



**Howell Area Parks & Recreation Authority
Regular /Virtual Meeting
Tuesday April 21, 2020 7:00 p.m.**

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/342752813>

You can also dial in using your phone.
(For supported devices, tap a one-touch number below to join instantly.)

United States (Toll Free): 1 866 899 4679
- One-touch: tel:+18668994679,,342752813#

United States: +1 (669) 224-3319
- One-touch: tel:+16692243319,,342752813#

Access Code: 342-752-813

AGENDA

1. Call to Order
2. Pledge of Allegiance (all stand)
3. Approve Agenda
4. Approval – Regular Board Meeting Minutes dated Monday, March 30, 2020
5. Call to the Public (for any items not on the agenda)
6. Staff Comments
7. Discuss- HAPRA Program Action Plan
8. Approval/Discussion – Budget Action Plans
9. Approval/Discussion – Scofield City Park Management Agreement
10. Review/Discussion - Check Register Report Ending March 31, 2020
11. Review/Discussion - Bank Statements Ending March 31, 2020
12. Review/Discussion – Financial Reports Ending March 31, 2020
13. Directors Report
 - a. Virtual 50k- Howell Grown
 - b. United Way Grant
14. Old Business

15. New Business

16. Next Meeting: Tuesday, May 19, 2020 - 7:00 PM –**Virtual Board Meeting**

17. Adjournment



Howell Area Parks & Recreation Authority

Bennett Recreation Center

Special Virtual Board Meeting Minutes

March 30, 2020

Call to Order

Chairman Sean Dunleavy called the meeting to order at 7:00 pm.

Attendance

Chairman Sean Dunleavy, Vice Chair Diana Lowe, Treasurer Bob Ellis, Secretary Tammy Beal, Trustee Jean Graham

Absent

None

Staff

Director Tim Church, Kevin Troshak, Chris Techentin, Amelia Purdy Ketchum, Ann Marie Moran, Renee Baumgart, Jen Savage

Public

Bob Hanvey

Approval of Agenda

Diana Lowe made a motion to approve the agenda, supported by Bob Ellis. **Motion carried 5-0.**

Approval of Regular Minutes

Diana Lowe motioned to approve the Regular Minutes meeting minutes from February 18, 2020, supported by Bob Ellis. **Motion carried 5-0.**

Call to the Public

None heard.

Staff Comments

HAPRA
Virtual Meeting
March 30, 2020

None heard.

Directors Report

- Staffing-On March 12th we closed the doors to the public except for preschool, then when schools were closed on March 13th, we closed the preschool and only essential staff worked. They worked from home and some came into work. After the March 16th stay at home order everyone stayed home except Kyle as he is the building monitor and is the only one allowed in the building.
- Virtual Rec is taking off good. Each department has been overseeing their own program and are getting paid for those hours. The Hive has something going every day and Aquatics center has virtual fitness programs. Instead of the Easter Egg Hunt and underwater pool hunt we had a drive thru Easter Egg Program where about 80 kits were handed out to cars, with distancing restrictions observed. Amelia then took that and had a virtual project for the kids.

HAPRA Budget Action Plans

Since the restrictions now are in place until April 30th what does the Board consider essential? One Church has backed out of renting the Ocoola Center so refunds must be made to them and for the Aquatic center participants. Soccer was to start on April 13th and it can be delayed until mid-May so that a partial season can take place, but will it really happen? That would be \$35K in refunds so we will ask participants if they will take a credit or if they want a refund. After this week there is not a lot for the part time staff to do.

The Holland Trip was cancelled and we are getting a lot of calls about refunds and credits.

- Treasurer Bob Ellis stated that we have enough money to last 2-3 months as long as the jurisdictions keep contributing.
- Chairman Sean Dunleavy stated that the part time people should be laid off and keep the full-time staff if they are busy, let Tim decide who can be kept and report that back to the board.
- Director Church said that the Beach contract with the City of Howell is \$45K and it is supposed to open May 1st. He also said that there are things in the budget that can be put on hold to offset the costs.
- Treasurer Bob Ellis asked about the Melon Fest, wondering how many vendors there would be?
- Director Church was wondering about keeping the Dog Park open, participants can't renew their FOB's. Just let the people whose FOB isn't expired use it.
- Any talk about closing the City playgrounds, should the one next to the Bennet Center be closed? Bob Ellis said that it has not been discussed yet, the City is waiting for direction from the Health Department.

Check Register and Bank Statements ending February 29, 2020

Everything looks good.

Financial Reports ending February 29, 2020

Treasurer Bob Ellis reported that the revenues and expenditures were both higher. 22.9% of the budgeted revenue has been collected and 14% of the expenses have been spent. Our surplus is up, 8.9% of the total as of the end of February, we were doing good as of then. Director Church has asked if they would suspend rent on the Hive.

HAAC Financial Reports Ending February 29, 2020

At the end of February, we were in great shape, we paid the schools \$24K. We will have membership extensions but not punch card extensions. The swims lessons will get a full refund. We will ask Erin McGregor if this year can be a wash.

Old Business

Oceola Center is still a go, everyone is working from home on it. Oceola Township will have a special meeting to proceed.

New Business

None.

Next Meeting

The next regular meeting is scheduled for Tuesday, April 21, 2020 at 7 pm, this will be a virtual meeting or it could be rescheduled with another special meeting.

Motion to adjourn at 8:08 pm by Bob Ellis, supported by Jean Graham. **Motion carried 5-0.**

Approved

Date

Respectively Submitted by: Tammy L. Beal, Secretary

Budget Reduction Action Plan

To reduce the overall impact to our 2020 budget I present the following items for your review and discussion:

Item 1: ICMA 401(a) - \$41,000

Annually the Howell Area Parks and Recreation contributes 10% of the full-time employee's salary to an ICMA 401(a) plan. These contributions equal \$41,000 annually. Recommendation is to suspend the ICMA 401(a) contributions for the 2020 fiscal year.

Item 2: In-lieu Insurance Payments- \$5,000

Currently HAPRA has 5 full time employees who have opted to take our \$250 quarterly payment in-lieu of the health insurance package. Annually this equals \$5,000.

Item 3: Remove Oceola Community Center Utilities, Rubbish and Internet- approximately \$3,810

Item 4: Digital Program Guide and Elimination of Program Guide Postage- \$27,000

Annually, we print 3 program guides. Switching to a strictly a digital guide will eliminate \$15,000 in printing costs and another \$12,000 in postage. The digital version also allows us to be more flexible with what programs we are offering and keeping current with the executive order changes.

Total requested savings: \$76,810

**LETTER OF UNDERSTANDING
CITY OF HOWELL & HOWELL AREA RECREATION AUTHORITY
OPERATION OF SCOFIELD CITY PARK GUARD BOOTH
BEACH FRONT & BOAT LAUNCH
May 1, 2020 – September 7, 2020**

Staffing

HAPRA proposes hiring a part-time seasonal staff with a full-time supervisor at the Scofield City Park for the summer of 2020. The responsibilities of the staff would include collecting daily fees and monitoring stickers at the entrance gate at Scofield City Park, depositing fees with the City of Howell that are collected, operating and cleaning the restroom and concession facilities at the beach, cleaning up the goose droppings on the grass surrounding the beach area, providing weekly water testing, working in collaboration with the Fire Department to set up and remove the buoys and rope lines, enforcing parking ordinances, and other duties that are assigned for a smooth and efficient operation this coming summer. All staff would undergo customer service training, and have their CPR/First Aid Certificates updated for their summer assignments.

Seasonal Passes

The Recreation Authority will only sell or distribute seasonal passes at the Bennett Recreation Center during normal office hours (Monday-Friday 9 a.m. – 5 p.m.). City of Howell, Howell Township, Genoa Township, Marion Township and Oceola Township residents will receive 2 free passes (\$20 for additional pass) and all others will be charged \$40/pass.

Pavilion Rentals

The Recreation Authority will provide pavilion rental reservation system utilizing the recreation software (RecPro) that is already in place. All pavilion rental fees collected will be deposited in the City of Howell's accounts. We have estimated that it would require 8 hours a week to process reservations for a 5 month period (May 1 – September 7).

Park Entrance Guard Booth

HAPRA proposes that the park entrance guard booth to be staffed daily (weekdays and weekends) during the following hours beginning the Friday prior to Memorial Day and continuing through Labor Day. Staff would be required to arrive 1/2 hour before the booth opens to the public and stay 1/2 hour after it closes to account for funds and close down the area. All park entrance fees collected will be deposited in the City of Howell's accounts. In the event of inclement weather, the Park Supervisor will have the authority to close the park and send staff home.

Concession Stand/Beach Area

HAPRA proposes that the concession stand at the beach be staffed daily (weekdays and weekends) during the following hours beginning the Friday prior to Memorial Day and continuing through Labor Day. Staff would be required to arrive 1/2 hour before the booth opens to the public and stay 1/2 hour after it closes for cleaning and general maintenance. The Recreation Authority would purchase all concession supplies and keep the revenue generated from these sales.

Hours of Operation: (NEW School Calendar)

May 22- August 16: Monday-Friday 12pm-7pm, Saturday & Sunday 10am-7pm

August 17- September 7: Monday-Friday 3pm-7pm, Saturday & Sunday 10am-7pm

Boat Launch Entrance

We propose the Boat Launch entrance guard booth to be staffed daily (weekdays and weekends) beginning May 1, 2020 and continuing through September 7, 2020. The booth will be staffed during the following days & hours:

- a. May 1 - May 21 Mon-Fri: 3 pm -7 pm and Sat-Sun: 12 pm – 7 pm
- b. May 22 –August 16: Mon-Fri: 2 pm -7 pm and Sat-Sun: 7 am – 7 pm
- c. August 17-September 7, Mon-Fri: 3 pm - 7pm and Sat-Sun: 12pm –7pm (NEW Start of School)
- d. Holidays: Memorial Day, 4th of July & Labor Day: 7 am – 7 pm

Staff would be required to arrive 1/2 hour before the booth opens to the public and stay 1/2 hour after it closes to account for funds and close down the area. All boat launch entrance fees collected will be deposited in the City of Howell's accounts. In the event of inclement weather, the Park Supervisor will have the authority to close the park and send staff home.

Staff members will be directed to record all parking violations at this site and make sure that a valid seasonal or daily pass is readily displayed on all vehicles. They will be directed to contact Howell City Police for parking ordinance enforcement.

The City of Howell will provide a booth at the boat launch for staff to use during the hours of operation.

City of Howell Expenses

The City of Howell will pay the full costs of the following:

- A. Seasonal Stickers
- B. Daily Passes
- C. Weekly Water Testing
- D. All maintenance and cleaning supplies (Including toilet paper)
- E. Beach Staff t-shirts
- F. Daily sand raking and grass mowing at beach area
- G. Cleaning and maintenance of the restroom facility at the front of the park
- H. Electricity, telephone, water and trash collection
- I. General grounds maintenance for the park, sand area of the beach, roads and parking lots at Scofield City Park and Boat Launch areas.
- J. Signage
- K. Building improvements to the concession stand, restroom facilities, park booth, pavilions, etc. and placement and removal of park booth at start and end of season.
- L. Contractual Services with Goose Works to control the Canadian Geese population

Management Fee

The Howell Area Parks & Recreation Authority would provide the staffing services outlined in this proposal for a management fee of \$ 45,000.

Terms: 50% payable on or before May 1, 2020
50% payable on or before July 1, 2020

Effective Date

This Letter of Understanding shall be in effect from May 1, 2020 through September 7, 2020 upon approval of the Howell City Council and Howell Area Parks & Recreation Authority Board.

CITY OF HOWELL

HOWELL AREA PARKS & RECREATION AUTHORITY

BY: _____

BY: _____

Nick Proctor

Sean Dunleavy

Its: Mayor

Its: Chairman

BY: _____

BY: _____

Jane Cartwright

Tim Church

Its: Clerk

Its: Executive Director

Approved by Howell City Council

Approved by Howell Area Parks & Recreation Authority

Date: _____

Date: _____



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Howell, Michigan 48843
517.546.0693
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www.howellrecreation.org

"Communities coming together to enrich lives by promoting active and healthy lifestyles"

DATE: 04/20/2020
TO: Mayor Proctor & Howell City Council
FROM: Tim Church – Executive Director
SUBJECT: **PAYMENT SCHEDULE FOR SCOFIELD CITY PARK**

The Howell Area Parks & Recreation Authority would like to propose to City Council a payment plan correlated to the 2020 Scofield City Park Management Agreement for their approval.

At the April 6, 2020 City Council meeting, Council requested Interim City Manager Suida and the Howell Area Parks and Recreation Authority (HAPRA) staff meet to discuss payment options in regard to the 2020 Management Agreement. HAPRA staff met virtually with Interim City Manager Suida on Tuesday, April 14, 2020. Our discussions concluded with direction from Mr. Suida for HAPRA staff to propose a payment schedule that would include those duties already administered by HAPRA staff that are not outlined in the management agreement but necessary to the preparation of park season as well as a monthly break down for the remainder of the summer. Both parties have an understanding that there is no clear picture of when the park will open but we agree that there has been work already completed and more work once we do open. Each month of operation May 1 through Labor Day equals \$11,250. Below I have listed out the proposal for your approval:

Payment 1: \$22,500 –payment to be issued upon approval of contract

Payment 1 will cover the following:

Administration time from January-April 2020

- Handling questions, registering and processing Pavilion rental payments
- Obtaining bids for stickers, getting approval to order and ordering park passes
- Communicating with municipalities to receive proper tax rolls
- Organizing tax roll spread sheets to handle park pass distribution
- Finalizing contract renewals: City Park Management Agreement and goose removal/DNR Nest Destruction Program

- Obtaining bids for repair work at the concession stand
- Rehiring and-processing paperwork for all beach staff

One Month of management paying

· HAPRA will be adding additional offices hours this year M-Th (5p-8p) and on Saturdays (9a-12p) which is an extra 15 hours per week to help provide times for people to receive park passes since due to Executive Orders park passes were not able to be handed out beginning April 15th.

This first payment will allow us to move right into opening the beach as soon as the Executive Order allows us as it would under normal summer circumstances per the contract.

A few items that we still need to address are health department environmental checks and water samples. Before we can do these steps, we will need the city staff to turn the water back on and inspect the park and facilities for any winter damage. Another item to discuss is refunding pavilion rentals that cannot happen due to the Covid-19 situation and Executive Orders.

Payment 2: \$22,500 –proposed to discuss in July

As for the rest of the summer payment I would purpose we discuss in July the remaining \$22,500. At that time, we all should have a better picture of what the summer city situation will look like. We do understand this situation is still fluid and the executive orders do not allow us at this time to operate the park but we do feel the Howell Area Parks and Recreation Authority will do our part to assure the City of Howell only pays for the services we can offer.

Thank you for your consideration and for the continued partnership with us.

Tim Church

Executive Director

Howell Area Parks and Recreation Authority

Howell Area Parks and Recreation Authori
 925 W Grand River Ave
 Howell MI 48843-1415

Date 2/28/20
 Primary Account
 Enclosures

Page 1
 @XXXXXXXXXXXX@138

Summary of Accounts

@XXXXXXXXXXXX@936	Money Market Public Funds	115,603.10
@XXXXXXXXXXXX@138	Public Funds HY DDA	170,395.14
@XXXXXXXXXXXX@204	Savings Non-Consumer	26,444.98
	Total	312,443.22

Checking Accounts

Public Funds HY DDA

Account Number	@XXXXXXXXXXXX@138	Statement Dates	2/03/20 thru 3/01/20
Beginning Balance	148,380.52	Days in the statement period	28
82 Deposits/Credits	131,039.24	Average Balance	173,526.34
65 Checks/Debits	109,044.45	Average Collected	168,208.07
Service Charge	.00	Interest Earned	19.30
Interest Paid	19.83	Annual Percentage Yield Earned	0.15%
Current Balance	170,395.14	2020 Interest Paid	40.25

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$.00	\$.00
Total Returned Item Fees	\$.00	\$.00

Activity in Date Order

Date	Description	Amount
2/03	198322 FORTE CCD	2,141.00
2/03	198321 FORTE CC-0201-5D3E4 CCD	1,346.00
2/03	198322 FORTE CC-0201-DE6FE CCD	1,248.00
2/03	198321 FORTE CC-0131-C5A95 CCD	1,175.00

Public Funds HY DDA @XXXXXXXXXXXX@138 (Continued)

Activity in Date Order	Date	Description	Amount
		CC-0131-5A5B0	
	2/03	198322 FORTE CCD	596.00
		CC-0202-A33FE	
	2/03	198321 FORTE CCD	15.00
		CC-0202-CA49B	
	2/03	Deposit	2,757.40
	2/03	Deposit	695.00
	2/03	Deposit	458.00
	2/03	Deposit	364.00
	2/03	Deposit	330.00
	2/03	Deposit	205.00
	2/04	198322 FORTE CCD	175.00
		CC-0203-D96FD	
	2/04	Deposit	10,298.00
	2/04	Deposit	713.00
	2/04	Deposit	283.00
	2/05	198322 FORTE CCD	1,120.00
		CC-0204-56C82	
	2/05	198321 FORTE CCD	563.00
		CC-0204-3AD11	
	2/05	INVOICE PAYCHEX EIB CCD	25,218.26-
		X85734000001234	
	2/05	CHK ORDER HARLAND CLARKE PPD 1ND212400221200 1ND212400221200	102.33-
	2/06	198321 FORTE CCD	842.00
		CC-0205-6434E	
	2/06	198322 FORTE CCD	475.00
		CC-0205-4E422	
	2/06	Chargeback 1073	75.00-
	2/06	Chargeback Fee	10.00-
	2/07	198321 FORTE CCD	988.00
		CC-0206-835CA	

Public Funds HY DDA @XXXXXXXXXXXX@138 (Continued)

Activity in Date Order			
Date	Description		Amount
2/07	198322 FORTE CCD CC-0206-58158		961.00
2/07	Deposit		39,305.50
2/07	Deposit		950.00
2/07	Deposit		430.00
2/10	198322 FORTE CCD CC-0207-43493		1,690.00
2/10	198321 FORTE CCD CC-0208-A20B1		970.00
2/10	198321 FORTE CCD CC-0209-58A8A		709.00
2/10	198321 FORTE CCD CC-0207-4FD67		656.00
2/10	198322 FORTE CCD CC-0209-E8092		395.00
2/10	198322 FORTE CCD CC-0208-6947F		360.00
2/11	198322 FORTE CCD CC-0210-55E66		335.00
2/11	ACH FEES FORTE PAYMENTS CCD 6696145		646.13-
2/11	ACH FEES FORTE PAYMENTS CCD 6696144		467.26-
2/12	198321 FORTE CCD CC-0211-9A86C		1,535.00
2/12	198322 FORTE CCD CC-0211-A0C42		941.00
2/12	Deposit		640.00
2/12	Deposit		635.69
2/12	Deposit		565.00
2/12	Deposit		85.00

Public Funds HY DDA @XXXXXXXXXXXX@138 (Continued)

Activity in Date Order	Date	Description	Amount
	2/13	198321 FORTE CCD CC-0212-8B4DE	1,431.00
	2/13	198322 FORTE CCD CC-0212-35869	730.00
	2/14	198321 FORTE CCD CC-0213-F684D	885.00
	2/14	198322 FORTE CCD CC-0213-061CC	885.00
	2/14	HRS PMT PAYCHEX-HRS CCD 33319468	159.50-
	2/17	Deposit	756.25
	2/17	Deposit	538.00
	2/17	Deposit	110.00
	2/18	198322 FORTE CCD CC-0216-2102D	1,163.00
	2/18	198322 FORTE CCD CC-0215-60ADC	666.00
	2/18	198322 FORTE CCD CC-0214-F4505	526.00
	2/18	198322 FORTE CCD CC-0217-92374	345.00
	2/18	198321 FORTE CCD CC-0215-71547	285.00
	2/18	198321 FORTE CCD CC-0214-1565D	260.00
	2/18	198321 FORTE CCD CC-0216-FE2E9	15.00
	2/19	198322 FORTE CCD CC-0218-0C17F	906.00

Public Funds HY DDA @XXXXXXXXXXXX@138 (Continued)

Activity in Date Order		
Date	Description	Amount
2/19	198321 FORTE CCD	195.00
	CC-0218-88503	
2/19	INVOICE PAYCHEX EIB CCD	25,249.70-
	X85957900000473	
2/19	Incentives RIND11683FE1219 CCD	10.05-
	FD3778248860	
2/20	198321 FORTE CCD	1,185.00
	CC-0219-B86C7	
2/20	198322 FORTE CCD	656.00
	CC-0219-EFDE6	
2/20	Deposit	1,003.00
2/20	Deposit	339.50
2/21	198321 FORTE CCD	1,724.00
	CC-0220-EB8A0	
2/21	198322 FORTE CCD	871.00
	CC-0220-38BE0	
2/21	Deposit	2,100.00
2/21	Deposit	693.00
2/21	Deposit	480.00
2/21	Deposit	282.00
2/24	198322 FORTE CCD	8,331.00
	CC-0221-091CF	
2/24	198321 FORTE CCD	2,242.00
	CC-0221-7652E	
2/24	198322 FORTE CCD	1,494.00
	CC-0223-BA03E	
2/24	198321 FORTE CCD	350.00
	CC-0223-F04A3	
2/24	198322 FORTE CCD	309.00
	CC-0222-FB3EA	

Public Funds HY DDA @XXXXXXXXXXXX@138 (Continued)

Activity in Date Order			Amount
Date	Description		
2/24	198321 FORTE CCD CC-0222-0A164		231.00
2/24	Deposit		530.00
2/25	198322 FORTE CCD CC-0224-83A36		2,022.00
2/26	198322 FORTE CCD CC-0225-0FFAF		1,610.00
2/26	198321 FORTE CCD CC-0225-1449C		855.00
2/27	198321 FORTE CCD CC-0226-761A9		1,542.00
2/27	198322 FORTE CCD CC-0226-833A4		1,055.00
2/27	Deposit		11,029.40
2/27	Deposit		306.00
2/28	198322 FORTE CCD CC-0227-86A00		1,645.00
2/28	198321 FORTE CCD CC-0227-2F747		122.50
2/28	Deposit		330.00
2/28	Deposit		55.00
2/29	Interest Deposit		19.83

--- CHECKS IN NUMBER ORDER ---

Date	Check No	Amount	Date	Check No	Amount
2/18	12555	120.00	2/10	12624	368.23
2/10	12582*	684.00	2/11	12625	321.64
2/26	12611*	57.00	2/07	12626	123.00
2/06	12613*	945.00	2/10	12627	795.00
2/03	12614	943.69	2/10	12628	125.00
2/03	12617*	2,598.00	2/11	12629	1,020.00
2/03	12619*	48.10	2/18	12631*	390.00
2/12	12622*	112.00	2/04	12632	108.88
2/10	12623	600.00	2/10	12633	90.11

* Denotes missing check numbers

Public Funds HY DDA @XXXXXXXXXXXX@138 (Continued)

--- CHECKS IN NUMBER ORDER ---

Date	Check No	Amount	Date	Check No	Amount
2/10	12634	1,350.00	2/19	12654	428.00
2/21	12635	4,335.79	2/18	12655	340.00
2/18	12636	12.10	2/19	12656	475.00
2/19	12637	99.12	2/18	12657	887.00
2/18	12638	228.26	2/19	12659*	489.20
2/26	12639	2,510.00	2/18	12660	429.75
2/18	12640	133.62	2/13	12661	200.00
2/19	12641	80.00	2/28	12662	450.00
2/21	12642	170.64	2/26	12663	133.58
2/18	12644*	108.81	2/27	12664	3,244.02
2/21	12645	6,547.50	2/27	12665	155.43
2/13	12646	2,350.40	2/24	12672*	307.50
2/13	12647	305.41	2/24	12673	58.06
2/18	12648	108.35	2/24	12674	5,521.27
2/21	12649	600.98	2/27	12677*	98.00
2/13	12650	115.17	2/24	12678	70.00
2/26	12651	340.78	2/25	12679	241.71
2/18	12652	803.85	2/25	12680	332.42
2/24	12653	12,304.55	2/26	12681	1,290.30

* Denotes missing check numbers

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
2/03	156,121.13	2/12	189,579.48	2/21	163,431.03
2/04	167,481.25	2/13	188,769.50	2/24	158,656.65
2/05	143,843.66	2/14	190,380.00	2/25	160,104.52
2/06	144,130.66	2/17	191,784.25	2/26	158,237.86
2/07	186,642.16	2/18	191,482.51	2/27	168,672.81
2/10	187,409.82	2/19	165,752.44	2/28	170,375.31
2/11	185,289.79	2/20	168,935.94	2/29	170,395.14

Interest Rate Summary

Date	Rate
2/02	0.150000%

Money Market Public Funds

Account Number	@XXXXXXXXXXXX@936	Statement Dates	2/03/20 thru 3/01/20
Beginning Balance	115,584.78	Days in the statement period	28
Deposits/Credits	.00	Average Balance	115,584.78
Checks/Debits	.00	Average Collected	115,584.78
Service Charge	.00	Interest Earned	17.69
Interest Paid	18.32	Annual Percentage Yield Earned	0.20%
Current Balance	115,603.10	2020 Interest Paid	37.90

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$.00	\$.00
Total Returned Item Fees	\$.00	\$.00

Activity in Date Order

Date	Description	Amount
2/29	Interest Deposit	18.32

Daily Balance Information

Date	Balance	Date	Balance
2/03	115,584.78	2/29	115,603.10

Interest Rate Summary
 Date 2/02 Rate 0.200000%

Savings Accounts

Savings Non-Consumer

Account Number	@XXXXXXXXXXXX@204	Statement Dates	2/03/20 thru 3/01/20
Beginning Balance	26,444.57	Days in the statement period	28
Deposits/Credits	.00	Average Ledger	26,444.57
Checks/Debits	.00	Average Collected	26,444.57
Service Charge	.00	Interest Earned	.41
Interest Paid	.41	Annual Percentage Yield Earned	0.02%
Ending Balance	26,444.98	2020 Interest Paid	.86

Savings Non-Consumer @XXXXXXXXXXXX@204 (Continued)

Activity in Date Order

Date	Description	Amount
2/29	Interest Deposit	.41

Daily Balance Information

Date	Balance	Date	Balance
2/03	26,444.57	2/29	26,444.98

Interest Rate Summary

Date	Rate
2/02	0.020000%



4605 S Old US Highway 23
 Brighton, MI 48114-7521
 888.267.7200 laketrust.org

HOWELL AREA PARKS & RECREATION AUTHORITY
 925 W GRAND RIVER AVE
 HOWELL MI 48843-1415

Account Statement

Member ID: 110099341

Statement Period: Feb 01, 2020 to Feb 29, 2020

Account Balances at a Glance

Total Savings	\$10,762.47
Total Checking	\$0.00
Total Loans	\$0.00

Commercial Membership Savings - 10006221590

<u>Post Date</u>	<u>Amount</u>	<u>Balance</u>	<u>Description</u>
02/01		\$10,762.04	Beginning Balance
02/28	\$0.43	\$10,762.47	Eff. 02-29 Credit Interest/Dividend
02/29		\$10,762.47	Ending Balance

The average daily balance during this period was \$10,762.04.
 The Annual Percentage Yield Earned for this account is 0.05%.
 The Amount of interest / dividend earned year to date is \$0.89.

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC
PERIOD ENDING 03/31/2020

GL NUMBER	DESCRIPTION	2020	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED		MONTH		
		BUDGET	BUDGET	03/31/2020	03/31/20	BALANCE	USED
Fund 208 - PARKS & REC AUTHORITY							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
208-751-587.001	PK/RC MARION TWP PARTICIPATION	105,000.00	105,000.00	26,250.00	0.00	78,750.00	25.00
208-751-587.002	PK/RC GENOA TWP PARTICIPATION	105,000.00	105,000.00	26,250.00	0.00	78,750.00	25.00
208-751-587.003	PK/RC OCEOLA TWP PARTICIPATION	105,000.00	105,000.00	26,250.00	0.00	78,750.00	25.00
208-751-587.005	PK/RC HOWELL CITY PARTICIPATION	105,000.00	105,000.00	26,250.00	0.00	78,750.00	25.00
208-751-587.006	PK/RC HOWELL TWP PARTICIPATION	105,000.00	105,000.00	26,250.00	0.00	78,750.00	25.00
208-751-651.020	BENNETT BLDG RENTAL FEES	14,500.00	14,500.00	8,695.00	(20.00)	5,805.00	59.97
208-751-651.022	OCEOLA BLDG RENTAL FEES	14,500.00	14,500.00	2,045.00	(7,785.00)	12,455.00	14.10
208-751-651.040	YOUTH SERVICES RENTAL	500.00	500.00	0.00	0.00	500.00	0.00
208-751-665.000	INVESTMENT INTEREST	300.00	300.00	116.17	36.31	183.83	38.72
208-751-671.002	MISC REVENUES	250.00	250.00	180.00	0.00	70.00	72.00
208-751-675.055	BEACH MANAGEMENT FEES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
208-751-675.075	DOG PARK MAINT SERV FEES	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		565,050.00	565,050.00	142,286.17	(7,768.69)	422,763.83	25.18
TOTAL REVENUES		565,050.00	565,050.00	142,286.17	(7,768.69)	422,763.83	25.18
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
208-751-702.001	SAL & WAGES DIRECTOR	61,500.00	61,500.00	15,230.76	5,076.92	46,269.24	24.77
208-751-702.003	SAL & WAGES - BUSINESS MANAGER	35,500.00	35,500.00	7,777.52	2,887.88	27,722.48	21.91
208-751-702.004	SAL & WAGES - OPERATIONS MGR	28,500.00	28,500.00	10,279.59	3,479.86	18,220.41	36.07
208-751-702.024	SAL & WAGES -MARKETING	37,960.00	37,960.00	8,760.00	2,920.00	29,200.00	23.08
208-751-702.030	SAL & WAGES FRONT OFFICE	35,000.00	35,000.00	7,078.88	2,240.00	27,921.12	20.23
208-751-702.034	SAL & WAGE FACILITIES MAINT/COORD	45,000.00	45,000.00	8,192.44	2,655.26	36,807.56	18.21
208-751-713.000	EMPLOYER SHARE FICA	18,300.00	18,300.00	4,505.77	1,523.94	13,794.23	24.62
208-751-714.000	EMPLOYEE MEDICAL INSURANCE	13,000.00	13,000.00	2,066.89	349.84	10,933.11	15.90
208-751-714.002	EMP DISABILITY /LIFE INSURANCE	1,900.00	1,900.00	312.20	0.00	1,587.80	16.43
208-751-714.004	ICMA RETIREMENT	21,000.00	21,000.00	250.00	0.00	20,750.00	1.19
208-751-727.000	OFFICE SUPPLIES	1,500.00	1,500.00	296.18	0.00	1,203.82	19.75
208-751-730.000	POSTAGE	15,000.00	15,000.00	279.63	108.99	14,720.37	1.86
208-751-740.000	OPERATING SUPPLIES - GENL	1,500.00	1,500.00	835.56	262.11	664.44	55.70
208-751-740.026	OPERATING SUPPLIES SHIRTS/BADGES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
208-751-751.000	GASOLINE & DIESEL FUEL	0.00	0.00	207.67	59.77	(207.67)	100.00
208-751-801.000	PROFESSIONAL SERVICES	35,000.00	35,000.00	8,578.34	4,482.58	26,421.66	24.51
208-751-804.000	CONTRACTUAL SERVICES	500.00	500.00	332.42	0.00	167.58	66.48
208-751-840.000	DUES, SUBSCRIPTIONS & MEMBERSHIPS	5,000.00	5,000.00	4,474.00	985.00	526.00	89.48
208-751-850.000	COMMUNICATION - TELEPHONES	7,000.00	7,000.00	1,806.66	602.22	5,193.34	25.81
208-751-850.008	COMMUNICATION - INTERNET & CABLE	2,800.00	2,800.00	398.71	168.52	2,401.29	14.24
208-751-850.030	COMMUNICATIONS INTERNET YOUTH CNTR	2,100.00	2,100.00	400.74	133.58	1,699.26	19.08
208-751-860.000	TRAVEL	5,000.00	5,000.00	1,031.65	0.00	3,968.35	20.63
208-751-900.000	MARKETING, PRINTING & PUBLISHING	20,000.00	20,000.00	1,131.27	1,047.90	18,868.73	5.66
208-751-910.000	INSURANCE	30,000.00	30,000.00	9,175.50	4,904.90	20,824.50	30.59
208-751-920.000	UTILITIES - ELECTRICITY	6,500.00	6,500.00	1,105.79	206.17	5,394.21	17.01
208-751-920.001	UTILITIES - GAS	5,500.00	5,500.00	2,048.42	742.20	3,451.58	37.24
208-751-920.002	UTILITIES - WAT / SEW	1,800.00	1,800.00	581.81	276.40	1,218.19	32.32
208-751-920.003	UTILITIES - RUBBISH	700.00	700.00	165.85	44.95	534.15	23.69
208-751-920.012	UTILITIES - ELEC/OCEOLA	4,000.00	4,000.00	1,042.26	491.30	2,957.74	26.06
208-751-920.013	UTILITIES - GAS/OCEOLA	2,500.00	2,500.00	924.11	298.84	1,575.89	36.96
208-751-920.014	UTILITIES - WATER/OCEOLA	500.00	500.00	0.00	0.00	500.00	0.00
208-751-920.015	UTILITIES - RUBBISH/OCEOLA	600.00	600.00	137.08	40.36	462.92	22.85
208-751-920.030	UTILITIES - ELECTRICITY YOUTH CNTR	3,500.00	3,500.00	634.24	110.34	2,865.76	18.12
208-751-920.031	UTILITIES - GAS YOUTH CNTR	2,500.00	2,500.00	812.57	279.40	1,687.43	32.50
208-751-920.032	UTILITIES - WATER/SEWER YOUTH CNTR	800.00	800.00	109.32	0.00	690.68	13.67
208-751-930.000	GROUPS MAINTENANCE BENNETT & BARNARD	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
208-751-930.006	REPAIR & MAINT - VEHICLES	0.00	0.00	93.97	0.00	(93.97)	100.00
208-751-930.014	OCEOLA BLDG EXPENSE	15,000.00	15,000.00	6,020.00	0.00	8,980.00	40.13
208-751-930.015	GROUPS MAINTTENANCE YOUTH CTR	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
208-751-931.000	BLDG R & M AND SUPPLIES	8,000.00	8,000.00	2,427.05	321.29	5,572.95	30.34
208-751-931.014	BLDG R & M OCEOLA	3,000.00	3,000.00	1,242.14	1,022.03	1,757.86	41.40
208-751-931.030	BUILDING R & M YOUTH CNTR	4,000.00	4,000.00	652.09	300.27	3,347.91	16.30
208-751-940.000	EQUIPMENT RENTAL	8,500.00	8,500.00	2,411.55	803.85	6,088.45	28.37
208-751-940.040	RENT 214 N WALNUT	23,000.00	23,000.00	5,507.37	1,835.79	17,492.63	23.95

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC
PERIOD ENDING 03/31/2020

GL NUMBER	DESCRIPTION	2020	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED		MONTH		
		BUDGET	BUDGET	03/31/2020	03/31/20	BALANCE	USED
208-751-956.000	MISCELLANEOUS	3,500.00	3,500.00	681.33	539.00	2,818.67	19.47
208-751-956.003	BANK CHARGES & FEES	5,000.00	5,000.00	1,963.58	1,191.22	3,036.42	39.27
208-751-957.000	EDUCATION / TRAINING	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
208-751-970.000	CAPITAL OUTLAY / EQUIPMENT	9,690.00	9,690.00	0.00	0.00	9,690.00	0.00
208-751-970.030	LEASEHOLD IMP YOUTH CNTR	5,000.00	5,000.00	9,335.79	0.00	(4,335.79)	186.72
208-751-980.000	OFFICE EQUIPMENT	400.00	400.00	0.00	0.00	400.00	0.00
208-751-980.004	EQUIP / COMPUTER HARDWARE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
208-751-980.005	EQUIPMENT/COMPUTER SOFTWARE	16,000.00	16,000.00	6,265.35	0.00	9,734.65	39.16
Total Dept 751 - RECREATION / PARKS DEPARTMENT		565,050.00	565,050.00	137,564.05	42,392.68	427,485.95	24.35
TOTAL EXPENDITURES		565,050.00	565,050.00	137,564.05	42,392.68	427,485.95	24.35
Fund 208 - PARKS & REC AUTHORITY:							
TOTAL REVENUES		565,050.00	565,050.00	142,286.17	(7,768.69)	422,763.83	25.18
TOTAL EXPENDITURES		565,050.00	565,050.00	137,564.05	42,392.68	427,485.95	24.35
NET OF REVENUES & EXPENDITURES		0.00	0.00	4,722.12	(50,161.37)	(4,722.12)	100.00

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC
PERIOD ENDING 03/31/2020

GL NUMBER	DESCRIPTION	2020	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED		MONTH		
		BUDGET	BUDGET	03/31/2020	03/31/20	BALANCE	USED
Fund 213 - AQUATIC CENTER							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
213-751-650.003	PROGRAM FEES SPECIAL EVENTS	2,500.00	2,500.00	3,055.00	630.00	(555.00)	122.20
213-751-650.097	PROGRAM FEES - HEALTHWAYS	5,500.00	5,500.00	1,955.70	780.15	3,544.30	35.56
213-751-650.098	PROGRAM FEES - FITNESS	4,500.00	4,500.00	625.00	5.00	3,875.00	13.89
213-751-650.101	PROGRAM FEES - OPTUM	2,500.00	2,500.00	720.05	540.00	1,779.95	28.80
213-751-678.010	SPONSORSHIP FEES	500.00	500.00	0.00	0.00	500.00	0.00
213-751-680.002	AQUATIC CENTER MGMT FEE	114,000.00	114,000.00	28,500.00	0.00	85,500.00	25.00
213-751-680.004	AQUATIC CENTER INCENTIVE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		130,500.00	130,500.00	34,855.75	1,955.15	95,644.25	26.71
TOTAL REVENUES		130,500.00	130,500.00	34,855.75	1,955.15	95,644.25	26.71
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
213-751-702.029	SAL & WAGES AQUATIC CTR MGR	35,000.00	35,000.00	8,245.76	2,800.00	26,754.24	23.56
213-751-702.059	SALARY & WAGES AQUATIC SUPERVISOR	0.00	0.00	2,284.80	0.00	(2,284.80)	100.00
213-751-702.060	SAL & WAGES AQUATIC COORDINATORS	55,000.00	55,000.00	9,984.60	4,099.80	45,015.40	18.15
213-751-713.000	EMPLOYER SHARE FICA	6,900.00	6,900.00	1,537.37	516.50	5,362.63	22.28
213-751-714.000	EMPLOYEE MEDICAL INSURANCE	10,000.00	10,000.00	2,645.48	687.30	7,354.52	26.45
213-751-714.002	EMP DISABILITY /LIFE INSURANCE	1,000.00	1,000.00	88.80	0.00	911.20	8.88
213-751-714.004	ICMA RETIREMENT	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
213-751-740.000	OPERATING SUPPLIES	500.00	500.00	189.99	0.00	310.01	38.00
213-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	2,500.00	2,500.00	716.70	37.50	1,783.30	28.67
213-751-740.061	OPER SUPP/FITNESS	1,600.00	1,600.00	63.24	0.00	1,536.76	3.95
213-751-804.008	CONTRACT SERV - INSTRUCTORS	8,500.00	8,500.00	1,475.00	125.00	7,025.00	17.35
213-751-840.000	DUES & MEMBERSHIPS	200.00	200.00	180.00	0.00	20.00	90.00
213-751-860.000	CONFERENCE /TRANSPORTATION	1,000.00	1,000.00	1.44	0.00	998.56	0.14
213-751-957.000	EDUCATION / TRAINING	1,500.00	1,500.00	(200.00)	0.00	1,700.00	(13.33)
213-751-964.001	PROGRAM REFUNDS	200.00	200.00	0.00	0.00	200.00	0.00
213-751-970.000	CAPITAL OUTLAY EQUIP	0.00	0.00	1,012.00	0.00	(1,012.00)	100.00
213-751-980.000	OFFICE EQUIPMENT	100.00	100.00	0.00	0.00	100.00	0.00
213-751-980.004	EQUIP / COMPUTER HARDWARE	0.00	0.00	1,201.51	1,201.51	(1,201.51)	100.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		130,500.00	130,500.00	29,426.69	9,467.61	101,073.31	22.55
TOTAL EXPENDITURES		130,500.00	130,500.00	29,426.69	9,467.61	101,073.31	22.55
Fund 213 - AQUATIC CENTER:							
TOTAL REVENUES		130,500.00	130,500.00	34,855.75	1,955.15	95,644.25	26.71
TOTAL EXPENDITURES		130,500.00	130,500.00	29,426.69	9,467.61	101,073.31	22.55
NET OF REVENUES & EXPENDITURES		0.00	0.00	5,429.06	(7,512.46)	(5,429.06)	100.00

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC
PERIOD ENDING 03/31/2020

GL NUMBER	DESCRIPTION	2020	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED		MONTH		
		BUDGET	BUDGET	03/31/2020	03/31/20	BALANCE	USED
Fund 214 - YOUTH SPORTS							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
214-751-650.006	GENOA SOCCER FIELD RENTALS	14,000.00	14,000.00	2,680.00	1,710.00	11,320.00	19.14
214-751-650.050	PROGRAM FEES - VOLLEYBALL	4,000.00	4,000.00	3,170.00	1,090.00	830.00	79.25
214-751-650.051	PROGRAM FEES - ENRICHMENT	11,660.00	11,660.00	350.00	150.00	11,310.00	3.00
214-751-650.053	PROGRAM FEES - SOCCER	67,000.00	67,000.00	35,507.00	5,460.00	31,493.00	53.00
214-751-650.054	PROGRAM FEES - BASKETBALL	20,000.00	20,000.00	195.00	0.00	19,805.00	0.98
214-751-650.094	PROGRAM FEES - SOFTBALL	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
214-751-650.096	DROP IN BASKETBALL	2,000.00	2,000.00	520.00	0.00	1,480.00	26.00
214-751-651.009	PAGE FIELD RENTAL	6,500.00	6,500.00	890.00	890.00	5,610.00	13.69
214-751-678.095	SPONSORSHIP FEES - YOUTH SPORTS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		129,660.00	129,660.00	43,312.00	9,300.00	86,348.00	33.40
TOTAL REVENUES		129,660.00	129,660.00	43,312.00	9,300.00	86,348.00	33.40
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
214-751-702.080	SAL & WAGES YOUTH SPORTS MGR	41,600.00	41,600.00	7,840.00	3,200.00	33,760.00	18.85
214-751-702.081	SAL & WAGES YOUTH SPORTS COORDINATORS	9,500.00	9,500.00	3,372.13	1,190.45	6,127.87	35.50
214-751-702.083	SAL & WAGES - YOUTH FACILITIES COOR	0.00	0.00	34.13	0.00	(34.13)	100.00
214-751-713.000	EMPLOYER SHARE FICA	3,900.00	3,900.00	891.95	358.94	3,008.05	22.87
214-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
214-751-714.002	EMP DISABILITY /LIFE INSURANCE	600.00	600.00	97.96	0.00	502.04	16.33
214-751-714.004	ICMA RETIREMENT	4,160.00	4,160.00	0.00	0.00	4,160.00	0.00
214-751-740.000	OPERATING SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
214-751-740.080	OPER SUPPLIES/VOLLEYBALL	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
214-751-740.081	OPER SUPP/ SOCCER	17,000.00	17,000.00	0.00	0.00	17,000.00	0.00
214-751-740.086	OPERATING SUPPLIES - BASKETBALL	3,000.00	3,000.00	2,648.00	50.00	352.00	88.27
214-751-801.017	BACKGROUND CHECKS	750.00	750.00	70.00	0.00	680.00	9.33
214-751-804.008	CONTRACT SERV - INSTRUCTORS	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
214-751-804.009	CONTRACT SERV - OFFCL /COACHES	4,500.00	4,500.00	1,200.00	750.00	3,300.00	26.67
214-751-804.010	CONTRACT SERV - FIELD MAINTENANCE	24,000.00	24,000.00	0.00	0.00	24,000.00	0.00
214-751-840.000	DUES & MEMBERSHIPS	200.00	200.00	180.00	0.00	20.00	90.00
214-751-860.000	CONFERENCE /TRANSPORTATION	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00
214-751-942.001	PORTA JOHN RENTALS	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00
214-751-957.000	EDUCATION / TRAINING	50.00	50.00	0.00	0.00	50.00	0.00
214-751-964.001	PROGRAM REFUNDS	500.00	500.00	0.00	0.00	500.00	0.00
214-751-965.000	HOWELL SCHOOLS REIMBURSEMENT	9,000.00	9,000.00	5,517.50	0.00	3,482.50	61.31
Total Dept 751 - RECREATION / PARKS DEPARTMENT		129,660.00	129,660.00	21,851.67	5,549.39	107,808.33	16.85
TOTAL EXPENDITURES		129,660.00	129,660.00	21,851.67	5,549.39	107,808.33	16.85
Fund 214 - YOUTH SPORTS:							
TOTAL REVENUES		129,660.00	129,660.00	43,312.00	9,300.00	86,348.00	33.40
TOTAL EXPENDITURES		129,660.00	129,660.00	21,851.67	5,549.39	107,808.33	16.85
NET OF REVENUES & EXPENDITURES		0.00	0.00	21,460.33	3,750.61	(21,460.33)	100.00

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC
PERIOD ENDING 03/31/2020

GL NUMBER	DESCRIPTION	2020	2020	YTD BALANCE	ACTIVITY FOR		
		ORIGINAL BUDGET	AMENDED BUDGET		MONTH	AVAILABLE BALANCE	% BDGT USED
Fund 215 - ENRICHMENT							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
215-751-650.002	PROGRAM FEES ENRICHMENT	61,000.00	61,000.00	16,163.00	1,072.20	44,837.00	26.50
215-751-650.020	PROGRAM FEES TRAVEL	30,000.00	30,000.00	4,393.00	110.00	25,607.00	14.64
215-751-671.012	MISC REVENUES - ENRICHMENT	0.00	0.00	35.00	35.00	(35.00)	100.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		91,000.00	91,000.00	20,591.00	1,217.20	70,409.00	22.63
TOTAL REVENUES		91,000.00	91,000.00	20,591.00	1,217.20	70,409.00	22.63
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
215-751-702.070	SAL & WAGES ENRICHMENT COORDINATOR	24,000.00	24,000.00	4,836.48	1,782.68	19,163.52	20.15
215-751-702.071	SAL & WAGES ENRICHMENT SITE COOR	9,000.00	9,000.00	1,181.15	599.01	7,818.85	13.12
215-751-713.000	EMPLOYER SHARE FICA	2,500.00	2,500.00	512.26	209.32	1,987.74	20.49
215-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
215-751-714.002	EMP DISABILITY /LIFE INSURANCE	600.00	600.00	0.00	0.00	600.00	0.00
215-751-714.004	ICMA RETIREMENT	2,400.00	2,400.00	0.00	0.00	2,400.00	0.00
215-751-730.000	POSTAGE	5.00	5.00	0.00	0.00	5.00	0.00
215-751-740.031	OPER SUPPLIES - ENRICHMENT	100.00	100.00	0.00	0.00	100.00	0.00
215-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	0.00	0.00	300.00	0.00	(300.00)	100.00
215-751-740.070	OPER SUPP/ TRAVEL	5,955.00	5,955.00	1,436.50	546.50	4,518.50	24.12
215-751-801.017	BACKGROUND CHECKS	40.00	40.00	0.00	0.00	40.00	0.00
215-751-804.070	CONTRACT SERVICES - ENRICHMENT INSTR	30,000.00	30,000.00	3,305.20	250.00	26,694.80	11.02
215-751-804.071	CONTRACT SERVICES TRAVEL	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
215-751-840.000	DUES & MEMBERSHIPS	0.00	0.00	180.00	0.00	(180.00)	100.00
215-751-860.000	CONFERENCE /TRANSPORTATION	0.00	0.00	205.00	0.00	(205.00)	100.00
215-751-964.001	PROGRAM REFUNDS	400.00	400.00	0.00	0.00	400.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		91,000.00	91,000.00	11,956.59	3,387.51	79,043.41	13.14
TOTAL EXPENDITURES		91,000.00	91,000.00	11,956.59	3,387.51	79,043.41	13.14
Fund 215 - ENRICHMENT:							
TOTAL REVENUES		91,000.00	91,000.00	20,591.00	1,217.20	70,409.00	22.63
TOTAL EXPENDITURES		91,000.00	91,000.00	11,956.59	3,387.51	79,043.41	13.14
NET OF REVENUES & EXPENDITURES		0.00	0.00	8,634.41	(2,170.31)	(8,634.41)	100.00

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC
PERIOD ENDING 03/31/2020

GL NUMBER	DESCRIPTION	2020	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED		MONTH		
		BUDGET	BUDGET	03/31/2020	03/31/20		
Fund 216 - FESTIVALS							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
216-751-650.003	PROGRAM FEES SPECIAL EVENTS	27,000.00	27,000.00	14,035.00	386.00	12,965.00	51.98
216-751-678.040	SPONSORSHIP FEES MELON FESTIVAL	45,000.00	45,000.00	12,250.00	1,750.00	32,750.00	27.22
216-751-678.041	STREET VENDOR FEES MELON	25,000.00	25,000.00	3,800.00	25.00	21,200.00	15.20
216-751-678.042	FESTIVAL TENT MELON FEST	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00
216-751-678.044	MIDWAY MELON FESTIVAL	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
216-751-678.046	MISC REVENUE MELON FEST	500.00	500.00	0.00	0.00	500.00	0.00
216-751-678.047	SPONSORSHIP FEES MELON RUN	6,500.00	6,500.00	5,000.00	0.00	1,500.00	76.92
216-751-678.048	PROGRAM FEES MELON RUN	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00
216-751-678.049	FOOD VENDOR FEES MELON	9,000.00	9,000.00	3,850.00	3,850.00	5,150.00	42.78
216-751-678.050	SPONSORSHIP FEES LEGEND	14,000.00	14,000.00	1,333.00	333.00	12,667.00	9.52
216-751-678.051	VENDOR FEES LEGEND	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
216-751-678.057	SPONSORSHIP FEES HORSEMAN RUN	6,000.00	6,000.00	2,500.00	0.00	3,500.00	41.67
216-751-678.058	PROGRAM FEES HORSEMAN RUN	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00
216-751-678.070	SPONSORSHIP FEES - SPECIAL EVENTS	6,000.00	6,000.00	4,873.00	333.00	1,127.00	81.22
216-751-678.075	PROGRAM FEES DOC MAY RIDE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		212,000.00	212,000.00	47,641.00	6,677.00	164,359.00	22.47
TOTAL REVENUES		212,000.00	212,000.00	47,641.00	6,677.00	164,359.00	22.47
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
216-751-702.001	SAL & WAGES FESTIVAL DIRECTOR	44,000.00	44,000.00	10,165.23	3,384.01	33,834.77	23.10
216-751-702.004	SAL & WAGES OPERATIONS MANAGER	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
216-751-702.103	SALARY & WAGES STAFF	10,000.00	10,000.00	633.63	272.00	9,366.37	6.34
216-751-713.000	EMPLOYER SHARE FICA	4,500.00	4,500.00	726.78	240.90	3,773.22	16.15
216-751-714.000	EMPLOYEE MEDICAL INSURANCE	6,250.00	6,250.00	4,203.82	1,087.85	2,046.18	67.26
216-751-714.002	EMP DISABILITY /LIFE INSURANCE	550.00	550.00	121.60	0.00	428.40	22.11
216-751-714.004	ICMA RETIREMENT	4,400.00	4,400.00	0.00	0.00	4,400.00	0.00
216-751-727.000	OFFICE SUPPLIES	100.00	100.00	0.00	0.00	100.00	0.00
216-751-730.000	POSTAGE	100.00	100.00	0.00	0.00	100.00	0.00
216-751-740.000	OPERATING SUPPLIES	100.00	100.00	0.00	0.00	100.00	0.00
216-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	11,500.00	11,500.00	12,977.45	0.00	(1,477.45)	112.85
216-751-740.100	OPER SUPP ENTERTAINMENT	30,000.00	30,000.00	2,500.00	500.00	27,500.00	8.33
216-751-740.102	OPER SUPP MELON FESTIVAL	15,000.00	15,000.00	114.00	0.00	14,886.00	0.76
216-751-740.104	OPER SUPP FESTIVAL TENT	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00
216-751-740.106	OPER SUPP MELON RUN	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
216-751-740.201	OPER SUPP LEGEND OF SLEEPY HOWELL	6,000.00	6,000.00	27.22	0.00	5,972.78	0.45
216-751-740.203	OPER SUPPLIES HEADLESS HORSEMAN RUN	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00
216-751-804.075	CONTRACT SERVICES SPECIAL EVENTS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
216-751-804.112	CONTRACT SERVICES MELON RUN	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
216-751-804.113	CONTRACT SERVICES CITY MELON	9,500.00	9,500.00	0.00	0.00	9,500.00	0.00
216-751-804.114	CONTRACT SERVICES CITY LEGEND	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
216-751-804.210	CONTRACT SERV LEGEND OF SLEEPY HOWELL	600.00	600.00	0.00	0.00	600.00	0.00
216-751-804.212	CONTRACT SERV HEADLESS HORSEMAN RUN	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
216-751-840.000	DUES & MEMBERSHIPS	1,000.00	1,000.00	180.00	0.00	820.00	18.00
216-751-860.000	CONFERENCE /TRANSPORTATION	2,000.00	2,000.00	233.88	0.00	1,766.12	11.69
216-751-900.000	PRINTING & PUBLISHING	5,000.00	5,000.00	362.70	84.75	4,637.30	7.25
216-751-942.001	PORTA JOHN RENTALS	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
216-751-957.000	EDUCATION / TRAINING	100.00	100.00	0.00	0.00	100.00	0.00
216-751-964.001	PROGRAM REFUNDS	300.00	300.00	0.00	0.00	300.00	0.00
216-751-970.000	CAPITAL OUTLAY EQUIP	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		212,000.00	212,000.00	32,246.31	5,569.51	179,753.69	15.21
TOTAL EXPENDITURES		212,000.00	212,000.00	32,246.31	5,569.51	179,753.69	15.21
Fund 216 - FESTIVALS:							
TOTAL REVENUES		212,000.00	212,000.00	47,641.00	6,677.00	164,359.00	22.47
TOTAL EXPENDITURES		212,000.00	212,000.00	32,246.31	5,569.51	179,753.69	15.21
NET OF REVENUES & EXPENDITURES		0.00	0.00	15,394.69	1,107.49	(15,394.69)	100.00

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC
PERIOD ENDING 03/31/2020

GL NUMBER	DESCRIPTION	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	YTD BALANCE 03/31/2020	ACTIVITY FOR MONTH 03/31/20	AVAILABLE BALANCE	% BDGT USED
Fund 217 - PRESCHOOL							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
217-751-651.007	REC FEE/PRESCHOOL TUITION	50,400.00	50,400.00	13,916.75	2,791.25	36,483.25	27.61
217-751-651.030	REGISTRATION FEE	2,680.00	2,680.00	2,065.00	640.00	615.00	77.05
217-751-675.015	PRESCHOOL FUNDRAISING	2,750.00	2,750.00	0.00	0.00	2,750.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		55,830.00	55,830.00	15,981.75	3,431.25	39,848.25	28.63
TOTAL REVENUES		55,830.00	55,830.00	15,981.75	3,431.25	39,848.25	28.63
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
217-751-702.023	SAL & WAGES PRESCHOOL	47,500.00	47,500.00	11,200.01	3,986.13	36,299.99	23.58
217-751-713.000	EMPLOYER SHARE FICA	3,630.00	3,630.00	856.79	304.93	2,773.21	23.60
217-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
217-751-727.000	OFFICE SUPPLIES	100.00	100.00	0.00	0.00	100.00	0.00
217-751-740.028	OPER SUPP/PRESCHOOL	2,000.00	2,000.00	217.52	63.43	1,782.48	10.88
217-751-801.017	BACKGROUND CHECKS	50.00	50.00	0.00	0.00	50.00	0.00
217-751-860.000	CONFERENCE /TRANSPORTATION	400.00	400.00	112.00	0.00	288.00	28.00
217-751-957.000	EDUCATION / TRAINING	150.00	150.00	0.00	0.00	150.00	0.00
217-751-980.000	OFFICE EQUIPMENT	200.00	200.00	149.70	149.70	50.30	74.85
217-751-980.015	PRESCHOOL EQUIPMENT	300.00	300.00	58.06	0.00	241.94	19.35
Total Dept 751 - RECREATION / PARKS DEPARTMENT		55,830.00	55,830.00	12,594.08	4,504.19	43,235.92	22.56
TOTAL EXPENDITURES		55,830.00	55,830.00	12,594.08	4,504.19	43,235.92	22.56
Fund 217 - PRESCHOOL:							
TOTAL REVENUES		55,830.00	55,830.00	15,981.75	3,431.25	39,848.25	28.63
TOTAL EXPENDITURES		55,830.00	55,830.00	12,594.08	4,504.19	43,235.92	22.56
NET OF REVENUES & EXPENDITURES		0.00	0.00	3,387.67	(1,072.94)	(3,387.67)	100.00

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC
PERIOD ENDING 03/31/2020

GL NUMBER	DESCRIPTION	2020	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED		MONTH		
		BUDGET	BUDGET	03/31/2020	03/31/20	BALANCE	USED
Fund 218 - SENIOR CENTER							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
218-751-590.000	AREA ON AGING GRANT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
218-751-650.030	PROGRAM FEES - ENRICHMENT	4,000.00	4,000.00	643.25	170.00	3,356.75	16.08
218-751-675.009	DONATIONS / PKS & RECS SENIORS	2,500.00	2,500.00	5,418.10	78.65	(2,918.10)	216.72
218-751-675.013	UNITED WAY SENIORS	7,500.00	7,500.00	1,875.00	0.00	5,625.00	25.00
218-751-675.100	FUNDRAISING ENRICHMENT	2,500.00	2,500.00	352.69	0.00	2,147.31	14.11
218-751-678.012	MEMBERSHIP FEES	4,000.00	4,000.00	3,790.00	170.00	210.00	94.75
218-751-678.030	SPONSORSHIP FEES - ENRICHMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		23,500.00	23,500.00	12,079.04	418.65	11,420.96	51.40
TOTAL REVENUES		23,500.00	23,500.00	12,079.04	418.65	11,420.96	51.40
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
218-751-702.000	SAL & WAGES SITE COORDINATOR	0.00	0.00	114.88	0.00	(114.88)	100.00
218-751-702.027	SAL & WAGES SENIORS	18,500.00	18,500.00	3,926.04	953.33	14,573.96	21.22
218-751-713.000	EMPLOYER SHARE FICA	1,500.00	1,500.00	185.55	0.00	1,314.45	12.37
218-751-727.000	OFFICE SUPPLIES	0.00	0.00	67.97	0.00	(67.97)	100.00
218-751-730.000	POSTAGE	700.00	700.00	0.00	0.00	700.00	0.00
218-751-740.032	OPER SUPP/SENIORS	1,000.00	1,000.00	298.78	0.00	701.22	29.88
218-751-804.008	CONTRACT SERV - INSTRUCTORS	500.00	500.00	160.00	0.00	340.00	32.00
218-751-804.080	CONTRACT SERVICES ENTERTAINMENT	900.00	900.00	0.00	0.00	900.00	0.00
218-751-840.000	DUES & MEMBERSHIPS	200.00	200.00	180.00	0.00	20.00	90.00
218-751-860.000	CONFERENCE /TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00
218-751-957.000	EDUCATION / TRAINING	100.00	100.00	0.00	0.00	100.00	0.00
218-751-970.000	CAPITAL OUTLAY EQUIP	0.00	0.00	1,138.44	0.00	(1,138.44)	100.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		23,500.00	23,500.00	6,071.66	953.33	17,428.34	25.84
TOTAL EXPENDITURES		23,500.00	23,500.00	6,071.66	953.33	17,428.34	25.84
Fund 218 - SENIOR CENTER:							
TOTAL REVENUES		23,500.00	23,500.00	12,079.04	418.65	11,420.96	51.40
TOTAL EXPENDITURES		23,500.00	23,500.00	6,071.66	953.33	17,428.34	25.84
NET OF REVENUES & EXPENDITURES		0.00	0.00	6,007.38	(534.68)	(6,007.38)	100.00

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC
PERIOD ENDING 03/31/2020

GL NUMBER	DESCRIPTION	2020	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED		MONTH		
		BUDGET	BUDGET	03/31/2020	03/31/20		
Fund 219 - SUMMER DAY CAMP							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
219-751-651.003	SUMMER CAMP	40,000.00	40,000.00	7,185.00	570.00	32,815.00	17.96
219-751-651.025	SPECIALTY CAMPS	2,500.00	2,500.00	1,770.00	(850.00)	730.00	70.80
Total Dept 751 - RECREATION / PARKS DEPARTMENT		42,500.00	42,500.00	8,955.00	(280.00)	33,545.00	21.07
TOTAL REVENUES		42,500.00	42,500.00	8,955.00	(280.00)	33,545.00	21.07
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
219-751-702.025	SAL & WAGES SUMMER CAMP MANAGER	2,200.00	2,200.00	136.64	0.00	2,063.36	6.21
219-751-702.036	SAL & WAGE SUMMER CAMP SUPERVISOR	4,410.00	4,410.00	0.00	0.00	4,410.00	0.00
219-751-702.037	SAL & WAGES SUMMER CAMP COUNSELOR	24,165.00	24,165.00	1,135.75	0.00	23,029.25	4.70
219-751-713.000	EMPLOYER SHARE FICA	2,400.00	2,400.00	86.88	0.00	2,313.12	3.62
219-751-727.000	OFFICE SUPPLIES	100.00	100.00	0.00	0.00	100.00	0.00
219-751-740.003	OPER SUPPLIES/T-SHIRTS & CONCESSIONS	500.00	500.00	0.00	0.00	500.00	0.00
219-751-740.033	OPER SUPP/SUMMER CAMP	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
219-751-740.041	OPERATING SUPPLIES SNACKS	1,000.00	1,000.00	65.44	0.00	934.56	6.54
219-751-740.042	FIELD TRIPS	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
219-751-801.017	BACKGROUND CHECKS	125.00	125.00	0.00	0.00	125.00	0.00
219-751-860.000	CONFERENCE /TRANSPORTATION	0.00	0.00	117.30	0.00	(117.30)	100.00
219-751-900.000	MARKETING PRINTING & PUBLISHING	25.00	25.00	208.27	0.00	(183.27)	833.08
219-751-957.000	EDUCATION / TRAINING	75.00	75.00	0.00	0.00	75.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		42,500.00	42,500.00	1,750.28	0.00	40,749.72	4.12
TOTAL EXPENDITURES		42,500.00	42,500.00	1,750.28	0.00	40,749.72	4.12
Fund 219 - SUMMER DAY CAMP:							
TOTAL REVENUES		42,500.00	42,500.00	8,955.00	(280.00)	33,545.00	21.07
TOTAL EXPENDITURES		42,500.00	42,500.00	1,750.28	0.00	40,749.72	4.12
NET OF REVENUES & EXPENDITURES		0.00	0.00	7,204.72	(280.00)	(7,204.72)	100.00

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC
PERIOD ENDING 03/31/2020

GL NUMBER	DESCRIPTION	2020	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED		MONTH		
		BUDGET	BUDGET	03/31/2020	03/31/20	BALANCE	USED
Fund 220 - CITY PARK/BOAT LAUNCH							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
220-751-649.001	CONCESSION SALES - PARK	8,500.00	8,500.00	0.00	0.00	8,500.00	0.00
220-751-678.021	HOWELL CITY PARK GUARD REIMB	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		53,500.00	53,500.00	0.00	0.00	53,500.00	0.00
TOTAL REVENUES		53,500.00	53,500.00	0.00	0.00	53,500.00	0.00
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
220-751-702.000	SAL & WAGES MANAGER	10,800.00	10,800.00	0.00	0.00	10,800.00	0.00
220-751-702.028	SAL & WAGE SEASONAL PARK	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00
220-751-702.040	SAL & WAGES PARK SUPERVISORS	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
220-751-713.000	EMPLOYER SHARE FICA	2,200.00	2,200.00	131.88	63.85	2,068.12	5.99
220-751-740.000	OPERATING SUPPLIES	500.00	500.00	318.50	318.50	181.50	63.70
220-751-740.037	CONCESSION SUPPLIES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
220-751-801.000	PROFESSIONAL SERVICES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
220-751-801.017	BACKGROUND CHECKS	200.00	200.00	0.00	0.00	200.00	0.00
220-751-970.000	CAPITAL OUTLAY EQUIP	1,300.00	1,300.00	0.00	0.00	1,300.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		53,500.00	53,500.00	450.38	382.35	53,049.62	0.84
TOTAL EXPENDITURES		53,500.00	53,500.00	450.38	382.35	53,049.62	0.84
Fund 220 - CITY PARK/BOAT LAUNCH:							
TOTAL REVENUES		53,500.00	53,500.00	0.00	0.00	53,500.00	0.00
TOTAL EXPENDITURES		53,500.00	53,500.00	450.38	382.35	53,049.62	0.84
NET OF REVENUES & EXPENDITURES		0.00	0.00	(450.38)	(382.35)	450.38	100.00

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC
PERIOD ENDING 03/31/2020

GL NUMBER	DESCRIPTION	2020	2020	YTD BALANCE 03/31/2020	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET		MONTH 03/31/20		
Fund 221 - TEEN CENTER							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
221-751-649.000	CONCESSION SALES TEEN	3,500.00	3,500.00	916.00	240.00	2,584.00	26.17
221-751-650.005	PROGRAM FEES TEENS	7,500.00	7,500.00	378.00	65.00	7,122.00	5.04
221-751-675.010	DONATIONS - TEEN	15,000.00	15,000.00	1,512.00	1,350.00	13,488.00	10.08
221-751-675.012	UNITED WAY - TEENS	27,000.00	27,000.00	6,750.00	0.00	20,250.00	25.00
221-751-675.110	FUNDRAISING	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
221-751-679.100	GRANTS > \$1000	9,150.00	9,150.00	0.00	0.00	9,150.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		74,150.00	74,150.00	9,556.00	1,655.00	64,594.00	12.89
TOTAL REVENUES		74,150.00	74,150.00	9,556.00	1,655.00	64,594.00	12.89
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
221-751-702.026	SAL & WAGES TEEN MANAGERS	32,800.00	32,800.00	8,200.54	2,871.58	24,599.46	25.00
221-751-702.035	SAL & WAGES TEEN COORDINATOR	18,500.00	18,500.00	2,877.04	1,186.52	15,622.96	15.55
221-751-702.041	SAL & WAGES - TEEN SUPERVISOR	7,800.00	7,800.00	0.00	0.00	7,800.00	0.00
221-751-713.000	EMPLOYER SHARE FICA	4,500.00	4,500.00	620.97	213.62	3,879.03	13.80
221-751-714.000	EMPLOYEE MEDICAL INSURANCE	3,500.00	3,500.00	1,502.10	395.93	1,997.90	42.92
221-751-714.002	EMP DISABILITY /LIFE INSURANCE	550.00	550.00	0.00	0.00	550.00	0.00
221-751-714.004	ICMA RETIREMENT	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
221-751-727.000	OFFICE SUPPLIES	50.00	50.00	65.39	0.00	(15.39)	130.78
221-751-740.000	OPERATING SUPPLIES	400.00	400.00	0.00	0.00	400.00	0.00
221-751-740.003	OPER SUPPLIES/T-SHIRTS & CONCESSIONS	200.00	200.00	270.50	0.00	(70.50)	135.25
221-751-740.015	OPER SUPP/CONCESSIONS	1,000.00	1,000.00	707.58	168.40	292.42	70.76
221-751-740.036	OPER SUPPLIES - TEENS	300.00	300.00	219.11	0.00	80.89	73.04
221-751-840.000	DUES & MEMBERSHIPS	150.00	150.00	180.00	0.00	(30.00)	120.00
221-751-860.000	CONFERENCE /TRANSPORTATION	800.00	800.00	212.50	0.00	587.50	26.56
221-751-900.000	PRINTING & PUBLISHING	100.00	100.00	75.00	0.00	25.00	75.00
221-751-979.025	FREUDENBURG GRANT EXP	0.00	0.00	568.89	0.00	(568.89)	100.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		74,150.00	74,150.00	15,499.62	4,836.05	58,650.38	20.90
TOTAL EXPENDITURES		74,150.00	74,150.00	15,499.62	4,836.05	58,650.38	20.90
Fund 221 - TEEN CENTER:							
TOTAL REVENUES		74,150.00	74,150.00	9,556.00	1,655.00	64,594.00	12.89
TOTAL EXPENDITURES		74,150.00	74,150.00	15,499.62	4,836.05	58,650.38	20.90
NET OF REVENUES & EXPENDITURES		0.00	0.00	(5,943.62)	(3,181.05)	5,943.62	100.00

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC
PERIOD ENDING 03/31/2020

GL NUMBER	DESCRIPTION	2020	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED		MONTH		
		BUDGET	BUDGET	03/31/2020	03/31/20		
Fund 223 - DOG PARK							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
223-751-675.074	DOG PARK SALES - FOBS	13,000.00	13,000.00	1,320.00	470.00	11,680.00	10.15
Total Dept 751 - RECREATION / PARKS DEPARTMENT		13,000.00	13,000.00	1,320.00	470.00	11,680.00	10.15
TOTAL REVENUES		13,000.00	13,000.00	1,320.00	470.00	11,680.00	10.15
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
223-751-740.000	OPERATING SUPPLIES	2,600.00	2,600.00	8.28	0.00	2,591.72	0.32
223-751-801.018	MANAGEMENT SERVICES	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
223-751-900.000	PRINTING & PUBLISHING	150.00	150.00	0.00	0.00	150.00	0.00
223-751-910.000	INSURANCE	500.00	500.00	0.00	0.00	500.00	0.00
223-751-920.002	UTILITIES - WAT / SEW	400.00	400.00	0.00	0.00	400.00	0.00
223-751-930.000	REPAIR & MAINTENANCE	300.00	300.00	0.00	0.00	300.00	0.00
223-751-967.071	DOG PARK CONSTRUCTION	500.00	500.00	0.00	0.00	500.00	0.00
223-751-967.072	DOG PARK GROUNDS MAINTENANCE	2,200.00	2,200.00	0.00	0.00	2,200.00	0.00
223-751-970.000	CAPITAL OUTLAY EQUIP	350.00	350.00	0.00	0.00	350.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		13,000.00	13,000.00	8.28	0.00	12,991.72	0.06
TOTAL EXPENDITURES		13,000.00	13,000.00	8.28	0.00	12,991.72	0.06
Fund 223 - DOG PARK:							
TOTAL REVENUES		13,000.00	13,000.00	1,320.00	470.00	11,680.00	10.15
TOTAL EXPENDITURES		13,000.00	13,000.00	8.28	0.00	12,991.72	0.06
NET OF REVENUES & EXPENDITURES		0.00	0.00	1,311.72	470.00	(1,311.72)	100.00

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC
PERIOD ENDING 03/31/2020

GL NUMBER	DESCRIPTION	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	YTD BALANCE 03/31/2020	ACTIVITY FOR MONTH 03/31/20	AVAILABLE BALANCE	% BDGT USED
Fund 224 - TRANSPORTATION							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
224-751-675.041	UNITED WAY TRANSPORTATION	10,000.00	10,000.00	2,500.00	0.00	7,500.00	25.00
224-751-678.031	SPONSORSHIP FEES - TRANSPORTATION	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		15,500.00	15,500.00	2,500.00	0.00	13,000.00	16.13
TOTAL REVENUES		15,500.00	15,500.00	2,500.00	0.00	13,000.00	16.13
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
224-751-804.900	CONTRACT SERVICES LETS	8,500.00	8,500.00	718.00	0.00	7,782.00	8.45
224-751-804.905	CONTRACT SERVICES TRANSPORTATION	7,000.00	7,000.00	3,539.00	0.00	3,461.00	50.56
Total Dept 751 - RECREATION / PARKS DEPARTMENT		15,500.00	15,500.00	4,257.00	0.00	11,243.00	27.46
TOTAL EXPENDITURES		15,500.00	15,500.00	4,257.00	0.00	11,243.00	27.46
Fund 224 - TRANSPORTATION:							
TOTAL REVENUES		15,500.00	15,500.00	2,500.00	0.00	13,000.00	16.13
TOTAL EXPENDITURES		15,500.00	15,500.00	4,257.00	0.00	11,243.00	27.46
NET OF REVENUES & EXPENDITURES		0.00	0.00	(1,757.00)	0.00	1,757.00	100.00
TOTAL REVENUES - ALL FUNDS		1,406,190.00	1,406,190.00	339,077.71	17,075.56	1,067,112.29	24.11
TOTAL EXPENDITURES - ALL FUNDS		1,406,190.00	1,406,190.00	273,676.61	77,042.62	1,132,513.39	19.46
NET OF REVENUES & EXPENDITURES		0.00	0.00	65,401.10	(59,967.06)	(65,401.10)	100.00