



Regular Meeting  
Oceola Community Center  
Tuesday, June 20, 2023, 7:00 p.m.

Call to order

Pledge of Allegiance (all stand)

Call to the Public (for any items not on the agenda)

Approval- Consent Agenda

1. Regular Board Meeting Minutes dated Tuesday, May 14, 2023
2. Check Register Report Ending May 31, 2023
3. Bank Statements Ending May 31, 2023
4. Financial Reports Ending May 31, 2023

Approval- Regular Agenda

5. Discussion/Approval- Board Positions Appointments
  - i. Chair-
  - ii. Vice Chair-
  - iii. Secretary-
  - iv. Treasurer-
  - v. Trustee-
6. Discussion/Approval - Cancellation of Regular July Meeting dated July 18, 2023
7. Discussion/Approval – Set Stakeholders Meeting
  - a. Events & programs
    - i. Melon Scramble
    - ii. Melon Ball
    - iii. Summer Teen Programs
    - iv. Open House Recap
  - b. Sponsorship & marketing updates
8. Preventive Maintenance Report
  - a. Inventory Report
9. Directors Report
  - a. Board Member On-Boarding

10. Board Member Reports

- i. City of Howell Board Rep:
- ii. Oceola Township Board Rep:
- iii. Marion Township Board Rep:
- iv. Genoa Township Board Rep:
- v. Howell Township Board Rep:

11. Old Business

12. New Business

13. Next Meeting: August 15, 2023 @ 7pm Oceola Community Center

14. Adjournment



**Howell Area Parks & Recreation Authority**  
Oceola Community Center

Regular Board Meeting Minutes

May 16, 2023

**Call to Order**

Chair Sean Dunleavy called the meeting to order at 7:00 pm.

**Attendance**

**Board Members:** Chair Sean Dunleavy, Vice Chair Diana Lowe, Secretary Nikolas Hertrich, Treasurer Jean Graham, and Trustee Tammy Beal

**HAPRA Staff:** Director Tim Church, Jen Savage, Kyle Tokan, Jordan Jones, Kevin Troshak

**Public:** Terry Philibeck

**Call to the Public**

None Present

**Approval of Consent Agenda**

Vice Chair Diana Lowe made a motion to approve the consent agenda, supported by Treasurer Jean Graham.

**Motion carried 5 – 0.**

**Approval of Regular Agenda**

A motion to approve the regular agenda with an amendment to add Item #11.5 Discussion/Approval of a Loan Agreement for the Purchase of a Floor Scrubber was made by Vice Chair Diana Lowe, supported by Trustee Tammy Beal.

**Motion carried 5 – 0**

**Discussion/Approval – Civic Event Application – Melon Fest**

Jordan Jones provided a brief update on the status of Melon Fest. She informed the Board that the Festival Tent will be located on State Street, Grand River will be closed, and that the Melon Fest Committee is still working on finalizing plans and working with downtown shop owners. A motion to approve the Civic Event Application for the Howell Melon Festival was made by Secretary Nikolas Hertrich and supported by Trustee Tammy Beal. **Motion carried 5 – 0.**

### **Discussion/Approval – Special Liquor License – Melon Festival**

A motion to approve the Melon Festival Special Liquor License was made by Vice Chair Diana Lowe and supported by Treasurer Jean Graham. **Roll Call Vote: Diana Lowe – Yes, Sean Dunleavy – Yes, Tammy Beal – Yes, Jean Graham – Yes, Nikolas Hertrich – Yes**

### **Discussion/Approval – Financial Policy and Procedures**

Following discussion on what the Board considered to be a significant contract and confirmation that only managers following HAPRA policies are able to use HAPRA credit cards a motion to approve the Financial Policy and Procedures as presented was made by Vice Chair Diana Lowe and supported by Secretary Nikolas Hertrich. **Motion carried 5-0.**

### **Discussion/Approval – Background Screening Policy**

A motion to approve the updated Background Screening Policy as presented was made by Treasurer Jean Graham and supported by Trustee Tammy. **Motion carried 5-0.**

### **Discussion/Approval – Travel Policy**

A motion to approve the presented Travel Policy was made by Vice Chair Diana Lowe and supported by Treasurer Jean Graham. **Motion carried 5-0.**

### **Discussion/Approval – Scholarship Policy**

A motion to approve the Scholarship Policy as presented was made by Trustee Tammy Beal and supported by Treasurer Jean Graham. **Motion carried 5-0.**

### **Discussion/Approval – Identity Theft Policy**

A motion to approve the Identity Theft Policy as presented was made by Vice Chair Diana Lowe and supported by Trustee Tammy Beal. **Motion carried 5-0.**

### **Discussion/Approval – Loan Agreement for the Purchase of a Floor Scrubber**

To help maintain the Oceola Community Center floors Director Church requested that the Board consider and approve entering into a loan agreement with Oceola Township for the purchase of a floor scrubber. The loan agreement would be similar in structure to that used to purchase audio equipment which has subsequently been paid off. With Board approval of the loan agreement the final payment for the floor scrubber will be made in August 2024. A motion to approve the a Loan Agreement with Oceola Township for the Purchase of a Floor Scrubber was made by Trustee Tammy Beal and supported by Secretary Nikolas Hertrich. **Motion carried 5-0.**

## Events and Programs Report

- a. Events & Programs
  - I. Spark Fitness – Youth circuit training program occurring on Mondays from 5:30 pm to 6:00 pm for 16 weeks and Tuesdays/Thursdays for 8 weeks with the purpose of helping kids gain knowledge to live a healthy life.
  - II. Golf Lessons – Looking to schedule youth and women golf lessons at Chemung Hills.
  - III. Senior Grant – Through substantial work Trustee Tammy Beal has secured \$69,000.00 in ARPA funding from the Livingston County Agency of Aging for the Senior Center.
- b. Sponsorship & Marketing Updates
  - I. The new program guide and Directors' Letter have been published. In the first week the program guide was viewed 1,500 times. Chris Techentin is working on getting the schools schedule to coordinate welcome back programs/notices.
  - II. Bob Maxey Ford has donated \$1,000.00 to the Yeti event and \$2,000.00 for soccer uniforms. They were recently approached for additional contributions and will be donating \$7,000.00. With the gift Bob Maxey will become a Community Sponsor. To establish a longer term partnership a Ford Transit for the Rec on the Go Program will be evaluated.
  - III. Touch a Truck event occurred on May 13<sup>th</sup> at the Tanger Outlet Mall. Local contractors, the road commission, and the Armory provided vehicles for children to explore and learn about. Over 1,000 people attended with 50 to 60 kids participating in the sensory friendly quiet hour.
  - IV. New intern Emily Ferguson started this week. Emily is a senior at Central Michigan

## Preventative Maintenance Report:

No Updates

## Directors Report

- a. New Board Member On-Boarding Process

Director Church has developed an on-boarding check list to assist new HAPRA Board members better understand their role and responsibilities. A similar process is used with new hires. The introduction would take place with Director Church over multiple meetings. The checklist will be brought to the Board during the June meeting.
- b. Stakeholders Meeting

Director Church has met with all participating municipalities and would like to gather all stakeholders to have an open conversation regarding the mileage, discuss drafting ballot language, and work on developing the Thrive, Strive, and Revive Campaign. A Doodle Poll will be sent out to assist with the scheduling of a meeting.
- c. Director Church met with SELCRA staff to discuss future plans and the potential for developing partnerships with other local units of government.

- d. Chair Sean Dunleavy and Director Church met with Livingston County Clerk Elizabeth Hundley and Deputy Clerk Joe Bridgeman concerning the election process.
- e. Director Church met with Jeff Muck (Novi Parks, Recreation, and Cultural Services Department and Hamburg Township Parks and Rec Committee Member) to discuss the possibility of HAPRA assisting with the management of a soccer program in Hamburg Township.

### **Board Member Reports**

Secretary Nikolas Hertrich shared with the Board agenda items from the April 24<sup>th</sup>, and May 8<sup>th</sup> 2023, Howell City Council Meetings which included discussion and approval of multiple civic event applications, approval of representatives to various Boards and Commissions, City Hall Phase II Construction, approval of the 2023-2023 City Budget, the PUD agreement and final site plan approval for Motorsports Gateway, and approval of the Loop Road survey by HRC.

Chair Sean Dunleavy informed the Board that a meeting with Midstates was had to discuss preliminary ideas related to soccer fields, pickle ball courts, and parking. He also informed the Board that this will be his final meeting as he was recently appointed to Township Supervisor and that a recommendation will be made to appoint Trustee Terry Philibeck to replace him on the HAPRA Board.

With the upcoming vacancy the Board discussed the alignment process and recommendations that Diana Lowe would become the Chair and that Tammy Beal would become the Vice Chair were made.

Trustee Tammy Beal shared with the Board that Marion Township is working with an engineer to design a walking path.

Vice Chair Diana Lowe informed the Board the construction on the Senior Park has begun.

Treasurer Jean Graham relayed to the Board that Howell Township approved their budget and is working on a grant for the Tooley Road Park Project.

### **Old Business**

Director Church informed the Board that HAPRA does not meet the necessary requirements to obtain the previously discussed Capital One Spark Cash Plus Credit Card, as an alternative a credit card with Bank of America is being evaluated.

### **New Business**

None

**Next Meeting**

Regularly Scheduled HAPRA Meeting - Tuesday, June 20, 2023, at 7:00 pm at Ocala Community Center

**Adjournment**

Motion to adjourn meeting at 7:55 pm made by Chair Sean Dunleavy and supported by Treasurer Jean Graham. **Motion carried 5-0**

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Approved

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Date

Respectfully Submitted by: Nikolas Hertrich, Secretary

DRAFT

*BOAA  
 May 2023*

HOWELL AREA PARKS AND  
 RECREATION AUTHORITY  
 1661 N LATSON RD  
 HOWELL MI 48843

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 Sonic Lunch Free Concert Series  
 Join BOAA this summer for the 16th annual Sonic Lunch concert series.  
 Each free concert will begin at 11:30 at Liberty Plaza in Ann Arbor.  
 Visit [www.soniclunch.com](http://www.soniclunch.com) for the full lineup.  
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 COMMUNITY INTEREST ACCOUNT ACCOUNT 205138  
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DOCUMENTS-DEBITS: 59 CREDITS: 0 LAST STATEMENT 04/28/23 207,119.41  
 AVG AVAILABLE BALANCE 194,712.72 114 CREDITS 98,752.27  
 66 DEBITS 125,251.27  
 THIS STATEMENT 05/31/23 180,620.41  
 TOTAL DAYS IN STATEMENT PERIOD 04/29/23 THROUGH 05/31/23: 33

- - - - - DEPOSITS - - - - -					
REF #	DATE	AMOUNT	REF #	DATE	AMOUNT
	05/01	207.00		05/11	198.00
	05/01	719.00		05/11	9,392.00
	05/04	244.00		05/18	46.00
	05/04	661.00		05/18	110.00
	05/04	1,481.00		05/18	131.00
	05/04	1,771.05		05/18	203.00
	05/11	23.00		05/18	434.00
	05/11	88.00		05/18	9,433.50
	05/11	130.00		05/25	118.00
	05/11	135.00		05/25	122.00

- - - - - OTHER CREDITS - - - - -				
DESCRIPTION			DATE	AMOUNT
GLOBAL PAYMENTS	GLOBAL	DEP 8788240022289	05/01	10.00
GLOBAL PAYMENTS	GLOBAL	DEP 8788240022289	05/01	20.00
GLOBAL PAYMENTS	GLOBAL	DEP 8788240022289	05/01	65.00
GLOBAL PAYMENTS	GLOBAL	DEP 8788240022289	05/01	80.00
GLOBAL PAYMENTS	GLOBAL	DEP 8788240022289	05/01	994.00
GLOBAL PAYMENTS	GLOBAL	DEP 8788240022289	05/01	1,435.00

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HOWELL AREA PARKS AND

COMMUNITY INTEREST ACCOUNT ACCOUNT 205138

OTHER CREDITS

DESCRIPTION	DATE	AMOUNT
TIVITY HEALTH 04302023 C 25880878	05/01	2,731.50
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/02	21.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/02	165.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/02	1,375.00
PAYOUT RunSignUp TRN*1*TX33283994200XT**3S5U1W5YRURJPXS5\RM R*IK*TX332	05/03	30.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/03	70.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/03	98.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/03	1,877.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/04	65.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/04	1,065.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/04	1,696.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/05	100.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/05	1,306.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/08	4.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/08	76.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/08	100.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/08	455.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/08	489.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/08	1,519.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/09	2.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/09	478.00
PAYOUT RunSignUp TRN*1*TX33434893000XT**3S5U1W5YUMSBJM74\RM R*IK*TX334	05/10	280.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/10	300.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/10	700.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/10	930.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/11	50.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/11	195.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/11	629.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/12	158.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/12	234.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/15	50.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/15	249.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/15	665.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/15	764.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/15	1,154.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/15	1,512.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/16	323.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/16	1,767.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/17	2.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/17	8.00
PAYOUT RunSignUp TRN*1*TX33592004100XT**3RZEKK5YXET718H6\RM R*IK*TX335	05/17	85.00

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HOWELL AREA PARKS AND

COMMUNITY INTEREST ACCOUNT ACCOUNT 205138

OTHER CREDITS

DESCRIPTION	DATE	AMOUNT
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/17	1,327.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/18	331.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/18	914.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/19	927.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/19	1,094.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/22	312.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/22	510.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/22	550.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/22	565.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/22	643.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/22	645.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/22	826.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/23	50.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/23	196.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/23	745.00
PAYOUT RunSignUp TRN*1*TX33739270600XT**3S7Z7O5Z06TZO8FT\RM R*IK*TX337	05/24	185.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/24	724.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/24	1,102.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/24	1,200.00
Bill.com Peerfit, Inc. Peerfit, Inc. Bill.com 016TMFARH2NRJYO Inv #April	05/25	316.75
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/25	577.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/25	693.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/25	1,830.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/26	647.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/26	762.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/26	775.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/30	81.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/30	92.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/30	160.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/30	162.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/30	162.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/30	296.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/30	550.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/30	2,817.50
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/30	3,012.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/30	3,876.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/31	8.00
INTEREST	05/31	184.84
PAYOUT RunSignUp TRN*1*TX33881735200XT**444NB85Z2YUUE8T4\RM R*IK*TX338	05/31	656.63

\* \* \* C O N T I N U E D \* \* \*

\*\* Should be 14780  
 Cindy@BOAA said  
 the miscode can't be corrected.  
 HOWELL AREA PARKS AND

COMMUNITY INTEREST ACCOUNT ACCOUNT 205138

CHECKS

CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT
* * 14700*05/15 240.00	14784 05/08 425.00	14805 05/16 2.84
14746*05/02 100.00	14785 05/09 80.00	14806 05/22 1,661.64
14749*05/05 1,120.00	14786 05/09 60.00	14807 05/15 240.50
14751*05/03 348.64	14787 05/12 100.00	14808 05/18 100.00
14753*05/26 150.00	14788 05/10 140.00	14809 05/16 300.00
14766 05/03 4,422.21	14789 05/17 200.00	14810 05/25 647.40
14767 05/04 2,916.00	14790 05/16 9.59	14811 05/25 1,145.00
14768 05/22 5,000.00	14791 05/16 309.80	14812 05/25 549.91
14769 05/02 86.90	14792 05/17 212.13	14813 05/30 348.74
14770 05/05 180.00	14793 05/26 3,582.00	14814 05/22 85.00
14771*05/10 160.00	14794 05/17 623.01	14815 05/24 98.85
14773*05/11 745.53	14795 05/15 85.00	14816 05/22 326.56
14775 05/12 160.00	14796 05/19 1,334.92	14817 05/23 135.00
14776 05/22 177.17	14797 05/18 1,113.24	14818 05/24 359.96
14777 05/12 259.27	14798 05/15 505.66	14819*05/25 3,050.88
14778 05/08 11,074.20	14799 05/15 208.95	14823*05/31 3,839.86
14779*05/12 710.00	14800 05/15 162.00	14825 05/31 8,075.00
14781 05/12 500.00	14801 05/17 1,909.98	14826*05/31 29.62
14782 05/05 80.00	14802*05/19 2,732.48	14828 05/31 789.04
14783 05/08 200.00	14804 05/17 492.00	

(\* ) INDICATES A GAP IN CHECK NUMBER SEQUENCE

OTHER DEBITS

DESCRIPTION	DATE	AMOUNT
GLOBAL PAYMENTS GLOBAL STL 8788240022289	05/02	1,191.89
PAYCHEX EIB INVOICE X02206000001387	05/10	28,327.13
REDEPOSITED ITEM CHARGE	05/16	6.00
RETURNED ITEM CHARGE	05/19	6.00
Charge Back Item Check 834	05/19	437.50
PAYCHEX-OAB INVOICE 02370200000094X	05/22	166.60
PAYCHEX EIB INVOICE X02390600001463	05/24	30,414.67

I N T E R E S T

AVERAGE LEDGER BALANCE:	195,800.57	INTEREST EARNED:	184.84
AVERAGE AVAILABLE BALANCE:	194,712.72	DAYS IN PERIOD:04/29/23-05/31/23:	33
INTEREST PAID THIS PERIOD:	184.84	ANNUAL PERCENTAGE YIELD EARNED:	1.05%
INTEREST PAID 2023:	709.94		

DAILY BALANCE

DATE.....BALANCE	DATE.....BALANCE	DATE.....BALANCE
05/01 213,380.91	05/02 213,563.12	05/03 210,867.27

\* \* \* C O N T I N U E D \* \* \*

HOWELL AREA PARKS AND

COMMUNITY INTEREST ACCOUNT ACCOUNT 205138

DAILY BALANCE

DATE.....	BALANCE	DATE.....	BALANCE	DATE.....	BALANCE
05/04	214,934.32	05/15	191,536.08	05/24	168,709.64
05/05	214,960.32	05/16	192,997.85	05/25	180,702.70
05/08	205,904.12	05/17	190,982.73	05/26	179,154.70
05/09	206,244.12	05/18	201,371.99	05/30	190,014.46
05/10	179,826.99	05/19	198,882.09	05/31	180,620.41
05/11	189,921.46	05/22	195,516.12		
05/12	188,584.19	05/23	196,372.12		

MONEY MARKET CHECKING FOR ORGANIZATIONS ACCOUNT 820936

DOCUMENTS-DEBITS:	0	CREDITS:	0	LAST STATEMENT 04/28/23	29,674.42
AVG AVAILABLE BALANCE		29,674.42		1 CREDITS	12.07
				DEBITS	.00
				THIS STATEMENT 05/31/23	29,686.49
TOTAL DAYS IN STATEMENT PERIOD 04/29/23 THROUGH 05/31/23:					33

OTHER CREDITS

DESCRIPTION	DATE	AMOUNT
INTEREST	05/31	12.07

I N T E R E S T

AVERAGE LEDGER BALANCE:	29,674.42	INTEREST EARNED:	12.07
AVERAGE AVAILABLE BALANCE:	29,674.42	DAYS IN PERIOD:04/29/23-05/31/23:	33
INTEREST PAID THIS PERIOD:	12.07	ANNUAL PERCENTAGE YIELD EARNED:	.45%
INTEREST PAID 2023:	45.27		

DAILY BALANCE

DATE.....	BALANCE	DATE.....	BALANCE	DATE.....	BALANCE
05/31	29,686.49				

STATEMENT SAVINGS - BUSINESS ACCOUNT 95076204

Sonic Lunch Free Concert Series  
 Join BOAA this summer for the 16th annual Sonic Lunch concert series.  
 Each free concert will begin at 11:30 at Liberty Plaza in Ann Arbor.  
 Visit [www.soniclunch.com](http://www.soniclunch.com) for the full lineup.

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT .....			04/28/23	12,712.69

\*\*\* CONTINUED \*\*\*

HOWELL AREA PARKS AND

STATEMENT SAVINGS - BUSINESS ACCOUNT 95076204

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
INTEREST		11.49	05/31/23	12,724.18
BALANCE THIS STATEMENT .....			05/31/23	12,724.18
TOTAL DAYS IN STATEMENT PERIOD 04/29/23 THROUGH 05/31/23:				33
TOTAL CREDITS	(1)	11.49		
TOTAL DEBITS	(0)	.00		

- - - - - I N T E R E S T - - - - -

AVERAGE LEDGER BALANCE: 12,712.69 INTEREST EARNED: 11.49  
 INTEREST PAID THIS PERIOD: 11.49 DAYS IN PERIOD:04/29/23-05/31/23: 33  
 INTEREST PAID 2023: 46.67 ANNUAL PERCENTAGE YIELD EARNED: 1.00%

## HOWELL AREA PARKS & RECREATION AUTHORITY

1661 N LATSON RD  
HOWELL MI 48843-9007

**MEMBER ID: 110099341**

### Statement Period

May 01, 2023 to May 31, 2023

### Account Balances at a Glance

Total Savings **\$5,086.74**

### Commercial Membership Savings

Account Number: 10006221590

#### Summary

<b>Beginning Balance (05/01)</b>	<b>\$5,086.52</b>
Deposits & Additions	\$0.00
Withdrawals	\$0.00
Interest	\$0.22
<hr/>	
<b>Ending Balance (05/31)</b>	<b>\$5,086.74</b>

#### Additional

Average Daily Balance	\$5,086.52
Annual % Yield Earned This Period	0.05%
Interest Paid Year-to-Date	\$1.07

### Transactions

DATE	DESCRIPTION	AMOUNT	BALANCE
5/1/2023	<b>Beginning Balance</b>		<b>\$5,086.52</b>
5/31/2023	Credit Interest/Dividend	\$0.22	\$5,086.74
5/31/2023	<b>Ending Balance</b>		<b>\$5,086.74</b>

## **You have the power of options.**

Check your account balances or transfer funds anytime, anywhere with Text Banking or with the Lake Trust app, available on the App Store or on Google Play. Or set up alerts in Online Banking to get notifications about low balances, large deposits, or other activity on your account. Visit [laketrust.org/managemyaccount](https://laketrust.org/managemyaccount) to get started.

If you ever have a question or need help with your account, remember that we're here for you. Start a secure chat with us in Online Banking or give us a call at **888.267.7200**.

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS AND RECREATION

Balance As of 05/31/2023

GL Number	Description	2023 Amended Budget	YTD Balance 05/31/2023	Activity For 05/31/2023	Available Balance 05/31/2023	% Bdg't Used
<b>Fund: 208 PARKS &amp; REC AUTHORITY</b>						
<b>Account Category: Revenues</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
208-751-587.001	PK/RC MARION TWP PARTICIPATION	120,000.00	60,000.00	0.00	60,000.00	50.00
208-751-587.002	PK/RC GENOA TWP PARTICIPATION	120,000.00	60,000.00	0.00	60,000.00	50.00
208-751-587.003	PK/RC OCEOLA TWP PARTICIPATION	120,000.00	60,000.00	0.00	60,000.00	50.00
208-751-587.005	PK/RC HOWELL CITY PARTICIPATION	120,000.00	60,000.00	0.00	60,000.00	50.00
208-751-587.006	PK/RC HOWELL TWP PARTICIPATION	120,000.00	60,000.00	0.00	60,000.00	50.00
208-751-650.106	FACILITY MEMBERSHIPS	88,500.00	77,222.13	10,420.00	11,277.87	87.26
208-751-651.020	BENNETT BLDG RENTAL FEES	200.00	195.00	0.00	5.00	97.50
208-751-651.022	OCEOLA BLDG RENTAL FEES	81,000.00	38,622.50	367.50	42,377.50	47.68
208-751-651.026	GYMANASIUM RENTALS	32,800.00	22,327.55	1,775.20	10,472.45	68.07
208-751-665.000	INVESTMENT INTEREST	600.00	802.95	208.62	(202.95)	133.83
208-751-671.002	MISC REVENUES	2,300.00	2,186.58	21.00	113.42	95.07
208-751-675.026	GIFT CERTIFICATE	250.00	0.00	0.00	250.00	0.00
208-751-675.075	DOG PARK MAINT SERV FEES	5,000.00	1,250.00	0.00	3,750.00	25.00
208-751-678.010	SPONSORSHIP FEES	11,000.00	2,300.00	1,750.00	8,700.00	20.91
Total Dept 751 - RECREATION / PARKS DEPARTMENT		821,650.00	444,906.71	14,542.32	376,743.29	54.15
Revenues		821,650.00	444,906.71	14,542.32	376,743.29	54.15
<b>Account Category: Expenditures</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
208-751-702.001	SAL & WAGES DIRECTOR	70,233.39	29,551.26	5,402.56	40,682.13	42.08
208-751-702.003	SAL & WAGES - BUSINESS MANAGER	46,000.00	20,681.25	3,843.54	25,318.75	44.96
208-751-702.004	SAL & WAGES - OPERATIONS MGR	29,809.68	21,525.40	4,058.52	8,284.28	72.21
208-751-702.024	SAL & WAGES -MARKETING	29,183.60	15,190.61	3,489.60	13,992.99	52.05
208-751-702.030	SAL & WAGES FRONT OFFICE	90,000.00	36,553.52	6,867.41	53,446.48	40.62
208-751-702.034	SAL & WAGE FACILITIES MAINT/COORD	75,000.00	34,216.54	6,655.50	40,783.46	45.62
208-751-713.000	EMPLOYER SHARE FICA	26,027.34	11,676.11	2,214.33	14,351.23	44.86
208-751-714.000	EMPLOYEE MEDICAL INSURANCE	18,040.00	6,243.46	(36.54)	11,796.54	34.61
208-751-714.004	ICMA RETIREMENT	20,510.06	975.55	0.00	19,534.51	4.76
208-751-727.000	OFFICE SUPPLIES	1,500.00	616.98	0.00	883.02	41.13
208-751-730.000	POSTAGE	5,000.00	621.50	98.85	4,378.50	12.43
208-751-740.000	OPERATING SUPPLIES - GENL	1,500.00	107.84	76.94	1,392.16	7.19
208-751-740.026	OPERATING SUPPLIES SHIRTS/BADGES	2,500.00	252.00	0.00	2,248.00	10.08
208-751-751.000	GASOLINE & DIESEL FUEL	3,000.00	931.90	317.84	2,068.10	31.06
208-751-801.000	PROFESSIONAL SERVICES	30,000.00	22,112.00	2,712.60	7,888.00	73.71
208-751-804.000	CONTRACTUAL SERVICES	12,000.00	9,060.00	0.00	2,940.00	75.50
208-751-840.000	DUES, SUBSCRIPTIONS & MEMBERSHIPS	3,000.00	2,279.52	0.00	720.48	75.98
208-751-850.000	COMMUNICATION - TELEPHONES	10,000.00	4,520.75	909.87	5,479.25	45.21
208-751-850.008	COMMUNICATION - INTERNET & CABLE	19,000.00	7,468.68	1,493.74	11,531.32	39.31
208-751-860.000	TRAVEL	6,000.00	4,055.43	(168.37)	1,944.57	67.59
208-751-900.000	MARKETING, PRINTING & PUBLISHING	15,000.00	2,540.43	634.50	12,459.57	16.94
208-751-910.000	INSURANCE	40,500.00	19,108.48	3,050.88	21,391.52	47.18
208-751-920.000	UTILITIES - ELECTRICITY	6,500.00	3,385.99	556.34	3,114.01	52.09
208-751-920.001	UTILITIES - GAS	6,500.00	5,153.43	590.80	1,346.57	79.28
208-751-920.002	UTILITIES - WAT / SEW	2,000.00	556.35	0.00	1,443.65	27.82
208-751-920.003	UTILITIES - RUBBISH	900.00	315.21	70.03	584.79	35.02
208-751-920.012	UTILITIES - ELEC/OCEOLA	48,000.00	19,979.73	3,839.86	28,020.27	41.62
208-751-920.013	UTILITIES - GAS/OCEOLA	12,000.00	9,653.58	789.04	2,346.42	80.45
208-751-920.014	UTILITIES - WATER/OCEOLA	1,500.00	593.21	0.00	906.79	39.55



REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS AND RECREATION  
Balance As of 05/31/2023

GL Number	Description	2023 Amended Budget	YTD Balance 05/31/2023	Activity For 05/31/2023	Available Balance 05/31/2023	% Bdgt Used
<b>Fund: 208 PARKS &amp; REC AUTHORITY</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
208-751-920.015	UTILITIES - RUBBISH/OCEOLA	850.00	321.29	68.49	528.71	37.80
208-751-930.000	GROUNDS MAINTENANCE BENNETT	4,000.00	1,214.82	384.00	2,785.18	30.37
208-751-930.006	REPAIR & MAINT - VEHICLES	2,000.00	76.93	0.00	1,923.07	3.85
208-751-930.014	GROUNDS MAINTENANCE OCEOLA	45,000.00	25,443.49	766.99	19,556.51	56.54
208-751-931.000	BLDG R&M BENNETT	8,000.00	2,595.40	1,482.03	5,404.60	32.44
208-751-931.014	BLDG R &M OCEOLA	10,000.00	6,202.67	1,759.04	3,797.33	62.03
208-751-940.000	EQUIPMENT RENTAL	35,000.00	15,261.41	3,023.22	19,738.59	43.60
208-751-940.040	FACILITY RENT	24,000.00	10,000.00	0.00	14,000.00	41.67
208-751-956.000	MISCELLANEOUS	1,045.93	142.84	100.00	903.09	13.66
208-751-956.003	BANK CHARGES & FEES	18,000.00	10,814.16	1,340.49	7,185.84	60.08
208-751-957.000	EDUCATION / TRAINING	600.00	100.00	0.00	500.00	16.67
208-751-980.000	OFFICE EQUIPMENT	750.00	671.59	0.00	78.41	89.55
208-751-980.004	EQUIP / COMPUTER HARDWARE	1,200.00	0.00	0.00	1,200.00	0.00
208-751-980.005	EQUIPMENT/COMPUTER SOFTWARE	30,000.00	20,975.44	0.00	9,024.56	69.92
208-751-991.000	PRINCIPAL	10,000.00	4,580.00	0.00	5,420.00	45.80
Total Dept 751 - RECREATION / PARKS DEPARTMENT		821,650.00	388,326.75	56,392.10	433,323.25	47.26
Expenditures		821,650.00	388,326.75	56,392.10	433,323.25	47.26
Fund 208 - PARKS & REC AUTHORITY:						
TOTAL REVENUES		821,650.00	444,906.71	14,542.32	376,743.29	
TOTAL EXPENDITURES		821,650.00	388,326.75	56,392.10	433,323.25	
NET OF REVENUES & EXPENDITURES:		0.00	56,579.96	(41,849.78)	(56,579.96)	

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS AND RECREATION

Balance As of 05/31/2023

GL Number	Description	2023 Amended Budget	YTD Balance 05/31/2023	Activity For 05/31/2023	Available Balance 05/31/2023	% Bdgt Used
<b>Fund: 214 YOUTH SPORTS</b>						
<b>Account Category: Revenues</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
214-751-650.006	GENOA SOCCER FIELD RENTALS	7,500.00	3,500.00	70.00	4,000.00	46.67
214-751-650.050	PROGRAM FEES - VOLLEYBALL	15,000.00	13,482.00	0.00	1,518.00	89.88
214-751-650.051	PROGRAM FEES - ENRICHMENT	17,000.00	11,122.00	5,763.00	5,878.00	65.42
214-751-650.052	PROGRAM FEES - PICKLEBALL	2,500.00	780.00	0.00	1,720.00	31.20
214-751-650.053	PROGRAM FEES - SOCCER	120,000.00	71,367.50	0.00	48,632.50	59.47
214-751-650.054	PROGRAM FEES - BASKETBALL	30,000.00	3,890.00	0.00	26,110.00	12.97
214-751-650.094	PROGRAM FEES - SOFTBALL	2,300.00	4,150.00	4,150.00	(1,850.00)	180.43
214-751-650.102	DROP IN SPORTS	10,000.00	6,587.70	760.80	3,412.30	65.88
214-751-678.095	SPONSORSHIP FEES - YOUTH SPORTS	4,500.00	3,232.35	171.00	1,267.65	71.83
Total Dept 751 - RECREATION / PARKS DEPARTMENT		208,800.00	118,111.55	10,914.80	90,688.45	56.57
Revenues		208,800.00	118,111.55	10,914.80	90,688.45	56.57
<b>Account Category: Expenditures</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
214-751-702.004	SAL & WAGES OPERATION MANAGER	12,423.20	0.00	0.00	12,423.20	0.00
214-751-702.080	SAL & WAGES YOUTH SPORTS MGR	42,848.00	18,062.90	3,326.90	24,785.10	42.16
214-751-702.081	SAL & WAGES YOUTH SPORTS COORDINATOR	25,000.00	10,483.26	3,232.35	14,516.74	41.93
214-751-713.000	EMPLOYER SHARE FICA	5,190.37	2,788.20	583.62	2,402.17	53.72
214-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00	250.00	0.00	750.00	25.00
214-751-714.004	ICMA RETIREMENT	4,284.80	31.20	0.00	4,253.60	0.73
214-751-727.000	OFFICE SUPPLIES	0.00	29.62	29.62	(29.62)	100.00
214-751-740.000	OPERATING SUPPLIES	3,600.00	2,014.19	0.00	1,585.81	55.95
214-751-740.080	OPER SUPPLIES/VOLLEYBALL	1,500.00	1,387.40	176.30	112.60	92.49
214-751-740.081	OPER SUPP/ SOCCER	30,000.00	13,989.26	32.65	16,010.74	46.63
214-751-740.083	OPERATING SUPPLIES - PICKLEBALL	2,000.00	0.00	0.00	2,000.00	0.00
214-751-740.086	OPERATING SUPPLIES - BASKETBALL	9,500.00	7,378.36	0.00	2,121.64	77.67
214-751-801.017	BACKGROUND CHECKS	3,500.00	1,313.50	185.00	2,186.50	37.53
214-751-804.008	CONTRACT SERV - INSTRUCTORS	4,500.00	3,377.00	850.00	1,123.00	75.04
214-751-804.009	CONTRACT SERV - OFFCL /COACHES	7,000.00	1,965.00	720.00	5,035.00	28.07
214-751-804.010	CONTRACT SERV - FIELD MAINTENANCE	40,000.00	9,281.00	6,272.00	30,719.00	23.20
214-751-840.000	DUES & MEMBERSHIPS	200.00	165.00	0.00	35.00	82.50
214-751-860.000	CONFERENCE /TRANSPORTATION	1,000.00	857.03	0.00	142.97	85.70
214-751-920.002	UTILITIES - WAT / SEW	3,000.00	0.00	0.00	3,000.00	0.00
214-751-942.001	PORTA JOHN RENTALS	4,000.00	1,200.00	600.00	2,800.00	30.00
214-751-957.000	EDUCATION / TRAINING	200.00	60.00	0.00	140.00	30.00
214-751-970.000	CAPITAL OUTLAY EQUIP	8,053.63	(89.97)	(89.97)	8,143.60	(1.12)
Total Dept 751 - RECREATION / PARKS DEPARTMENT		208,800.00	74,542.95	15,918.47	134,257.05	35.70
Expenditures		208,800.00	74,542.95	15,918.47	134,257.05	35.70
<b>Fund 214 - YOUTH SPORTS:</b>						
TOTAL REVENUES		208,800.00	118,111.55	10,914.80	90,688.45	
TOTAL EXPENDITURES		208,800.00	74,542.95	15,918.47	134,257.05	
NET OF REVENUES & EXPENDITURES:		0.00	43,568.60	(5,003.67)	(43,568.60)	

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS AND RECREATION

Balance As of 05/31/2023

GL Number	Description	2023 Amended Budget	YTD Balance 05/31/2023	Activity For 05/31/2023	Available Balance 05/31/2023	% Bdgt Used
<b>Fund: 216 FESTIVALS</b>						
<b>Account Category: Revenues</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
216-751-650.003	PROGRAM FEES SPECIAL EVENTS	20,000.00	12,804.63	1,059.63	7,195.37	64.02
216-751-675.101	FUNDRAISING - SPECIAL EVENTS	1,000.00	50.00	0.00	950.00	5.00
216-751-678.039	PROGRAM FEES - MELON FESTIVAL	15,000.00	700.00	700.00	14,300.00	4.67
216-751-678.040	SPONSORSHIP FEES MELON FESTIVAL	32,000.00	1,100.00	985.00	30,900.00	3.44
216-751-678.041	STREET VENDOR FEES MELON	15,000.00	4,625.00	875.00	10,375.00	30.83
216-751-678.042	FESTIVAL TENT MELON FEST	18,000.00	0.00	0.00	18,000.00	0.00
216-751-678.047	SPONSORSHIP FEES MELON RUN	10,000.00	10,000.00	10,000.00	0.00	100.00
216-751-678.048	PROGRAM FEES MELON RUN	17,500.00	2,612.00	265.00	14,888.00	14.93
216-751-678.049	FOOD VENDOR FEES MELON	10,000.00	3,300.00	600.00	6,700.00	33.00
216-751-678.050	SPONSORSHIP FEES LEGEND	12,000.00	0.00	0.00	12,000.00	0.00
216-751-678.054	PROGRAM FEES - LEGENDS	2,500.00	0.00	0.00	2,500.00	0.00
216-751-678.057	SPONSORSHIP FEES HORSEMAN RUN	4,000.00	0.00	0.00	4,000.00	0.00
216-751-678.058	PROGRAM FEES HORSEMAN RUN	14,000.00	0.00	0.00	14,000.00	0.00
216-751-678.070	SPONSORSHIP FEES - SPECIAL EVENTS	10,000.00	3,500.00	3,000.00	6,500.00	35.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		181,000.00	38,691.63	17,484.63	142,308.37	21.38
Revenues		181,000.00	38,691.63	17,484.63	142,308.37	21.38
<b>Account Category: Expenditures</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
216-751-702.001	SAL & WAGES FESTIVAL DIRECTOR	41,600.00	17,712.00	3,296.00	23,888.00	42.58
216-751-702.004	SAL & WAGES OPERATIONS MANAGER	7,453.92	0.00	0.00	7,453.92	0.00
216-751-702.103	SALARY & WAGES STAFF	17,400.00	2,698.18	214.56	14,701.82	15.51
216-751-713.000	EMPLOYER SHARE FICA	5,083.72	1,371.45	268.57	3,712.27	26.98
216-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00	250.00	0.00	750.00	25.00
216-751-714.004	ICMA RETIREMENT	4,160.00	135.20	0.00	4,024.80	3.25
216-751-727.000	OFFICE SUPPLIES	115.00	39.00	0.00	76.00	33.91
216-751-730.000	POSTAGE	100.00	0.00	0.00	100.00	0.00
216-751-740.000	OPERATING SUPPLIES	1,000.00	16.96	16.96	983.04	1.70
216-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	19,500.00	8,226.41	95.24	11,273.59	42.19
216-751-740.102	OPER SUPP MELON FESTIVAL	47,800.00	7,569.76	1,314.24	40,230.24	15.84
216-751-740.106	OPER SUPP MELON RUN	5,800.00	0.00	0.00	5,800.00	0.00
216-751-740.201	OPER SUPP LEGEND OF SLEEPY HOWELL	10,000.00	0.00	0.00	10,000.00	0.00
216-751-740.203	OPER SUPPLIES HEADLESS HORSEMAN RUN	3,500.00	0.00	0.00	3,500.00	0.00
216-751-840.000	DUES & MEMBERSHIPS	200.00	165.00	0.00	35.00	82.50
216-751-860.000	CONFERENCE /TRANSPORTATION	1,000.00	905.78	45.76	94.22	90.58
216-751-900.000	PRINTING & PUBLISHING	3,500.00	85.00	85.00	3,415.00	2.43
216-751-942.001	PORTA JOHN RENTALS	6,000.00	0.00	0.00	6,000.00	0.00
216-751-956.000	MISCELLANEOUS	0.00	18.50	0.00	(18.50)	100.00
216-751-957.000	EDUCATION / TRAINING	100.00	0.00	0.00	100.00	0.00
216-751-970.000	CAPITAL OUTLAY EQUIP	3,987.36	0.00	0.00	3,987.36	0.00
216-751-980.004	EQUIP / COMPUTER HARDWARE	1,700.00	1,459.91	124.99	240.09	85.88
Total Dept 751 - RECREATION / PARKS DEPARTMENT		181,000.00	40,653.15	5,461.32	140,346.85	22.46
Expenditures		181,000.00	40,653.15	5,461.32	140,346.85	22.46
<b>Fund 216 - FESTIVALS:</b>						
TOTAL REVENUES		181,000.00	38,691.63	17,484.63	142,308.37	
TOTAL EXPENDITURES		181,000.00	40,653.15	5,461.32	140,346.85	

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS AND RECREATION

Balance As of 05/31/2023

GL Number	Description	2023 Amended Budget	YTD Balance 05/31/2023	Activity For 05/31/2023	Available Balance 05/31/2023	% Bdgt Used
<b>Fund: 216 FESTIVALS</b>						
NET OF REVENUES & EXPENDITURES:		0.00	(1,961.52)	12,023.31	1,961.52	

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS AND RECREATION

Balance As of 05/31/2023

GL Number	Description	2023 Amended Budget	YTD Balance 05/31/2023	Activity For 05/31/2023	Available Balance 05/31/2023	% Bdgt Used
<b>Fund: 217 PRESCHOOL</b>						
<b>Account Category: Revenues</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
217-751-651.003	PRESCHOOL CAMP TUITION	4,160.00	3,853.00	1,135.00	307.00	92.62
217-751-651.007	PRESCHOOL TUITION	58,560.00	28,765.00	0.00	29,795.00	49.12
217-751-675.015	PRESCHOOL FUNDRAISING	1,000.00	247.00	247.00	753.00	24.70
217-751-675.040	DONATIONS - GENERAL	0.00	25.00	25.00	(25.00)	100.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		63,720.00	32,890.00	1,407.00	30,830.00	51.62
Revenues		63,720.00	32,890.00	1,407.00	30,830.00	51.62
<b>Account Category: Expenditures</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
217-751-702.023	SAL & WAGES PRESCHOOL	54,840.00	19,274.45	3,959.40	35,565.55	35.15
217-751-713.000	EMPLOYER SHARE FICA	4,195.26	1,535.65	302.90	2,659.61	36.60
217-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00	250.00	0.00	750.00	25.00
217-751-740.028	OPER SUPP/PRESCHOOL	1,500.00	254.23	215.23	1,245.77	16.95
217-751-801.017	BACKGROUND CHECKS	37.00	0.00	0.00	37.00	0.00
217-751-840.000	DUES & MEMBERSHIPS	75.00	0.00	0.00	75.00	0.00
217-751-860.000	CONFERENCE /TRANSPORTATION	400.00	0.00	0.00	400.00	0.00
217-751-957.000	EDUCATION / TRAINING	150.00	20.00	0.00	130.00	13.33
217-751-970.000	CAPITAL OUTLAY EQUIP	1,274.40	0.00	0.00	1,274.40	0.00
217-751-980.015	PRESCHOOL EQUIPMENT	248.34	0.00	0.00	248.34	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		63,720.00	21,334.33	4,477.53	42,385.67	33.48
Expenditures		63,720.00	21,334.33	4,477.53	42,385.67	33.48
<b>Fund 217 - PRESCHOOL:</b>						
TOTAL REVENUES		63,720.00	32,890.00	1,407.00	30,830.00	
TOTAL EXPENDITURES		63,720.00	21,334.33	4,477.53	42,385.67	
NET OF REVENUES & EXPENDITURES:		0.00	11,555.67	(3,070.53)	(11,555.67)	

**REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS AND RECREATION**

Balance As of 05/31/2023

GL Number	Description	2023 Amended Budget	YTD Balance 05/31/2023	Activity For 05/31/2023	Available Balance 05/31/2023	% Bdgt Used
<b>Fund: 218 SENIOR CENTER</b>						
<b>Account Category: Revenues</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
218-751-650.030	PROGRAM FEES - ENRICHMENT	8,000.00	4,134.00	480.00	3,866.00	51.68
218-751-650.098	PROGRAM FEES - FITNESS	45,000.00	29,583.96	5,913.25	15,416.04	65.74
218-751-650.107	TRAVEL	15,000.00	13,830.00	7,462.50	1,170.00	92.20
218-751-675.009	DONATIONS / PKS & RECS SENIORS	600.00	1,000.00	500.00	(400.00)	166.67
218-751-675.013	UNITED WAY SENIORS	5,000.00	2,500.00	1,250.00	2,500.00	50.00
218-751-675.100	FUNDRAISING ENRICHMENT	500.00	212.00	0.00	288.00	42.40
218-751-678.012	MEMBERSHIP FEES	35,000.00	15,506.80	3,968.00	19,493.20	44.31
218-751-678.030	SPONSORSHIP FEES - ENRICHMENT	1,000.00	900.00	100.00	100.00	90.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		<u>110,100.00</u>	<u>67,666.76</u>	<u>19,673.75</u>	<u>42,433.24</u>	<u>61.46</u>
Revenues		<u>110,100.00</u>	<u>67,666.76</u>	<u>19,673.75</u>	<u>42,433.24</u>	<u>61.46</u>
<b>Account Category: Expenditures</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
218-751-702.024	SAL & WAGES -MARKETING	5,056.80	1,264.20	0.00	3,792.60	25.00
218-751-702.027	SAL & WAGES SENIORS	41,600.00	17,440.00	3,200.00	24,160.00	41.92
218-751-713.000	EMPLOYER SHARE FICA	3,569.25	1,334.16	244.80	2,235.09	37.38
218-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00	250.00	0.00	750.00	25.00
218-751-714.004	ICMA RETIREMENT	4,160.00	52.00	0.00	4,108.00	1.25
218-751-727.000	OFFICE SUPPLIES	100.00	39.00	0.00	61.00	39.00
218-751-730.000	POSTAGE	900.00	76.20	0.00	823.80	8.47
218-751-740.032	OPER SUPP/SENIORS	4,500.00	1,409.01	0.00	3,090.99	31.31
218-751-740.061	OPER SUPP/FITNESS	10,000.00	519.05	98.72	9,480.95	5.19
218-751-740.070	OPER SUPP/ TRAVEL	15,000.00	8,971.88	8,122.00	6,028.12	59.81
218-751-804.008	CONTRACT SERV - INSTRUCTORS	20,000.00	8,692.00	2,390.00	11,308.00	43.46
218-751-840.000	DUES & MEMBERSHIPS	300.00	165.00	0.00	135.00	55.00
218-751-860.000	CONFERENCE /TRANSPORTATION	1,000.00	857.03	0.00	142.97	85.70
218-751-957.000	EDUCATION / TRAINING	500.00	0.00	0.00	500.00	0.00
218-751-970.000	CAPITAL OUTLAY EQUIP	2,413.95	0.00	0.00	2,413.95	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		<u>110,100.00</u>	<u>41,069.53</u>	<u>14,055.52</u>	<u>69,030.47</u>	<u>37.30</u>
Expenditures		<u>110,100.00</u>	<u>41,069.53</u>	<u>14,055.52</u>	<u>69,030.47</u>	<u>37.30</u>
<b>Fund 218 - SENIOR CENTER:</b>						
TOTAL REVENUES		110,100.00	67,666.76	19,673.75	42,433.24	
TOTAL EXPENDITURES		110,100.00	41,069.53	14,055.52	69,030.47	
NET OF REVENUES & EXPENDITURES:		0.00	26,597.23	5,618.23	(26,597.23)	

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS AND RECREATION

Balance As of 05/31/2023

GL Number	Description	2023 Amended Budget	YTD Balance 05/31/2023	Activity For 05/31/2023	Available Balance 05/31/2023	% Bdgt Used
<b>Fund: 219 SUMMER DAY CAMP</b>						
<b>Account Category: Revenues</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
219-751-651.003	SUMMER CAMP	70,000.00	48,859.00	22,730.00	21,141.00	69.80
219-751-651.025	SPECIALTY CAMPS	6,500.00	3,325.00	0.00	3,175.00	51.15
219-751-678.030	SPONSORSHIP FEES - ENRICHMENT	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		81,500.00	52,184.00	22,730.00	29,316.00	64.03
Revenues		81,500.00	52,184.00	22,730.00	29,316.00	64.03
<b>Account Category: Expenditures</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
219-751-702.025	SAL & WAGES SUMMER CAMP MANAGER	4,800.00	479.82	0.00	4,320.18	10.00
219-751-702.036	SAL & WAGE SUMMER CAMP SUPERVISOR	8,820.00	1,289.36	78.80	7,530.64	14.62
219-751-702.037	SAL & WAGES SUMMER CAMP COUNSELOR	44,000.00	1,321.29	281.44	42,678.71	3.00
219-751-713.000	EMPLOYER SHARE FICA	4,407.93	17.89	17.89	4,390.04	0.41
219-751-740.003	OPER SUPPLIES/T-SHIRTS	1,500.00	994.50	994.50	505.50	66.30
219-751-740.029	OPER SUPPLIES/SPECIALTY CAMPS	500.00	0.00	0.00	500.00	0.00
219-751-740.033	OPER SUPP/SUMMER CAMP	5,000.00	422.73	327.24	4,577.27	8.45
219-751-740.041	OPERATING SUPPLIES SNACKS	500.00	156.89	0.00	343.11	31.38
219-751-740.042	FIELD TRIPS	10,000.00	0.00	0.00	10,000.00	0.00
219-751-801.017	BACKGROUND CHECKS	180.00	119.75	64.25	60.25	66.53
219-751-860.000	CONFERENCE /TRANSPORTATION	150.00	0.00	0.00	150.00	0.00
219-751-900.000	MARKETING PRINTING & PUBLISHING	500.00	250.00	0.00	250.00	50.00
219-751-957.000	EDUCATION / TRAINING	142.07	0.00	0.00	142.07	0.00
219-751-970.000	CAPITAL OUTLAY EQUIP	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		81,500.00	5,052.23	1,764.12	76,447.77	6.20
Expenditures		81,500.00	5,052.23	1,764.12	76,447.77	6.20
Fund 219 - SUMMER DAY CAMP:						
TOTAL REVENUES		81,500.00	52,184.00	22,730.00	29,316.00	
TOTAL EXPENDITURES		81,500.00	5,052.23	1,764.12	76,447.77	
NET OF REVENUES & EXPENDITURES:		0.00	47,131.77	20,965.88	(47,131.77)	

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS AND RECREATION

Balance As of 05/31/2023

GL Number	Description	2023 Amended Budget	YTD Balance 05/31/2023	Activity For 05/31/2023	Available Balance 05/31/2023	% Bdgt Used
<b>Fund: 221 TEEN CENTER</b>						
<b>Account Category: Revenues</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
221-751-649.000	CONCESSION SALES TEEN	6,000.00	3,585.95	850.05	2,414.05	59.77
221-751-650.005	PROGRAM FEES TEENS	22,000.00	5,125.00	1,195.00	16,875.00	23.30
221-751-650.060	PROGRAM FEES - YOUTH	5,500.00	750.00	140.00	4,750.00	13.64
221-751-675.010	DONATIONS - TEEN	1,000.00	100.00	0.00	900.00	10.00
221-751-675.012	UNITED WAY - TEENS	20,000.00	10,000.00	5,000.00	10,000.00	50.00
221-751-675.110	FUNDRAISING	18,000.00	725.00	0.00	17,275.00	4.03
221-751-678.010	SPONSORSHIPS	12,000.00	1,000.00	0.00	11,000.00	8.33
221-751-679.100	GRANTS > \$1000	10,000.00	1,000.00	1,000.00	9,000.00	10.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		94,500.00	22,285.95	8,185.05	72,214.05	23.58
Revenues		94,500.00	22,285.95	8,185.05	72,214.05	23.58
<b>Account Category: Expenditures</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
221-751-702.026	SAL & WAGES TEEN MANAGERS	36,648.00	19,183.55	3,619.20	17,464.45	52.35
221-751-702.035	SAL & WAGES TEEN COORDINATOR	6,000.00	2,871.25	0.00	3,128.75	47.85
221-751-702.041	SAL & WAGES - TEEN SUPERVISOR	23,940.00	11,642.62	2,516.81	12,297.38	48.63
221-751-713.000	EMPLOYER SHARE FICA	5,093.98	2,684.43	470.73	2,409.55	52.70
221-751-714.000	EMPLOYEE MEDICAL INSURANCE	5,500.00	3,167.88	540.10	2,332.12	57.60
221-751-714.004	ICMA RETIREMENT	4,544.80	84.24	0.00	4,460.56	1.85
221-751-727.000	OFFICE SUPPLIES	300.00	39.00	0.00	261.00	13.00
221-751-740.015	OPER SUPP/CONCESSIONS	3,006.22	2,395.75	421.14	610.47	79.69
221-751-740.036	OPER SUPPLIES - TEENS	3,000.00	4,032.67	1,430.23	(1,032.67)	134.42
221-751-740.044	OPER SUPPLIES/YOUTH	2,500.00	0.00	0.00	2,500.00	0.00
221-751-840.000	DUES & MEMBERSHIPS	330.00	330.00	0.00	0.00	100.00
221-751-860.000	CONFERENCE /TRANSPORTATION	600.00	639.33	0.00	(39.33)	106.56
221-751-900.000	PRINTING & PUBLISHING	500.00	275.00	0.00	225.00	55.00
221-751-957.000	EDUCATION / TRAINING	375.00	375.00	0.00	0.00	100.00
221-751-970.000	CAPITAL OUTLAY EQUIP	2,162.00	0.00	0.00	2,162.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		94,500.00	47,720.72	8,998.21	46,779.28	50.50
Expenditures		94,500.00	47,720.72	8,998.21	46,779.28	50.50
<b>Fund 221 - TEEN CENTER:</b>						
TOTAL REVENUES		94,500.00	22,285.95	8,185.05	72,214.05	
TOTAL EXPENDITURES		94,500.00	47,720.72	8,998.21	46,779.28	
NET OF REVENUES & EXPENDITURES:		0.00	(25,434.77)	(813.16)	25,434.77	



REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS AND RECREATION

Balance As of 05/31/2023

GL Number	Description	2023 Amended Budget	YTD Balance 05/31/2023	Activity For 05/31/2023	Available Balance 05/31/2023	% Bdgt Used
<b>Fund: 223 DOG PARK</b>						
<b>Account Category: Revenues</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
223-751-675.074	DOG PARK SALES - FOBS	10,550.00	4,855.00	1,230.00	5,695.00	46.02
223-751-678.010	SPONSORSHIP FEES	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		11,550.00	4,855.00	1,230.00	6,695.00	42.03
Revenues		11,550.00	4,855.00	1,230.00	6,695.00	42.03
<b>Account Category: Expenditures</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
223-751-740.000	OPERATING SUPPLIES	2,200.00	1,479.60	110.00	720.40	67.25
223-751-801.018	MANAGEMENT SERVICES	5,000.00	1,250.00	0.00	3,750.00	25.00
223-751-900.000	PRINTING & PUBLISHING	150.00	135.05	0.00	14.95	90.03
223-751-910.000	INSURANCE	500.00	0.00	0.00	500.00	0.00
223-751-930.000	REPAIR & MAINTENANCE	650.00	0.00	0.00	650.00	0.00
223-751-967.072	DOG PARK GROUNDS MAINTENANCE	2,800.00	594.00	495.00	2,206.00	21.21
223-751-970.000	CAPITAL OUTLAY EQUIP	250.00	0.00	0.00	250.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		11,550.00	3,458.65	605.00	8,091.35	29.95
Expenditures		11,550.00	3,458.65	605.00	8,091.35	29.95
Fund 223 - DOG PARK:						
TOTAL REVENUES		11,550.00	4,855.00	1,230.00	6,695.00	
TOTAL EXPENDITURES		11,550.00	3,458.65	605.00	8,091.35	
NET OF REVENUES & EXPENDITURES:		0.00	1,396.35	625.00	(1,396.35)	
Report Totals:						
TOTAL REVENUES - ALL FUNDS		1,572,820.00	781,591.60	96,167.55	791,228.40	
TOTAL EXPENDITURES - ALL FUNDS		1,572,820.00	622,158.31	107,672.27	950,661.69	
NET OF REVENUES & EXPENDITURES:		0.00	159,433.29	(11,504.72)	(159,433.29)	