture and file cabinets.
- \$12.5K Ascension Sponsor for Spring & Fall Soccer.
- \$2500 Ascension Sponsor for Santa's workshop.
- \$5K Restricted Grant for Senior Center.

The senior membership will be \$25 per year per member or \$40 per couple to come in, have coffee and socialize; \$20 per month per year to use fitness equipment and utilize facility. All seniors will have their membership from 2020 transferred to 2021 because of COVID.

Director Church will get quotes for office and lobby furniture, he will have the prices separated out so that we can see how much the lobby furniture is. This will be postponed until the March 23rd meeting, when we have exact figures in front of us.

Tammy Beal asked what is happening with HAPRA running the beach?

Jeannette Ambrose answered that the City was thinking of ways to cut their expenses and thought that if they could do so with the beach and boat launch. They are thinking about giving the residents of the City and Ocala Township one free park pass, charging the other entities \$32K each so that their residents can have one free park pass. If the other entities do not want to do that then their park passes would cost \$40 each. Kyle Tokan asked what changed for the City, he has deadlines that he goes by to get the beach ready like with the geese and the E.coli issues? Jeannette responded that they feel that they could run it for less money; they don't want to pull out of HAPRA but are having financial troubles. Jean Graham wanted to make sure that it is known that it is the City's idea to pull out not HAPRA's. Sean Dunleavy said he would be attending their meeting on Monday and wished that the communication would have been better.

Jen Savage asked the entities if they could get her the list for park passes as it takes six weeks to get it ready before passes can be distributed.

Old Business

None

New Business

None

Next Meeting

The next meeting is rescheduled for Tuesday, March 23, 2021 at 7 pm, Not sure if this will be a live or a virtual meeting. Sean will send out a survey one week before the meeting to see what everyone thinks.

Motion to adjourn at 8:46 pm by Jeannette Ambrose supported by Diana Lowe. **Motion carried 5-0.**

Approved

Date

Respectfully Submitted by: Tammy L. Beal, Secretary

1. Discussion/Approval- Face Mask Policy

The policy is for HAPRA to comply with State regulations when dealing with indoor programs and outdoor sports and events. We have had many questions referring to medical waivers for our youth soccer and masks, this language was drafted by our attorney and gives us our guideline on who can review any exceptions to this rule.



Face Mask Policy

For the protection of HAPRA employees, patrons, visitors, volunteers, participants and the public, the following policy has been adopted regarding face masks:

1. HAPRA will be adhering to the Face Mask order for all employees and patrons, based on MDHHS requirements, as amended from time to time;
2. HAPRA will not be accepting any oral representations from employees or patrons that they or their children meet an exception to the Face Mask requirements of MDHHS.
3. The HAPRA Director or designee (in situations where director is not present), will review all written proof of exceptions to the Face Mask Order of MDHHS that any employee or patron chooses to submit and make a determination whether or not said proof complies with MDHHS requirements for an exception. In doing so, the HAPRA Director may consult with other HAPRA professionals in developing that determination, as needed on a case by case basis.
4. Persons failing to comply with this Policy will be denied access to HAPRA facilities and functions.



Discussion/Approval- Office Furniture Approval

Attached are the 3 quotes for the office and lobby furniture. I request quotes to include a similar of products as possible and to keep with in the \$20,000 range the board was comfortable with. Quick break of the quotes:

NBF (National Business Furniture) * = \$23,706.55, we would see a reduction because it does include tax but this option only includes delivery to the building, we would need to add cost of indoor delivery, which is not known until final purchase. This option would require us having to assemble the furniture. 2-4 business day delivery

UpLift = Attached are two different quotes. The first quote labeled "UpLift_Quote" = \$18,251.08 is for the office desk and file storage. This price includes delivery and install. The second quote labeled "UpLift_ Office Lobby and Office Chairs" is for lobby furniture and office chairs to help keep the quotes all comparable. It would be an additional \$4,953.00. This brings the total \$23,204.08. 10-15 delivery and install

VariDesk= Attached is a quote for \$20,292. This quote from Vari includes: Office Furniture, file storage, office chairs and lobby furniture. This quote also includes delivery and install. 15-day delivery and install

*have order products before

Web Code: **EJCJPC-6641**
888-314-8514
LIFETIME GUARANTEE

My Shopping Cart

32 Items



23"D Three Drawer Mobile Pedestal

Item #:34955

Gray



Price

Quantity

Total

\$249.00

8

\$1,992.00



Ogden 36"W Two Drawer Lateral File

Item #:220262

Dark Gray



Price

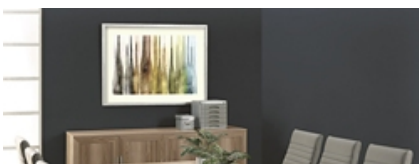
Quantity

Total

\$439.00

2

\$878.00



At Work Conference Table and Eight Harper Chair Set

Item #:45089

Stratus, Gray/Brushed Nickel





Price	Quantity	Total
\$2,749.00	<input type="text" value="1"/>	\$2,749.00

At Work Height Adjustable Right Corner Desk -72"W

Item #:16093

Gray/Brushed Nickel

Price	Quantity	Total
\$1,295.00	<input type="text" value="8"/>	\$10,360.00

Vinyl Guest Chair

Item #:55646

Silver, Denim/Imperial Blue

Price	Quantity	Total
\$289.00	<input type="text" value="4"/>	\$1,156.00

Durable Faux Wood Coffee Table

Item #:26535

Silver Ash

Price	Quantity	Total
\$764.00	<input type="text" value="1"/>	\$764.00

Raleigh Mid-Back Mesh Chair

Item #:222186

Gray/Black/Black



Price	Quantity	Total
\$429.00	<input type="text" value="8"/>	\$3,432.00
\$539.00		

Secure Form

Order Summary

Subtotal:	\$21,331.00
Volume Discount:	-\$1,706.48
Shipping & Handling:	\$2,740.15
Tax:	\$1,341.88
Estimated Total:	\$23,706.55

Additional delivery charges will be applied on shipments to Alaska, Hawaii and U.S. territories. We do not deliver to P.O. boxes, international addresses or APO addresses. A U.S. consolidation point and a TCN# is required for overseas destinations. Please call us at 800-558-1010 with any questions.

Sales tax is applied on orders shipping to states we have a physical presence in. Federal government agencies and other tax-exempt customers will not be charged sales tax.

We accept purchase orders from government agencies, schools and many businesses.

UPLIFT Desk
2139 W. Anderson Lane
Austin, TX 78757

UPLIFT Desk
#EST62159

Bill To
Tim Church
Howell Parks and Recreation
925 W Grand River Ave
HOWELL MI 48843
United States
Phone: 5175460693
Email: tchurch@howellrecreation.org

Ship To
Tim Church
Howell Parks and Recreation
925 W Grand River Ave
HOWELL MI 48843
United States
Phone: 5175460693

Quote Date	Shipping Method
03/08/2021	Free Freight Delivery

Qty	Item	Price Per Unit	Total
8	UPL503-black-48x30 Seated Height Side Table by UPLIFT Desk Top Style black > Black Laminate (+\$0) Top Size 48x30 > 48" x 30" Frame Color gray-seated-2 > 2-leg Frame - Gray	\$718.00	\$5,744.00
8	BUNDLE-FRM220-GRY Bundle 2-Leg Side Table Frame - Gray	\$0.00	\$0.00
8	KITGROMMET-BLK-WP Bundle One Grommet Cover and One Power Grommet - Black	\$39.00	\$312.00
8	SNAP-INSTALL-ADD-PKG-2 Desk & Accessory Assembly Service with Packaging Removal 2-Leg	\$0.00	\$0.00
8	UPL926-black-60x24 UPLIFT 24" Deep Standing Desk (V2 & V2-Commercial) Desktop Style black > Black Laminate (+\$0) Desktop Size 60x24 > 60" x 24" (+\$150.00) Frame Color & Type gray-v2-24 > V2 C-Frame - Gray	\$719.00	\$5,752.00
8	BUNDLE-FRMA-2-C24-GRY Bundle Height Adjustable Standing Desk Frame - 2-Leg - Gray - 24" Feet	\$0.00	\$0.00
8	KIT-ACC059-PDC002-BLK Bundle One Power and One Storage Grommet - Black - Black	\$48.00	\$384.00
8	BUNDLE-FRM002 Bundle Basic Keypad	\$0.00	\$0.00
8	included-accessories-2-leg 2-Leg Included Accessories	\$0.00	\$0.00

UPLIFT Desk
 2139 W. Anderson Lane
 Austin, TX 78757

Estimate

UPLIFT Desk
 #EST62159

Qty	Item	Price Per Unit	Total
8	PROMO-STANDING-MAT-145 Promo UPLIFT Standing Desk Mat 18" x 30" x 3/4"	\$0.00	\$0.00
8	BUNDLE-STR017-LNG-BLK-with-MTG Bundle Desk Shelf or Monitor Stand 27" - Black	\$99.00	\$792.00
8	BUNDLE-STR003-BLK Bundle 3-Drawer File Cabinet, Rolling by UPLIFT Desk - Black	\$199.00	\$1,592.00
8	SNAP-INSTALL-ADD-PKG-2 Desk & Accessory Assembly Service with Packaging Removal 2-Leg	\$449.00	\$3,592.00
		Subtotal	\$18,168.00
		Shipping	\$0.00
		Discount	\$-950.00
		Tax (6%)	\$1,033.08
		Total	\$18,251.08

Your Cart (17 items)



UPLIFT Desk

Coffee Table by UPLIFT Desk

Top Style: Ash Gray Laminate (+\$0) *Ash Gray Laminate in 60x30, 72x30, 80x30, & 80x30 no-grommets are in stock. 48x30 ships 04/28/2021. Dates are approximate.*

Top Size: 60" x 30" (+\$90.00)

Leg Color: Black

Storage Cup Grommets: Two Storage Grommets - Gray

[Change](#)

Price

\$289.00

Quantity:

▼ 1 ▲

Total

\$289.00

×



UPLIFT Desk

SoCo Wedge Table by UPLIFT Desk

Price

\$99.00

Quantity:

▼ 2 ▲

Total

\$198.00

×



UPLIFT Desk

J3 Ergonomic Chair by UPLIFT Desk

Price

\$319.00

Quantity:

▼ 14 ▲

Total

\$4,466.00

×

Subtotal: \$4,953.00

Shipping: [Add Info](#)

Coupon Code: [Add Coupon](#)

Grand total: \$4,953.00

4.7 ★★★★★
Google
Customer Reviews

Check out



-- or use --

[Upload Tax Exemption Form](#)



4.7 ★★★★★
Google
Customer Reviews



Quote

Quote: Q-400473
Date: 1/26/2021
Account Number: 1863889 Howell Recreation

VARI Sales Corporation
(800) 207-2587
sales@vari.com

Billing Address
925 W. Grand River Ave
Howell, MI 48843
US

Shipping Address
1661 N. Latson Road
Howell, MI 48843
US

Quote Exp Date	Customer Ref#	Shipping Method
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2/25/2021

Room of Choice with Assembly

Qty	Item Number	Description	Unit Price	Amount
4	400713	Arm Chair (Deep Grey)	USD 595.0000	USD 2,261.00
1	400669	Round Coffee Table	USD 395.0000	USD 375.25
1	43190	Conference Table (Reclaimed Wood)	USD 1,095.0000	USD 1,040.25
7	46100	Table 60x24 (Reclaimed Wood)	USD 495.0000	USD 3,291.75
1	401074	Electric Standing Desk 48x30 + Tray (Reclaimed Wood) G2	USD 595.0000	USD 565.25
7	401079	Electric Standing Desk 60x30 + Tray (Reclaimed Wood) G2	USD 695.0000	USD 4,621.75
8	400742	File Cabinet (Slate)	USD 275.0000	USD 2,090.00
2	400388	Lateral File Cabinet (Slate)	USD 595.0000	USD 1,130.50
8	43369	Power Hub	USD 60.0000	USD 456.00
1	42007	Power Strip 8ft	USD 25.0000	USD 23.75
7	43148	Power Strip 15ft	USD 35.0000	USD 232.75
15	400663	Task Chair	USD 295.0000	USD 4,203.75
Subtotal:				USD 20,292.00

Shipping / Handling: USD 0.00
Tax: USD 0.00

Order Total: USD 20,292.00

Notes:

RESTOCKING DISCLAIMER

Customers will be charged a 10% restocking fee for any returns that occur for the following reasons:

- Confirmed the color or finish, then disliked it upon delivery
- Ordered wrong size after confirming specifications
- Product doesn't fit because provided space dimensions were incorrect
- Provided layout changed during installation
- Space is under construction and installation can't be completed
- Furniture was ordered as a temporary solution until other furniture was available
- Customer wants to replace product with newer models of Vari product

Customers will not be charged for replacement of items that were installed with damage or defects.

Customer Signature _____ Date _____

**AGREEMENT TO LEASE
OCEOLA TOWNSHIP COMMUNITY CENTER**

This lease is effective **April 1, 2021**, by the OCEOLA TOWNSHIP BOARD, with offices at 1577 N. Latson Road, Howell, MI 48843 ("Landlord"), and the HOWELL AREA PARKS AND RECREATION AUTHORITY, with offices at 1661 N Latson, Howell, Michigan, 48843, ("Tenant"), upon the following terms and conditions:

1. Description of Premises. Landlord leases to Tenant and Tenant hires from Landlord that area, which is containing the Oceola Township Community Center ("building"), which is located at 1661 N. Latson Road, Howell, MI 48843, for the purposes of this lease ("premises"), located in Oceola Township, in Livingston County, Michigan.
2. In this contract where Landlord is written it will refer to the Oceola Township Board.
3. Common Areas. Landlord shall also make available areas and facilities of common benefit to the tenants and occupants of the building, including parking areas, driveways, sidewalks and ramps, service areas, lighting facilities and natural areas ("common areas").
4. Term. This lease shall be for the term of eight (8) months commencing on April 1, 2021 ("commencement date") and ending on December 31, 2021. Either party may terminate the lease with 90 days written notice.
5. Rental. Tenant shall pay to Landlord per month rent the sum of Two Thousand Dollars (\$2,000.00), payable monthly by the 1st of each month. Any rental amount due from the Tenant to Landlord under this Lease which is not paid within Ten (10) days of its due date shall bear interest at the rate of Six percent (6%) per annum. All rent shall be paid to Landlord at the address set forth above or at any other address that the Landlord designates in writing, without any prior demand by Landlord and without any deduction of offset.
6. Landlord's Operating Expenses. As used in this paragraph, Landlord's operating expenses include the following costs and expenses incurred by Landlord with respect to the land and improvements including the common areas, on which the premises are situated, as approved by the Landlord.
 - a. All property taxes and assessments, including real, general and special;
 - b. Any capital investments or improvements which are made in accordance with generally accepted accounting principles, to repair and replace structural elements and equipment, including exterior and interior walls, roof and roofing, foundation, glass doors, heating, plumbing, (including the computerized components of mechanical, electrical and engineering systems) sidewalks, parking lots, driveways, and like structural elements and equipment.

7. Tenant's Operating Expenses. As used in this paragraph, Tenant's operating expenses include, without limitation, the following costs and expenses incurred by the Tenant with respect to the premises, not including the common areas, on which the premises are situated:
 - a. Water, sewer, electricity, gas and other sources of power for heating, lighting ventilating, or air conditioning; snow removal and exterior grounds care (immediately surrounding the building) to leased premises; installation and maintenance of exterior signs identifying the building and its tenant; any cost associated with maintenance and keeping in good condition and repair (but not replacement) exterior windows, doors, heating and air conditioning equipment, and the electrical and plumbing systems;
 - b. Janitorial services to maintain the premises in a neat and clean condition;
 - c. Repair or replacement occasioned by the negligence or willful act of Tenant or its agent, employees, invitees, or licensees.

8. Use. Tenant shall use and occupy the premises as a Community Center and for no other purpose without the prior written consent of Landlord. Tenant shall not intentionally and knowingly use the premises for any purpose or in any manner in violation of any law, ordinance, rule or regulation adopted or imposed by any federal, state, county or municipal body or other governmental agency. Tenant shall not deface or injure the premises or the building, permit anything to be done on the premises tending to create a nuisance or to disturb other tenants in the building, or permit any activity in the premises that will result in an increase of any insurance premium on the premises or the building.
 - a. Tenant shall not commit or suffer to be committed any waste upon the Premises or any nuisance or other act or thing which may disturb the quiet enjoyment of any Tenant in the building and development site. If Tenant shall violate any municipal nuisance ordinance or law, it shall immediately cure same, to the satisfaction of the municipality and Landlord and pay any tickets, fines, restitution and any costs associated with said violation, including reasonable attorney's fees, whether due in the name of Tenant or Landlord.
 - b. Tenant agrees that it will not directly or indirectly, cause, suffer or permit any hazardous or toxic material, substance, vapor, or waste to be brought to, delivered to, stored in or on, discharged from or to, or disposed of in, on or under, the Site, for any reason whatsoever, in contravention of any applicable Environmental Laws. "Hazardous or Toxic Waste" means any hazardous or toxic material, substance, vapor or waste which is defined by those or similar terms or is regulated as such under any Environmental Laws. "Environmental Laws" is defined as any statute, law, ordinance, rule or regulation of any local, county, state or federal authority having jurisdiction over the leased premises in which it is located.

- c. Should Tenant directly or indirectly, cause, suffer or permit any hazardous or toxic material, substance, vapor or waste to be brought of, delivered to, stored in or on, discharged from or to, disposed of in, on or under the leased premises, in contravention of any applicable Environmental Laws, Tenant must promptly (A) notify Landlord of the existence of any discharge of Hazardous Materials, and (B) notify the appropriate governmental authorities and comply and cause the premises to comply with all Environmental Laws, and(C) take all required and recommended remedial actions as set forth by said authorities and pay for any cost or claims for same levied or charged against Tenant or Landlord, and (D) defend, indemnify and hold the Landlord harmless from any and all claims, expenses, liability, loss or damage resulting from any Hazardous Material that exists or existed, or is or was discharged due to acts of neglect of Tenant, its agents, employees, contractors, invitee, vendors or guests.

Tenant's obligations and liabilities as set forth above, and additionally as provided for under the law, shall survive the expiration of this Lease.

9. Taxes. Landlord shall pay all taxes and special assessments levied against the land and improvements on and in which the premises are situated. Tenant shall pay all applicable personal property taxes assessed against any personal property owned by Tenant on the premises, when due and before the same become delinquent and shall, upon demand, exhibit receipts for such taxes to Landlord.
10. Assignment and Subletting. Tenant agrees not to sell, assign, mortgage, pledge, or in any manner transfer this lease or sublet the premises or any portion of the premises without Landlord's prior written consent. The Tenant shall be able to rent rooms at the facility for activities associated with the use as a Community Center. It shall also make available the facility for occasional usage by the Oceola Township for official business such as elections.
11. Insurance. Landlord shall insure the building, including the premises and the common areas, against loss or damage under a policy or fire or extended coverage insurance in amounts that Landlord deems appropriate.

Tenant shall indemnify Landlord and keep Landlord harmless from any liability or claim for damages to any person or any property in or upon the premises that may be asserted against Landlord in or upon the Premises. Tenant shall at its own cost and expense, obtain and keep in force a policy or policies of public liability insurance with an insurance company approved by Landlord, with liability coverage of not less than \$1,000,000.00 for injury or death to any one person, \$5,000,000.00 for injury or death to more than one person, and \$300,000.00 for damage to property. In addition, the Tenant shall name the Landlord as an additional insured with respect to liability for these premises on Tenant's insurance policy.

Any personal property kept on the premises by Tenant shall be kept there at Tenant's sole risk.

12. Acceptance of Premises. The use by the Tenant of the building as a Community Center shall constitute an acknowledgement by the Tenant that the premises are then in acceptable condition.

13. Damage or Destruction. If, during the term of this lease, the premises are partially or totally destroyed by fire or other casualty covered by insurance so as to become partially or totally untenable, the premises shall be repaired as speedily as possible at Landlord's expense unless this lease is terminated as provided below. In the event of such damage or destruction, and this lease is not terminated, there shall be no abatement or reduction in the rent payments dues under this lease and the Landlord shall not be responsible for any consequential damages incurred by the Tenant.

If, during the term of this lease, the premises or the building are partially or totally destroyed by fire or other casualty, Landlord shall have the right to terminate this lease by giving Tenant written notice of its election to do so within 15 days after the date on which the damage occurs. Upon the giving of the notice, the lease shall terminate as of the date on which the damage occurred. If the notice by Landlord is not given, this lease shall continue and Landlord shall cause the premises or the building to be repaired or restored with due diligence.

14. Alterations. No improvements, alterations, additions, or physical changes shall be made on the premises by the Tenant without the prior written consent of Landlord. Tenant shall not attach or exhibit any sign, display, lettering, or advertising matter of any kind on the exterior walls of the building or on any window or door of the premises without Landlord's prior written consent. All Alterations and improvements, but not movable equipment and trade fixtures, put in at the expense of the Tenant shall be the property of Landlord and shall remain on and be surrendered with the premises at the termination of the lease. However, Landlord may require that Tenant remove the alterations and improvements and repair any damages to the premises caused by the removal.

15. Signs. Landlord reserves the right to require uniform signs. No sign or other advertising or lettering shall be placed on the exterior walls of the building or on any windows or doors of the premises without Landlord's prior consent. All signs shall conform to Ocoala Township's sign ordinance.

16. Remedies and Default.

If Tenant does any of the following:

- a. defaults in paying any sums to Landlord when due, including rents and does not cure the default within 10 days;

- b. defaults in performing any other covenant or condition of the lease and does not cure the other default within 30 days after written notice from Landlord specifying the default; or
- c. is adjudicated a bankrupt or makes any assignment for the benefit of creditors;

then Landlord may,

- a. terminate this lease; or
- b. without terminating this lease, re-enter the premises and dispossess Tenant or any other occupant of the premises, remove Tenant's effects, and relet the premises for the account of Tenant for rent and upon terms that are satisfactory to Landlord, crediting the proceeds, after deducting the costs and expense of reentry, alterations, additions and reletting, to the unpaid rent and the other amounts due under the lease during the remainder of the term, and Tenant shall remain liable to the Landlord for the balance owed.

If a suit is brought to recover possession of the premises, to recover any rent or any other amount due under the provisions of this lease, or because of the breach of any other covenant to be performed by Tenant, and a breach is established, then Tenant shall pay to Landlord all expenses incurred in the action including reasonable attorney fees, which shall be deemed to have been incurred on the commencement of the action and shall be enforceable whether or not the action is prosecuted to judgment.

17. Access to Premises. Landlord shall have the right to enter the premises at all reasonable hours, provided that the entry does not interfere with the operation and conduct of Tenant's business. Landlord shall have the right to use all or any part of the premises to install, maintain, use, repair, and replace pipes, ducts, conduits, plants, wires, floor coverings, and mechanical equipment serving the premises in locations within the premises that will not materially interfere with Tenant's use of the premises. Landlord shall have the right to use all or any part of the premises to hold elections for three days for each election. This includes the day prior to the election, election day, and the day after the election.
18. Rules and Regulations. Landlord reserves the right to adopt from time to time rules and regulations for the operation of the building that are customary for buildings of this character and are not inconsistent with the provisions of this lease. Tenant and its agents, employees, invitees and licensees shall comply with all rules and regulations.
19. Waiver. Landlord's failure to insist on a strict performance of any of the terms, covenants, or conditions of this lease shall not be deemed a waiver of any subsequent breach or default in the terms, covenants, and conditions in this lease.

20. Amendments. This lease may not be changed, modified, or discharged orally. No Amendments to this Lease or any provision hereof shall be effective unless the same be in writing and signed by the parties hereto.
21. Notices. All notices required under this lease shall be in writing and shall be deemed to be given if either delivered personally or mailed by certified or registered mail to Landlord or to Tenant at their respective addresses set forth in this lease or to any other address that either party furnishes in writing during the term of this lease.
22. Quiet Enjoyment. Landlord covenants and agrees with Tenant, upon Tenant's paying the rent and observing and performing all the terms, covenants, and conditions on Tenant's part to be performed and observed, Tenant may peaceably and quietly hold, occupy, possess, and enjoy the premises for the full term of this lease.
23. Changes by Landlord. Landlord reserves the absolute right at any time and from time to time to make changes or revisions in the buildings, parking lots, signs, landscaping, and rearrangement of the improvements, provided that the changes do not materially alter the use of the premises.
24. Holding Over. If Tenant remains in possession of the premises after the expiration or termination of the lease and without signing a new lease, it shall be deemed to be occupying the premises as a tenant from month-to-month subject to all the conditions, provisions and obligations of this lease in so far as it can be applicable to a month-to month tenancy, cancelable by either party upon seven days written notice to the other.
25. Recording. Tenant shall not record this lease without the written consent of Landlord; however, upon the request of either party, the other party shall join in signing a memorandum or so-called "short form" of this lease for the purpose or recordation. The memorandum or short form of this lease shall describe the parties, the premises, and the term of this lease, and shall incorporate this lease by reference.
26. Captions and Headings. The captions and headings used in this lease are intended only for convenience and are not to be used in construing this lease.
27. Applicable Law. This lease shall be construed under the laws of the State of Michigan. If any provision of this lease or portions of this lease or their application to any person or circumstances shall, to any extent, be invalid or unenforceable, the remainder of this lease shall not be affected and each provision of this lease shall be valid and enforceable to the fullest extent permitted by law.
28. No Partnership. Any intention to create a joint venture or partnership between the parties is expressly disclaimed.

29. Recovery by Tenant. Tenant agrees to look solely to the interest of Landlord in the land and improvements on which the premises are situated to satisfy any judgment against Landlord as a result of any breach by Landlord of its obligations under this lease. No other property of Landlord or any partners shall be subject to levy or execution as a result of any claim by Tenant against Landlord arising out of the relationship created by this lease.
30. Estoppel Agreement. At the request of Landlord, Tenant shall within 10 days, deliver to Landlord, or anyone designated by Landlord, a certificate stating the commencement date and the term and certifying, as of that date, the date to which rent, additional rent, and other charges under this lease are paid, that this lease is unmodified and in full force, and that Landlord is not in default under any provision of this lease or, if the lease is modified or if Landlord is in default, stating the modification or nature of the default and the amount of any claims.
31. Effective Date. Landlord and Tenant have signed this lease and it shall be effective on the date listed at the beginning of this agreement.

OCEOLA TOWNSHIP BOARD

HOWELL AREA PARKS &
RECREATION AUTHORITY
TENANT:

LANDLORD:

By: _____

William J. Bamber

Its: Supervisor

By: _____

Diana Lowe

Its: Vice Chairman

By: _____

Jaime Clay

Its: Clerk

By: _____

Tim Church

Its: Director

LOAN AGREEMENT

THIS LOAN AGREEMENT (this "Agreement")

BETWEEN:

Oceola Township of 1577 N. Latson Rd., Howell, MI 48843
(the "Lender")

OF THE FIRST PART

AND

Howell Area Parks and Recreation Authority of 1671 N. Latson Rd., Howell, MI 48843
(the "Borrower")

OF THE SECOND PART

IN CONSIDERATION OF the Lender loaning certain monies (the "Loan") to the Borrower, and the Borrower repaying the Loan to the Lender, both parties agree to keep, perform and fulfill the promises and conditions set out in this Agreement:

Loan Amount & Interest

1. The Lender promises to loan \$22,900.00 USD to the Borrower and the Borrower promises to repay this principal amount to the Lender, without interest payable on the unpaid principal, beginning on April 1, 2021.

Payment

2. This Loan will be repaid in consecutive monthly installments of principal and interest on the first day of each month commencing the month following the beginning of the loan under this Agreement and continuing until April 1st, 2023 with the balance then owing under this Agreement being paid at that time.

Default

3. Notwithstanding anything to the contrary in this Agreement, if the Borrower defaults in the performance of any obligation under this Agreement, then the Lender may declare the principal amount owing and interest due under this Agreement at that time to be immediately due and payable.
4. Further, if the Lender declares the principal amount owing under this Agreement to be immediately due and payable, and the Borrower fails to provide full payment, interest at the rate of 5.00 percent per annum, calculated yearly not in advance, will be charged on the outstanding amount, commencing the day the principal amount is declared due and payable, until full payment is received by the Lender.

Governing Law

5. This Agreement will be construed in accordance with and governed by the laws of the State of Michigan.

Costs

6. The Borrower shall be liable for all costs, expenses and expenditures incurred including, without limitation, the complete legal costs of the Lender incurred by enforcing this Agreement as a result of any default by the Borrower and such costs will be added to the principal then outstanding and shall be due and payable by the Borrower to the Lender immediately upon demand of the Lender.

Binding Effect

7. This Agreement will pass to the benefit of and be binding upon the respective heirs, executors, administrators, successors and permitted assigns of the Borrower and Lender. The Borrower waives presentment for payment, notice of non-payment, protest, and notice of protest.

Amendments

8. This Agreement may only be amended or modified by a written instrument executed by both the Borrower and the Lender.

Severability

9. The clauses and paragraphs contained in this Agreement are intended to be read and construed independently of each other. If any term, covenant, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, it is the parties' intent that such provision be reduced in scope by the court only to the extent deemed necessary by that court to render the provision reasonable and enforceable and the remainder of the provisions of this Agreement will in no way be affected, impaired or invalidated as a result.

General Provisions

10. Headings are inserted for the convenience of the parties only and are not to be considered when interpreting this Agreement. Words in the singular mean and include the plural and vice versa. Words in the masculine mean and include the feminine and vice versa.

Entire Agreement

11. This Agreement constitutes the entire agreement between the parties and there are no further items or provisions, either oral or otherwise.

IN WITNESS WHEREOF, the parties have duly affixed their signatures under hand and seal on this

SIGNED, SEALED, AND DELIVERED

this 1st day of April, 2021 in front of the person below who is over 18 years of age and not involved with the contents of this document or related to any of the parties in this document.

(signature of witness)

WITNESS DETAILS:

Name: _____

Address: _____

Oceola Township

per: _____(SEAL)

SIGNED, SEALED, AND DELIVERED

this 1st day of April, 2021 in front of the person below who is over 18 years of age and not involved with the contents of this document or related to any of the parties in this document.

(signature of witness)

WITNESS DETAILS:

Name: _____

Address: _____

Howell Area Parks and Recreation Authority

per: _____(SEAL)

Howell Area Parks and Recreation Authori
 925 W Grand River Ave
 Howell MI 48843-1415

Date 2/26/21
 Primary Account
 Enclosures

Page 1
 @XXXXXXXXXXXX@138

Summary of Accounts

@XXXXXXXXXXXX@936	Money Market Public Funds	50,056.63
@XXXXXXXXXXXX@138	Public Funds HY DDA	130,019.83
@XXXXXXXXXXXX@204	Savings Non-Consumer	22,149.24
	Total	202,225.70

Checking Accounts

Public Funds HY DDA			
Account Number	@XXXXXXXXXXXX@138	Statement Dates	2/01/21 thru 2/28/21
Beginning Balance	104,626.20	Days in the statement period	28
25 Deposits/Credits	82,128.50	Average Balance	111,043.11
37 Checks/Debits	56,747.18	Average Collected	106,974.36
Service Charge	.00	Interest Earned	12.31
Interest Paid	12.31	Annual Percentage Yield Earned	0.15%
Current Balance	130,019.83	2021 Interest Paid	21.07

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$.00	\$.00
Total Returned Item Fees	\$.00	\$.00

Activity in Date Order

Date	Description	Amount
2/01	198321 FORTE CCD	70.00
2/02	CC-0129-64E00 GLOBAL DEP GLOBAL PAYMENTS CCD	2.50
2/02	8788240022289 GLOBAL STL GLOBAL PAYMENTS CCD	47.99-
2/03	8788240022289 198321 FORTE CCD	15.00

Public Funds HY DDA @XXXXXXXXXXXX@138 (Continued)

Activity in Date Order	Description	Amount
	CC-0202-426B4	
2/03	GLOBAL DEP GLOBAL PAYMENTS CCD	8.00
	8788240022289	
2/03	INVOICE PAYCHEX EIB CCD	16,905.40-
	X91081600002167	
2/04	198321 FORTE CCD	10.00
	CC-0203-2926A	
2/04	GLOBAL DEP GLOBAL PAYMENTS CCD	2.50-
	8788240022289	
2/05	198321 FORTE CCD	27.00
	CC-0204-5D98C	
2/05	Deposit	27,500.00
2/05	Deposit	46.00
2/05	Deposit	15.00
2/05	GLOBAL DEP GLOBAL PAYMENTS CCD	8.00-
	8788240022289	
2/08	198321 FORTE CCD	140.00
	CC-0206-E11E6	
2/10	ACH FEES FORTE PAYMENTS CCD	18.19-
	7609085	
2/10	ACH FEES FORTE PAYMENTS CCD	7.38-
	7609086	
2/12	198321 FORTE CCD	140.00
	CC-0211-503E9	
2/12	Deposit	28,505.00
2/12	Deposit	10.00
2/17	198321 FORTE CCD	70.00
	CC-0216-AD5AF	
2/17	INVOICE PAYCHEX EIB CCD	17,026.17-
	X91270500001986	

Public Funds HY DDA @XXXXXXXXXXXX@138 (Continued)

Activity in Date Order			
Date	Description		Amount
2/19	198321 FORTE CCD		70.00
	CC-0218-858CA		
2/19	Deposit		1,000.00
2/22	INVOICE PAYCHEX-OAB CCD		117.00-
	91341400014103X		
2/23	GLOBAL DEP GLOBAL PAYMENTS CCD		13,750.00
	8788240022289		
2/24	GLOBAL DEP GLOBAL PAYMENTS CCD		2,780.00
	8788240022289		
2/24	GLOBAL DEP GLOBAL PAYMENTS CCD		1,420.00
	8788240022289		
2/24	GLOBAL DEP GLOBAL PAYMENTS CCD		550.00
	8788240022289		
2/25	GLOBAL DEP GLOBAL PAYMENTS CCD		1,770.00
	8788240022289		
2/25	GLOBAL DEP GLOBAL PAYMENTS CCD		785.00
	8788240022289		
2/26	GLOBAL DEP GLOBAL PAYMENTS CCD		2,055.00
	8788240022289		
2/26	GLOBAL DEP GLOBAL PAYMENTS CCD		945.00
	8788240022289		
2/26	GLOBAL DEP GLOBAL PAYMENTS CCD		445.00
	8788240022289		
2/28	Interest Deposit		12.31

--- CHECKS IN NUMBER ORDER ---

Date	Check No	Amount	Date	Check No	Amount
2/04	13118	75.00	2/11	13148	628.00
2/02	13145*	2,556.72	2/01	13149	290.85
2/02	13146	542.96	2/05	13150	132.00
2/03	13147	760.08	2/10	13151	73.07

* Denotes missing check numbers

Public Funds HY DDA @XXXXXXXXXXXX@138 (Continued)

--- CHECKS IN NUMBER ORDER ---						
Date	Check No	Amount	Date	Check No	Amount	Amount
2/02	13152	112.50	2/18	13163		427.20
2/01	13153	134.04	2/17	13164		54.95
2/01	13154	2,176.57	2/17	13165		100.00
2/09	13155	380.30	2/17	13166		779.46
2/02	13156	4,054.50	2/18	13167		1,469.40
2/16	13157	3,736.00	2/23	13168		321.95
2/02	13158	1,859.11	2/17	13169		299.60
2/16	13159	24.75	2/22	13170		947.17
2/12	13160	210.60	2/19	13171		170.64
2/11	13161	93.72	2/18	13173*		28.21
2/16	13162	175.20				

* Denotes missing check numbers

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
2/01	102,094.74	2/10	102,322.54	2/22	105,829.47
2/02	92,923.46	2/11	101,600.82	2/23	119,257.52
2/03	75,280.98	2/12	130,045.22	2/24	124,007.52
2/04	75,213.48	2/16	126,109.27	2/25	126,562.52
2/05	102,661.48	2/17	107,919.09	2/26	130,007.52
2/08	102,801.48	2/18	105,994.28	2/28	130,019.83
2/09	102,421.18	2/19	106,893.64		

Interest Rate Summary	
Date	Rate
1/31	0.150000%

Money Market Public Funds

Account Number	@XXXXXXXXXXXX@936	Statement Dates	2/01/21 thru 2/28/21
Beginning Balance	50,048.95	Days in the statement period	28
Deposits/Credits	.00	Average Balance	50,048.95
Checks/Debits	.00	Average Collected	50,048.95
Service Charge	.00	Interest Earned	7.68
Interest Paid	7.68	Annual Percentage Yield Earned	0.20%
Current Balance	50,056.63	2021 Interest Paid	16.18

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$.00	\$.00
Total Returned Item Fees	\$.00	\$.00

Activity in Date Order

Date	Description	Amount
2/28	Interest Deposit	7.68

Daily Balance Information

Date	Balance	Date	Balance
2/01	50,048.95	2/28	50,056.63

Interest Rate Summary	
Date	Rate
1/31	0.200000%

Savings Accounts

Savings Non-Consumer

Account Number	@XXXXXXXXXXXX@204	Statement Dates	2/01/21 thru 2/28/21
Beginning Balance	22,149.07	Days in the statement period	28
Deposits/Credits	.00	Average Ledger	22,149.07
Checks/Debits	.00	Average Collected	22,149.07
Service Charge	.00	Interest Earned	.17
Interest Paid	.17	Annual Percentage Yield Earned	0.01%
Ending Balance	22,149.24	2021 Interest Paid	.35

Activity in Date Order

Date	Description	Amount
2/28	Interest Deposit	.17

Daily Balance Information

Date	Balance	Date	Balance
2/01	22,149.07	2/28	22,149.24

Savings Non-Consumer

@XXXXXXXXXXXX@204 (Continued)

Interest Rate Summary	
Date	Rate
1/31	0.010000%

LAKE TRUST

4605 S Old US Highway 23
Brighton, MI 48114-7521
888.267.7200 laketrust.org

HOWELL AREA PARKS & RECREATION AUTHORITY
925 W GRAND RIVER AVE
HOWELL MI 48843-1415

Account Statement

Member ID: 110099341
Statement Period: Feb 01, 2021 to Feb 28, 2021

Account Balances at a Glance

Total Savings	\$5,682.40
Total Checking	\$0.00
Total Loans	\$0.00

Commercial Membership Savings - 10006221590

<u>Post Date</u>	<u>Amount</u>	<u>Balance</u>	<u>Description</u>
02/01		\$5,682.18	Beginning Balance
02/26	\$0.22	\$5,682.40	Eff. 02-28 Credit Interest/Dividend
02/28		\$5,682.40	Ending Balance

The average daily balance during this period was \$5,682.18.
The Annual Percentage Yield Earned for this account is 0.05%.
The Amount of interest / dividend earned year to date is \$0.46.

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDING 02/28/2021

GL NUMBER	DESCRIPTION	2021	2021	YTD BALANCE 02/28/2021	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET		MONTH 02/28/21		
Fund 208 - PARKS & REC AUTHORITY							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
208-751-587.001	PK/RC MARION TWP PARTICIPATION	110,000.00	110,000.00	27,500.00	0.00	82,500.00	25.00
208-751-587.002	PK/RC GENOA TWP PARTICIPATION	110,000.00	110,000.00	27,500.00	0.00	82,500.00	25.00
208-751-587.003	PK/RC OCEOLA TWP PARTICIPATION	110,000.00	110,000.00	27,500.00	0.00	82,500.00	25.00
208-751-587.005	PK/RC HOWELL CITY PARTICIPATION	110,000.00	110,000.00	27,500.00	27,500.00	82,500.00	25.00
208-751-587.006	PK/RC HOWELL TWP PARTICIPATION	110,000.00	110,000.00	27,500.00	27,500.00	82,500.00	25.00
208-751-587.100	PK/RC NONRESIDENT	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
208-751-650.106	FACILITY MEMBERSHIPS	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
208-751-651.020	BENNETT BLDG RENTAL FEES	14,500.00	14,500.00	0.00	0.00	14,500.00	0.00
208-751-651.022	OCEOLA BLDG RENTAL FEES	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
208-751-651.026	GYMANASIMUM RENTALS	14,500.00	14,500.00	0.00	0.00	14,500.00	0.00
208-751-665.000	INVESTMENT INTEREST	300.00	300.00	38.06	20.38	261.94	12.69
208-751-671.002	MISC REVENUES	250.00	250.00	0.00	0.00	250.00	0.00
208-751-675.055	BEACH MANAGEMENT FEES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
208-751-675.075	DOG PARK MAINT SERV FEES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
208-751-678.010	SPONSORSHIP FEES	0.00	0.00	3,570.00	3,570.00	(3,570.00)	100.00
208-751-678.013	YOUTH SCHOLARSHIP FUND	0.00	0.00	(1,092.00)	(464.00)	1,092.00	100.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		647,550.00	647,550.00	140,016.06	58,126.38	507,533.94	21.62
TOTAL REVENUES		647,550.00	647,550.00	140,016.06	58,126.38	507,533.94	21.62
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
208-751-702.001	SAL & WAGES DIRECTOR	66,000.00	66,000.00	10,153.84	5,076.92	55,846.16	15.38
208-751-702.003	SAL & WAGES - BUSINESS MANAGER	35,500.00	35,500.00	4,694.39	2,992.26	30,805.61	13.22
208-751-702.004	SAL & WAGES - OPERATIONS MGR	33,500.00	33,500.00	7,108.00	3,564.00	26,392.00	21.22
208-751-702.024	SAL & WAGES -MARKETING	37,960.00	37,960.00	5,257.75	2,940.00	32,702.25	13.85
208-751-702.030	SAL & WAGES FRONT OFFICE	73,000.00	73,000.00	5,260.01	2,760.00	67,739.99	7.21
208-751-702.034	SAL & WAGE FACILITIES MAINT/COORD	45,000.00	45,000.00	2,173.25	1,479.50	42,826.75	4.83
208-751-713.000	EMPLOYER SHARE FICA	22,260.00	22,260.00	2,673.67	1,418.87	19,586.33	12.01
208-751-714.000	EMPLOYEE MEDICAL INSURANCE	13,000.00	13,000.00	1,154.66	644.44	11,845.34	8.88
208-751-714.002	EMP DISABILITY /LIFE INSURANCE	2,400.00	2,400.00	396.12	198.06	2,003.88	16.51
208-751-714.004	ICMA RETIREMENT	21,000.00	21,000.00	250.00	250.00	20,750.00	1.19
208-751-727.000	OFFICE SUPPLIES	1,500.00	1,500.00	114.08	114.08	1,385.92	7.61
208-751-730.000	POSTAGE	3,000.00	3,000.00	691.63	520.99	2,308.37	23.05
208-751-740.000	OPERATING SUPPLIES - GENL	3,000.00	3,000.00	280.08	280.08	2,719.92	9.34
208-751-740.026	OPERATING SUPPLIES SHIRTS/BADGES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
208-751-751.000	GASOLINE & DIESEL FUEL	1,200.00	1,200.00	199.82	199.82	1,000.18	16.65
208-751-801.000	PROFESSIONAL SERVICES	30,000.00	30,000.00	14,770.16	13,068.38	15,229.84	49.23
208-751-804.000	CONTRACTUAL SERVICES	13,000.00	13,000.00	0.00	0.00	13,000.00	0.00
208-751-804.009	CONT SERVICES OFFICIALS/REFEREES	0.00	0.00	(384.00)	(384.00)	384.00	100.00
208-751-840.000	DUES, SUBSCRIPTIONS & MEMBERSHIPS	5,000.00	5,000.00	1,904.99	49.99	3,095.01	38.10
208-751-850.000	COMMUNICATION - TELEPHONES	0.00	0.00	1,028.68	514.34	(1,028.68)	100.00
208-751-850.008	COMMUNICATION - INTERNET & CABLE	19,200.00	19,200.00	0.00	0.00	19,200.00	0.00
208-751-850.030	COMMUNICATIONS INTERNET YOUTH CNTR	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
208-751-860.000	TRAVEL	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
208-751-900.000	MARKETING, PRINTING & PUBLISHING	4,000.00	4,000.00	1,211.75	1,111.75	2,788.25	30.29
208-751-910.000	INSURANCE	50,000.00	50,000.00	4,353.14	2,176.57	45,646.86	8.71
208-751-920.000	UTILITIES - ELECTRICITY	6,500.00	6,500.00	703.99	703.99	5,796.01	10.83
208-751-920.001	UTILITIES - GAS	5,500.00	5,500.00	1,494.53	734.45	4,005.47	27.17
208-751-920.002	UTILITIES - WAT / SEW	1,800.00	1,800.00	210.60	0.00	1,589.40	11.70
208-751-920.003	UTILITIES - RUBBISH	700.00	700.00	109.90	54.95	590.10	15.70
208-751-920.012	UTILITIES - ELEC/OCEOLA	15,600.00	15,600.00	0.00	0.00	15,600.00	0.00
208-751-920.013	UTILITIES - GAS/OCEOLA	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
208-751-920.014	UTILITIES - WATER/OCEOLA	3,600.00	3,600.00	0.00	0.00	3,600.00	0.00
208-751-920.015	UTILITIES - RUBBISH/OCEOLA	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
208-751-930.000	GROUND MAINTENANCE BENNETT & BARNARD	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
208-751-930.006	REPAIR & MAINT - VEHICLES	500.00	500.00	41.51	41.51	458.49	8.30
208-751-930.014	OCEOLA BLDG EXPENSE	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
208-751-931.000	BLDG R & M AND SUPPLIES	6,000.00	6,000.00	1,222.03	1,075.35	4,777.97	20.37
208-751-931.014	BLDG R & M OCEOLA	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
208-751-940.000	EQUIPMENT RENTAL	10,000.00	10,000.00	1,827.92	947.17	8,172.08	18.28
208-751-956.000	MISCELLANEOUS	1,000.00	1,000.00	1,017.60	1,017.60	(17.60)	101.76

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC AUTHORITY
 PERIOD ENDING 02/28/2021

GL NUMBER	DESCRIPTION	2021	2021	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED		MONTH		
		BUDGET	BUDGET	02/28/2021	02/28/21	BALANCE	USED
208-751-956.003	BANK CHARGES & FEES	6,000.00	6,000.00	864.74	708.99	5,135.26	14.41
208-751-957.000	EDUCATION / TRAINING	2,000.00	2,000.00	254.00	254.00	1,746.00	12.70
208-751-970.000	CAPITAL OUTLAY / EQUIPMENT	20,630.00	20,630.00	4,250.43	4,250.43	16,379.57	20.60
208-751-980.000	OFFICE EQUIPMENT	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
208-751-980.004	EQUIP / COMPUTER HARDWARE	0.00	0.00	22,124.14	21,343.94	(22,124.14)	100.00
208-751-980.005	EQUIPMENT/COMPUTER SOFTWARE	16,000.00	16,000.00	24,764.19	1,099.69	(8,764.19)	154.78
Total Dept 751 - RECREATION / PARKS DEPARTMENT		647,550.00	647,550.00	122,177.60	71,208.12	525,372.40	18.87
TOTAL EXPENDITURES		647,550.00	647,550.00	122,177.60	71,208.12	525,372.40	18.87
Fund 208 - PARKS & REC AUTHORITY:							
TOTAL REVENUES		647,550.00	647,550.00	140,016.06	58,126.38	507,533.94	21.62
TOTAL EXPENDITURES		647,550.00	647,550.00	122,177.60	71,208.12	525,372.40	18.87
NET OF REVENUES & EXPENDITURES		0.00	0.00	17,838.46	(13,081.74)	(17,838.46)	100.00

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDING 02/28/2021

GL NUMBER	DESCRIPTION	2021	2021	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED		MONTH		
		BUDGET	BUDGET	02/28/2021	02/28/21		
Fund 214 - YOUTH SPORTS							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
214-751-650.006	GENOA SOCCER FIELD RENTALS	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00
214-751-650.050	PROGRAM FEES - VOLLEYBALL	4,000.00	4,000.00	140.00	140.00	3,860.00	3.50
214-751-650.051	PROGRAM FEES - ENRICHMENT	11,660.00	11,660.00	0.00	0.00	11,660.00	0.00
214-751-650.053	PROGRAM FEES - SOCCER	67,000.00	67,000.00	27,250.00	27,250.00	39,750.00	40.67
214-751-650.054	PROGRAM FEES - BASKETBALL	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00
214-751-650.094	PROGRAM FEES - SOFTBALL	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
214-751-650.102	DROP IN SPORTS	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
214-751-651.009	PAGE FIELD RENTAL	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
214-751-678.095	SPONSORSHIP FEES - YOUTH SPORTS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		133,660.00	133,660.00	27,390.00	27,390.00	106,270.00	20.49
TOTAL REVENUES		133,660.00	133,660.00	27,390.00	27,390.00	106,270.00	20.49
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
214-751-702.080	SAL & WAGES YOUTH SPORTS MGR	41,600.00	41,600.00	4,840.00	3,240.00	36,760.00	11.63
214-751-702.081	SAL & WAGES YOUTH SPORTS COORDINATORS	15,850.00	15,850.00	0.00	0.00	15,850.00	0.00
214-751-702.083	SAL & WAGES - YOUTH FACILITIES COOR	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
214-751-713.000	EMPLOYER SHARE FICA	4,400.00	4,400.00	368.52	246.70	4,031.48	8.38
214-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
214-751-714.002	EMP DISABILITY /LIFE INSURANCE	600.00	600.00	117.46	58.73	482.54	19.58
214-751-714.004	ICMA RETIREMENT	4,160.00	4,160.00	0.00	0.00	4,160.00	0.00
214-751-740.000	OPERATING SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
214-751-740.080	OPER SUPPLIES/VOLLEYBALL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
214-751-740.081	OPER SUPP/ SOCCER	17,000.00	17,000.00	0.00	0.00	17,000.00	0.00
214-751-740.086	OPERATING SUPPLIES - BASKETBALL	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
214-751-801.017	BACKGROUND CHECKS	500.00	500.00	74.00	74.00	426.00	14.80
214-751-804.008	CONTRACT SERV - INSTRUCTORS	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
214-751-804.009	CONTRACT SERV - OFFCL /COACHES	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
214-751-804.010	CONTRACT SERV - FIELD MAINTENANCE	24,000.00	24,000.00	0.00	0.00	24,000.00	0.00
214-751-840.000	DUES & MEMBERSHIPS	200.00	200.00	0.00	0.00	200.00	0.00
214-751-860.000	CONFERENCE /TRANSPORTATION	500.00	500.00	0.00	0.00	500.00	0.00
214-751-920.002	UTILITIES - WAT / SEW	2,400.00	2,400.00	0.00	0.00	2,400.00	0.00
214-751-942.001	PORTA JOHN RENTALS	2,400.00	2,400.00	0.00	0.00	2,400.00	0.00
214-751-957.000	EDUCATION / TRAINING	50.00	50.00	0.00	0.00	50.00	0.00
214-751-964.001	PROGRAM REFUNDS	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		133,660.00	133,660.00	5,399.98	3,619.43	128,260.02	4.04
TOTAL EXPENDITURES		133,660.00	133,660.00	5,399.98	3,619.43	128,260.02	4.04
Fund 214 - YOUTH SPORTS:							
TOTAL REVENUES		133,660.00	133,660.00	27,390.00	27,390.00	106,270.00	20.49
TOTAL EXPENDITURES		133,660.00	133,660.00	5,399.98	3,619.43	128,260.02	4.04
NET OF REVENUES & EXPENDITURES		0.00	0.00	21,990.02	23,770.57	(21,990.02)	100.00

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDING 02/28/2021

GL NUMBER	DESCRIPTION	2021	2021	YTD BALANCE 02/28/2021	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET		MONTH 02/28/21		
Fund 216 - FESTIVALS							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
216-751-650.003	PROGRAM FEES SPECIAL EVENTS	29,011.00	29,011.00	1,825.00	1,825.00	27,186.00	6.29
216-751-678.040	SPONSORSHIP FEES MELON FESTIVAL	17,000.00	17,000.00	1,000.00	1,000.00	16,000.00	5.88
216-751-678.041	STREET VENDOR FEES MELON	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
216-751-678.042	FESTIVAL TENT MELON FEST	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00
216-751-678.047	SPONSORSHIP FEES MELON RUN	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
216-751-678.048	PROGRAM FEES MELON RUN	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00
216-751-678.049	FOOD VENDOR FEES MELON	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
216-751-678.050	SPONSORSHIP FEES LEGEND	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
216-751-678.057	SPONSORSHIP FEES HORSEMAN RUN	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
216-751-678.058	PROGRAM FEES HORSEMAN RUN	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00
216-751-678.070	SPONSORSHIP FEES - SPECIAL EVENTS	8,000.00	8,000.00	500.00	500.00	7,500.00	6.25
Total Dept 751 - RECREATION / PARKS DEPARTMENT		149,011.00	149,011.00	3,325.00	3,325.00	145,686.00	2.23
TOTAL REVENUES		149,011.00	149,011.00	3,325.00	3,325.00	145,686.00	2.23
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
216-751-702.001	SAL & WAGES FESTIVAL DIRECTOR	44,000.00	44,000.00	6,793.29	3,404.00	37,206.71	15.44
216-751-702.103	SALARY & WAGES STAFF	10,000.00	10,000.00	1,006.71	0.00	8,993.29	10.07
216-751-713.000	EMPLOYER SHARE FICA	4,131.00	4,131.00	492.75	242.43	3,638.25	11.93
216-751-714.000	EMPLOYEE MEDICAL INSURANCE	14,000.00	14,000.00	2,345.65	1,231.02	11,654.35	16.75
216-751-714.002	EMP DISABILITY /LIFE INSURANCE	750.00	750.00	122.86	61.43	627.14	16.38
216-751-714.004	ICMA RETIREMENT	4,400.00	4,400.00	0.00	0.00	4,400.00	0.00
216-751-727.000	OFFICE SUPPLIES	100.00	100.00	0.00	0.00	100.00	0.00
216-751-730.000	POSTAGE	100.00	100.00	0.00	0.00	100.00	0.00
216-751-740.000	OPERATING SUPPLIES	0.00	0.00	232.20	232.20	(232.20)	100.00
216-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	20,000.00	20,000.00	864.67	864.67	19,135.33	4.32
216-751-740.102	OPER SUPP MELON FESTIVAL	24,000.00	24,000.00	0.00	0.00	24,000.00	0.00
216-751-740.201	OPER SUPP LEGEND OF SLEEPY HOWELL	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
216-751-804.075	CONTRACT SERVICES SPECIAL EVENTS	0.00	0.00	500.00	500.00	(500.00)	100.00
216-751-840.000	DUES & MEMBERSHIPS	180.00	180.00	0.00	0.00	180.00	0.00
216-751-860.000	CONFERENCE /TRANSPORTATION	250.00	250.00	249.00	249.00	1.00	99.60
216-751-900.000	PRINTING & PUBLISHING	2,000.00	2,000.00	25.90	25.90	1,974.10	1.30
216-751-942.001	PORTA JOHN RENTALS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
216-751-957.000	EDUCATION / TRAINING	100.00	100.00	20.00	20.00	80.00	20.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		149,011.00	149,011.00	12,653.03	6,830.65	136,357.97	8.49
TOTAL EXPENDITURES		149,011.00	149,011.00	12,653.03	6,830.65	136,357.97	8.49
Fund 216 - FESTIVALS:							
TOTAL REVENUES		149,011.00	149,011.00	3,325.00	3,325.00	145,686.00	2.23
TOTAL EXPENDITURES		149,011.00	149,011.00	12,653.03	6,830.65	136,357.97	8.49
NET OF REVENUES & EXPENDITURES		0.00	0.00	(9,328.03)	(3,505.65)	9,328.03	100.00

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDING 02/28/2021

GL NUMBER	DESCRIPTION	2021	2021	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED		MONTH		
		BUDGET	BUDGET	02/28/2021	02/28/21	BALANCE	USED
Fund 218 - SENIOR CENTER							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
218-751-590.000	AREA ON AGING GRANT	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
218-751-650.030	PROGRAM FEES - ENRICHMENT	5,500.00	5,500.00	393.00	113.00	5,107.00	7.15
218-751-650.098	PROGRAM FEES - FITNESS	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00
218-751-650.104	PROGRAM FEES FITNESS INSURANCE	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
218-751-650.107	TRAVEL	13,000.00	13,000.00	2,049.00	0.00	10,951.00	15.76
218-751-675.009	DONATIONS / PKS & RECS SENIORS	1,000.00	1,000.00	500.00	0.00	500.00	50.00
218-751-675.013	UNITED WAY SENIORS	7,500.00	7,500.00	1,875.00	1,875.00	5,625.00	25.00
218-751-675.100	FUNDRAISING ENRICHMENT	750.00	750.00	0.00	0.00	750.00	0.00
218-751-678.012	MEMBERSHIP FEES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
218-751-678.030	SPONSORSHIP FEES - ENRICHMENT	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		61,250.00	61,250.00	4,817.00	1,988.00	56,433.00	7.86
TOTAL REVENUES		61,250.00	61,250.00	4,817.00	1,988.00	56,433.00	7.86
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
218-751-702.027	SAL & WAGES SENIORS	35,568.00	35,568.00	5,043.13	2,756.00	30,524.87	14.18
218-751-713.000	EMPLOYER SHARE FICA	2,720.00	2,720.00	390.07	210.85	2,329.93	14.34
218-751-727.000	OFFICE SUPPLIES	50.00	50.00	0.00	0.00	50.00	0.00
218-751-730.000	POSTAGE	962.00	962.00	0.00	0.00	962.00	0.00
218-751-740.032	OPER SUPP/SENIORS	100.00	100.00	450.68	450.68	(350.68)	450.68
218-751-740.061	OPER SUPP/FITNESS	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
218-751-804.008	CONTRACT SERV - INSTRUCTORS	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
218-751-804.080	CONTRACT SERVICES ENTERTAINMENT	500.00	500.00	0.00	0.00	500.00	0.00
218-751-840.000	DUES & MEMBERSHIPS	200.00	200.00	0.00	0.00	200.00	0.00
218-751-860.000	CONFERENCE /TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00
218-751-957.000	EDUCATION / TRAINING	50.00	50.00	0.00	0.00	50.00	0.00
218-751-964.001	PROGRAM REFUNDS	500.00	500.00	0.00	0.00	500.00	0.00
218-751-967.002	AGING GRANT EXPENSES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		61,250.00	61,250.00	5,883.88	3,417.53	55,366.12	9.61
TOTAL EXPENDITURES		61,250.00	61,250.00	5,883.88	3,417.53	55,366.12	9.61
Fund 218 - SENIOR CENTER:							
TOTAL REVENUES		61,250.00	61,250.00	4,817.00	1,988.00	56,433.00	7.86
TOTAL EXPENDITURES		61,250.00	61,250.00	5,883.88	3,417.53	55,366.12	9.61
NET OF REVENUES & EXPENDITURES		0.00	0.00	(1,066.88)	(1,429.53)	1,066.88	100.00

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDING 02/28/2021

GL NUMBER	DESCRIPTION	2021	2021	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED		MONTH		
		BUDGET	BUDGET	02/28/2021	02/28/21	BALANCE	USED
Fund 221 - TEEN CENTER							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
221-751-649.000	CONCESSION SALES TEEN	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
221-751-650.005	PROGRAM FEES TEENS	11,955.00	11,955.00	260.00	10.00	11,695.00	2.17
221-751-675.010	DONATIONS - TEEN	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
221-751-675.012	UNITED WAY - TEENS	27,000.00	27,000.00	6,750.00	6,750.00	20,250.00	25.00
221-751-675.110	FUNDRAISING	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
221-751-679.100	GRANTS > \$1000	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		72,455.00	72,455.00	7,010.00	6,760.00	65,445.00	9.67
TOTAL REVENUES		72,455.00	72,455.00	7,010.00	6,760.00	65,445.00	9.67
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
221-751-702.026	SAL & WAGES TEEN MANAGERS	32,800.00	32,800.00	5,539.20	2,806.40	27,260.80	16.89
221-751-702.035	SAL & WAGES TEEN COORDINATOR	9,020.00	9,020.00	0.00	0.00	9,020.00	0.00
221-751-702.041	SAL & WAGES - TEEN SUPERVISOR	13,195.00	13,195.00	0.00	0.00	13,195.00	0.00
221-751-713.000	EMPLOYER SHARE FICA	4,260.00	4,260.00	411.64	208.64	3,848.36	9.66
221-751-714.000	EMPLOYEE MEDICAL INSURANCE	4,200.00	4,200.00	838.29	442.36	3,361.71	19.96
221-751-714.002	EMP DISABILITY /LIFE INSURANCE	550.00	550.00	0.00	0.00	550.00	0.00
221-751-714.004	ICMA RETIREMENT	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
221-751-727.000	OFFICE SUPPLIES	950.00	950.00	0.00	0.00	950.00	0.00
221-751-740.000	OPERATING SUPPLIES	300.00	300.00	0.00	0.00	300.00	0.00
221-751-740.003	OPER SUPPLIES/T-SHIRTS & CONCESSIONS	200.00	200.00	0.00	0.00	200.00	0.00
221-751-740.015	OPER SUPP/CONCESSIONS	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
221-751-740.036	OPER SUPPLIES - TEENS	1,200.00	1,200.00	100.00	100.00	1,100.00	8.33
221-751-840.000	DUES & MEMBERSHIPS	180.00	180.00	0.00	0.00	180.00	0.00
221-751-860.000	CONFERENCE /TRANSPORTATION	600.00	600.00	249.00	249.00	351.00	41.50
Total Dept 751 - RECREATION / PARKS DEPARTMENT		72,455.00	72,455.00	7,138.13	3,806.40	65,316.87	9.85
TOTAL EXPENDITURES		72,455.00	72,455.00	7,138.13	3,806.40	65,316.87	9.85
Fund 221 - TEEN CENTER:							
TOTAL REVENUES		72,455.00	72,455.00	7,010.00	6,760.00	65,445.00	9.67
TOTAL EXPENDITURES		72,455.00	72,455.00	7,138.13	3,806.40	65,316.87	9.85
NET OF REVENUES & EXPENDITURES		0.00	0.00	(128.13)	2,953.60	128.13	100.00

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDING 02/28/2021

GL NUMBER	DESCRIPTION	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	YTD BALANCE 02/28/2021	ACTIVITY FOR MONTH 02/28/21	AVAILABLE BALANCE	% BDGT USED
Fund 223 - DOG PARK							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
223-751-675.074	DOG PARK SALES - FOBS	10,550.00	10,550.00	1,180.00	700.00	9,370.00	11.18
Total Dept 751 - RECREATION / PARKS DEPARTMENT		10,550.00	10,550.00	1,180.00	700.00	9,370.00	11.18
TOTAL REVENUES		10,550.00	10,550.00	1,180.00	700.00	9,370.00	11.18
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
223-751-740.000	OPERATING SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
223-751-801.018	MANAGEMENT SERVICES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
223-751-900.000	PRINTING & PUBLISHING	150.00	150.00	0.00	0.00	150.00	0.00
223-751-910.000	INSURANCE	500.00	500.00	0.00	0.00	500.00	0.00
223-751-920.002	UTILITIES - WAT / SEW	400.00	400.00	0.00	0.00	400.00	0.00
223-751-930.000	REPAIR & MAINTENANCE	300.00	300.00	0.00	0.00	300.00	0.00
223-751-967.072	DOG PARK GROUNDS MAINTENANCE	2,200.00	2,200.00	0.00	0.00	2,200.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		10,550.00	10,550.00	0.00	0.00	10,550.00	0.00
TOTAL EXPENDITURES		10,550.00	10,550.00	0.00	0.00	10,550.00	0.00
Fund 223 - DOG PARK:							
TOTAL REVENUES		10,550.00	10,550.00	1,180.00	700.00	9,370.00	11.18
TOTAL EXPENDITURES		10,550.00	10,550.00	0.00	0.00	10,550.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	1,180.00	700.00	(1,180.00)	100.00

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDING 02/28/2021

GL NUMBER	DESCRIPTION	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	YTD BALANCE 02/28/2021	ACTIVITY FOR MONTH 02/28/21	AVAILABLE BALANCE	% BDGT USED
Fund 224 - TRANSPORTATION							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
224-751-675.041	UNITED WAY TRANSPORTATION	10,000.00	10,000.00	1,875.00	1,875.00	8,125.00	18.75
Total Dept 751 - RECREATION / PARKS DEPARTMENT		10,000.00	10,000.00	1,875.00	1,875.00	8,125.00	18.75
TOTAL REVENUES		10,000.00	10,000.00	1,875.00	1,875.00	8,125.00	18.75
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
224-751-804.900	CONTRACT SERVICES LETS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
224-751-804.905	CONTRACT SERVICES TRANSPORTATION	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
TOTAL EXPENDITURES		10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
Fund 224 - TRANSPORTATION:							
TOTAL REVENUES		10,000.00	10,000.00	1,875.00	1,875.00	8,125.00	18.75
TOTAL EXPENDITURES		10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	1,875.00	1,875.00	(1,875.00)	100.00
TOTAL REVENUES - ALL FUNDS		1,238,693.00	1,238,693.00	185,613.06	100,164.38	1,053,079.94	14.98
TOTAL EXPENDITURES - ALL FUNDS		1,238,693.00	1,238,693.00	153,252.62	88,882.13	1,085,440.38	12.37
NET OF REVENUES & EXPENDITURES		0.00	0.00	32,360.44	11,282.25	(32,360.44)	100.00