



Howell Area Parks & Recreation Authority
Regular Meeting
Oceola Community Center
Tuesday, May 16, 2023, 7:00 p.m.

Call to order

Pledge of Allegiance (all stand)

Call to the Public (for any items not on the agenda)

Approval- Consent Agenda

1. Regular Board Meeting Minutes dated Tuesday, April 11, 2023
2. Check Register Report Ending April 30, 2023
3. Bank Statements Ending April 30, 2023
4. Financial Reports Ending April 30, 2023

Approval- Regular Agenda

5. Discussion/Approval- Civic Event Application- Melon Festival
6. Discussion/Approval- Special Liquor License- Melon Festival
7. Discussion/Approval- Financial Policy and Procedures
8. Discussion/Approval- Background Screening Policy
9. Discussion/Approval- Travel Policy
10. Discussion/Approval- Scholarship Policy
11. Discussion/Approval- Identity Theft Policy
12. Events and Programs Report
 - a. Events & programs
 - i. SPARK Fitness
 - ii. Golf Lessons
 - iii. Senior Grant
 - b. Sponsorship & marketing updates
 - i. New Program Guide (May-September)
 - ii. Bob Maxey Ford
13. Preventive Maintenance Report
14. Directors Report
 - a. New Board Member On-Boarding Process
 - b. Stakeholders Meeting

15. Board Member Reports

- i. City of Howell Board Rep:
- ii. Oceola Township Board Rep:
- iii. Marion Township Board Rep:
- iv. Genoa Township Board Rep:
- v. Howell Township Board Rep:

16. Old Business

- a. Credit Card Update

17. New Business

18. Next Meeting: May 16, 2023 @ 7pm Oceola Community Center

19. Adjournment