



Regular Virtual Meeting
Tuesday, February 23, 2021 7:00 p.m.

Please join my meeting from your computer, tablet or smartphone.
https://www.gotomeet.me/HAPRA/board_meeting2021

You can also dial in using your phone.
United States: [+1 \(571\) 317-3122](tel:+15713173122)

Access Code: 312-467-517

AGENDA

1. Call to Order
2. Pledge of Allegiance (all stand)
3. Approve Agenda
4. Approval – Organizational Board Meeting Minutes dated Tuesday, January 19, 2021
5. Approval – Regular Board Meeting Minutes dated Tuesday, January 19, 2021
6. Call to the Public (for any items not on the agenda)
7. Staff Comments
8. Presentation- Draft Audit Year End 2020- Thomas Smith, Smith & Klackzkiewicz
9. Discussion/Approval- Draft Audit for Year End 2020
10. Discussion/Approval- Network Equipment Quote
11. Discussion/Approval- Fitness Equipment Lease
12. Discussion/Approval- Purchase of Office Equipment & Furniture
13. Discussion- Bennett Recreation Capital Improvements
14. Review/Discussion - Bank Statements Ending January 31, 2021
15. Review/Discussion – Financial Reports Ending January 31, 2021
16. Directors Report
 - a. CivicRec
 - b. New Hires
 - c. City Park
 - d. Aquatic Center
17. Committee Report- Dog Park
18. Old Business
19. New Business
20. Next Meeting: Tuesday, March 16, 2021 - 7:00 PM – **Virtual Meeting**
21. Adjournment



Howell Area Parks & Recreation Authority
Bennett Recreation Center

Organizational Electronic Board Meeting Minutes January 19, 2021

Call to Order

Chairperson Sean Dunleavy called the meeting to order at 7:00 pm.

Pledge of Allegiance

Attendance

Chairman Sean Dunleavy(home), Vice Chair Diana Lowe(home), Treasurer Jean Graham(home), Secretary Tammy Beal(home), Trustee Jeannette Ambrose(home)

Officer Positions for 2021

Diana Lowe made a motion to have officers remain as is; Sean Dunleavy-Chair, Diana Lowe-Vice-Chair, Jean Graham-Treasurer, Tammy Beal-Secretary, Jeannette Ambrose-Trustee. Supported by Tammy Beal. Roll call vote- Graham, Lowe, Ambrose, Beal, Dunleavy-all yeas. **Motion carried 5-0.**

Adjournment

Motion by Jean Graham to adjourn at 7:04, supported by Diana Lowe. **Motion carried 5-0.**

Approved

Date

Respectively Submitted by: Tammy L. Beal, Secretary



Howell Area Parks & Recreation Authority

Bennett Recreation Center

Regular Electronic Board Meeting Minutes

January 19, 2021

Call to Order

Chairman Sean Dunleavy called the Virtual meeting to order at 7:05 pm.

Attendance

Chairman Sean Dunleavy(home), Vice Chair Diana Lowe(home), Secretary Tammy Beal(home), Treasurer Jean Graham(home), and Trustee Jeannette Ambrose(home)

Absent

None

Staff

Director Tim Church(Bennett Center), Kyle Tokan, Chris Techentin, Ameila Purdy-Ketchum, Kevin Troshak, Jennifer Savage

Public

None

Agenda

Diana Lowe made a motion to approve the agenda as presented, supported by Jeannette Ambrose.

Motion carried 5-0.

Approval of Regular Minutes

Jeannette Ambrose made a motion to approve the December 15, 2020 minutes as presented, supported by Diana Lowe. **Motion carried 5-0.**

Call to the Public

None heard.

Staff Comments

None heard.

ICMA 401(a) & IMCA 457(b) Plan Contributions for 2021

Discussion about whether HAPRA would reinstate the 10% that they use to put in a 401(a) for the eligible team members. Employees can still contribute to the 457(b) on their own. Jean Graham made a motion to wait until after the audit and see what the financials show at that time, this can possibly be back funded. Diana Lowe supported. **Motion carried 5-0.**

Burnham & Flower BCBS Health Care Insurance Proposals

There were three different proposals presented. The first one is the current plan and will be going up 1.37%, with a high deductible. The second two options were similar with lower deductibles for the employee but slightly higher premiums. Tammy Beal motioned to go with option B, the Authority would pay about \$3600 more annually but the employee's deductibles would be \$1500/\$3000. Diana Lowe supported. Roll call vote- Lowe, Ambrose, Graham, Beal and Dunleavy-all yes. **Motion carried 5-0.**

Employee Health Contributions

Jean Graham made a motion to have the employees pay 20% of their insurance premiums for Medical, Dental and Vision coverage and the Authority will pay 80% of the premium. Supported by Jeannette Ambrose.

Motion carried 5-0.

Payment in Lieu of Health Insurance for 2021

Employees that opted to not take the insurance coverage have been paid \$250 per quarter in the past. Jean Graham made a motion to wait until we get the financials back to decide on this. Supported by Jeannette Ambrose. **Motion carried 5-0.**

2020 Audit Engagement Letter from Smith & Klackiewicz

Jeannette Ambrose made a motion to accept and allow Director Church the authority to sign the engagement letter from Smith & Klackiewicz for not to exceed \$4200 and would like a break down of the Dog Park numbers. Jean Graham supported. **Motion carried 5-0.**

Audio/Visual Payment with Ocala Township

The building company needed to install the audio and visual elements to the new Ocala Center at a certain step in the process without much warning, this will be an extra cost of \$22,989 for the authority. Sean Dunleavy took it to his board to see if they could front the money and have HAPRA pay them back monthly installments over the next two years. Sean will bring a draft agreement to the next HAPRA meeting for our review.

Ocala Facility Use Contract

Director Church presented us with the old Ocala Facility Use Contract for reference. Director Dunleavy will take it to his board, make adjustments and bring it back to this board for approval. The new contract will look almost identical to this one.

Check Register and Bank Statements ending December 31, 2020

Everything looks good.

Financial Report ending December 31, 2020

Director Church included the balance sheets so that we could see where we are at including the Dog Park. With the original budget we should have had an ending of \$1.4 million but instead we have an ending budget of \$910,000 which is really good for what this year has thrown at us. We are still in the **BLACK!**

Directors Report

- We are looking for 2-3 new staff members for the new Ocala Center.
- The Banner Program has been well received, it is a 10'x3' banner for businesses or sponsors, the price is \$500 the first year and \$250 for the following years. They will be displayed hanging from the second floor. Ten have been purchased already.

- There will be a Media night the first week of February to promote the new center, the soft opening will be during the week of Spring break and the Grand opening will be in early April.

Dog Park Committee Report

Jeannette, Diana and Tim met and decided to have Tim reach out to Steve Manor. Director Church invite the Friends of the Dog Park to meet and discuss a new agreement. Tim will look for other Dog Park agreements to use as a template for ours. Genoa may be putting in a Dog Park. Steve Manor said he would get with his committee and find out what they want to accomplish. Sean Dunleavy would like to know how the Dog Park Committee is structured and who is their spokesperson and board members are.

Old Business

Jeannette Ambrose would like the agenda notes to be incorporated into the packet instead of in a separate PDF. Director Church said he would work on it.

New Business

Jeannette Ambrose said she will be absent next meeting and wondered if it could be changed to a different date. It was discussed and changed to Tuesday, February 23, Jen Savage will send out the change notice for posting.

Review of Executive Director

Director Church asked to have his annual review in an executive meeting.

At 8:20 pm a motion was made by Jean Graham to go into an executive meeting to conduct the Executive Directors Annual Review, supported by Jeannette Ambrose. Roll call vote: Lowe, Ambrose, Graham, Beal, Dunleavy-all yes. **Motion carried 5-0.**

Executive Session Closed

At 8:48 pm a motion was made by Jean Graham to go back into Open Session, supported by Jeannette Ambrose. Roll call vote: Ambrose, Graham, Lowe, Beal, Dunleavy-all yes. **Motion carried 5-0.**

Next Meeting

The next regular meeting is scheduled for Tuesday, February 23, 2021 at 7 pm, this will be a virtual meeting.

Motion to adjourn at 8:50 pm by Jean Graham supported by Diana Lowe. **Motion carried 5-0.**

Approved

Date

Respectfully Submitted by: Tammy L. Beal, Secretary



10.) Network System Equipment

The attached quote is for the network equipment needed for Ocoola. This equipment will allow the facility to have public and private wi-fi, allow for proper security of our systems and connect HAPRA to the city server for our financial software

Recommendation: approve the purchasing of network system equipment for the cost on \$20,014.36



4265 Okemos Road - Suite A
 Okemos, MI 48864-3285
 Phone: (517) 349-4900
 Fax: (517) 349-0983

Quote

No: **10770**

Date: **02/15/2021**

**Thank you for supporting a
 Michigan small business, it matters!**

Prepared for:

Howell, Recreation Department

Mike Pitera
 925 E. Grand River
 Howell, MI 48843 U.S.A.

Account No.: 350
 Phone: (517) 546-0693

Item ID	Description	Qty.	UOM	Unit Cost	Total
00070-0310	APC: Smart-UPS 1500VA LCD RM 1U 120V UPS - line-interactive - 1 KW - RJ-45 Serial, SmartSlot, USB - Black	1	EA	\$982.78	\$982.78
00080-0153	HPE: ARUBA 2540 48G POE+ 4SFP+ - SWITCH - 48 PORTS - MANAGED - DESKTOP, RACK-MOUNTABLE, WALL-MOUNTABLE.	2	EA	\$3,693.75	\$7,387.50
09000-0045	HPE: Aruba AP-505 (US) Unified AP	15	EA	\$638.75	\$9,581.25
00010-0578	HPE: AP-MNT-MP10-B AP mount bracket 10-pack B	1	EA	\$179.38	\$179.38
02000-3267	HPE: Aruba Central DM 1 Token - 1 Yr Subscription	15	EA	\$73.88	\$1,108.20
00010-0574	SOPHOS: SD-RED 60 Rev.1 Appliance	1	EA	\$475.25	\$475.25
GS-Freight Charge	Freight/Handling Charge	1.00	EA	\$300.00	\$300.00
				Your Price:	\$20,014.36
				Total:	\$20,014.36

Prices are firm until: 3/17/2021

Quoted by: Daniel Wiseman, dwiseman@gracon.com

Date: 2/15/2021

Accepted by: _____

Date: _____

Disclaimer:

Installation and/or training services are not included unless specifically stated as a line item on this quotation. The customer is responsible for all telephone expenses for technical support. A restocking fee of 25% of above sales price will be charged for any returned product.

HOWELL recreation

11.) Fitness Equipment Lease

The following documents are for the strength and cardio equipment for the Oceola Community Center. The total cost of the equipment is \$103,103.35. This proposal comes with the option for finance/lease the equipment up to 60 months with varying interest rates based on the leasing plan and all plans have a \$1.00 buyout. The manufacture of the equipment has a 5-year parts warranty which would take us the length of the lease. At which time we can buyout the equipment or replace with new up to date products.

Recommendation: approve a 60-month agreement, for a monthly payment of \$1909.98 a month

Proudly presents

800.770.nelc (6352)
888.332.nelc (6352) fax
www.nelc.com

February 15, 2021

Equipment Lease-financing Quote
for
Tim Church
Howell Parks & Recreation

of pages
2

Equipment type **Commerical Fitness Equipment**

Your National Representative
Mark Goldi ext 705
mark_goldi@nelc.com

Consider the advantages of lease-financing with National:

- * Preserve short term borrowing lines and cash reserves
- * With 100% financing, realize an immediate return on investment
- * Level (fixed) affordable payments over a term you choose
- * Quick, simple & specific, lease-financing with National is the the smart choice

Below are payments with various terms **based on an estimated equipment cost.**

Term /months	Lease-financing payment terms			
	36	48	60	
	payment	payment	payment	
Equipment Cost	\$ 103,103.35	3,077.94	2,347.75	1,909.98
	5.02%	4.62%	4.39%	
> Buy out	\$1	\$1	\$1	
> Adv Payment	First payment collected in advance			
> An administrative fee will be invoiced for documentation and funding.	\$	250.00	total including pre-delivery advance fee	

Items needed to complete your request

needed	Completed Credit application	p	0.0310000000
needed	Signed lease-financing quote		0.00%
needed	Signed and accepted final vendor quote		
		b	0.0410000000

Commitment By Client - *This is not a commitment to lease by Lessor*

Quoted payments are based on an established business in relatively good financial and credit standing. Payments quoted are estimated, based on current market conditions and are subject to change until the request funds. If a change, notice will be provided. A fee for documentation will be invoiced along with the unsigned lease-financing documents. Should a approved client, after receiving our lease-finance agreements decide not go forward on agreed quoted terms, the documentation fee will be charged. The individual indicated below is an employee of the Company and has legal authority to enter in to Agreements in behalf of the Company and provides a credit

Lease Payment Terms Desired (write in or circle above)

Agreed

Signature

Name:

Title

Company Name

Date

The National Lease Process For Prompt Funding

- | | | |
|------------------------|---|---|
| Quote | 1 | We provide a written lease payment quote based on public information and assumptions. Our quote is not a commitment to lease. |
| Customer Commitment | 2 | We ask the client to make a commitment to National by signing our lease quote and returning with all necessary credit items listed on the bottom of the lease quote. |
| Credit Response | 3 | Credit underwriting responds the typically same day and within 24 hours when all credits items are received. Once credit approved, National then creates the lease contracts and emails in PDF format |
| Agreement Preparation | 4 | Client signs the lease paperwork and returns with advance payment and administrative fee. |
| Funding & Commencement | 5 | With a signed lease agreement National can offer the vendor a purchase order and pay after the leased equipment delivery is acknowledge by the client. |



12.) Purchase of Office Equipment/Furniture

With the new facility comes a need for new furniture, historically we have been gifted our office equipment, furniture and it visually shows. Having a new professional perspective and outlook to the community, our furniture should give us that same feel. After searching through different vendors and websites all the our comparable in cost. Attached is the quote from Vari. This is all in one price where they designed the desk to our specific needs. They have worked directly with us fit our needs, this is also the only company that includes delivery and install for the same cost. Vari also has the capacity for a 15 day turnaround window from purchase to install. Total cost for Oceola and Bennett is \$33,064.05. I have not received the an update quote without tax due to the fact Vari is located in Texas and experiencing power problems.

Recommendation: Approve new office furniture for both the Oceola and Bennett Community Centers for a total not to exceed \$33,000



Quote

Quote: Q-400473
Date: 1/26/2021
Account Number: 1863889 Howell Recreation

VARI Sales Corporation
(800) 207-2587
sales@vari.com

Billing Address
925 W. Grand River Ave
Howell, MI 48843
US

Shipping Address
925 W. Grand River Ave
Howell, MI 48843
US

Quote Exp Date	Customer Ref#	Shipping Method
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2/25/2021

Room of Choice with Assembly

Qty	Item Number	Description	Unit Price	Amount
4	400613	Armless Seat (Navy)	USD 550.0000	USD 2,200.00
1	400615	Corner Seat (Navy)	USD 550.0000	USD 550.00
2	400611	Lounge Chair (Navy)	USD 595.0000	USD 1,190.00
1	43190	Conference Table (Reclaimed Wood)	USD 1,095.0000	USD 1,095.00
7	46100	Table 60x24 (Reclaimed Wood)	USD 495.0000	USD 3,465.00
1	401074	Electric Standing Desk 48x30 + Tray (Reclaimed Wood) G2	USD 595.0000	USD 595.00
7	401079	Electric Standing Desk 60x30 + Tray (Reclaimed Wood) G2	USD 695.0000	USD 4,865.00
8	400742	File Cabinet (Slate)	USD 275.0000	USD 2,200.00
2	400388	Lateral File Cabinet (Slate)	USD 595.0000	USD 1,190.00
7	48017	Monitor Arm + Laptop Stand	USD 195.0000	USD 1,365.00
8	43369	Power Hub	USD 60.0000	USD 480.00
1	42007	Power Strip 8ft	USD 25.0000	USD 25.00
7	43148	Power Strip 15ft	USD 35.0000	USD 245.00
7	400780	Standing Mat 36x24 - GSA	USD 60.0000	USD 420.00

Qty	Item Number	Description	Unit Price	Amount
14	400663	Task Chair	USD 295.0000	USD 4,130.00
			Subtotal:	USD 24,015.00

Shipping / Handling: USD 0.00
Tax: USD 1,440.90

Order Total: USD 25,455.90

Notes:

RESTOCKING DISCLAIMER

Customers will be charged a 10% restocking fee for any returns that occur for the following reasons:

- Confirmed the color or finish, then disliked it upon delivery
- Ordered wrong size after confirming specifications
- Product doesn't fit because provided space dimensions were incorrect
- Provided layout changed during installation
- Space is under construction and installation can't be completed
- Furniture was ordered as a temporary solution until other furniture was available
- Customer wants to replace product with newer models of Vari product

Customers will not be charged for replacement of items that were installed with damage or defects.

Customer Signature _____ Date _____



Quote

Quote: Q-407539
Date: 2/4/2021
Account Number: 1863889 Howell Recreation

VARI Sales Corporation
(800) 207-2587
sales@vari.com

Billing Address
Howell Recreation
925 W. Grand River Ave
Howell, MI 48843
US

Shipping Address
Howell Recreation
925 W. Grand River Ave
Howell, MI 48843
US

Quote Exp Date	Customer Ref#	Shipping Method
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3/6/2021

Room of Choice with Assembly

Qty	Item Number	Description	Unit Price	Amount
1	46100	Table 60x24 (Reclaimed Wood)	USD 495.0000	USD 495.00
1	46246	Round Table (Reclaimed Wood)	USD 595.0000	USD 595.00
3	401079	Electric Standing Desk 60x30 + Tray (Reclaimed Wood) G2	USD 695.0000	USD 2,085.00
3	400742	File Cabinet (Slate)	USD 275.0000	USD 825.00
3	48017	Monitor Arm + Laptop Stand	USD 195.0000	USD 585.00
3	43369	Power Hub	USD 60.0000	USD 180.00
3	43148	Power Strip 15ft	USD 35.0000	USD 105.00
3	400780	Standing Mat 36x24 - GSA	USD 60.0000	USD 180.00
3	400663	Task Chair	USD 295.0000	USD 885.00
2	49789	Wood Chair (Slate) Set of 2	USD 295.0000	USD 590.00
3	401380	Soap Hope Hand Sanitizer - 4oz	USD 0.0000	USD 0.00
			Subtotal:	USD 6,525.00

Shipping / Handling: USD 652.50
Tax: USD 430.65

Order Total: USD 7,608.15

Notes:

RESTOCKING DISCLAIMER

Customers will be charged a 10% restocking fee for any returns that occur for the following reasons:

- Confirmed the color or finish, then disliked it upon delivery
- Ordered wrong size after confirming specifications
- Product doesn't fit because provided space dimensions were incorrect
- Provided layout changed during installation
- Space is under construction and installation can't be completed
- Furniture was ordered as a temporary solution until other furniture was available
- Customer wants to replace product with newer models of Vari product

Customers will not be charged for replacement of items that were installed with damage or defects.

Customer Signature _____ Date _____

HOWELL recreation

13.) Bennett Recreation Capital Improvements

The Bennett Recreation Center was built in 1965 as a community effort to have a location for the community youth center. As we do a 360 and bring Bennett back to it's roots we need to look at the big picture and what will make this facility sustainable for the future of the programs we offer and to what will be appealing to the youth for 2021 and beyond. Attached you will find a full list of capital improvements. Below are highlighted areas by immediate need (green), short-term (yellow) to long term (red) budgeting projects. There are grants and funding options already in the works that will include some of these costs and projects.

1. Roofing - Price does not include peaked roof, back in the summer they said add another 25k for that. takes whole amount probably closer to 140k for project
2. HRC - City is taking lead on that for foundation and drainage repairs
3. Interior doors - number will be more then 20k since total number of doors in building 25, not 21 as listed. Could only be 23 if front lobby doors must be removed once we reopen. Let me know if you want an updated number or if what we got is enough to get going.
4. Windows - Henderson is just glass work, need tax removed and number will change if we were to go with them when we sit down and finalize things. Kosins is for all glass and the exterior doors on the south side of building. Waiting for possible updated as glass work has become more expensive recently. Steel door number should hold about the same. Kosins will also remove handicap unit and reinstall.
5. HVAC - Trusted quote is for all new, forced air. Waiting for William E Walter to return number for using and replacing what is needed on current system. County has seen trusted quote will give final input when other number comes in
6. Crampton Electric - solid number, all work is needed for licensing and safety updates
7. Security/Audio/Visual - number is still solid, will only change if Kevin's building needs change
8. Alarm system - All-star alarm, system needs major update. \$299 to update for "wireless use". Yearly monitoring goes from 300 and change to 552. We prefer option where we remove all items and go to 12 wireless motions sensors. \$120 per unit, 12 total. \$1440.00. Prices are still current
9. Cleaning service - New cost, will save staff time and energy. We already have rug and mop contract.
10. Flooring - Kevin has talked to Classic carpet, about 7k is what he is looking at. Removes all old carpets that is still in the building
11. Tennis court update - old number, probably more, city has taken interest.
12. Plumbing - waiting for number, all items on that will be needed to bring building up to speed

No Action Needed at the Time

①



Mailing: P.O. Box 310
Hamburg, MI 48139
Physical: 7750 East M36
Whitmore Lake, MI 48189-9715
(517) 548-0039
(517) 548-0182 fax
www.ceigroupllc.com

BID CONFIRMATION
Tuesday, July 28, 2020

To –
Phone –
Email –

Attention – Matt Davis

Re – Bennett Center

We propose to furnish and install a new roofing system on the above referenced project. Our bid includes the following:

- Remove existing roofing down to deck.
- Provide and install two layers of 2.6" polyisocyanurate insulation (R30).
- Provide and install a fully tapered system to prevent ponding water.
- Provide and install 60mil EPDM roofing membrane.
- Flash all curbs and penetrations.

Base Bid: \$99,000 - \$110,000

Clarifications/Exclusions:

- CEI will provide our own dumpsters.
- Shingle roof is excluded from pricing.
- Scope of work includes flat roof work only.
- Budget number only, not a hard bid.

CEI-Michigan LLC
Hamburg, Michigan

CEI Group International LLC
Hamburg, Michigan

Page Two
Re: Bennett Center

Clarifications Cont.:

- * Removal or disposal of any product containing ASBESTOS is excluded. It is the sole responsibility of the owner to determine if ASBESTOS is present.
- * HVAC, plumbing, electrical repair or replacement is excluded.
- * Protection from normal accumulation of dust and debris due to normal roofing practice is excluded.
- * CEI has no design responsibilities.
- * Metal or lead flashings for mechanical, electrical or plumbing units are excluded in this quotation.
- * Insulated unit curbs are to be supplied and installed by others.
- * Lightning protection or related flashing is excluded as well as lightning protection certification.
- * Surveillance, protection, repair or replacement of installed roofing, sheet metal and related work from damage is by others.
- * Snow removal is not included.
- * CEI is an ES-1 Sheet Metal Shop.
- * **This bid expires in thirty (30) days**

Conditions:

- 1) Usage of the AIA document A401 (1987 edition) or a sub contract that is acceptable to CEI Michigan LLC.
- 2) The ability of CEI Michigan LLC., Inc. to receive payment for job site stored materials. Normal roofing practice will be utilized by CEI Michigan LLC to protect the stored materials from inclement weather.
- 3) Subcontract retention in the amount of 10% until CEI work is complete at which time retention will be reduced to 5%.
- 4) This Bid confirmation information will be included in all contract documents.

We appreciate the opportunity to bid on this project and look forward to working with you. If you have any questions please call (810) 900-6918.

Sincerely,



Jeff Flesor
Estimator/Project Manager

III. Bennett Family Center Building

Observations:

The Bennett Family Center building roof is composed of single main sloped center section, with approximate 1 on 3 pitch and adjacent attached roofs with approximate pitch of about 1 on 6. The building is symmetrical about its north south axis. The main center section is a large gathering area, like a gymnasium area and the adjacent attached roof areas accommodate a kitchen, storage, and office areas. Prefabricated laminated timber beams support the single main sloped center section. Roof drains and vertical roof conductors are in each of the four building quadrants. The roof conductors are 4 inch in diameter. The roof conductor is located inside the building with 90-degree discharge pipe exiting the building walls. All four-discharge pipe have flexible corrugated PVC drainage pipe extensions recently added and about 15 feet long to assist in draining roof water away from the building. Final grade directly below the discharge pipe connections is lower than the discharge ends of the pipes. Water is being trapped within the pipes and not adequately draining. The interior finish floor slab is above the final exterior grade from about 6 inches to 30 inches. The interior floor slabs are not keyed into the foundation masonry walls. In general, the property final grades all slope from the east to the west and onto the west parking lot. Further observations of significance are as follows:

- ≡ SW Quadrant Exterior: A separate concrete slab on grade equipment pad supporting the condenser units is sloping towards the roof conductor 90-degree bend through the block and brick wall. Originally horizontal, this slab has now settled. Adjacent final grades also slope towards the conductor outlet. The supporting foundation blocks are now exposed with a nominal exposure height of about 4 inches. The water erosion along the face of block with exposed fine aggregates was observed. Cracks within the block joints and dark water staining was noted on the bricks at this area.
- ≡ NW Quadrant Exterior: Local final grades are sloping towards the roof conductor 90-degree bend through the wall. Exposed foundation blocks that are partially covered in green moss exist. The exposed foundation height is about 3 inches.
- ≡ NE Quadrant Exterior: Solid block ice and icicles have completely blocked the inside discharge portion of the pipe at the 90-degree bend connection and flexible corrugated PVC drainage pipe extension. Locally the foundation blocks are exposed with a nominal height of about 2 inches. Final grades are gradually sloping toward the 90-degree bend.
- ≡ SE Quadrant Exterior: Foundation blocks are not exposed but the end of the flexible corrugated PVC pipe extension drains towards the building.
- ≡ SW Quadrant Interior: Significant interior masonry wall cracks within the mortar joints exist. The interior perpendicular wall does not overlap the exterior block wall. Vertical cracks along this joint exist. The interior floor slab supporting the HVAC units has settled. The joint between the edge of slab and face of block wall has widened with a non-uniform gap width. Several local cracks within the floor slab exists. Previous repairs of these areas have also cracked. Some floor slab efflorescence was also noted in this area. The cracks within the mortar joint are widest near the west wall and thinner the towards the east. The vertical roof conductor connection at the underside of the roof has water damage and staining. Local floor slab settlement exists.
- ≡ NW Quadrant Interior: Moderate interior masonry wall cracks within the mortar joints exist. The interior perpendicular wall does not overlap the exterior block wall. Vertical cracks along this joint exist. The width of these cracks increases to the east. Some cracks within the mortar joints are in the exterior block. The closet door opening appears to have been added after original construction. Surrounding the door opening frame are numerous cracks since the wall rigidity is minimal at this location. The vertical roof conductor connection at the underside of the roof has water damage and staining. Local settlement of the floor slab exists.

- ≡ NE Quadrant Interior: Minor mortar joint cracks with the perpendicular interior wall noted. The vertical roof conductor connection at the underside of the roof has water damage and staining.
- ≡ SE Quadrant Interior: No interior cracks and damage was noted.
- ≡ Interior wall in the SW quadrant - a vertical cracks between the interior wall and an overhead north south lintel beam exists. The nominal horizontal gap ranges from about ¼ to ½ inch and generally uniform.

Photos of Significance:



Photo 5: Roof drain location



Photo 7: Block erosion below NW roof drain



Photo 6: Block erosion below SW drain



Photo 8: SW interior wall local settlement

Recommendations and Budgetary Rehabilitation Costs Estimate:

The cracks within the masonry foundation walls and interior masonry is likely caused by insufficient roof conduit drainage away from the building. The roof drain extensions were recently installed. Prior to that period, years of roof drainage likely migrated below the interior slab subbase from the exterior and interior at the faces of foundation wall, relocating the slab subbase causing settlement cracks within the interior concrete slabs. Since the interior masonry wall are supported by the slab, movement within these walls occurs as the slab settles. Cracks within the block joints results.

②

Building foundation repairs are divided into Immediate Repairs, Short Term Repairs and Long-Term Repairs as follows:

- ≡ Immediate Repairs: Disconnect the 90-degree pipe bends and at the PVC drainage extension and inspect for cracks and leaks within the joints. Repair, as necessary. In discussions with the City, City forces can and will perform this task.
- ≡ Immediate Repairs: Install 6 to 8 stationary crack gages across the significant cracks to monitor movement before and after proper roof conduit drainage away from eh building has occurred. HRC would be glad to assist the City with this task.
- ≡ Immediate Repairs: The four-roof conduit discharge flexible corrugate PVC pipe should freely drain water away from the building. The exit end of these extensions needs to lower that at final grade at the building. The PVC connections needs to be repairs. In discussions with the City, City forces can and will likely perform this task.

Immediate Term Repairs: Preliminary budgetary construction costs: \$1,000 to \$3,000

- ≡ Short Term Repair: After the Immediate Term Repairs have been completed, monitor the slab settlement for a period of about 6 to 12 months. We would expect the slab movement to stabilize. The north south lintel in the SW quadrant may need structural steel connections implemented. HRC would be glad to perform the monitoring program.

Short Term Repairs: Preliminary budgetary construction costs: \$3000 to \$6,000

- ≡ Long Term Repair: All masonry wall cracks should be structurally pressure injected and continue monitoring for settlement affects.

Long Term Repairs: Preliminary budgetary construction costs: \$15,000 to \$30,000

Atkins Carpentry
408 E. Clinton
Howell ME

136290

3

CUSTOMER'S ORDER NO.	DEPARTMENT	DATE				
NAME		2-17-2021				
ADDRESS						
CITY, STATE, ZIP						
SOLD BY	CASH	C.O.D.	CHARGE	ON. ACCT.	MOSE. RETD.	PAID OUT

Bennett Center Remodel
925 W Grand River
Howell ME

QUANTITY	DESCRIPTION	PRICE	AMOUNT
1			
2	Estimate for		
3	Replacement of		
4	Interior Doors		
5			
6	11 - Solid Doors		
7	10 - Doors with windows		
8	Hardware		
9	TOTAL MATERIALS		
10		9000.00	
11			
12	TOTAL LABOR to		
13	Install doors + hardware		
14		11000.00	
15			
16			
17			
18			
			TOTAL 20,000.00

Quote# 507762

TOKAN, KYLE
 925 W GRAND RIVER AVE
 HOWELL, MI 48843
 HM:517-861-7369
 Email: KTOKAN@HOWELLRECREATION.ORG

Celebrating 100 Years in Michigan



02/18/21

Page: 1
 (4)

Job Site Information _____

HENDERSON 13 BRIGHTON
 7979 W. GRAND RIVER
 BRIGHTON, MI 48114
 Manager: Steve Kehres
 Telephone: (810)229-5506
 Writer: DB2

Account
 RE0510
 RETAIL CUSTOMER

P.O. Number:
 Commercial/Residential(C/R): C

Qty	Item	Description	Price	Extended
1	FLAT5077620004 MFG PART - FLAT GLASS DESC: BRONZE 1"	MFG#: RAMCO FRAMES	13459.00	13,459.00
7	IT6MCL5077620006 TEMP UNIT 1/4 CLEAR SP: MILL SPACER	96" X 48" O.A.: 19/64"	992.00	6,944.00
2	IT6MCL5077620008 TEMP UNIT 1/4 CLEAR SP: MILL SPACER	60" X 48" O.A.: 19/64"	620.00	1,240.00
2	IT6MCL5077620010 TEMP UNIT 1/4 CLEAR SP: MILL SPACER	120" X 96" O.A.: 19/64"	2480.00	4,960.00
2	IT6MCL5077620012 TEMP UNIT 1/4 CLEAR SP: MILL SPACER	100" X 80" O.A.: 19/64"	1722.05	3,444.10
2	IA6MCL5077620014 UNIT 1/4" CLEAR SP: MILL SPACER	38" X 32" O.A.: 19/64"	160.36	320.72
2	IT6MCL5077620016 TEMP UNIT 1/4 CLEAR SP: MILL SPACER	36" X 76" O.A.: 1"	589.00	1,178.00
2	FLAT5077620018 MFG PART - FLAT GLASS DESC: WITH PANIC	MFG#: RAMCO DOORS	1550.00	3,100.00
4	IT6MCL5077620020 TEMP UNIT 1/4 CLEAR PTN: TRAPAZOID	24" X 25" O.A.: 19/64" SP: MILL SPACER	201.34	805.36
4	IT6MCL5077620022 TEMP UNIT 1/4 CLEAR PTN: TRAPAZOID	47" X 40" O.A.: 1" SP: MILL SPACER	619.84	2,479.36
4	IT6MCL5077620024 TEMP UNIT 1/4 CLEAR PTN: TRAPAZOID	47" X 51" O.A.: 1" SP: MILL SPACER	805.84	3,223.36
4	IT6MCL5077620026 TEMP UNIT 1/4 CLEAR PTN: TRAPAZOID	46" X 64" O.A.: 1" SP: MILL SPACER	950.46	3,801.84
4	IT6MCL5077620028 TEMP UNIT 1/4 CLEAR PTN: TRAPAZOID	47" X 77" O.A.: 1" SP: MILL SPACER	1209.00	4,836.00
2	IT6MCL5077620030 TEMP UNIT 1/4 CLEAR SP: MILL SPACER	46" X 84" O.A.: 1"	831.73	1,663.46
1	LABOR19		9600.00	9,600.00

Continued on next page

**** QUOTATION ****

Quote# 507762

Celebrating 100 Years in Michigan

02/18/21

Page: 2

TOKAN, KYLE
925 W GRAND RIVER AVE
HOWELL, MI 48843
HM:517-861-7369
Email: KTOKAN@HOWELLRECREATION.ORG



Job Site Information

HENDERSON 13 BRIGHTON
7979 W. GRAND RIVER
BRIGHTON, MI 48114
Manager: Steve Kehres
Telephone: (810)229-5506
Writer: DB2

Account
RE0510
RETAIL CUSTOMER

Qty	Item	Description	Price		Extended	
		COMMERCIAL: LABOR				
Sub-Total		Shop Supplies	Taxes	Total	Deductible	Balance Due
61,055.20		1,000.00	3,087.31	65,142.51		65,142.51

**** QUOTATION ****



Office (517) 545-7772 Fax (517) 545-7774
 email: sales@kosinsglass.com
 www.kosinsglass.com

Copy 1



Contractor License: 2102221669
 Federal Tax ID: 38-3298578

Remit To: 222 W GRAND RIVER AVE, HOWELL, MI 48843-2239

P/O#:	Cust State Tax ID:	Quote: 23586 Date: 2/18/2020
Taken By: Zach	Cust Fed Tax ID:	
Installer:	Ship Via:	
SalesRep:	Adv. Code:	

Bill To: HOWELL PARKS

Sold To: HOWELL PARKS

HOWELL AREA PARKS & RECREATION
 925 WEST GRAND RIVER
 HOWELL, MI 48843

HOWELL AREA PARKS & RECREATION
 925 WEST GRAND RIVER
 HOWELL, MI 48843

(517) 546-0693

Qty	Part Number	Description	List	Sell	Total
2	METAL	TUBELITE 14000 SERIES THERMALLY BROKEN 1" INSULATED GLASS	\$3,950.00	\$3,950.00	\$7,900.00
2	LABOR	DEMO/INSTALL DOORS AND STOREFONT WINDOWS	\$950.00	\$950.00	\$1,900.00

DOOR PACKAGE INCLUDES

FINISH; CLEAR ANODIZED 4 1/2 X 2" PROFILE

2 DOORS: 1" INSULATED TEMPERED GLASS, BUTT HINGE, 10" KICK, THRESHOLD, RIM PANIC
 DEVICE. 1- DOOR CLOSER, REUSE AUTO CLOSER

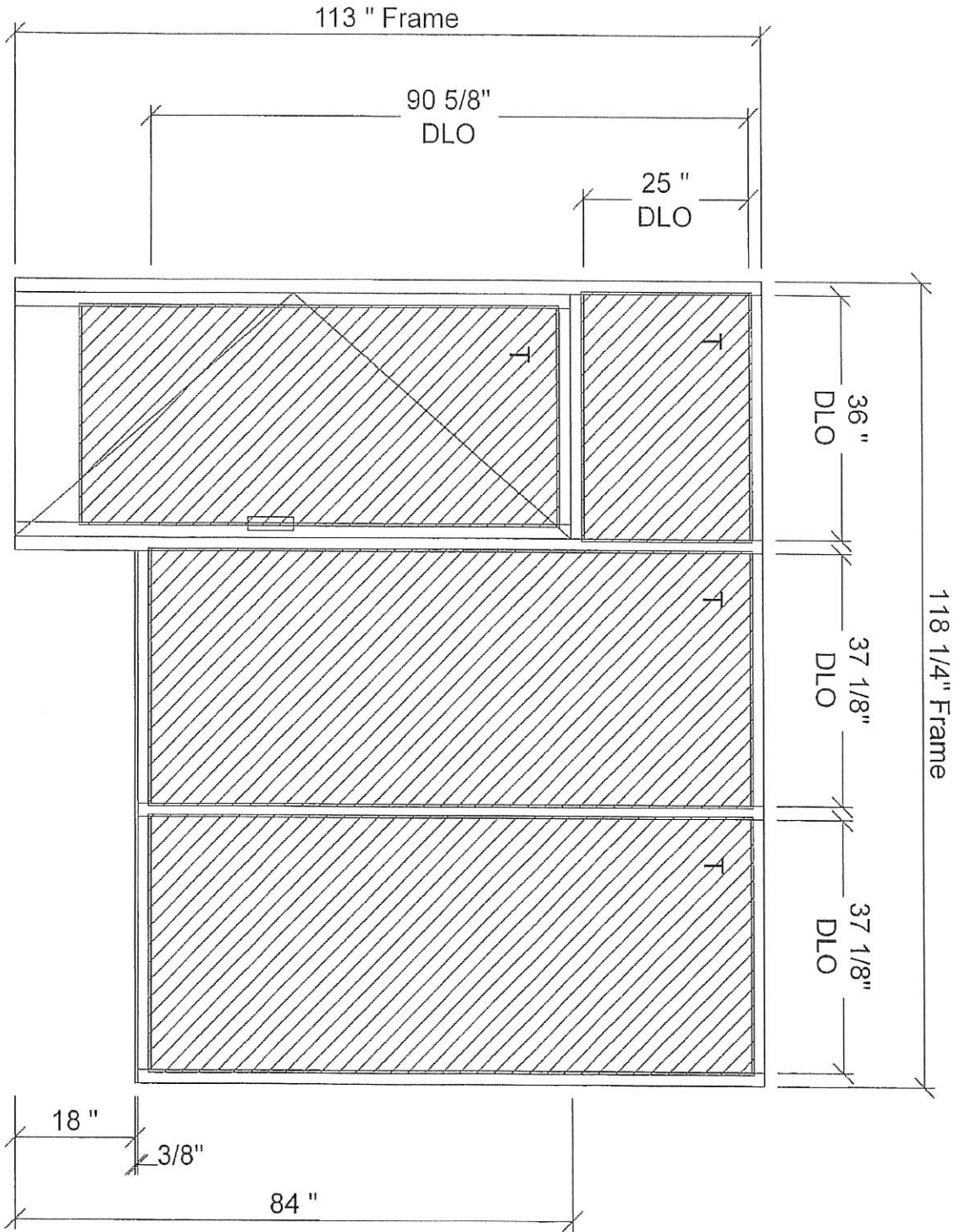
NOT RESPONSIBLE FOR REUSED PARTS

*Front
Doors
&
Lobby*

Total:	
Sub Total:	\$9,800.00
Tax:	\$0.00
Total:	<u>\$9,800.00</u>

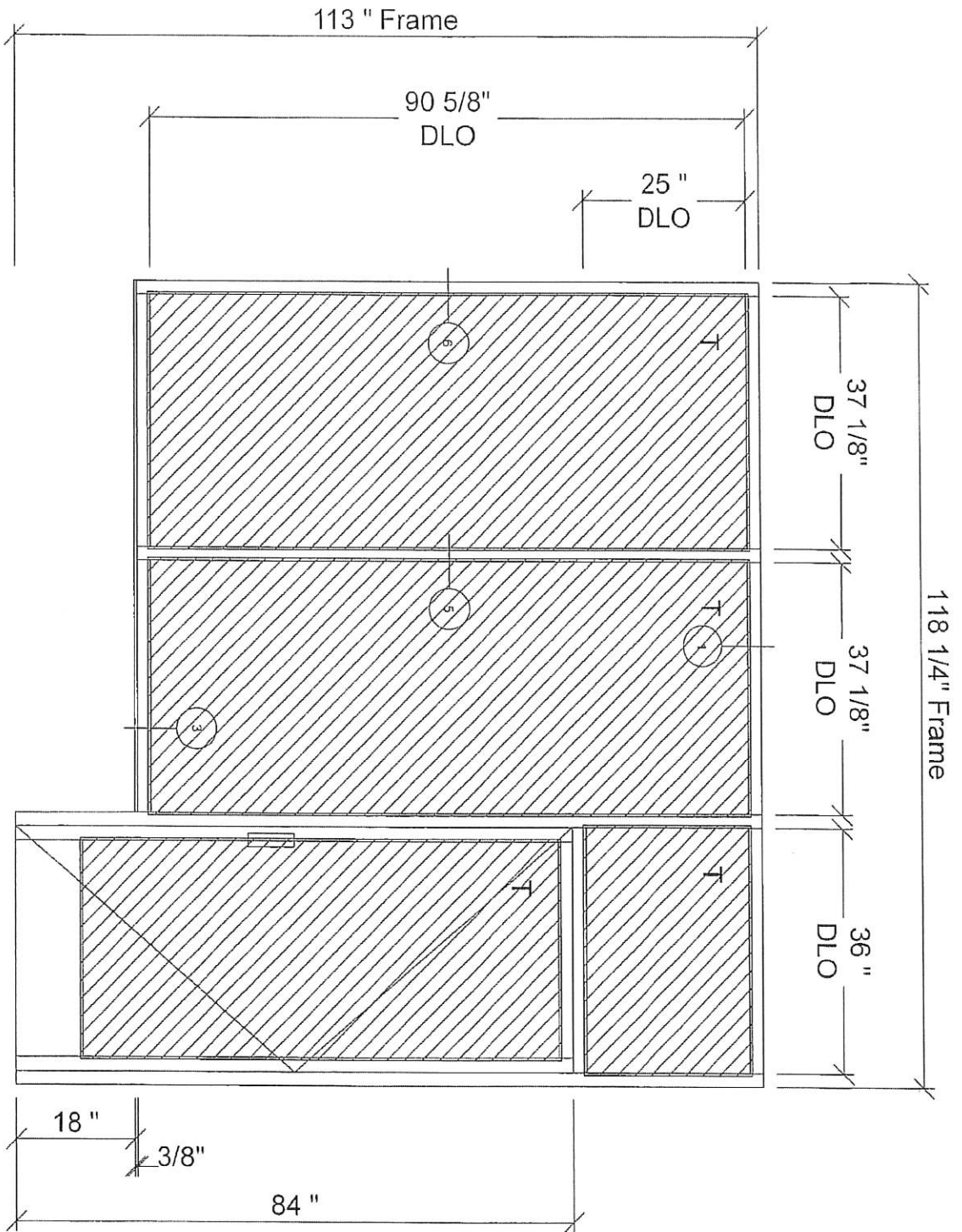
*Total
Glass
Work
\$45,000*

4



HOWELL AREA REC CENTER - 1 - 001 - WEST ENTRANCE (1 Thus)
Frame: (C1/DB/1P) T14000 : Storefront : 2 x 4-1/2 : Flush Glaze : Screw Spline : T14259 subsill

4



HOWELL AREA REC CENTER - 2 - 002 - EAST ENTRANCE (1 Thus)
Frame: (C1/DB/1P) T14000 : Storefront : 2 x 4-1/2 : Flush Glaze : Screw Spline : T14259 subsill

5



Office (517) 545-7772 Fax (517) 545-7774
email: sales@kosinsglass.com
www.kosinsglass.com

Continental License: 2102221659
Federal Tax ID: 38-3298578

Remit To: 222 W GRAND RIVER AVE. HOWELL, MI 48843-2239

P/O#: Quote: 25073

Taken By: Zach Date: 10/5/2020

Installer: Ship Via:

SalesRep: Adv. Code:

HOWELL AREA PARKS & RECREATION
925 WEST GRAND RIVER
HOWELL, MI 48843

Sold To: HOWELL PARKS
BENNETT CENTER

Qty	Part Number	Description	List	Sell	Total
2	WIN	14000 SERIES WINDOWS	\$6,250.00	\$6,250.00	\$12,500.00
2	LABOR	DEMO & INSTALL NEW ROOF LINE WINDOWS	\$2,500.00	\$2,500.00	\$5,000.00

*Large Room
North + South
Peaks*

Total

Sub Total \$17,500.00

Tax: \$0.00
 Total: \$17,500.00



Office (517) 545-7772 Fax (517) 545-7774
 email: sales@kosinsglass.com
 www.kosinsglass.com

Copy 1

9

Contractor License: 2102221669
 Federal Tax ID: 38-3298578

Remit To: 222 W GRAND RIVER AVE, HOWELL, MI 48843-2239

P/O#:	Cust State Tax ID:	Quote: 25072
Taken By: Zach	Cust Fed Tax ID:	
Installer:	Ship Via:	Date: 10/5/2020
SalesRep:	Adv. Code:	

Bill To: HOWELL PARKS

Sold To: HOWELL PARKS

HOWELL AREA PARKS & RECREATION
 925 WEST GRAND RIVER
 HOWELL, MI 48843

BENNETT CENTER

Qty	Part Number	Description	List	Sell	Total
	WIN	9- (96" x 48") 2- (96" x 48") FIXED WINDOWS 14000 SERIES	\$12,500.00	\$12,500.00	\$12,500.00
11	LABOR	DEMO OLD & INSTALL NEW	\$550.00	\$550.00	\$6,050.00

9 South, East, West
 2 North Offices

Total:

Sub Total: \$18,550.00

Tax: \$0.00

Total: \$18,550.00



Office (517) 545-7772 Fax (517) 545-7774
 email: sales@kosinsglass.com
 www.kosinsglass.com

Copy 1

9

Contractor License: 2102221669
 Federal Tax ID: 38-3298578

Remit To: 222 W GRAND RIVER AVE, HOWELL, MI 48843-2239

P/O#:	Cust State Tax ID:	Quote: 23679 Date: 3/3/2020
Taken By: Zach	Cust Fed Tax ID:	
Installer:	Ship Via:	
SalesRep:	Adv. Code:	

Bill To: HOWELL PARKS

Sold To: HOWELL PARKS

HOWELL AREA PARKS & RECREATION
 925 WEST GRAND RIVER
 HOWELL, MI 48843

BENNETT CENTER / BEACH HOUSE

(517) 546-0693

Qty	Part Number	Description	List	Sell	Total
3	DOOR	(40" x 82") STEEL DOOR & FRAME, YALE PANIC HARDWARE, TRIM HANDLE, CLOSER, <i>Bennett</i>	\$1,984.00	\$1,984.00	\$5,952.00
1	DOOR	(40" x 82") STEEL DOOR & FRAME, STD PULL HANDLE, DEAD BOLT, CLOSER, SEALS BEACH HOUSE	\$1,626.00	\$1,626.00	\$1,626.00
<i>A3</i>	LABOR	REMOVE OLD DOOR AND INSTALL NEW <i>Bennett</i>	\$450.00	\$450.00	\$1,800.00
					<i>\$1,350.00</i>

Exterior Back Doors

517-545-7772

\$7,302.00

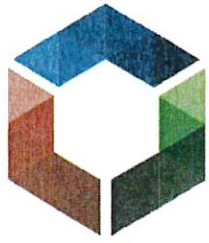
Total:

Sub Total: \$9,378.00

Tax: \$0.00

Total: \$9,378.00

5



TRUSTED

HEATING & COOLING SOLUTIONS

Trusted Heating & Cooling
Solutions, Inc
7534 M State Road-36
Hamburg, MI 48139

Phone: (810) 355-1669
Fax: (888) 542-4938
service@trustedhvacsolutions.com
www.trustedhvacsolutions.com

Mechanical License: 7117936

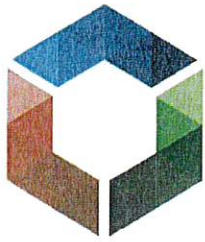
Bill to
Howell Parks and Rec
925 W Grand River Ave
Howell MI 48843

Ship to
Howell Parks and Rec
925 W Grand River Ave
Howell MI 48843

Quote Q2793

Item	Description	Quantity	Price	Amount
Proposal Details	<p>Proposal to provide installation of new natural gas, forced-air HVAC system at Howell Parks & Recreation Building, 925 W. Grand River Ave, Howell, MI 48843.</p> <p>Proposal Details:</p> <ul style="list-style-type: none"> -Provide and install (2) Rheem 5.0 Ton Renaissance Roof Top Package Units, single-phase, stainless steel heat exchanger, with economizer, smoke detector, and 14" curb -Provide and install (2) Rheem 4.0 Ton Renaissance Roof Top Package Units, single-phase, stainless steel heat exchanger, with economizer, smoke detector, and 14" curb -Provide and install (1) Rheem 100 Gallon Commercial Water Heater -Provide and install (4) Digital Programmable Thermostats and new thermostat wire, (1) per RTU system. -Removal and recycling / disposal of existing hydronic system, including all baseboard / radiators in each room, and capping of existing copper lines. Includes removal of existing boilers, 	1	\$99,714.00	\$99,714.00

5



TRUSTED

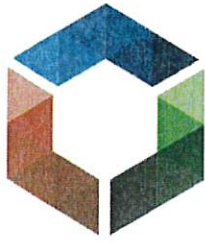
HEATING & COOLING SOLUTIONS

Trusted Heating & Cooling
Solutions, Inc
7534 M State Road-36
Hamburg, MI 48139

Phone: (810) 355-1669
Fax: (888) 542-4938
service@trustedhvacsolutions.com
www.trustedhvacsolutions.com

Mechanical License: 7117936

Item	Description	Quantity	Price	Amount
	<p>water heater, air handler and coils from mechanical room.</p> <p>-Includes roof penetrations, placement of curbs and roof repair, and crane up of new units to be placed on the south-side roof of building.</p> <p>-Installation of main gas line from existing meter to roof to pipe in natural gas for new units.</p> <p>-Perform spiral duct installation throughout building to hang exposed spiral in each room and tie in to each of the (4) ducted systems; includes installation of registers and supply air grates; includes installation of returns using pass-through grates above doorways and installation of central return grates, as needed.</p> <p>-Includes first-year Peak Performance Maintenance Contract for 2x maintenance visits per unit during first year post installation.</p> <p>WARRANTY: -20 year heat exchanger warranty, 5 year compressor, 1 year parts, 1 year installation labor.</p> <p>EXCLUSIONS:</p> <p>-Excludes any electrical upgrades, installation of disconnects, and any other electrical work other than low-voltage wiring.</p> <p>-Excludes any plumbing work other than piping in / installing new water heater and capping of copper lines in each room.</p>			



TRUSTED
HEATING & COOLING SOLUTIONS

Trusted Heating & Cooling
Solutions, Inc
7534 M State Road-36
Hamburg, MI 48139

Phone: (810) 355-1669
Fax: (888) 542-4938
service@trustedhvacsolutions.com
www.trustedhvacsolutions.com

Mechanical License: 7117936

Subtotal:	\$99,714.00
Tax:	\$0.00
Total:	\$99,714.00
Payments:	\$0.00

Authorization

I hereby authorize Trusted Heating & Cooling Solutions, Inc. to complete the proposed service, repair, or replacement and agree to pay the invoiced amount upon completion. I additionally certify that I am fully authorized to authorize this work and commit to payment.



10975 W. GRAND RIVER
PO BOX 380
FOWLerville MI 48836
517-223-9691/ FAX 517-223-9970

*Electrical Proposal &
Scope of Work*



To: The City of Howell

Attn: Kyle

Date: February 1st. 2021

Estimator: Ryan Atherton

Project: City of Howell Teen Center Make Safe Electrical

Estimate Revised

Crampton Electric Co. will furnish and install electrical work for the above project as described herein. All electrical work as described in the **dated:** and Standard specification section(s) is included except as noted or clarified below. This proposal includes: Addenda No(s):

Included	Excluded		Included	Excluded	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sales & Use Tax	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Payment & Performance Bonds
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Electrical Permit costs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Overtime Costs
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Trenching, Excavation, & Backfill	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A.G.C. cleanup charges
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Concrete, Manholes, & Handholes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Energy Usage Charges
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Instrumentation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Painting (except elec. touch-up)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Mechanical Work	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Motor Generator Set
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Temperature Controls	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Temporary wiring for Utility Service Change Over's
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Patching &/or repair of holes in walls or floors created by CRAMPTON ELECTRIC CO.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Temporary wiring for dewatering or welding

Our proposal is based upon Crampton Electric Company's Standard Terms and Conditions (see Page 2) unless otherwise indicated below.

Crampton Electric Co. will provide labor and materials for the following scope of work:

Included:

1. Provide demo of (3) existing exit signs in large room
2. Provide demo/safe off of (1) EM fixture in large room
3. Provide demo/safe off of (2) two gang duplex receptacles and take back to source in resource room
4. Provide and install (8) duplex receptacles in E-Gaming room power from nearest source
5. Install (3) owner provided exit/EM combo fixtures in large room
6. Provide demo of (1) existing exit sign in main entrance
7. Provide and install (1) LED exit sign in main entrance
8. Provide and install (1) 20A duplex receptacle in place of 220V receptacle in class room 3
9. Provide going thru panels to make sure they are safe
10. Provide and install keyed switches for lights in large room
11. Provide and install (3) oc. sensor switches in class rooms
12. Provide and install (5) photo eyes for exterior lights
13. Provide and install (2) 20A duplex receptacles in center class room
14. Provide and install (1) 20A duplex receptacle under clock in large room
15. Provide and make safe kitchen power and switching
16. Provide going thru all receptacles to make sure they are grounded
17. Provide and install (8) WP GFCI's on exterior of building in place of existing receptacles
18. Provide and install (4) 2' LED retrofit lamps in existing fixtures in bathrooms
19. Provide and install (1) LED three head flood light for building sign
20. Provide removal of existing flag pole lighting fixture and remount in new area
21. Provide and install all grounding and bonding
22. Labor and materials

CRAMPTON C
Electric Co Inc.

10975 W. GRAND RIVER
PO BOX 380
FOWLerville MI 48836
517-223-9691 / FAX 517-223-9970

*Electrical Proposal &
Scope of Work*

6

Excluded:

1. Motors
2. Roof penetration patching
3. Existing Code Violation
4. Utility Company Fees or Charges
5. Saw cut, break, remove of existing concrete
6. New Concrete patch work
7. Painting & patching
8. Any work not specifically covered above.

Assumptions:

1. Working Hours Monday Through Friday 7:00AM to 3:30PM

Total Quote: Seven Thousand Nine Hundred Twenty US Dollars.....\$7,920.00

*\$100.00 For switches
\$8,020.00 For Blowers*

CRAMPTON C
Electric Co Inc.

Ryan Atherton

Ryan Atherton
(517) 223-9691

Acceptance of Proposal - The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Pricing is valid for 30 days from date quoted. Work cannot commence on above project until a SIGNED copy of this proposal is received by Crampton Electric Co (Mailed or Faxed) & P.O. number if required by your company.

Date _____

Signature _____

Standard Terms & Conditions

1. Work to be completed in accordance with standard practices, for the amount(s) specified above. Any alteration or deviation from the below specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Our employees are fully covered by worker compensation insurance
2. Payment terms are monthly progress payments net 30 days due.
3. The offering price is valid for 30 days Crampton Electric Co. reserves the right to extend this term without notice.
4. All products offered by Crampton Electric Co. are Y2K compliant unless noted.
5. Subcontract terms and conditions are subject to review and approval prior to award of a subcontract To Crampton Electric Co.
6. Terms are pending approval by Crampton Electric Co. credit manager.
7. This Proposal is based on the schedule and time duration's presented at time of bid. A change in schedule shall constitute a change in scope of work.
8. All equipment furnished is F.O.B. shipping points with freight allowed to jobsite.
9. The price includes a one year warranty as specified in the Bid Documents. No other warranty is expressed or implied.

ATMOSPHERE PRO, LLC

1753 S.Hughes rd
Brighton,MI. 48114-9330

Estimate 7

Date	Estimate #
11/4/2020	4137

Name / Address
Howell parks & Rec. 925 W. Grand River Ave. Howell, MI 48843 The Hive

Description	Qty	Rate	Total	Project
16 CH 4TB NVR 2HDD 16 POE Introducing Focus 4K Embedded NVRs, our newest affordable, fully featured NVRs offering Ultra HD 4K video resolution.	1	895.00	895.00	
This is a 4 MP(2592x1520) Dome camera constructed with a motorized lens. This 4 MP Camera is IP67 and 4K 10 rated and provides HD Image quality and is ideal for numerous indoor/outdoor applications such as commercial applications, home or office use as well as monitoring hallways, unattended storage areas and various other installation applications.	16	109.00	1,744.00	
High-speed performance and superior quality is what makes L-com's Premium Cat 6 cable assemblies the right choice for your network. Made with high performance 4-Pair Cat 6 cable and Stewart snag-less plugs, these Cat 6 cables are ready to be installed in your network	2	159.00	318.00	
43"4K UHD TV	4	349.00	1,396.00	
Blackbird 4K 8x8 HDMI Matrix Switch with HDMI 2.0, Supports HDR, 18Gbps, 4K@60Hz YCbCr 4:4:4, 8 S/PDIF Outputs, HDCP 2.2, EDID, IR, RS-232, TCP/IP Web based GUI	1	1,199.00	1,199.00	
100ft High Resolution HDMI Cable	5	159.00	795.00	
To install 4 tvs on wall and camera system run High Resolution HDMI Cables and hook up test all and train.	50	65.00	3,250.00	
Subtotal			\$9,597.00	
Sales Tax (0.0%)			\$0.00	
Total			\$9,597.00	



3

8345 Main St.
Whitmore Lake, MI 48189
Phone: (810) 923-2856
Fax: (734) 449-9506

October 6, 2020

Howell Recreation Center
925 W. Grand River
Howell, MI 48843
Attn: Kyle Tokan

Dear Mr. Tokan,

Thank you for the opportunity to offer this quote. After a walk through of the premises and conversation with you, Allstar Alarm proposes the following:

Alarm System

- Add an Alarmnet LTE cellular communicator. (Replaces the need for a phone line. Much more secure, no lines to cut.)
- Add an upgrade chip the alarm panel for Total Connect remote services
- Program Total Connect remote alarm services, which allows you to operate or view the status of your alarm system from your smart device or the internet. Gives you real-time open and close reports. Add and delete users instantly.

Total Installed Price: \$299.00

24-hour central station monitoring: \$46.00 per month _____ accept

Option: After reviewing your file, we recommend removing all window shock sensors and wired window contacts and replacing the devices with wireless devices.

- Add motion sensors : \$120.00 each _____ quantity _____ cost
- Remove the window shock sensors and place a wireless glass break sensor in each room that has windows. Wireless glass break sensors: \$130.00 each. Glass break sensors cover all glass in direct line of 25' from the sensor _____ quantity _____ cost
- Remove the window contacts and place wireless window contacts on each window. Wireless window contacts: \$60.00 each. _____ quantity _____ cost
- Removal of old wire. \$160.00 _____ Accept

Please contact me at 810-923-2856 or davedonovan623@allstaralarmllc.com with any further questions.

Sincerely,

Dave Donovan

Authorization to proceed Sign Date

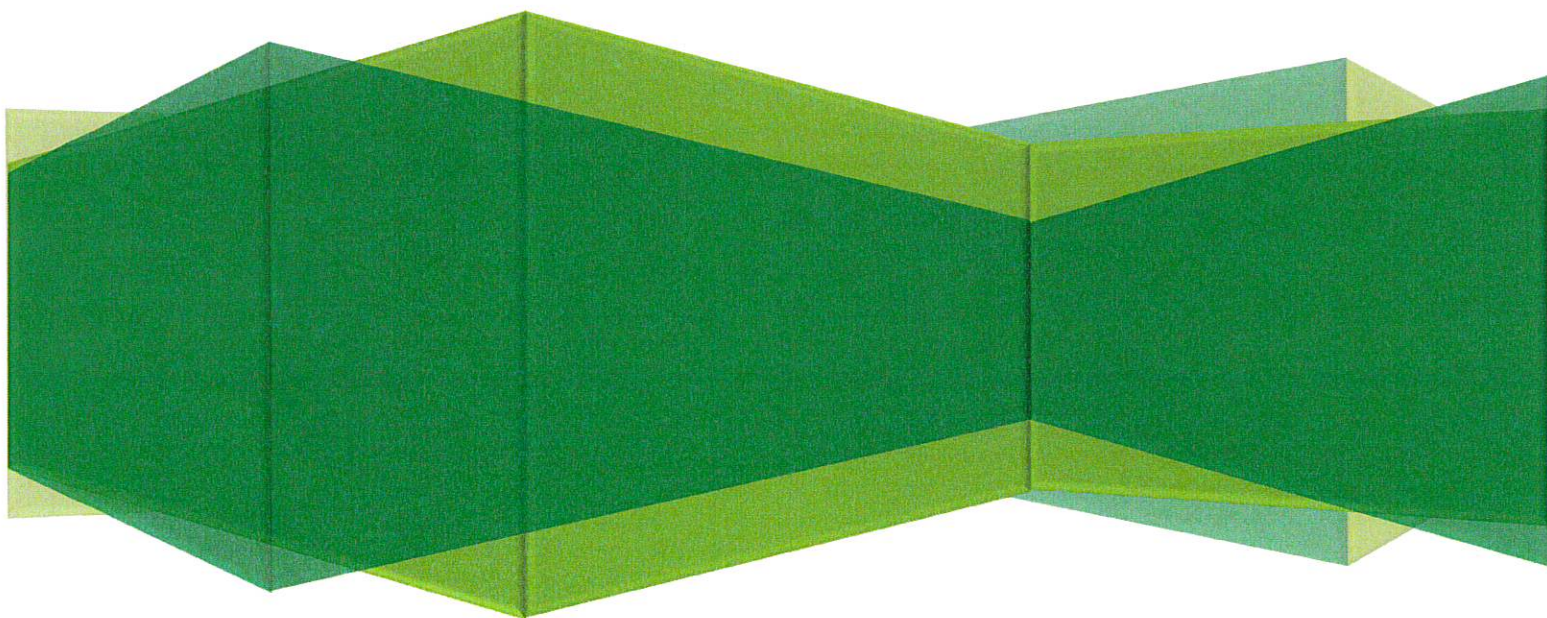
9

JANITORIAL COMMERCIAL CLEANING PROPOSAL
PREPARED FOR

HOWELL AREA PARKS AND RECREATION AUTHORITY
925 W. GRAND RIVER
HOWELL, MI

SUBMITTED BY
SERVICEPRO COMMERCIAL CLEANING SERVICES
306 N. FOURTH STREET
BRIGHTON, MI
CATHY BOWMAN
OWNER
810.919.0762
CATHY@ANNARBORGREENCLEAN.COM

SERVICEPRO COMMERCIAL CLEANING SERVICES



9

ServicePro

Commercial Cleaning Services

ServicePro

306 N. Fourth Street
Brighton, MI
810.919.0762
annarborgreenclean.com

Mr. Tokan,

It was a pleasure to meet with you to discuss cleaning services. Thank you for allowing ServicePro Commercial Cleaning Services to prepare a Janitorial Commercial Cleaning Proposal for the facility located at, 925 W. Grand River, Howell, MI. We at ServicePro look forward to the opportunity to provide janitorial services for Howell Area Parks and Recreation Authority. Based on the information contained in this proposal, we are prepared to begin a partnership with you.

We provide janitorial services for a broad spectrum of commercial buildings which include public libraries, car dealerships, daycare centers, medical facilities, County Buildings, retail stores and general office buildings. Many of which we have been providing service for over 25 years. We believe in long term relationships with our clients and demonstrate our dedication to meeting our clients' needs every day. Our company has a **"No Excuse Policy", just make it happen.**

The proposal attached is prepared based on our walk through at your facility.

This proposal includes an explanation of our responsibilities as well as a complete set of the task schedule, compensation, references and standard procedures.

You can call me directly at 810.919.0762 or email with any questions or concerns.

Thank you for allowing ServicePro to submit a Janitorial Commercial Cleaning Proposal for you to review.

Best regards,

Cathy Bowman
Owner

ServicePro Commercial Cleaning Services



ServicePro

CONTRACT SERVICES

PREPARED FOR:

AREAS TO BE SERVICED

Company Howell Area Parks and Recreation Authority

Main Entrance E-Sports Gaming Room

ADDRESS 925 W. Grand River

Private Offices Rec Room

CITY Howell STATE Michigan

Main Common Area (Gym) Restrooms

ATTN: _____

Pre-School Classroom _____

DATE _____

EXTENT OF SERVICE	FREQUENCY OF SERVICE									
	DAILY	WEEKLY	MONTHLY	QUARTERLY	SEMI-ANNUALLY	ANNUALLY	3 X PER WEEK	X PER MONTH	X PER YEAR	AS DIRECTED (AT EXTRA COST)
1. Empty wastebaskets. Trash place in compactor.	X									
2. Dust window ledges.		X								
3. Dust all furniture including desks, chairs, tables.		X								
4. Dust all exposed filing cabinets, bookcases and shelves		X								
5. Dust all telephones.	X									
6. Clean and sanitize telephones.	X									
7. Empty recycling and shredder.										
8. Low dust all horizontal surfaces to hand height (70") including sills, ledges, moldings, shelves, picture frames, ducts radiators, etc.		X								
9. High dust above hand height all horizontal surfaces, including shelves, moldings, ledges.		X								
10. Dust and wipe clean desk tops.	X									
11. Clean reception lobby glass including from door and any other partition or door glass .	X									
12. Clean entire interior glass in partitions and doors.	X									
13. Vacuum carpeted floors.	X									
14. Remove dust and cobwebs from ceiling areas.		X								
15. Dust mop resilient and hard floors or vacuum carpeted floors.	X									
16. Damp mop resilient and hard floors.	X									
17. Dust high ledge on entrance wall and rear wall.			X							
18. Dust mop gym floor.	X		X							
19. Damp mop gym floor in entirety.		X								
20. Check gym floor for spills and clean.	X									
21. Fans in gym dusted with a dust pole extender.		X								

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EXTENT OF SERVICE	FREQUENCY OF SERVICE									
	DAILY	WEEKLY	MONTHLY	QUARTERLY	SEMI ANNUALLY	ANNUALLY	X PER WEEK	X PER MONTH	X PER YEAR	AS DIRECTED (AT EXTRA COST)
Regular Services										
II. BATHROOMS										
1. Clean, sanitize and polish all fixtures including toilet bowls, urinals, hand basins.	X									
2. Clean all glass and mirrors.	X									
3. Empty all containers and disposals, insert liners as required, spot clean and sanitize container.	X									
4. Empty and sanitize interior of sanitary container.	X									
5. Spot clean all walls, doors and partitions.	X									
6. Refill all dispensers to normal limits - napkins, soap, tissue, towel, liners, seat holders, cups, supplies to be furnished by	X									
7. Low dust all horizontal surfaces below 36" including sills, moldings, ledges, shelves, frames, ducts, heating outlets.	X									
8. High dust above hand height all horizontal surfaces including shelves, ledges, moldings.	X									
9. Sweep, damp mop, and sanitize hard floor.	X									
10. Dust ceiling vents.		X								
11. Clean and sanitize showers. This area to be checked daily.										
12.										
13.										
14.										

Regular Services										
III. EATING AREAS, COUNTERTOP ASSIBLE TO GYM										
1. Damp clean and sanitize table tops, seats and back of chairs.										
2. Damp clean pedestals or legs.										
3. Clean, polish and refill napkin holders, hand soap containers.										
4. Wipe clean microwaves and toaster ovens.										
5. Empty all trash containers. Damp wipe exterior.	X									
6. Clean and sanitize drinking fountain.	X									
7. Spot clean doors, frames, light switches, kick and push plates, handles, walls, and interior glass.										
8. Low dust (below 36") and high dust (above 72") all horizontal surfaces.										
9. All main entrance lobby windows and ledges cleaned interior and exterior.					X					
10. Dust mop and damp ceramic floors.										
11. Wipe clean countertop.	X									
12. Clean refrigerator shelves, wipe clean, as requested.										



EXTENT OF SERVICE	FREQUENCY OF SERVICE									
	DAILY	WEEKLY	MONTHLY	QUARTERLY	SEMI-ANNUALLY	ANNUALLY	X PER WEEK	X PER MONTH	X PER YEAR	AS DIRECTED (AT EXTRA COST)
General										
1. Notify building contact of any irregularities (I.E. defective plumbing, unlocked doors, lights left on, inventory requirements, restroom supplies.)	X									
2. Turn off all lights except those to be left on, close windows and lock all doors, set alarm.	X									
3. Review/check communication log.	X									
4. Cleaning chemicals and supplies for cleaning services will be supplied by ServicePRO	X									
6.										
7.										
8.										

Miscellaneous Services

1. Trash bags , paper products, hand soap supplied by client. SERVICEPRO will provide on request.										
2. Cleaning equipment and cleaning supplies supplied by SERVICEPRO										
3. Carpet cleaning available at additional charge										
4. Stripping and waxing floors available at additional charge.										
5. Furniture restoration available at additional charge.										
6. Upholstery cleaning available at additional charge.										
7.										
8.										
9.										
10.										
11.										
12.										
13.										
14.										
15.										

NOTES:

1. Where frequency of service is "x per week, month, etc." it is to be assumed that this service will be carried out at a regular interval.

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PRICING SCHEDULE

FOR

Client: Howell Area Parks and Recreation Authority

Address: 925 West Grand River
Howell, MI

The pricing schedule that follows includes all of the following areas.

- Main Entrance
- Private Offices
- Bathrooms
- Common Area (gym)
- E-Sports Gaming Room
- Recreation Room
- Pre-School classroom
- Apply sanitizer to doorknobs (including area above where staff pushes door open, pump sanitizer dispensers, game handles, and other fixtures that we see that staff and members are touching.
This will be using an electrostatic sprayer.

PRICING SCHEDULE

MONTHLY JANITORIAL SERVICES FOR THREE DAYS

All areas will be cleaned three (3) days a week.

TOTAL MONTHLY CHARGE \$1300.00

CATHY BOWMAN
SERVICEPRO
annarborgreenclean.com

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STANDARD PROCEDURES

- All necessary supervision, cleaning equipment and supplies will be furnished by ServicePro Commercial Cleaning.
- Additional carpet, window or hard floor cleaning or maintenance beyond the services described in the scope of work will be performed at clients request and billed separately.
- When needed, safety signs will be used to limit access to an area being serviced.
- Upon completion, the building will be secured per instruction from client.
- Upon completion, all equipment, signs and used supplies will be removed from building.
- All insurance, bonding and workman's compensation certificate have been provided to client.
- ServicePro will furnish all necessary cleaning equipment inclusive of but not limited to floor machines, buffers, carpet cleaning machines, vacuums, shop vacs, mop buckets, wringers, applicators, mops and brooms, etc.
- Follow up from ServicePro to Howell Area Parks and Recreation Authority will be done to ensure that the client is pleased with the work performed.



Flooring Estimate

Kevin Troshak <KTroshak@howellrecreation.org>

Fri 2/19/2021 1:01 PM

To: Tim Church <TChurch@howellrecreation.org>; Kyle Tokan <KTokan@howellrecreation.org>

Based off the vinyl pricing and the spacing for the 2 senior rooms and the back office I have flooring coming in at \$5,000

Kevin Troshak

Youth Services Manager

Howell Area Parks and Recreation Authority

517-579-2861

ktroshak@howellrecreation.org



11

Pro Surfaces

6040 E. French Rd.
Elsie, MI 48831
Tax ID# : 20-2872131
989.224.0928
989.534.1292 (CELL)

PROPOSAL

ATTN: Kyle Token
Phone: 517.579.2865
Email: Ktoken@howellrecreation.org

August 11, 2019

SUBJECT: Financial proposal for repairing and repainting two tennis courts at Bennett Park in Howell, MI.

Services to be Performed:

1. Clean courts thoroughly removing all debris and loose materials. Use high pressured power washer to remove stains, loose paint and dirt to guarantee a good bond for our color coatings and repairs. Our color coatings and repairs will not properly adhere without this step being performed.
2. Power sand entire surface area of all two courts. This will knock down any high spots and imperfections on your courts to create a smooth surface.
3. Crack Repair Options:
 - Armor Crack Repair System: Thoroughly clean out 300 linear ft. of structural cracks and apply the Armor Crack Repair System. Pro Surfaces gives a two-year warranty on all Armor installed against re-cracking and delamination. (This warranty does not include new cracking outside of the Armor Crack Repair. Old courts such as these will typically continue to crack over time.). To learn more, visit their website: armorcrackrepair.com
 - Standard Crack Repair System: Thoroughly clean out 300 linear feet of structural cracks and apply the standard crack repair system. This repair consists of two applications of a silica sand, cement and acrylic patch binder mixture in all cracks. This repair is only temporary and typically the cracks will reopen after a year or two.
4. Level all areas that are holding 1/8" of water or more after a heavy rainfall according to ASBA specifications. There are a significant amount of areas that have sunken out on your courts that are holding water and need to be leveled.
5. Install the SportMaster 3-coat color coating system to two tennis courts. Apply one 100% fortified acrylic resurfacer coat over entire area. This is the initial filler coat that helps fill in voids and depressions and also acts as a great bonding agent for the new color coatings to bond to, enabling them to last longer. We will also install two fortified acrylic color coatings to the entire area. To find a color chart, visit their website: sportmaster.net
6. Install 100% acrylic textured white tennis lines and pickle ball lines on two tennis courts according to ASBA specifications.

TOTAL W/ Armor Crack Repair System: \$20,500.00

TOTAL W/ Standard Crack Repair System: \$14,500.50

Pro Surfaces guarantees the work shall be done in a thorough, workmanlike manner and confirm to standard for construction as prescribed or approved by the American Sports Builders Association and the USTA. Pro Surfaces provides a one-year warranty on the court surface against all defects in material and workmanship, including such defects as bubbling, delamination, peeling, loss of integrity and excessive wear.

Thank you for contacting Pro Surfaces for your sport court project!

Howell Area Parks and Recreation Authori
 925 W Grand River Ave
 Howell MI 48843-1415

Date 1/29/21
 Primary Account
 Enclosures

Page 1
 @XXXXXXXXXXXX@138

Summary of Accounts

@XXXXXXXXXXXX@936	Money Market Public Funds	50,048.95
@XXXXXXXXXXXX@138	Public Funds HY DDA	104,626.20
@XXXXXXXXXXXX@204	Savings Non-Consumer	22,149.07
	Total	176,824.22

Checking Accounts

Public Funds HY DDA

Account Number	@XXXXXXXXXXXX@138	Statement Dates	1/01/21 thru 1/31/21
Beginning Balance	76,213.25	Days in the statement period	31
14 Deposits/Credits	85,974.00	Average Balance	70,050.62
28 Checks/Debits	57,569.81	Average Collected	68,820.46
Service Charge	.00	Interest Earned	8.76
Interest Paid	8.76	Annual Percentage Yield Earned	0.15%
Current Balance	104,626.20	2021 Interest Paid	8.76

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$.00	\$.00
Total Returned Item Fees	\$.00	\$.00

Activity in Date Order

Date	Description	Amount
1/04	GLOBAL STL GLOBAL PAYMENTS CCD	780.20-
1/06	8788240022289 198321 FORTE CCD	101.00
1/06	CC-0105-53AFC 198322 FORTE CCD	28.00
1/07	CC-0105-AD634 INVOICE PAYCHEX EIB CCD	12,374.34-

Public Funds HY DDA @XXXXXXXXXXXX@138 (Continued)

Activity in Date Order			Amount
Date	Description		
	X90732300001322		
1/11	198321 FORTE		19.00
	CCD		
	CC-0108-791ED		
1/12	ACH FEES FORTE PAYMENTS		22.25-
	CCD		
	7539927		
1/12	ACH FEES FORTE PAYMENTS		18.00-
	CCD		
	7539928		
1/13	198321 FORTE		28.00
	CCD		
	CC-0112-7096F		
1/15	Deposit		103.00
1/15	Deposit		70.00
1/19	198322 FORTE		44.00
	CCD		
	CC-0116-C2334		
1/19	INVOICE PAYCHEX-OAB		115.50-
	CCD		
	90886700003253X		
1/20	198321 FORTE		200.00
	CCD		
	CC-0119-A58E0		
1/21	Deposit		500.00
1/21	INVOICE PAYCHEX EIB		17,164.46-
	CCD		
	X90925000000709		
1/22	198321 FORTE		30.00
	CCD		
	CC-0121-447DC		
1/25	198321 FORTE		42.00
	CCD		
	CC-0122-19B9F		
1/26	Deposit		82,750.00
1/29	Deposit		2,049.00
1/29	Deposit		10.00
1/31	Interest Deposit		8.76

--- CHECKS IN NUMBER ORDER ---

Date	Check No	Amount	Date	Check No	Amount
1/05	13086	480.00	1/25	13112*	92.72

* Denotes missing check numbers

Public Funds HY DDA @XXXXXXXXXXXX@138 (Continued)

--- CHECKS IN NUMBER ORDER ---

Date	Check No	Amount	Date	Check No	Amount
1/08	13124*	644.43	1/22	13134	376.94
1/08	13125	54.97	1/29	13135	183.84
1/07	13126	274.10	1/20	13136	46.86
1/07	13127	60.01	1/27	13137	402.07
1/12	13128	804.40	1/25	13138	880.75
1/07	13129	133.93	1/21	13139	18.99
1/25	13130	54.95	1/20	13140	1,855.00
1/19	13131	616.98	1/20	13141	50.00
1/21	13132	166.37	1/20	13142	446.00
1/28	13133	19,436.75	1/29	13143	15.00

* Denotes missing check numbers

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
1/01	76,213.25	1/12	60,714.62	1/25	39,846.10
1/04	75,433.05	1/13	60,742.62	1/26	122,596.10
1/05	74,953.05	1/15	60,915.62	1/27	122,194.03
1/06	75,082.05	1/19	60,227.14	1/28	102,757.28
1/07	62,239.67	1/20	58,029.28	1/29	104,617.44
1/08	61,540.27	1/21	41,179.46	1/31	104,626.20
1/11	61,559.27	1/22	40,832.52		

Interest Rate Summary

Date	Rate
12/31	0.150000%

Money Market Public Funds

Account Number	@XXXXXXXXXXXX@936	Statement Dates	1/01/21 thru 1/31/21
Beginning Balance	50,040.45	Days in the statement period	31
Deposits/Credits	.00	Average Balance	50,040.45
Checks/Debits	.00	Average Collected	50,040.45
Service Charge	.00	Interest Earned	8.50
Interest Paid	8.50	Annual Percentage Yield Earned	0.20%
Current Balance	50,048.95	2021 Interest Paid	8.50

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$.00	\$.00
Total Returned Item Fees	\$.00	\$.00

Activity in Date Order

Date	Description	Amount
1/31	Interest Deposit	8.50

Daily Balance Information

Date	Balance	Date	Balance
1/01	50,040.45	1/31	50,048.95

Interest Rate Summary

Date	Rate
12/31	0.200000%

Savings Accounts

Savings Non-Consumer

Account Number	@XXXXXXXXXXXX@204	Statement Dates	1/01/21 thru 1/31/21
Beginning Balance	22,148.89	Days in the statement period	31
Deposits/Credits	.00	Average Ledger	22,148.89
Checks/Debits	.00	Average Collected	22,148.89
Service Charge	.00	Interest Earned	.18
Interest Paid	.18	Annual Percentage Yield Earned	0.01%
Ending Balance	22,149.07	2021 Interest Paid	.18

Activity in Date Order

Date	Description	Amount
1/31	Interest Deposit	.18

Daily Balance Information

Date	Balance	Date	Balance
1/01	22,148.89	1/31	22,149.07

Savings Non-Consumer

@XXXXXXXXXXXX@204 (Continued)

Interest Rate Summary	
Date	Rate
12/31	0.010000%



4605 S Old US Highway 23
Brighton, MI 48114-7521
888.267.7200 laketrust.org

HOWELL AREA PARKS & RECREATION AUTHORITY
925 W GRAND RIVER AVE
HOWELL MI 48843-1415

Account Statement

Member ID: 110099341
Statement Period: Jan 01, 2021 to Jan 31, 2021

Account Balances at a Glance

Total Savings	\$5,682.18
Total Checking	\$0.00
Total Loans	\$0.00

Commercial Membership Savings - 10006221590

<u>Post Date</u>	<u>Amount</u>	<u>Balance</u>	<u>Description</u>
01/01		\$5,681.94	Beginning Balance
01/29	\$0.24	\$5,682.18	Eff. 01-31 Credit Interest/Dividend
01/31		\$5,682.18	Ending Balance

The average daily balance during this period was \$5,681.94.
The Annual Percentage Yield Earned for this account is 0.05%.
The Amount of interest / dividend earned year to date is \$0.24.

HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	2021	2021	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED		MONTH		
		BUDGET	BUDGET	01/31/2021	01/31/21	BALANCE	USED
Fund 208 - PARKS & REC AUTHORITY							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
208-751-587.001	PK/RC MARION TWP PARTICIPATION	110,000.00	110,000.00	27,500.00	27,500.00	82,500.00	25.00
208-751-587.002	PK/RC GENOA TWP PARTICIPATION	110,000.00	110,000.00	27,500.00	27,500.00	82,500.00	25.00
208-751-587.003	PK/RC OCEOLA TWP PARTICIPATION	110,000.00	110,000.00	27,500.00	27,500.00	82,500.00	25.00
208-751-587.005	PK/RC HOWELL CITY PARTICIPATION	110,000.00	110,000.00	0.00	0.00	110,000.00	0.00
208-751-587.006	PK/RC HOWELL TWP PARTICIPATION	110,000.00	110,000.00	0.00	0.00	110,000.00	0.00
208-751-587.100	PK/RC NONRESIDENT	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
208-751-650.106	FACILITY MEMBERSHIPS	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
208-751-651.020	BENNETT BLDG RENTAL FEES	14,500.00	14,500.00	0.00	0.00	14,500.00	0.00
208-751-651.022	OCEOLA BLDG RENTAL FEES	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
208-751-651.026	GYMANASIUM RENTALS	14,500.00	14,500.00	0.00	0.00	14,500.00	0.00
208-751-665.000	INVESTMENT INTEREST	300.00	300.00	17.68	17.68	282.32	5.89
208-751-671.002	MISC REVENUES	250.00	250.00	0.00	0.00	250.00	0.00
208-751-675.055	BEACH MANAGEMENT FEES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
208-751-675.075	DOG PARK MAINT SERV FEES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
208-751-678.013	YOUTH SCHOLARSHIP FUND	0.00	0.00	(628.00)	(628.00)	628.00	100.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		647,550.00	647,550.00	81,889.68	81,889.68	565,660.32	12.65
TOTAL REVENUES		647,550.00	647,550.00	81,889.68	81,889.68	565,660.32	12.65
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
208-751-702.001	SAL & WAGES DIRECTOR	66,000.00	66,000.00	5,076.92	5,076.92	60,923.08	7.69
208-751-702.003	SAL & WAGES - BUSINESS MANAGER	35,500.00	35,500.00	1,702.13	1,702.13	33,797.87	4.79
208-751-702.004	SAL & WAGES - OPERATIONS MGR	33,500.00	33,500.00	3,544.00	3,544.00	29,956.00	10.58
208-751-702.024	SAL & WAGES -MARKETING	37,960.00	37,960.00	2,317.75	2,317.75	35,642.25	6.11
208-751-702.030	SAL & WAGES FRONT OFFICE	73,000.00	73,000.00	2,500.01	2,500.01	70,499.99	3.42
208-751-702.034	SAL & WAGE FACILITIES MAINT/COORD	45,000.00	45,000.00	693.75	693.75	44,306.25	1.54
208-751-713.000	EMPLOYER SHARE FICA	22,260.00	22,260.00	1,254.80	1,254.80	21,005.20	5.64
208-751-714.000	EMPLOYEE MEDICAL INSURANCE	13,000.00	13,000.00	510.22	510.22	12,489.78	3.92
208-751-714.002	EMP DISABILITY /LIFE INSURANCE	2,400.00	2,400.00	198.06	198.06	2,201.94	8.25
208-751-714.004	ICMA RETIREMENT	21,000.00	21,000.00	0.00	0.00	21,000.00	0.00
208-751-727.000	OFFICE SUPPLIES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
208-751-730.000	POSTAGE	3,000.00	3,000.00	170.64	170.64	2,829.36	5.69
208-751-740.000	OPERATING SUPPLIES - GENL	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
208-751-740.026	OPERATING SUPPLIES SHIRTS/BADGES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
208-751-751.000	GASOLINE & DIESEL FUEL	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
208-751-801.000	PROFESSIONAL SERVICES	30,000.00	30,000.00	1,701.78	1,701.78	28,298.22	5.67
208-751-804.000	CONTRACTUAL SERVICES	13,000.00	13,000.00	0.00	0.00	13,000.00	0.00
208-751-840.000	DUES, SUBSCRIPTIONS & MEMBERSHIPS	5,000.00	5,000.00	1,855.00	1,855.00	3,145.00	37.10
208-751-850.000	COMMUNICATION - TELEPHONES	0.00	0.00	514.34	514.34	(514.34)	100.00
208-751-850.008	COMMUNICATION - INTERNET & CABLE	19,200.00	19,200.00	0.00	0.00	19,200.00	0.00
208-751-850.030	COMMUNICATIONS INTERNET YOUTH CNTR	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
208-751-860.000	TRAVEL	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
208-751-900.000	MARKETING, PRINTING & PUBLISHING	4,000.00	4,000.00	100.00	100.00	3,900.00	2.50
208-751-910.000	INSURANCE	50,000.00	50,000.00	2,176.57	2,176.57	47,823.43	4.35
208-751-920.000	UTILITIES - ELECTRICITY	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
208-751-920.001	UTILITIES - GAS	5,500.00	5,500.00	760.08	760.08	4,739.92	13.82
208-751-920.002	UTILITIES - WAT / SEW	1,800.00	1,800.00	210.60	210.60	1,589.40	11.70
208-751-920.003	UTILITIES - RUBBISH	700.00	700.00	54.95	54.95	645.05	7.85
208-751-920.012	UTILITIES - ELEC/OCEOLA	15,600.00	15,600.00	0.00	0.00	15,600.00	0.00
208-751-920.013	UTILITIES - GAS/OCEOLA	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
208-751-920.014	UTILITIES - WATER/OCEOLA	3,600.00	3,600.00	0.00	0.00	3,600.00	0.00
208-751-920.015	UTILITIES - RUBBISH/OCEOLA	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
208-751-930.000	GROUNDS MAINTENANCE BENNETT & BARNARD	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
208-751-930.006	REPAIR & MAINT - VEHICLES	500.00	500.00	0.00	0.00	500.00	0.00
208-751-930.014	OCEOLA BLDG EXPENSE	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
208-751-931.000	BLDG R & M AND SUPPLIES	6,000.00	6,000.00	146.68	146.68	5,853.32	2.44
208-751-931.014	BLDG R &M OCEOLA	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
208-751-940.000	EQUIPMENT RENTAL	10,000.00	10,000.00	880.75	880.75	9,119.25	8.81
208-751-956.000	MISCELLANEOUS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
208-751-956.003	BANK CHARGES & FEES	6,000.00	6,000.00	155.75	155.75	5,844.25	2.60
208-751-957.000	EDUCATION / TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00

HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	2021	2021	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED		MONTH		
		BUDGET	BUDGET	01/31/2021	01/31/21	BALANCE	USED
208-751-970.000	CAPITAL OUTLAY / EQUIPMENT	20,630.00	20,630.00	0.00	0.00	20,630.00	0.00
208-751-980.000	OFFICE EQUIPMENT	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
208-751-980.004	EQUIP / COMPUTER HARDWARE	0.00	0.00	780.20	780.20	(780.20)	100.00
208-751-980.005	EQUIPMENT/COMPUTER SOFTWARE	16,000.00	16,000.00	23,664.50	23,664.50	(7,664.50)	147.90
Total Dept 751 - RECREATION / PARKS DEPARTMENT		647,550.00	647,550.00	50,969.48	50,969.48	596,580.52	7.87
TOTAL EXPENDITURES		647,550.00	647,550.00	50,969.48	50,969.48	596,580.52	7.87
Fund 208 - PARKS & REC AUTHORITY:							
TOTAL REVENUES		647,550.00	647,550.00	81,889.68	81,889.68	565,660.32	12.65
TOTAL EXPENDITURES		647,550.00	647,550.00	50,969.48	50,969.48	596,580.52	7.87
NET OF REVENUES & EXPENDITURES		0.00	0.00	30,920.20	30,920.20	(30,920.20)	100.00

HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	2021	2021	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED		MONTH		
		BUDGET	BUDGET	01/31/2021	01/31/21	BALANCE	USED
Fund 214 - YOUTH SPORTS							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
214-751-650.006	GENOA SOCCER FIELD RENTALS	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00
214-751-650.050	PROGRAM FEES - VOLLEYBALL	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
214-751-650.051	PROGRAM FEES - ENRICHMENT	11,660.00	11,660.00	0.00	0.00	11,660.00	0.00
214-751-650.053	PROGRAM FEES - SOCCER	67,000.00	67,000.00	0.00	0.00	67,000.00	0.00
214-751-650.054	PROGRAM FEES - BASKETBALL	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00
214-751-650.094	PROGRAM FEES - SOFTBALL	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
214-751-650.102	DROP IN SPORTS	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
214-751-651.009	PAGE FIELD RENTAL	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
214-751-678.095	SPONSORSHIP FEES - YOUTH SPORTS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		133,660.00	133,660.00	0.00	0.00	133,660.00	0.00
TOTAL REVENUES		133,660.00	133,660.00	0.00	0.00	133,660.00	0.00
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
214-751-702.080	SAL & WAGES YOUTH SPORTS MGR	41,600.00	41,600.00	1,600.00	1,600.00	40,000.00	3.85
214-751-702.081	SAL & WAGES YOUTH SPORTS COORDINATORS	15,850.00	15,850.00	0.00	0.00	15,850.00	0.00
214-751-702.083	SAL & WAGES - YOUTH FACILITIES COOR	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
214-751-713.000	EMPLOYER SHARE FICA	4,400.00	4,400.00	121.82	121.82	4,278.18	2.77
214-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
214-751-714.002	EMP DISABILITY /LIFE INSURANCE	600.00	600.00	58.73	58.73	541.27	9.79
214-751-714.004	ICMA RETIREMENT	4,160.00	4,160.00	0.00	0.00	4,160.00	0.00
214-751-740.000	OPERATING SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
214-751-740.080	OPER SUPPLIES/VOLLEYBALL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
214-751-740.081	OPER SUPP/ SOCCER	17,000.00	17,000.00	0.00	0.00	17,000.00	0.00
214-751-740.086	OPERATING SUPPLIES - BASKETBALL	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
214-751-801.017	BACKGROUND CHECKS	500.00	500.00	0.00	0.00	500.00	0.00
214-751-804.008	CONTRACT SERV - INSTRUCTORS	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
214-751-804.009	CONTRACT SERV - OFFCL /COACHES	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
214-751-804.010	CONTRACT SERV - FIELD MAINTENANCE	24,000.00	24,000.00	0.00	0.00	24,000.00	0.00
214-751-840.000	DUES & MEMBERSHIPS	200.00	200.00	0.00	0.00	200.00	0.00
214-751-860.000	CONFERENCE /TRANSPORTATION	500.00	500.00	0.00	0.00	500.00	0.00
214-751-920.002	UTILITIES - WAT / SEW	2,400.00	2,400.00	0.00	0.00	2,400.00	0.00
214-751-942.001	PORTA JOHN RENTALS	2,400.00	2,400.00	0.00	0.00	2,400.00	0.00
214-751-957.000	EDUCATION / TRAINING	50.00	50.00	0.00	0.00	50.00	0.00
214-751-964.001	PROGRAM REFUNDS	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		133,660.00	133,660.00	1,780.55	1,780.55	131,879.45	1.33
TOTAL EXPENDITURES		133,660.00	133,660.00	1,780.55	1,780.55	131,879.45	1.33
Fund 214 - YOUTH SPORTS:							
TOTAL REVENUES		133,660.00	133,660.00	0.00	0.00	133,660.00	0.00
TOTAL EXPENDITURES		133,660.00	133,660.00	1,780.55	1,780.55	131,879.45	1.33
NET OF REVENUES & EXPENDITURES		0.00	0.00	(1,780.55)	(1,780.55)	1,780.55	100.00

HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	2021	2021	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED		MONTH		
		BUDGET	BUDGET	01/31/2021	01/31/21	BALANCE	USED
Fund 216 - FESTIVALS							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
216-751-650.003	PROGRAM FEES SPECIAL EVENTS	29,011.00	29,011.00	0.00	0.00	29,011.00	0.00
216-751-678.040	SPONSORSHIP FEES MELON FESTIVAL	17,000.00	17,000.00	0.00	0.00	17,000.00	0.00
216-751-678.041	STREET VENDOR FEES MELON	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
216-751-678.042	FESTIVAL TENT MELON FEST	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00
216-751-678.047	SPONSORSHIP FEES MELON RUN	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
216-751-678.048	PROGRAM FEES MELON RUN	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00
216-751-678.049	FOOD VENDOR FEES MELON	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
216-751-678.050	SPONSORSHIP FEES LEGEND	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
216-751-678.057	SPONSORSHIP FEES HORSEMAN RUN	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
216-751-678.058	PROGRAM FEES HORSEMAN RUN	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00
216-751-678.070	SPONSORSHIP FEES - SPECIAL EVENTS	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		149,011.00	149,011.00	0.00	0.00	149,011.00	0.00
TOTAL REVENUES		149,011.00	149,011.00	0.00	0.00	149,011.00	0.00
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
216-751-702.001	SAL & WAGES FESTIVAL DIRECTOR	44,000.00	44,000.00	3,389.29	3,389.29	40,610.71	7.70
216-751-702.103	SALARY & WAGES STAFF	10,000.00	10,000.00	1,006.71	1,006.71	8,993.29	10.07
216-751-713.000	EMPLOYER SHARE FICA	4,131.00	4,131.00	250.32	250.32	3,880.68	6.06
216-751-714.000	EMPLOYEE MEDICAL INSURANCE	14,000.00	14,000.00	1,114.63	1,114.63	12,885.37	7.96
216-751-714.002	EMP DISABILITY /LIFE INSURANCE	750.00	750.00	61.43	61.43	688.57	8.19
216-751-714.004	ICMA RETIREMENT	4,400.00	4,400.00	0.00	0.00	4,400.00	0.00
216-751-727.000	OFFICE SUPPLIES	100.00	100.00	0.00	0.00	100.00	0.00
216-751-730.000	POSTAGE	100.00	100.00	0.00	0.00	100.00	0.00
216-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
216-751-740.102	OPER SUPP MELON FESTIVAL	24,000.00	24,000.00	0.00	0.00	24,000.00	0.00
216-751-740.201	OPER SUPP LEGEND OF SLEEPY HOWELL	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
216-751-840.000	DUES & MEMBERSHIPS	180.00	180.00	0.00	0.00	180.00	0.00
216-751-860.000	CONFERENCE /TRANSPORTATION	250.00	250.00	0.00	0.00	250.00	0.00
216-751-900.000	PRINTING & PUBLISHING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
216-751-942.001	PORTA JOHN RENTALS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
216-751-957.000	EDUCATION / TRAINING	100.00	100.00	0.00	0.00	100.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		149,011.00	149,011.00	5,822.38	5,822.38	143,188.62	3.91
TOTAL EXPENDITURES		149,011.00	149,011.00	5,822.38	5,822.38	143,188.62	3.91
Fund 216 - FESTIVALS:							
TOTAL REVENUES		149,011.00	149,011.00	0.00	0.00	149,011.00	0.00
TOTAL EXPENDITURES		149,011.00	149,011.00	5,822.38	5,822.38	143,188.62	3.91
NET OF REVENUES & EXPENDITURES		0.00	0.00	(5,822.38)	(5,822.38)	5,822.38	100.00

HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	2021	2021	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED		MONTH		
		BUDGET	BUDGET	01/31/2021	01/31/21	BALANCE	USED
Fund 218 - SENIOR CENTER							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
218-751-590.000	AREA ON AGING GRANT	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
218-751-650.030	PROGRAM FEES - ENRICHMENT	5,500.00	5,500.00	280.00	280.00	5,220.00	5.09
218-751-650.098	PROGRAM FEES - FITNESS	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00
218-751-650.104	PROGRAM FEES FITNESS INSURANCE	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
218-751-650.107	TRAVEL	13,000.00	13,000.00	2,049.00	2,049.00	10,951.00	15.76
218-751-675.009	DONATIONS / PKS & RECS SENIORS	1,000.00	1,000.00	500.00	500.00	500.00	50.00
218-751-675.013	UNITED WAY SENIORS	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
218-751-675.100	FUNDRAISING ENRICHMENT	750.00	750.00	0.00	0.00	750.00	0.00
218-751-678.012	MEMBERSHIP FEES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
218-751-678.030	SPONSORSHIP FEES - ENRICHMENT	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		61,250.00	61,250.00	2,829.00	2,829.00	58,421.00	4.62
TOTAL REVENUES		61,250.00	61,250.00	2,829.00	2,829.00	58,421.00	4.62
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
218-751-702.027	SAL & WAGES SENIORS	35,568.00	35,568.00	2,287.13	2,287.13	33,280.87	6.43
218-751-713.000	EMPLOYER SHARE FICA	2,720.00	2,720.00	179.22	179.22	2,540.78	6.59
218-751-727.000	OFFICE SUPPLIES	50.00	50.00	0.00	0.00	50.00	0.00
218-751-730.000	POSTAGE	962.00	962.00	0.00	0.00	962.00	0.00
218-751-740.032	OPER SUPP/SENIORS	100.00	100.00	0.00	0.00	100.00	0.00
218-751-740.061	OPER SUPP/FITNESS	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
218-751-804.008	CONTRACT SERV - INSTRUCTORS	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
218-751-804.080	CONTRACT SERVICES ENTERTAINMENT	500.00	500.00	0.00	0.00	500.00	0.00
218-751-840.000	DUES & MEMBERSHIPS	200.00	200.00	0.00	0.00	200.00	0.00
218-751-860.000	CONFERENCE /TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00
218-751-957.000	EDUCATION / TRAINING	50.00	50.00	0.00	0.00	50.00	0.00
218-751-964.001	PROGRAM REFUNDS	500.00	500.00	0.00	0.00	500.00	0.00
218-751-967.002	AGING GRANT EXPENSES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		61,250.00	61,250.00	2,466.35	2,466.35	58,783.65	4.03
TOTAL EXPENDITURES		61,250.00	61,250.00	2,466.35	2,466.35	58,783.65	4.03
Fund 218 - SENIOR CENTER:							
TOTAL REVENUES		61,250.00	61,250.00	2,829.00	2,829.00	58,421.00	4.62
TOTAL EXPENDITURES		61,250.00	61,250.00	2,466.35	2,466.35	58,783.65	4.03
NET OF REVENUES & EXPENDITURES		0.00	0.00	362.65	362.65	(362.65)	100.00

HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	2021	2021	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED		MONTH		
		BUDGET	BUDGET	01/31/2021	01/31/21	BALANCE	USED
Fund 221 - TEEN CENTER							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
221-751-649.000	CONCESSION SALES TEEN	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
221-751-650.005	PROGRAM FEES TEENS	11,955.00	11,955.00	250.00	250.00	11,705.00	2.09
221-751-675.010	DONATIONS - TEEN	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
221-751-675.012	UNITED WAY - TEENS	27,000.00	27,000.00	0.00	0.00	27,000.00	0.00
221-751-675.110	FUNDRAISING	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
221-751-679.100	GRANTS > \$1000	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		72,455.00	72,455.00	250.00	250.00	72,205.00	0.35
TOTAL REVENUES		72,455.00	72,455.00	250.00	250.00	72,205.00	0.35
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
221-751-702.026	SAL & WAGES TEEN MANAGERS	32,800.00	32,800.00	2,732.80	2,732.80	30,067.20	8.33
221-751-702.035	SAL & WAGES TEEN COORDINATOR	9,020.00	9,020.00	0.00	0.00	9,020.00	0.00
221-751-702.041	SAL & WAGES - TEEN SUPERVISOR	13,195.00	13,195.00	0.00	0.00	13,195.00	0.00
221-751-713.000	EMPLOYER SHARE FICA	4,260.00	4,260.00	203.00	203.00	4,057.00	4.77
221-751-714.000	EMPLOYEE MEDICAL INSURANCE	4,200.00	4,200.00	395.93	395.93	3,804.07	9.43
221-751-714.002	EMP DISABILITY /LIFE INSURANCE	550.00	550.00	0.00	0.00	550.00	0.00
221-751-714.004	ICMA RETIREMENT	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
221-751-727.000	OFFICE SUPPLIES	950.00	950.00	0.00	0.00	950.00	0.00
221-751-740.000	OPERATING SUPPLIES	300.00	300.00	0.00	0.00	300.00	0.00
221-751-740.003	OPER SUPPLIES/T-SHIRTS & CONCESSIONS	200.00	200.00	0.00	0.00	200.00	0.00
221-751-740.015	OPER SUPP/CONCESSIONS	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
221-751-740.036	OPER SUPPLIES - TEENS	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
221-751-840.000	DUES & MEMBERSHIPS	180.00	180.00	0.00	0.00	180.00	0.00
221-751-860.000	CONFERENCE /TRANSPORTATION	600.00	600.00	0.00	0.00	600.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		72,455.00	72,455.00	3,331.73	3,331.73	69,123.27	4.60
TOTAL EXPENDITURES		72,455.00	72,455.00	3,331.73	3,331.73	69,123.27	4.60
Fund 221 - TEEN CENTER:							
TOTAL REVENUES		72,455.00	72,455.00	250.00	250.00	72,205.00	0.35
TOTAL EXPENDITURES		72,455.00	72,455.00	3,331.73	3,331.73	69,123.27	4.60
NET OF REVENUES & EXPENDITURES		0.00	0.00	(3,081.73)	(3,081.73)	3,081.73	100.00

HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	YTD BALANCE 01/31/2021	ACTIVITY FOR MONTH 01/31/21	AVAILABLE BALANCE	% BDGT USED
Fund 223 - DOG PARK							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
223-751-675.074	DOG PARK SALES - FOBS	10,550.00	10,550.00	480.00	480.00	10,070.00	4.55
Total Dept 751 - RECREATION / PARKS DEPARTMENT		10,550.00	10,550.00	480.00	480.00	10,070.00	4.55
TOTAL REVENUES		10,550.00	10,550.00	480.00	480.00	10,070.00	4.55
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
223-751-740.000	OPERATING SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
223-751-801.018	MANAGEMENT SERVICES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
223-751-900.000	PRINTING & PUBLISHING	150.00	150.00	0.00	0.00	150.00	0.00
223-751-910.000	INSURANCE	500.00	500.00	0.00	0.00	500.00	0.00
223-751-920.002	UTILITIES - WAT / SEW	400.00	400.00	0.00	0.00	400.00	0.00
223-751-930.000	REPAIR & MAINTENANCE	300.00	300.00	0.00	0.00	300.00	0.00
223-751-967.072	DOG PARK GROUNDS MAINTENANCE	2,200.00	2,200.00	0.00	0.00	2,200.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		10,550.00	10,550.00	0.00	0.00	10,550.00	0.00
TOTAL EXPENDITURES		10,550.00	10,550.00	0.00	0.00	10,550.00	0.00
Fund 223 - DOG PARK:							
TOTAL REVENUES		10,550.00	10,550.00	480.00	480.00	10,070.00	4.55
TOTAL EXPENDITURES		10,550.00	10,550.00	0.00	0.00	10,550.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	480.00	480.00	(480.00)	100.00

HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	YTD BALANCE 01/31/2021	ACTIVITY FOR MONTH 01/31/21	AVAILABLE BALANCE	% BDGT USED
Fund 224 - TRANSPORTATION							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
224-751-675.041	UNITED WAY TRANSPORTATION	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
TOTAL REVENUES		10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
224-751-804.900	CONTRACT SERVICES LETS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
224-751-804.905	CONTRACT SERVICES TRANSPORTATION	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
TOTAL EXPENDITURES		10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
Fund 224 - TRANSPORTATION:							
TOTAL REVENUES		10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
TOTAL EXPENDITURES		10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES - ALL FUNDS		1,238,693.00	1,238,693.00	85,448.68	85,448.68	1,153,244.32	6.90
TOTAL EXPENDITURES - ALL FUNDS		1,238,693.00	1,238,693.00	64,370.49	64,370.49	1,174,322.51	5.20
NET OF REVENUES & EXPENDITURES		0.00	0.00	21,078.19	21,078.19	(21,078.19)	100.00