



Howell Area Parks & Recreation Authority Board Meeting

Tuesday, September 8, 2009

7:00 p.m.

Marion Township Hall

AGENDA

1. Call to Order
2. Pledge of Allegiance (all stand)
3. Approve Agenda
4. Approval - Board Meeting Minutes dated August 11, 2009
5. Call to the Public (for any items not on the agenda)
6. Board Correspondence
7. Discussion/Approval –Employee Retirement Deferred Compensation Plan change from a 401K to a 457 Plan
8. Discussion/Approval – Forming “Friends of...” nonprofits (501c3) for the Howell Senior Center and the Howell Teen Center
9. Discussion/Approval – Resolution to MDNR authorizing participating communities to adopt Recreation Master Plan
10. Discussion/Approval – Background Checks
11. Discussion/Approval – Deficit Elimination Plan
12. Discussion - Check Register Reports for August 1 – August 31, 2009
13. Discussion - Financial Report ending July 31, 2009
14. Directors' Report
 - a. Senior Center Coordinator
15. Old Business
16. New Business
17. Member Discussion
18. Executive Session – Director’s Evaluation
19. Next Meeting – October 13, Oceola Township Hall
20. Adjourn



Howell Area Parks & Recreation Authority

Board Meeting Minutes

August 11, 2009

Call to Order

Todd Smith called the meeting to order at 7:02 pm

Members Present

Paula Wyckoff, Todd Smith, Steve Manor, Sean Dunleavy

Absent

Mike Peterson

Also Present

Director Deborah E. Mikula, Parks & Recreation Director

Approval of Agenda

Motion by Dunleavy and support by Wyckoff to approve the agenda dated August 11, 2009. Motion carried unanimously.

Approval of Minutes

Motion by Dunleavy and support by Wyckoff to approve the minutes dated June 9, 2009. Motion carried unanimously.

Approval of Minutes from Special Meeting of the Board

Motion by Wyckoff and support by Manor to approve the minutes of the special board meeting dated June 29, 2009. Motion carried unanimously.

Call to the Public

None.

Correspondence

None

Marion Oaks Lease Agreement

Smith asked if this document had been reviewed by our attorney and Mikula stated that it had not. Manor stated that this probably wasn't necessary. Mikula noted that the lease would be post dated to June 1 to correspond with the lease already in place with the farmer who is harvesting the hay.

Dunleavy moved to approve a land lease agreement with Land Tec Companies for the 230 acres formerly known as Marion Oaks Golf Course at 2255 Pinckney Rd. In Marion Township for one year beginning June 1, 2009 for \$1/year. Support by Manor. Roll Call Vote: Smith – yes, Manor – yes, Wyckoff – yes, Dunleavy – yes, Peterson – absent. Motion carried.

Flower Policy

Mikula presented a draft of a flower policy to the board. Wyckoff stated that staff at Marion Township usually donate individually to a shared expense in these cases and could not support the policy. Others noted that if passed, they would expect the staff to use discretion in terms of the amount spent. *Manor moved to approve the Flower Policy as presented with support from Dunleavy. Motion carried 3-1 with Wyckoff voting nay.*

Bennett Center Hours of Operation

The board felt that it was in their best interest to refer the change of hours back to management discretion. *Manor moved to allow the director to make necessary changes to operational hours now and in the future as deemed appropriate and supported by the budget. Support by Dunleavy. Motion carried unanimously.*

Personnel Policy Updates

Manor moved to approve the updates to the Personnel Policies as presented with support by Wyckoff. Motion carried unanimously.

Fall Program Deviating from Three Tier Fee Structure

Manor moved to approve the list of Fall 2009 programs that deviated from the Three Tier Fee Structure with support from Wyckoff. Motion carried unanimously.

Check Register Report

The board had no questions or comments concerning the Check Register report dated June 1, 2009 – July 31, 2009.

Financial Report

A brief discussion about our financial position at the end of our first year of operations took place. Mikula stated that our summer camp and sponsorship revenue budgets were far lower than anticipated, but other areas came in higher to balance these off. She also stated that due to the diligence of the staff, our program fees for sports, enrichment and special events came in at or above budgeted figures. A suggestion that should be implemented during next fiscal year is to do one more amendment to the budget closer to year end so that our numbers reflect more accurately the reality of our organization.

Directors Report

Our audit will begin on Monday of next week and will probably be available at our September board meeting for perusal. Mikula also noted that we are seeking a 15 hour a week senior center coordinator and will hopefully have a person in place by September 1. She also stated that she has just returned from a conference on community gardening and we are hopeful that we might be able to begin working on this for the spring. Manor noted that perhaps another good location for some of this communal gardening would be at the Marion Oaks property. Mikula also noted that a \$500 archery grant has been awarded to us and that we have a request in to Best Buy Foundation for a \$10,000 grant for the Howell Teen Center – we are still awaiting word if we will move to the final level of grant review. Mikula also noted that it was again time to go through an annual review. It is her request to go through a review in closed session. *Manor moved to evaluate Mikula in closed session at the September 8, 2009 board meeting with support from Dunleavy. Motion approved.*

Old Business

None

New Business

None

Member Discussion

Manor noted that he will not be at the September board meeting as he will be vacationing in Australia. He and Mikula will both contact Scott Niblock, who is the alternate board member for the City of Howell to attend.

Adjourn

Motion by Dunleavy and support by Manor to adjourn at 7:45 p.m. Motion carried unanimously.



Employee Retirement Deferred Compensation Plan Change

It has come to our attention that the retirement plan that was initially set up during the transition last year for the full-time exempt employees for voluntary contributions portion was a 401K and not a 457 deferred compensation plan. The difference is that currently voluntary contributions by employees are taxed. Our provider, ICMA Retirement Corporation has agreed to move us without fee from a 401K to a 457 plan.

Action Required: A motion to approve a resolution to establish a 457 deferred compensation plan for full-time exempt employees.

Resolution of the Howell Area Parks & Recreation Authority

Howell, Michigan

WHEREAS, the Howell Area Parks & Recreation Authority has employees rendering valuable services; and

WHEREAS, the establishment of a deferred compensation plan for such employees serves the interests of the Howell Area Parks & Recreation Authority by enabling it to provide reasonable retirement security for its employees, by providing increased flexibility in its personnel management system, and by assisting in the attraction and retention of competent personnel; and

WHEREAS, the Howell Area Parks & Recreation Authority has determined that the establishment of a deferred compensation plan to be administered by the ICMA Retirement Corporation serves the above objectives; and

WHEREAS, the Howell Area Parks & Recreation Authority desires that its deferred compensation plan be administered by the ICMA Retirement Corporation, and that some or all of the funds held under such plan be invested in the VantageTrust Company, a trust established by public employers for the collective investment of funds held under their retirement and deferred compensation plan;

NOW THEREFORE BE IT RESOLVED that the Howell Area Parks & Recreation Authority hereby adopts the deferred compensation plan (the "Plan") in the form of the ICMA Retirement Corporation Deferred Compensation Plan and Trust, referred to as Appendix A

BE IT FURTHER RESOLVED that the Howell Area Parks & Recreation Authority hereby executes the Declaration of Trust of the VantageTrust Company, attached hereto as Appendix B, intending this execution to be operative with respect to any retirement or deferred compensation plan subsequently established by the Howell Area Parks & Recreation Authority, if the assets of the plan are to be invested in the VantageTrust Company.

BE IT FURTHER RESOLVED that the assets of the Plan shall be held in trust, with the Howell Area Parks & Recreation Authority serving as trustee, for the exclusive benefit of the Plan participants and their beneficiaries, and the assets shall not be diverted to any other purpose.

BE IT FURTHER RESOLVED that the Howell Area Parks & Recreation Authority hereby agrees to serve as trustee under the Plan.

BE IT FURTHER RESOLVED that the Director shall be the coordinator for this program; shall receive necessary reports, notices, etc. from the ICMA Retirement Corporation or the VantageTrust Company; shall cast, on behalf of the Howell Area Parks & Recreation Authority, any required votes under the VantageTrust Company; Administrative duties to carry out the plan may be assigned to the appropriate departments, and is authorized to execute all necessary agreements with ICMA Retirement Corporation incidental to the administration of the Plan.

I, Deborah E. Mikula, Director of the Howell Area Parks & Recreation Authority do hereby certify that the foregoing resolution, proposed by _____, Trustee of the Howell Area Parks & Recreation Authority was duly passed and adopted at the Howell Area Parks & Recreation Authority at their regular meeting thereof assembled this 8th day of September, 2009 by the following vote:

Ayes:

Nays:

Absent

Deborah E. Mikula, Director of the Howell Area Parks & Recreation Authority



Forming “Friends of....” Groups for Howell Senior Center and Howell Teen Center

A few weeks ago, the Howell Area Parks & Recreation Authority was denied another large grant (\$10,000) from the Best Buy Foundation due to not having 501c3 nonprofit status. In these difficult economic times, many of the larger foundations are becoming increasingly tied to only giving to those organizations that are considered non-profit in nature and while we receive excellent reviews on our applications, this technicality seems to be our downfall.

We have been exploring for some time the notion of forming two “Friends of...” groups – the first for the Howell Senior Center and the second for the Howell Teen Center. These organizations could be formed as 501c3 organizations and serve as the advisory group and fundraising arm over these two centers. We would then be able to officially submit applications to a number of different foundations here in Livingston County and around the state that might fund these centers over and above what is currently coming in. The Howell Area Parks & Recreation Authority would continue to be the overall entity in charge of these centers.

We would need to file the appropriate paperwork with the IRS and establish Articles of Incorporation and advisory boards for each of these centers. The cost for this would be about \$500/center.

Action Requested: A motion to form a 501c3 organization as a friends of group for the Howell Senior Center and the Howell Teen Center.



MDNR Resolution Authorizing Adoption of Recreation Master Plan

While the Michigan Department of Natural Resources has adopted the Howell Area Parks & Recreation Authority 5 year masterplan, we continue to work with them as the municipalities that are part of our membership adopt the plans for their own use.

The communities that are part of the Howell Area Parks & Recreation Authority can, if they so choose, adopt the Howell Area Parks & Recreation Authority recreation plan as their own. The procedure which needs to be followed and the documents which need to be submitted to the DNR for approval include the following:

1. A public hearing (advertised at least one week in advance in the local papers) at the governing body meeting that has the final authority on recreation expenditures (city council or township boards)
2. Copy of the published notice and the minutes of the public hearing
3. A resolution of the governing body
4. A signed certification checklist

In addition, MDNR Grants Management will need a resolution from the Howell Area Parks & Recreation Authority stating that they accept and authorize their participating communities to adopt the Howell Area Parks & Recreation Master Plan as their own.

NOTE: THE RESOLUTION IS CURRENTLY BEING DRAFTED BY LUCIE FORTIN FROM CARLISLE WORTMAN AND WILL BE HANDED OUT AT THE BOARD MEETING.

Action Requested: A motion to adopt a resolution accepting and authorizing the participating communities of the Howell Area Parks & Recreation Authority to adopt the Howell Area Parks & Recreation Authority 5 year Master Plan.

Resolution of the Howell Area Parks & Recreation Authority

Howell, Michigan



Background Check Update

After a full year of requiring all of our employees, instructors and volunteers (in total close to 300 since August 2008) to submit to an intensive background check, we have found that the system we have established continues to work for us. Out of those, we have disqualified 14 individuals who have not met our criteria (5%) for one reason or another based on our policy. We continue to pay \$22.50/person for this service and believe that we have established a practice that meets very high national standards. At this time last year, we were unsure exactly how many volunteers we would be screening.

While we believe that the process we use is of the highest standards, we also recognize the incredible expense of having a background check conducted every single year for the over 300 volunteers who work closely with our patrons. While we believe that it is important to screen all of our volunteers when they initially sign up with us, we find that the cost might be prohibitive to do this yearly. We would like to propose that we change our yearly screening to a biennial screening (every 2 years) to reduce some of the expense behind this procedure. We continue to believe that even with a 2 year window, 95% of our volunteers will stay within our criteria, we will be able to eliminate those individuals who have not met our criteria for participation.

Action Requested: A motion to revise the Howell Area Parks & Recreation Authority's Policy for Background Screenings of Volunteers, Employees and Instructors to a biennial check as presented.



Howell Area Parks & Recreation Authority
Policy for Background Screenings of Volunteers, Employees and Instructors
Adopted January 8, 2008 by the Board of Trustees,
Revised September 8, 2009

NOTE: This policy and the criteria used for exclusion will be used not only for volunteers but will also be used when hiring employees and instructors.

The Screening Process

Since park and recreation departments and user groups utilizing public spaces are responsible for maintaining safe environments within their programs, they must be aware of the potential risks and safeguards to protect participants and the community in which a program operates. Volunteers should be considered with the same scrutiny as paid staff and be recruited, screened, trained, supervised, and evaluated with the same rigor.

Therefore, volunteers that work with the Howell Area Parks & Recreation Authority with our sports leagues, within our preschool, and with our teen and senior populations be screened as though they were applying for a paid position. The time, energy, and financial investment of prevention strategies such as conducting a proper background screening, represents a fraction of the impact incidents such as sex abuse, violence, neglect, or other crimes and abuses can have on your participants, organization and community.

Recommended Guidelines

It is the policy of the Howell Area Parks & Recreation Authority that the following volunteer management guidelines be implemented for credentialing volunteers through comprehensive background screening and photographic identification.

The recommended guideline for comprehensive background screening or background check is defined to include:

- **Social Security Verification** – Verify the name of every volunteer against the Social Security Number provided. This helps to eliminate the possibility of false names and/or information.

- **Address Trace** – Verify the current address and identify any previous address of every volunteer. This information is utilized to determine the jurisdiction in which the background screening is conducted.
- **State or County Criminal Record Check** – A Statewide or Countywide (depending on the jurisdiction) criminal record check is performed to capture all misdemeanor and felony convictions in that jurisdiction. The search should be conducted in the jurisdiction with the longest and most current residency.
- **National Criminal History Data Base search** – There is no one national record check whether through the government or private sector that identifies every crime ever committed. However, there are now criminal history data bases available that contain millions of criminal records and cover the much of the United States. These data bases can be accessed and used to supplement the local criminal history search. Will not be used as a stand alone source for background screening.
- **Sex Offender Registry** - Search of the appropriate state sex offender registries based on the address history. This is an important supplement to criminal history searches but will not be used as a stand alone source for background screening.
- **Timely results** – A background screening process will be timely and results should be returned within 10 business days on average to allow for proper planning and assignment of volunteers.

Clarification of Recommended Guidelines

About Social Security Verification

Social Security verifications are a critical first step in the process as it helps to insure that the name and other personal data given by the applicant is accurate. The verification will generally reveal the state and year the SSN was issued, names, addresses and sometimes the date of birth that is associated with this Social Security number.

Although it is possible to run background checks without the SSN, this will reduce the effectiveness and limit the number of personal identifiers that can be found in public records. To report someone's criminal history the reporting agency must have at least 2 matching identifiers.

Non US Citizens – In handling background checks on individuals without Social Security numbers, it is suggested that in place of the SSN the volunteer applicant state "No SSN". Each local organization should take appropriate measures to insure that the name, date of birth and addresses are all valid for individuals without Social Security numbers.

About Address History

This is part of the screening process that will help to confirm the current address and any previous addresses of the applicant. The main purpose in collecting address information is to determine where the local search will be performed.

Local Search

Depending upon the state, data sources can either be a statewide repository or a county court house system search. Some states have state repositories that include criminal histories from the counties or other jurisdictions in the state. If these repositories are available, reliable and timely the state check should be used in the local search. When a state repository is not available or not reliable then the county court house should be used for the local search. The goal of a local search is to uncover all misdemeanor and felony arrests and/or convictions on the applicant.

Who will be Screened

The Howell Area Parks & Recreation Authority will do a background screening on all volunteers who will have contact or access to all vulnerable individuals (youth, elderly, disabled individuals, etc.) in our programs. These individuals will be assessed as to their regular contact with these populations and those with extended contact will be screened.

How Often will Volunteers be Screened

Each volunteer will be screened **biennially (every 2 years)**.

Confidentiality

To protect the privacy of the volunteer, the Howell Area Parks & Recreation Authority has defined a confidentiality policy that is included within the Personnel Policies and a copy of such be given to each prospective volunteer. The policy includes a statement of respect for the privacy of the volunteer and establishes that information received during a volunteer's screening process will not be disclosed outside of the organization and will be shared within the organization only on a "need to know" basis. This includes keeping the consent/release form which includes personal data on the volunteer in secure locations and only in the hands of authorized personnel. The policy which is to be made known to all prospective volunteers, also acknowledges that the Howell Area Parks & Recreation Authority might, in special circumstances, have a duty to disclose to third parties, including government agencies, certain types of information when the law requires.

The Howell Area Parks & Recreation Authority will insure that the applicants screened and results are recorded along with the date. By tracking this information we will be able to insure 100% compliance to screening and have a formal record that can be used to defend against any potential litigation in the future.

Flow of paperwork and responsibilities of the Parks & Recreation Authority

Below is a typical work flow when collecting information from volunteers:

- Distribute the consent/release forms to volunteers
- Collect all completed (legible) consent/release forms by pre-determined dates
- Send forms or data to Background Screening Company
- Receive the screening results from the Background Screening Company
- Make appropriate notifications on any volunteer who is disqualified
- Provide the disqualified volunteer applicant with the following documents:
 1. Fair Credit Reporting Act - Summary of Rights
 2. Letter of disqualification
 3. Copy of actual screening report (results)
- Distribute volunteer credentials (ID) to all volunteers who are approved

Recommended Criteria for Exclusion

It is the policy of the Howell Area Parks & Recreation Authority that a person will be disqualified and prohibited from serving as a volunteer if the person has been found guilty of the following crimes:

Guilty means that a person was found guilty following a trial, entered a guilty plea, entered a no contest plea accompanied by a court finding of guilty, regardless of whether there was an adjudication of guilt (conviction) or a withholding of guilt. This recommendation does not apply if criminal charges resulted in acquittal, Nolle Prose, or dismissal.

SEX OFFENSES

- All Sex Offenses – Regardless of the amount of time since offense.

Examples include: child molestation, rape, sexual assault, sexual battery, sodomy, prostitution, solicitation, indecent exposure, etc.

FELONIES

- All Felony Violence – Regardless of the amount of time since offense.

Examples include: murder, manslaughter, aggravated assault, kidnapping, robbery, aggravated Burglary, etc.

- All Felony offenses other than violence or sex within the past 10 years.

Examples include: drug offenses, theft, embezzlement, fraud, child endangerment, etc.

MISDEMEANORS

- All misdemeanor violence offenses within the past 7 years

Examples include: simple assault, battery, domestic violence, hit & run, etc.

- All misdemeanor drug & alcohol offenses within the past 5 years or multiple offenses in the past 10 years.

Examples include: driving under the influence, simple drug possession, drunk and disorderly, public intoxication, possession of drug paraphernalia, etc.

- Any other misdemeanor within the past 5 years that would be considered a potential danger to children or is directly related to the functions of that volunteer.

Example include: contributing to the delinquency of a minor, providing alcohol to a minor, theft – if person is handling monies, etc.

PENDING CASES

It is the policy of the Howell Area Parks & Recreation Authority that anyone who has been charged for any of the disqualifying offenses or for cases pending in court should not be permitted to volunteer until the official adjudication of the case.

The Background Screening Process is an ongoing process and should be subject to review and changes at any time. These guidelines are based upon industry practices in private, public and non-profit areas.

Recommended Guidelines for Volunteer Photo Identification

A photo identification system provides assurance that a volunteer is qualified and authorized to provide public service. Volunteers are required to wear a photo identification badge at all times when working with the Howell Area Parks & Recreation Authority. This badge is an important public safety tool as:

- The ID provides special designation for authorized and qualified volunteers and should instill pride among volunteers to wear a photo ID badge.
- The ID is a key component of a comprehensive risk management practice that reflects a comprehensive public safety practice.
- The ID builds trust among the public that parks and recreation is committed to quality management practices.
- The ID provides public information regarding the leadership role of parks and recreation to make communities safe.

The Howell Area Parks & Recreation Authority guidelines for photo identification includes:

1. All qualified volunteers are required to wear a photo identification badge.

2. Photo identification badges are to be displayed at all times when on official assignment and are not to be worn or used for any other purpose than an official assignment.
3. No pins, stickers, or markings are allowed to be displayed on the ID badge. The photo identification badge must be clearly visible to the public and should be worn between the shoulders and waist with the photo clearly visible.
4. If a photo identification badge is lost or stolen, it is the responsibility of the volunteer to notify a supervisor as soon as possible to obtain a replacement badge.
5. The photo identification badge will be issued to all volunteers after the completion of a comprehensive background check and will expire one year from that date of issuance.
6. The photo identification badge is the property of the issuing organization and the volunteer must be rescinded upon service completion or termination.
7. It is the duty of every qualified volunteer to report any volunteer failing to properly display their credential to their supervisor.
8. Volunteers must not lend their photo identification badge to anyone for any purpose.
9. Volunteers shall not have more than one Identification Badge in his or her possession at any one time.



Deficit Elimination Plan

We now have a preliminary audit numbers for our last fiscal year although we won't be presenting the audit report for FY2008-2009 until our October meeting. As the audit was conducted, the auditors adjusted the June 30th journal entries which reduced the receivable from the City of Howell for the "Beach agreement" to the amount earned through June 30, 2009. Since the City reflected the entire expenditure of \$43,000 in its last fiscal year, we also recorded it on our year end financial statement as \$43,000 of revenue – the audit reduces this by \$25,800. This has caused a \$15,000 deficit to our last fiscal year revenue and expenditures.

In accordance with Public Act 140 of 1971, a local unit of government ending its fiscal year in a deficit condition shall formulate and file a deficit elimination plan with the Department of Treasury within 90 days after the beginning of the next fiscal year to correct the condition. Since our year end numbers reflect a deficit at the current time, we must file a plan for elimination.

Action Requested: A motion to approve the deficit elimination plan resolution to be filed with the Department of Treasury by September 30, 2009.

Resolution of the Howell Area Parks & Recreation Authority

Howell, Michigan

WHEREAS, the Howell Area Parks & Recreation Authority has a \$20,867 deficit fund balance on June 30, 2009;

WHEREAS, Act 275 of the Public Acts of 1980 requires that a deficit elimination plan be formulated by the local unit of government and filed with the Michigan Department of Treasury;

NOW THEREFORE, IT IS RESOLVED that the Howell Area Parks & Recreation Authority's legislative body adopts the following as the Howell Area Parks & Recreation Authority Deficit Elimination Plan:

	2008-2009	2009-2010
Fund Balance (Deficit) July 1	0	-21,000
Revenue		
Municipal Participation Fees	318,628	323,850
Program Fees	325,190	316,500
Building Rental Fees	27,115	29,000
Donations and Contributions	43,155	54,150
Park Guard Management Fee	17,200	25,800
Concession Sales (teen & beach)	8,987	10,000
Misc. and Membership	9,643	11,500
Aquatic Center Management Contract	0	105,000
Total Revenue	749,918	875,800
Expenditures		
Salaries and Wages	337,790	442,390
Fringe Benefits	88,681	89,000
Supplies	101,166	92,000
Equipment Rental	4,455	5,200
Contractual Services	89,408	89,000
Other	138,657	132,000
Capital	17,990	4,000
Total Expenditures	778,147	853,590
Reduction of Fund Balance	7,362	0
Fund Balance (Deficit) June 30	(-20,867)	1210

BE IT FURTHER RESOLVED that the Howell Area Parks & Recreation Authority's director submits the deficit elimination plan to the Michigan Department of Treasury for certification.

I, Deborah E. Mikula, Director of the Howell Area Parks & Recreation Authority do hereby certify that the foregoing resolution, proposed by _____, Trustee of the Howell Area Parks & Recreation Authority was duly passed and adopted at the Howell Area Parks & Recreation Authority at their regular meeting thereof assembled this 8th day of September, 2009 by the following vote:

Ayes

Nays

Absent

Deborah E. Mikula, Director of the Howell Area Parks & Recreation Authority



Check Register Reports

Attached is the check register for August 1 – August 31, 2009 for your perusal.

ACTION REQUESTED: None

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
ABOVO VIS 00035229	ABOVO VISUAL COMMUNICATIONS 5075 N BURKHART RD HOWELL MI 48855	08/30/2009 08/30/2009 / / 08/30/2009	84109	REC N N N	DOC MAY SHIRT DESIGN	225.00 0.00 225.00
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS			225.00		
				-----	225.00	
					VENDOR TOTAL:	225.00
AMER AWARD 00035244	AMERICAN AWARDS & ENGRAVING 126 E GRAND RIVER BRIGHTON MI 48116	08/30/2009 08/30/2009 / / 08/30/2009	15896	REC N N N	MELONBALL VOLLEYBALL TOURNAMENT	43.50 0.00 43.50
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS			43.50		
				-----	43.50	
					VENDOR TOTAL:	43.50
AMER RED 00035240	AMERICAN RED CROSS 1372 W GRAND RIVER HOWELL MI 48843	08/30/2009 08/30/2009 / / 08/30/2009	1273	REC N N N	BABYSITTERS TRAINING CLASS	495.00 0.00 495.00
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS			495.00		
				-----	495.00	
					VENDOR TOTAL:	495.00
AMER RED 00035169	AMERICAN RED CROSS 1372 W GRAND RIVER HOWELL MI 48843	08/30/2009 08/30/2009 / / 08/30/2009	1279	REC N N N	CPR CLASS	65.00 0.00 65.00
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS			65.00		
				-----	65.00	
					VENDOR TOTAL:	65.00
SBC 00034964	AT & T P.O. BOX 8100 AURORA IL 60507-8100	08/15/2009 08/15/2009 / / 08/15/2009	517545051908	REC N N N	PHONES-SENIOR CENTER	57.68 0.00 57.68
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-850.000	COMMUNICATION - TELEPHONES			57.68		
				-----	57.68	
					VENDOR TOTAL:	57.68
AULETTE, K 00034831	AULETTE, KYLE	07/30/2009 08/15/2009 / / 08/15/2009	MILEAGE-JULY	REC N N N	JULY MILEAGE FOR KYLE AULETTE	56.82 0.00 56.82
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-860.000	TRAVEL			56.82		
				-----	56.82	
					VENDOR TOTAL:	56.82

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
FINNEY, B 00035340	BEN FINNEY	08/31/2009 08/31/2009 / / 08/31/2009	08/31/09	REC N N N	MILEAGE/FINNEY/AUGUST	23.10 0.00 23.10
PAID						
GL # 208-751-860.000	DESCRIPTION TRAVEL			AMOUNT 23.10		
				-----		23.10
FINNEY, B 00034830	BEN FINNEY	07/30/2009 08/15/2009 / / 08/15/2009	MILEAGE-JULY	REC N N N	JULY MILEAGE FOR BEN FINNNEY	33.39 0.00 33.39
PAID						
GL # 208-751-860.000	DESCRIPTION TRAVEL			AMOUNT 33.39		
				-----		33.39
VENDOR TOTAL:						56.49
BOWEN, P 00034978	BOWEN, PETE 2286 FISHER CT HOWELL MI 48855	08/15/2009 08/15/2009 / / 08/15/2009	1000.477	REC N N N	USAT REIMBURSEMENT	335.00 0.00 335.00
PAID						
GL # 208-751-740.035	DESCRIPTION OPER SUPPLIES - SPECIAL EVENTS			AMOUNT 335.00		
				-----		335.00
VENDOR TOTAL:						335.00
PACEK, C 00035343	CARLA PACEK 3247 EAST SCHAFER ROAD HOWELL MI 48843	08/31/2009 08/31/2009 / / 08/31/2009	102	REC N N N	COMMISSION-AD SALES	159.80 0.00 159.80
PAID						
GL # 208-751-804.000	DESCRIPTION CONTRACTUAL SERVICES			AMOUNT 159.80		
				-----		159.80
VENDOR TOTAL:						159.80
CHALL SPOR 00035242	CHALLENGER SPORTS 8263 FLINT LENEXA KS 66214	08/30/2009 08/30/2009 / / 08/30/2009	1000.479	REC N N N	REIMBURSMENT FOR SOCCER CAMP	385.00 0.00 385.00
PAID						
GL # 208-751-804.008	DESCRIPTION CONTRACT SERVICES/INSTRUCTORS			AMOUNT 385.00		
				-----		385.00
VENDOR TOTAL:						385.00
CHRISTENSE 00035276	CHRISTENSEN, PAUL 4564 SAND STONE WILLIAMSTON MI 48895	08/30/2009 08/30/2009 / / 08/30/2009	1000.492	REC N Y Y	DROP IN TAI CHI CLASSES	77.50 0.00 77.50
PAID						
GL # 208-751-804.008	DESCRIPTION CONTRACT SERVICES/INSTRUCTORS			AMOUNT 77.50		
				-----		77.50
VENDOR TOTAL:						77.50

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
HOWELLCITY 00034966	CITY OF HOWELL	08/15/2009 08/15/2009 / / 08/15/2009	08/05/2009	REC N N N	WATER AND SEWER-BENNETT	184.47 0.00 184.47
PAID						
GL #	DESCRIPTION				AMOUNT	
208-751-920.002	UTILITIES - WAT / SEW				184.47	
					-----	184.47
HOWELLCITY 00035143	CITY OF HOWELL	08/30/2009 08/30/2009 / / 08/30/2009	08/20/09-ARMD	REC N N N	AT&T AND INSURANCE	773.92 0.00 773.92
PAID						
GL #	DESCRIPTION				AMOUNT	
208-751-717.000	FRINGE BENEFITS				759.97	
208-751-850.000	COMMUNICATION - TELEPHONES				13.95	
					-----	773.92
HOWELLCITY 00035142	CITY OF HOWELL	08/30/2009 08/30/2009 / / 08/30/2009	82009-H	REC N N N	HEALTH INSURANCE/MIKULA/SCHRADER/GALATIS	3,021.05 0.00 3,021.05
PAID						
GL #	DESCRIPTION				AMOUNT	
208-751-717.000	FRINGE BENEFITS				3,021.05	
					-----	3,021.05
HOWELLCITY 00035144	CITY OF HOWELL	08/30/2009 08/30/2009 / / 08/30/2009	REC 12-2009	REC N N N	GASOLINE FOR VAN	56.74 0.00 56.74
PAID						
GL #	DESCRIPTION				AMOUNT	
208-751-751.000	GASOLINE & DIESEL FUEL				56.74	
					-----	56.74
VENDOR TOTAL:						4,036.18
COMCAST 00034967	COMCAST P O BOX 3005 SOUTHEASTERN PA 19398-3005	08/15/2009 08/15/2009 / / 08/15/2009	07/30/09	REC N Y N	INTERNET AND CABLE-BENNETT-AUG15-SEP14	64.04 0.00 64.04
PAID						
GL #	DESCRIPTION				AMOUNT	
208-751-850.008	COMMUNICATION - INTERNET & CABLE				64.04	
					-----	64.04
COMCAST 00035338	COMCAST P O BOX 3005 SOUTHEASTERN PA 19398-3005	09/01/2009 08/31/2009 / / 08/31/2009	08/21/09	REC N Y N	CABLE AND INTERNET/BARNARD:9/5-10/4	171.84 0.00 171.84
PAID						
GL #	DESCRIPTION				AMOUNT	
208-751-850.008	COMMUNICATION - INTERNET & CABLE				171.84	
					-----	171.84
COMCAST 00034832	COMCAST P O BOX 3005 SOUTHEASTERN PA 19398-3005	08/15/2009 08/15/2009 / / 08/15/2009	7/21/09-AUGUST	REC N Y N	CABLE AND INTERNET-BARNARD	148.04 0.00 148.04
PAID						
GL #	DESCRIPTION				AMOUNT	

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
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GL #	DESCRIPTION	AMOUNT
208-751-850.008	COMMUNICATION - INTERNET & CABLE	148.04

		148.04
	VENDOR TOTAL:	383.92

CONSUMERS 00034972	CONSUMERS ENERGY LANSING MI 48937-0001	07/30/2009 08/15/2009 / / 08/15/2009	MTR.40210009-JU REC N N N	GAS-SERVICE PERIOD JULY 09-BENNETT	42.87 0.00 42.87
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GL #	DESCRIPTION	AMOUNT
208-751-920.001	UTILITIES - GAS	42.87

		42.87
	VENDOR TOTAL:	42.87

CONTINENTA 00034973	CONTINENTAL LINEN SERVICES 4200 MANCHESTER KALAMAZOO MI 49001	08/15/2009 08/15/2009 / / 08/15/2009	4249498 REC N N N	RUGS-BENNETT	135.64 0.00 135.64
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GL #	DESCRIPTION	AMOUNT
208-751-931.000	BLDG R & M AND SUPPLIES	135.64

		135.64
	VENDOR TOTAL:	135.64

WALLACE, C 00035139	COURTNEY WALLACE	08/30/2009 08/30/2009 / / 08/30/2009	06-08/2009 REC N N N	MILEAGE JUNE THRU AUGUST/SUMMER CAMP	79.75 0.00 79.75
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GL #	DESCRIPTION	AMOUNT
208-751-860.000	TRAVEL	79.75

		79.75
	VENDOR TOTAL:	79.75

DAUGARD 00035245	DAUGARD, KIM 5727 CARTER COURT HOWELL MI 48843	08/30/2009 08/30/2009 / / 08/30/2009	2001539.001 REC N N N	PROGRAM CANCELLED	49.00 0.00 49.00
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GL #	DESCRIPTION	AMOUNT
208-751-964.001	PROGRAM REFUNDS	49.00

		49.00
	VENDOR TOTAL:	49.00

DINKELVILL 00035235	DINKELVILLE MELONS 270 DINKEL DRIVE HOWELL MI 48843	08/30/2009 08/30/2009 / / 08/30/2009	734178 REC N N N	MELONS FOR DOC MAY, AND MELON RUN	75.00 0.00 75.00
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GL #	DESCRIPTION	AMOUNT
208-751-740.031	OPER SUPPLIES - ENRICHMENT	75.00

		75.00

DINKELVILL 00035165	DINKELVILLE MELONS 270 DINKEL DRIVE HOWELL MI 48843	08/30/2009 08/30/2009 / / 08/30/2009	734181 REC N N N	3 CASES OF MELONS FOR MELON RUN	45.00 0.00 45.00
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GL #	DESCRIPTION	AMOUNT
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VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
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GL #	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	45.00
		45.00
VENDOR TOTAL:		120.00

DISC SCHOO 00035269	DISCOUNT SCHOOL SUPPLY PO BOX 6013 CAROL STREAM IL 60197-6013	08/30/2009 08/30/2009 / / 08/30/2009	P21891840001	REC N N N	PRE-SCHOOL SUPPLIES	17.76 0.00 17.76
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-740.028	OPERATING SUPPLIES/PRESCHOOL	17.76
		17.76

DISC SCHOO 00035270	DISCOUNT SCHOOL SUPPLY PO BOX 6013 CAROL STREAM IL 60197-6013	08/30/2009 08/30/2009 / / 08/30/2009	P2203576001	REC N N N	PRE-SCHOOL SUPPLIES	8.78 0.00 8.78
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-740.028	OPERATING SUPPLIES/PRESCHOOL	8.78
		8.78
VENDOR TOTAL:		26.54

DRIVER & S 00034980	DRIVER & SONS ENTERPRICE 2677 N HUGHES RD HOWELL MI 48843	08/15/2009 08/15/2009 / / 08/15/2009	07-31-09	REC N N N	MARION OAKS MOWING/SOCCER FIELD MAINT.	823.50 0.00 823.50
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-804.010	CONTRACT SERV - FIELD MAINTENANCE	648.50
208-751-930.000	GROUNDS MAINTENANCE BENNETT & BARNARD	175.00
		823.50
VENDOR TOTAL:		823.50

DET EDISON 00034969	DTE ENERGY P O BOX 740786 CINCINNATI OH 45274-0786	07/31/2009 08/15/2009 / / 08/15/2009	METER 640485801	REC N N N	ELECTRIC-BENNETT-SERVICE PERIOD JULY 09	815.48 0.00 815.48
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-920.000	UTILITIES - ELECTRICITY	815.48
		815.48
VENDOR TOTAL:		815.48

CORREA, E 00035246	EDITH CORREA 3706 SUGARBUSH DRIVE HOWELL MI 48843	08/30/2009 08/30/2009 / / 08/30/2009	2001541.001	REC N N N	PROGRAM CANCELLED	45.00 0.00 45.00
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-964.001	PROGRAM REFUNDS	45.00
		45.00
VENDOR TOTAL:		45.00

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
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ELEMENT 00034834	ELEMENT EVENTS JIM JACKSON P.O. BOX 88 SOUTH LYON MI 48178	08/15/2009 08/15/2009 / / 08/15/2009	1000.476	REC N N N	KID'S TRI TRANSITION SET UP	750.00 0.00 750.00
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	750.00

		750.00

	VENDOR TOTAL:	750.00

EVERAL 00034839	EVERAL RACE MANAGEMENT 22658 GODDARD TAYLOR MI 48180	08/15/2009 08/15/2009 / / 08/15/2009	171	REC N N N	TRAINING FOR KIDS TRIATHLON	926.00 0.00 926.00
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	926.00

		926.00

	VENDOR TOTAL:	926.00

FIFTH THIR 00035008	FIFTH THIRD BANK P.O. BOX 740523 CINCINNATI OH 45274-0523	07/31/2009 08/15/2009 / / 08/15/2009	07JULY2009	REC N N N	MIKULA MASTERCARD-WAL-MART	154.36 0.00 154.36
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	154.36

		154.36

FIFTH THIR 00034999	FIFTH THIRD BANK P.O. BOX 740523 CINCINNATI OH 45274-0523	07/31/2009 08/15/2009 / / 08/15/2009	JULY2009	REC N N N	SUPPLIES FOR VARIOUS DEPARTMENTS	2,760.82 0.00 2,760.82
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-740.037	CONCESSION SUPPLIES	394.35
208-751-931.000	BLDG R & M AND SUPPLIES	66.18
208-751-740.037	CONCESSION SUPPLIES	91.97
208-751-740.037	CONCESSION SUPPLIES	164.11
208-751-740.033	OPER SUPP/SUMMER CAMP	150.00
208-751-740.037	CONCESSION SUPPLIES	16.76
208-751-740.033	OPER SUPP/SUMMER CAMP	46.70
208-751-740.033	OPER SUPP/SUMMER CAMP	23.91
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	135.90
208-751-740.037	CONCESSION SUPPLIES	131.46
208-751-740.000	OPERATING SUPPLIES	12.18
208-751-751.000	GASOLINE & DIESEL FUEL	19.98
208-751-740.037	CONCESSION SUPPLIES	157.55
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	76.86
208-751-740.033	OPER SUPP/SUMMER CAMP	40.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	18.83
208-751-804.000	CONTRACTUAL SERVICES	612.00
208-751-740.032	OPER SUPP/SENIORS	72.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	16.57
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	79.50
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	28.14
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	75.00
208-751-740.037	CONCESSION SUPPLIES	330.87

		2,760.82

	VENDOR TOTAL:	2,915.18
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VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
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FIFTH (HSA) 00035239	FIFTH THIRD HSA BASIC HSA/ C/O CHRIS ECKERT 9246 PORTAGE INDUSTRIAL DR PORTAGE MI 49024	08/30/2009 08/30/2009 / / 08/30/2009	AUG-09	REC N N N	MIKULA-HSA EMPLOYEE W/H	96.00 0.00 96.00
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PAID

GL #	DESCRIPTION	AMOUNT
208-000-231.015	HEALTH SAVINGS ACCT	96.00
		96.00
VENDOR TOTAL:		96.00

FIRST IMPR 00035248	FIRST IMPRESSION PRINT & MARKETING 2020 E GRAND RIVER AVE HOWELL MI 48843	08/30/2009 08/30/2009 / / 08/30/2009	44361	REC N N N	MAP FOR DOC MAY BIKE RIDE	28.85 0.00 28.85
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	28.85
		28.85
VENDOR TOTAL:		28.85

FORSYTHE B 00035275	FORSYTHE BROS. SERVICES 817 OCEOLA HOWELL MI 48843	08/30/2009 08/30/2009 / / 08/30/2009	4378	REC N N N	FIELD MARKING-FLAG FOOTBALL/SOCCER	940.00 0.00 940.00
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-804.010	CONTRACT SERV - FIELD MAINTENANCE	940.00
		940.00
VENDOR TOTAL:		940.00

GORDON FD 00034861	GORDON FOOD SERVICE INC. PAYMENT PROCESSING CENTER DEPT CH10490 PALATINE IL 60055-0490	08/15/2009 08/15/2009 / / 08/15/2009	758060160	REC N N N	CONCESSION SUPPLIES	62.85 0.00 62.85
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-740.037	CONCESSION SUPPLIES	62.85
		62.85

GORDON FD 00034862	GORDON FOOD SERVICE INC. PAYMENT PROCESSING CENTER DEPT CH10490 PALATINE IL 60055-0490	08/15/2009 08/15/2009 / / 08/15/2009	758060456	REC N N N	CONCESSION SUPPLIES	35.96 0.00 35.96
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-740.037	CONCESSION SUPPLIES	35.96
		35.96

GORDON FD 00035261	GORDON FOOD SERVICE INC. PAYMENT PROCESSING CENTER DEPT CH10490 PALATINE IL 60055-0490	08/30/2009 08/30/2009 / / 08/30/2009	758060658	REC N N N	BEACH CONCESSIONS	48.95 0.00 48.95
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-740.037	CONCESSION SUPPLIES	48.95
		48.95

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
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GORDON FD 00035265	GORDON FOOD SERVICE INC. PAYMENT PROCESSING CENTER DEPT CH10490 PALATINE IL 60055-0490	08/30/2009 08/30/2009 / / 08/30/2009	758060770	REC N N N	CUPS AND BAGS FOR MELON RUN	27.46 0.00 27.46
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	27.46

		27.46

GORDON FD 00035263	GORDON FOOD SERVICE INC. PAYMENT PROCESSING CENTER DEPT CH10490 PALATINE IL 60055-0490	08/30/2009 08/30/2009 / / 08/30/2009	758060900	REC N N N	MELON RUN FOOD/BEACH SUPPLIES	105.83 0.00 105.83
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	105.83

		105.83

GORDON FD 00035262	GORDON FOOD SERVICE INC. PAYMENT PROCESSING CENTER DEPT CH10490 PALATINE IL 60055-0490	08/30/2009 08/30/2009 / / 08/30/2009	758060999	REC N N N	MAINTENANCE SUPPLIES	28.98 0.00 28.98
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-931.000	BLDG R & M AND SUPPLIES	28.98

		28.98

GORDON FD 00035264	GORDON FOOD SERVICE INC. PAYMENT PROCESSING CENTER DEPT CH10490 PALATINE IL 60055-0490	08/30/2009 08/30/2009 / / 08/30/2009	758061012	REC N N N	BEACH CONCESSIONS	46.47 0.00 46.47
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-740.037	CONCESSION SUPPLIES	46.47

		46.47

GORDON FD 00035260	GORDON FOOD SERVICE INC. PAYMENT PROCESSING CENTER DEPT CH 10490 PALATINE IL 60055-0490	08/30/2009 08/30/2009 / / 08/30/2009	758061103	REC N N N	BEACH CONCESSIONS	57.34 0.00 57.34
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-740.037	CONCESSION SUPPLIES	57.34

		57.34

VENDOR TOTAL: 413.84

GRUNDYS AC 00034827	GRUNDY'S ACE HARDWARE 1250 E GRAND RIVER HOWELL MI 48843	08/15/2009 08/15/2009 / / 08/15/2009	65754	REC N N N	PAINTING SUPPLIES	40.74 0.00 40.74
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-931.000	BLDG R & M AND SUPPLIES	40.74

		40.74

GRUNDYS AC 00034828	GRUNDY'S ACE HARDWARE 1250 E GRAND RIVER HOWELL MI 48843	08/15/2009 08/15/2009 / / 08/15/2009	65758	REC N N N	PAINTING SUPPLIES	33.98 0.00 33.98
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PAID

GL #	DESCRIPTION	AMOUNT
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VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
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GL #	DESCRIPTION	AMOUNT
208-751-931.000	BLDG R & M AND SUPPLIES	33.98

		33.98

GRUNDYS AC 00034977	GRUNDY'S ACE HARDWARE 1250 E GRAND RIVER HOWELL MI 48843	08/15/2009 08/15/2009 / / 08/15/2009	65784	REC N N N	SPRAY PAINT	13.45 0.00 13.45
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-931.000	BLDG R & M AND SUPPLIES	13.45

		13.45

VENDOR TOTAL: 88.17

CHAPMAN, H 00035257	HEATHER CHAPMAN 3084 RIDDLEY WAY HOWELL MI 48843	08/30/2009 08/30/2009 / / 08/30/2009	2001573.001	REC N N N	PROGRAM CANCELLED	63.00 0.00 63.00
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-964.001	PROGRAM REFUNDS	63.00

		63.00

VENDOR TOTAL: 63.00

HIGH FLYER 00035140	HIGH FLYERS 2244 EULER RD. SUITE 104 BRIGHTON MI 48114	08/30/2009 08/30/2009 / / 08/30/2009	1000.490	REC N N N	GYMNASTICS CLASSES	535.50 0.00 535.50
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	535.50

		535.50

VENDOR TOTAL: 535.50

HOGAN, E 00035147	HOGAN EILEEN 1735 EULER ROAD BRIGHTON MI 48116	08/30/2009 08/30/2009 / / 08/30/2009	1000.488	REC N N Y	BALLROOM DANCING	180.00 0.00 180.00
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	180.00

		180.00

VENDOR TOTAL: 180.00

HORSIN ARO 00034955	HORSIN AROUND FARM 8768 HIDDEN LAKE HOWELL MI 48855	08/15/2009 08/15/2009 / / 08/15/2009	1000.480	REC N N N	SUMMER HORSE CAMP	700.00 0.00 700.00
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	700.00

		700.00

VENDOR TOTAL: 700.00

HOW PUBLIC 00035241	HOWELL PUBLIC SCHOOLS 411 N HIGHLANDER WAY HOWELL MI 48843	08/30/2009 08/30/2009 / / 08/30/2009	2008-394	REC N N N	GYM USE FOR GIRLS VOLLEYBALL PRACTICE	37.50 0.00 37.50
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PAID

GL #	DESCRIPTION	AMOUNT
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VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
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GL #	DESCRIPTION					AMOUNT
208-751-965.000	FACILITY RENTALS					37.50
						----- 37.50
HOW PUBLIC 00035172	HOWELL PUBLIC SCHOOLS 411 N HIGHLANDER WAY HOWELL MI 48843	08/30/2009 08/30/2009 / / 08/30/2009	2009-10	REC N N N	RENTAL OF FOOTBALL STADIUM- LIONS CAMP	641.50 0.00 641.50
PAID						
GL #	DESCRIPTION					AMOUNT
208-751-965.000	FACILITY RENTALS					641.50
						----- 641.50
HOW PUBLIC 00035166	HOWELL PUBLIC SCHOOLS 411 N HIGHLANDER WAY HOWELL MI 48843	08/30/2009 08/30/2009 / / 08/30/2009	2009-7	REC N N N	GYM RENTAL	36.50 0.00 36.50
PAID						
GL #	DESCRIPTION					AMOUNT
208-751-965.000	AUDITORIUM RENTAL FOR CLASSIC FILM					36.50
						----- 36.50
HOW PUBLIC 00035167	HOWELL PUBLIC SCHOOLS 411 N HIGHLANDER WAY HOWELL MI 48843	08/30/2009 08/30/2009 / / 08/30/2009	2009-8	REC N N N	RENTAL OF PARKING LOT FOR SKATE CAMP	30.00 0.00 30.00
PAID						
GL #	DESCRIPTION					AMOUNT
208-751-965.000	FACILITY RENTALS					30.00
						----- 30.00
VENDOR TOTAL:						745.50

HOW VACUUM 00034846	HOWELL VACUUMS SALES & SERVICE 233 E SIBLEY ST HOWELL MI 48843	07/30/2009 08/15/2009 / / 08/15/2009	33852	REC N N N	TOILOT BOWL CLEANER/FOAMING CLEANER	79.40 0.00 79.40
PAID						
GL #	DESCRIPTION					AMOUNT
208-751-931.000	BLDG R & M AND SUPPLIES					79.40
						----- 79.40
HOW VACUUM 00034845	HOWELL VACUUMS SALES & SERVICE 233 E SIBLEY ST HOWELL MI 48843	08/15/2009 08/15/2009 / / 08/15/2009	33864	REC N N N	SOAP DISPENSER/CLEANER	55.45 0.00 55.45
PAID						
GL #	DESCRIPTION					AMOUNT
208-751-931.000	BLDG R & M AND SUPPLIES					55.45
						----- 55.45
HOW VACUUM 00034957	HOWELL VACUUMS SALES & SERVICE 233 E SIBLEY ST HOWELL MI 48843	08/15/2009 08/15/2009 / / 08/15/2009	33885	REC N N N	NEW RUGS FOR BARNARD BUILDING	230.00 0.00 230.00
PAID						
GL #	DESCRIPTION					AMOUNT
208-751-931.000	BLDG R & M AND SUPPLIES					230.00
						----- 230.00
VENDOR TOTAL:						364.85

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
ICMA RETIR 00034840	ICMA RETIREMENT TRUST-457 P.O. BOX 64553 PLAN #106690 BALTIMORE MD 21264-4553	06/30/2009 08/15/2009 / / 08/15/2009	05/23/09	REC N N N	ICMA RETIREMENT	705.86 0.00 705.86
PAID						
GL #	DESCRIPTION			AMOUNT		
208-000-231.008	DEFERRED COMPENSATION			142.05		
208-000-231.008	DEFERRED COMPENSATION			563.81		
				-----	705.86	
ICMA RETIR 00034841	ICMA RETIREMENT TRUST-457 P.O. BOX 64553 PLAN #106690 BALTIMORE MD 21264-4553	06/30/2009 08/15/2009 / / 08/15/2009	06/06/2009	REC N N N	ICMA RETIREMENT	705.86 0.00 705.86
PAID						
GL #	DESCRIPTION			AMOUNT		
208-000-231.008	DEFERRED COMPENSATION			142.05		
208-000-231.008	DEFERRED COMPENSATION			563.81		
				-----	705.86	
ICMA RETIR 00034842	ICMA RETIREMENT TRUST-457 P.O. BOX 64553 PLAN #106690 BALTIMORE MD 21264-4553	06/30/2009 08/15/2009 / / 08/15/2009	06/20/2009	REC N N N	ICMA RETIREMENT	705.86 0.00 705.86
PAID						
GL #	DESCRIPTION			AMOUNT		
208-000-231.008	DEFERRED COMPENSATION			142.05		
208-000-231.008	DEFERRED COMPENSATION			563.81		
				-----	705.86	
ICMA RETIR 00034843	ICMA RETIREMENT TRUST-457 P.O. BOX 64553 PLAN #106690 BALTIMORE MD 21264-4553	07/30/2009 08/15/2009 / / 08/15/2009	07/04/2009	REC N N N	ICMA RETIREMENT	705.86 0.00 705.86
PAID						
GL #	DESCRIPTION			AMOUNT		
208-000-231.008	DEFERRED COMPENSATION			142.05		
208-000-231.008	DEFERRED COMPENSATION			563.81		
				-----	705.86	
ICMA RETIR 00034844	ICMA RETIREMENT TRUST-457 P.O. BOX 64553 PLAN #106690 BALTIMORE MD 21264-4553	07/30/2009 08/15/2009 / / 08/15/2009	07/18/2009	REC N N N	ICMA RETIREMENT	718.32 0.00 718.32
PAID						
GL #	DESCRIPTION			AMOUNT		
208-000-231.008	DEFERRED COMPENSATION			142.05		
208-000-231.008	DEFERRED COMPENSATION			576.27		
				-----	718.32	
ICMA RETIR 00035331	ICMA RETIREMENT TRUST-457 P.O. BOX 64553 PLAN #106690 BALTIMORE MD 21264-4553	08/31/2009 08/31/2009 / / 08/31/2009	08/31/09-2	REC N N N	457 EMPLOYER WH/EMPLOYER CONTRIBUTIONS	715.44 0.00 715.44
PAID						
GL #	DESCRIPTION			AMOUNT		
208-000-231.008	DEFERRED COMPENSATION			142.05		
208-000-231.008	DEFERRED COMPENSATION			573.39		
				-----	715.44	

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
ICMA RETIR 00035330	ICMA RETIREMENT TRUST-457 P.O. BOX 64553 PLAN #106690 BALTIMORE MD 21264-4553	08/31/2009 08/31/2009 / / 08/31/2009	08/31/2009	REC N N N	457 EMPLOYER WH/EMPLOYER CONTRIBUTIONS	715.44 0.00 715.44
PAID						
GL #	DESCRIPTION			AMOUNT		
208-000-231.008	DEFERRED COMPENSATION			142.05		
208-000-231.008	DEFERRED COMPENSATION			573.39		
				-----	715.44	
					VENDOR TOTAL:	4,972.64
IKON 00034968	IKON OFFICE SOLUTIONS P.O. BOX 802815 CHICAGO IL 60680.2815	08/15/2009 08/15/2009 / / 08/15/2009	5012003851	REC N N N	RICO COPIER MAINT.CONT. & EXTRA IMAGES	487.07 0.00 487.07
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-940.000	EQUIPMENT RENTAL			487.07		
				-----	487.07	
					VENDOR TOTAL:	487.07
IKON OFFIC 00035243	IKON OFFICE SOLUTIONS P.O. BOX 650016 DALLAS TX 75265-0016	08/30/2009 08/30/2009 / / 08/30/2009	80057612	REC N N N	COPIER RENTAL	121.00 0.00 121.00
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-940.000	EQUIPMENT RENTAL			121.00		
				-----	121.00	
					VENDOR TOTAL:	121.00
J J JINKLE 00034979	J J JINKLEHEIMER & CO P O BOX 446 HOWELL MI 48844	08/15/2009 08/15/2009 / / 08/15/2009	19109	REC N N N	VOLLEY BALL TOURNAMENT T-SHIRTS	173.50 0.00 173.50
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS			173.50		
				-----	173.50	
J J JINKLE 00035237	J J JINKLEHEIMER & CO P O BOX 446 HOWELL MI 48844	08/30/2009 08/30/2009 / / 08/30/2009	19941	REC N N N	T-SHIRTS-LAST DAY BREAK-A-WAY	204.00 0.00 204.00
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-740.036	OPER SUPPLIES - TEENS			204.00		
				-----	204.00	
J J JINKLE 00035238	J J JINKLEHEIMER & CO P O BOX 446 HOWELL MI 48844	08/30/2009 08/30/2009 / / 08/30/2009	20036	REC N N N	T-SHIRTS-LAST DAY BREAK-DAY-BREAKAWAY	408.00 0.00 408.00
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-740.036	OPER SUPPLIES - TEENS			408.00		
				-----	408.00	

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
J J JINKLE 00035236	J J JINKLEHEIMER & CO P O BOX 446 HOWELL MI 48844	08/30/2009 08/30/2009 / / 08/30/2009	20284	REC N N N	T-SHIRTS FOR INDOOR WALKING	137.25 0.00 137.25
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-740.003	OPERATING SUPPLIES T-SHIRTS			137.25	----- 137.25	
J J JINKLE 00034847	J J JINKLEHEIMER & CO P O BOX 446 HOWELL MI 48844	08/15/2009 08/15/2009 / / 08/15/2009	20394	REC N N N	MELON RUN AWARDS (DRINKING GLASSES)	810.05 0.00 810.05
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS			810.05	----- 810.05	
J J JINKLE 00035251	J J JINKLEHEIMER & CO P O BOX 446 HOWELL MI 48844	08/30/2009 08/30/2009 / / 08/30/2009	20545	REC N N N	STAFF T-SHIRTS	92.50 0.00 92.50
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-740.003	OPERATING SUPPLIES T-SHIRTS			92.50	----- 92.50	
J J JINKLE 00035250	J J JINKLEHEIMER & CO P O BOX 446 HOWELL MI 48844	08/30/2009 08/30/2009 / / 08/30/2009	20628	REC N N N	KIDS TRIATHALON T-SHIRTS	249.50 0.00 249.50
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-740.003	OPERATING SUPPLIES T-SHIRTS			249.50	----- 249.50	
J J JINKLE 00035249	J J JINKLEHEIMER & CO P O BOX 446 HOWELL MI 48844	08/30/2009 08/30/2009 / / 08/30/2009	20629	REC N N N	KIDS TRIATHALON T-SHIRTS	187.00 0.00 187.00
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-740.003	OPERATING SUPPLIES T-SHIRTS			187.00	----- 187.00	
J J JINKLE 00035252	J J JINKLEHEIMER & CO P O BOX 446 HOWELL MI 48844	08/30/2009 08/30/2009 / / 08/30/2009	20630	REC N N N	KIDS TRIATHALON T-SHIRTS	330.00 0.00 330.00
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-740.003	OPERATING SUPPLIES T-SHIRTS			330.00	----- 330.00	
J J JINKLE 00035280	J J JINKLEHEIMER & CO P O BOX 446 HOWELL MI 48844	08/30/2009 08/30/2009 / / 08/30/2009	20631	REC N N N	MELON VOLLEYBALL EXTRA T-SHIRTS	27.50 0.00 27.50
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS			27.50	----- 27.50	

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
J J JINKLE 00035230	J J JINKLEHEIMER & CO P O BOX 446 HOWELL MI 48844	08/30/2009 08/30/2009 / / 08/30/2009	20698	REC N N N	DOC MAY BIKE RIDE T-SHIRTS	110.00 0.00 110.00
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS			110.00		
				-----	110.00	
J J JINKLE 00035256	J J JINKLEHEIMER & CO P O BOX 446 HOWELL MI 48844	08/30/2009 08/30/2009 / / 08/30/2009	20702	REC N N N	MELON VOLLEYBALL T-SHIRTS	5.50 0.00 5.50
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS			5.50		
				-----	5.50	
J J JINKLE 00035234	J J JINKLEHEIMER & CO P O BOX 446 HOWELL MI 48844	08/30/2009 08/30/2009 / / 08/30/2009	20703	REC N N N	DOC MAY BIKE RIDE T-SHIRTS	310.00 0.00 310.00
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS			310.00		
				-----	310.00	
					VENDOR TOTAL:	3,044.80
KEITH PLUM 00034848	KEITH PLUMBING 306 N BARNARD ST P O BOX 318 HOWELL MI 48844	08/15/2009 08/15/2009 / / 08/15/2009	09559	REC N N N	REPLACE TOILOT AT BARNARD	790.85 0.00 790.85
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-931.000	BLDG R & M AND SUPPLIES			790.85		
				-----	790.85	
					VENDOR TOTAL:	790.85
KIL'S TAE 00035149	KIL'S TAE KWON DO CENTER 6936 W GRAND RIVER BRIGHTON MI 48114	08/30/2009 08/30/2009 / / 08/30/2009	1000.486	REC N N N	MARTIAL ARTS CLASSES	456.00 0.00 456.00
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS			456.00		
				-----	456.00	
					VENDOR TOTAL:	456.00
MATHEWS, K 00035258	KIMBERLY MATHEWS 1155 HEATHER GLENS COURT HOWELL MI 48843	08/30/2009 08/30/2009 / / 08/30/2009	2001567.001	REC N N N	PROGRAM CANCELLED	35.00 0.00 35.00
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-964.001	PROGRAM REFUNDS			35.00		
				-----	35.00	
					VENDOR TOTAL:	35.00

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
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LARIOZA, S 00035150	LARIOZA, SAM P.O. BOX 511 FOWLERVILLE MI 48836	08/30/2009 08/30/2009 / / 08/30/2009	1000.485	REC N N N	INTRO TO PRESCHOOL KARATE	24.00 0.00 24.00
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	24.00

		24.00

VENDOR TOTAL: 24.00

LIM, RICH 00035152	LIM, RICHARD 2767 LAUREL RIDGE LANE HOWELL MI 48843	08/30/2009 08/30/2009 / / 08/30/2009	1000.483	REC N N Y	BASICS OF DIGITAL PHOTOGRAPHY	60.00 0.00 60.00
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	60.00

		60.00

VENDOR TOTAL: 60.00

GREUTMAN, 00035339	LISA GREUTMAN	08/31/2009 08/31/2009 / / 08/31/2009	08/31/09	REC N N N	MILEAGE/AUGUST/GREUTMAN	106.15 0.00 106.15
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-860.000	TRAVEL	106.15

		106.15

VENDOR TOTAL: 106.15

GREUTMAN, 00034933	LISA GREUTMAN	08/10/2009 08/10/2009 / / 08/15/2009	08102009	REC N N N	CASH FOR BREAD FOR MELON RUN	130.00 0.00 130.00
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	130.00

		130.00

VENDOR TOTAL: 236.15

LIVIDNIN 00035146	LIVIDINI, JUDY 10412 FAWN RIDGE TRAIL HARTLAND MI 48353	08/30/2009 08/30/2009 / / 08/30/2009	1000.489	REC N N N	ART CLASS	40.00 0.00 40.00
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	40.00

		40.00

VENDOR TOTAL: 40.00

LIV BUSIN 00034849	LIVINGSTON BUSINESS FORMS P.O. BOX 1137 HOWELL MI 48844	08/15/2009 08/15/2009 / / 08/15/2009	28551	REC N N N	NAMEPLATE FOR MIKE PETERSON	18.95 0.00 18.95
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-740.000	OPERATING SUPPLIES	18.95

		18.95

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LIV BUSIN 00035145	LIVINGSTON BUSINESS FORMS P.O. BOX 1137 HOWELL MI 48844	08/30/2009 08/30/2009 / / 08/30/2009	28591	REC N N N	BUSINESS CARDS FOR AULETTE/POWERS	101.00 0.00 101.00
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-900.000	MARKETING, PRINTING & PUBLISHING			101.00		

				101.00		
					VENDOR TOTAL:	119.95
LIV CO UW 00035283	LIVINGSTON COUNTY UNITED WAY 2980 DORR ROAD BRIGHTON MI 48116	08/30/2009 08/30/2009 / / 08/30/2009	08/27/09	REC N N N	KICK OFF UNITED WAY BREAKFAST	34.00 0.00 34.00
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-860.000	TRAVEL			34.00		

				34.00		
					VENDOR TOTAL:	34.00
MATLOCK 00035273	MATLOCK, CASSIE	08/30/2009 08/30/2009 / / 08/30/2009	AUG09	REC N N N	MILEAGE-AUGUST-MATLOCK	13.75 0.00 13.75
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-860.000	TRAVEL			13.75		

				13.75		
					VENDOR TOTAL:	13.75
GETTER, M 00035141	MIKEY GETTER 8516 LANSING AVE JACKSON MI 49201	08/30/2009 08/30/2009 / / 08/30/2009	2001580.001	REC N N N	REFUND OF DUPLICATE PAYMENT	20.00 0.00 20.00
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-964.001	PROGRAM REFUNDS			20.00		

				20.00		
					VENDOR TOTAL:	20.00
MIKULA, DE 00035327	MIKULA, DEBORAH E. 127 JEWETT ST HOWELL MI 48843	08/31/2009 08/31/2009 / / 08/31/2009	08/31/2009	REC N N N	2 TAPE MEASURES	47.74 0.00 47.74
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS			47.74		

				47.74		
MIKULA, DE 00035336	MIKULA, DEBORAH E. 127 JEWETT ST HOWELL MI 48843	08/31/2009 08/31/2009 / / 08/31/2009	08/31/2009-CELL	REC N N N	CELL PHONE REIM. APR-AUG/MIKULA	375.00 0.00 375.00
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-850.000	COMMUNICATION - TELEPHONES			75.00		
208-751-850.000	COMMUNICATION - TELEPHONES			75.00		
208-751-850.000	COMMUNICATION - TELEPHONES			75.00		
208-751-850.000	COMMUNICATION - TELEPHONES			75.00		
208-751-850.000	COMMUNICATION - TELEPHONES			75.00		

				375.00		
					VENDOR TOTAL:	422.74

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
DURAND REN 00035279	MY-CAN LLC. DURAND RENTALS 989 N SAGINAW STREET DURAND MI 48429	08/30/2009 08/30/2009 / / 08/30/2009	129	REC N N N	PORTA JOHN RENTAL	75.00 0.00 75.00
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-942.001	PORTA JOHN RENTALS			75.00		
				-----	75.00	
DURAND REN 00035278	MY-CAN LLC. DURAND RENTALS 989 N SAGINAW STREET DURAND MI 48429	08/30/2009 08/30/2009 / / 08/30/2009	167	REC N N N	PORTA JOHN RENTAL	225.00 0.00 225.00
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-942.001	PORTA JOHN RENTALS			225.00		
				-----	225.00	
DURAND REN 00034850	MY-CAN LLC. DURAND RENTALS 989 N SAGINAW STREET DURAND MI 48429	07/30/2009 08/15/2009 / / 08/15/2009	7/25/09	REC N N N	PORT-A-POTTI	429.00 0.00 429.00
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-942.001	PORTA JOHN RENTALS			429.00		
				-----	429.00	
VENDOR TOTAL:						729.00
DELL, N 00035247	NANCY DELL 511 BONNIE CIRCLE HOWELL MI 48843	08/30/2009 08/30/2009 / / 08/30/2009	2001550.001	REC N N N	PARTIAL REFUND AFTER PROGRAM TRANSFER	5.00 0.00 5.00
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-964.001	PROGRAM REFUNDS			5.00		
				-----	5.00	
VENDOR TOTAL:						5.00
NAT REC &P 00035255	NATIONAL RECREATION & PARK ASSOCIAT 22377 BELMONT RIDGE RD ASHBURN VA 20148	08/30/2009 08/30/2009 / / 08/30/2009	09/30/2009	REC N N N	MEMBERSHIP FEES	105.00 0.00 105.00
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-840.000	DUES & MEMBERSHIPS			105.00		
				-----	105.00	
VENDOR TOTAL:						105.00
NICHOLS, L 00035148	NICHOLS. LINDA 1238 STILL VALLEY HOWELL MI 48843	08/30/2009 08/30/2009 / / 08/30/2009	1000.487	REC N N N	DOG OBEDIENCE CLASSES-ATTENTION PLEASE	30.00 0.00 30.00
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS			30.00		
				-----	30.00	
VENDOR TOTAL:						30.00

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
LEACH, PAM 00034923	PAMELA LEACH	08/15/2009 08/15/2009 / / 08/15/2009	2009-06-24	REC N N N	ROOM, DEB'S CONFERENCE/COLUMBUS OH	177.27 0.00 177.27
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-860.000	TRAVEL			177.27		
				-----	177.27	
					VENDOR TOTAL:	177.27
PDQ 00034853	PDQ 7475 GRAND RIVER RD BRIGHTON MI 48114-9383	08/15/2009 08/15/2009 / / 08/15/2009	204699	REC N N N	SENIOR NEWSLETTER-AUGUST	368.90 0.00 368.90
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-900.000	MARKETING, PRINTING & PUBLISHING			368.90		
				-----	368.90	
					VENDOR TOTAL:	368.90
PDQ 00034854	PDQ 7475 GRAND RIVER RD BRIGHTON MI 48114-9383	08/15/2009 08/15/2009 / / 08/15/2009	E#29010	REC N N N	FYLERS FOR INFLATABLE DAY	11.70 0.00 11.70
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS			11.70		
				-----	11.70	
					VENDOR TOTAL:	11.70
PETTY CASH 00035002	PETTY CASH CITY OF HOWELL	08/15/2009 08/15/2009 / / 08/15/2009	08/08/2009	REC N N N	SHORT-MISSING RECEIPT FOR UNKNOWN PURCH.	25.22 0.00 25.22
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-671.001	CASH OVER/UNDER			25.22		
				-----	25.22	
					VENDOR TOTAL:	25.22
PETTY CASH 00035000	PETTY CASH CITY OF HOWELL	07/31/2009 08/15/2009 / / 08/15/2009	08/12/2009	REC N N N	CANDY/LUNCHES/DAIRY QUEEN/PRIZES/BEACH	172.74 0.00 172.74
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS			45.80		
208-751-740.037	CONCESSION SUPPLIES			4.90		
208-751-740.033	OPER SUPP/SUMMER CAMP			12.79		
208-751-740.033	OPER SUPP/SUMMER CAMP			9.87		
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS			10.85		
208-751-740.032	OPER SUPP/SENIORS			5.99		
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS			3.75		
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS			26.11		
208-751-740.033	OPER SUPP/SUMMER CAMP			13.11		
208-751-740.033	OPER SUPP/SUMMER CAMP			3.48		
208-751-740.033	OPER SUPP/SUMMER CAMP			19.98		
208-751-740.033	OPER SUPP/SUMMER CAMP			16.11		
				-----	172.74	
					VENDOR TOTAL:	172.74
PETTY CASH 00035325	PETTY CASH	09/01/2009 08/30/2009 / / 08/30/2009	09/01/09	REC N N N	PIZZA/ICE/CAMP SUPPLIES/TOYS	165.22 0.00 165.22
PAID						
GL #	DESCRIPTION			AMOUNT		

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
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GL #	DESCRIPTION	AMOUNT
208-751-740.028	OPERATING SUPPLIES/PRESCHOOL	1.50
208-751-740.036	OPER SUPPLIES - TEENS	25.93
208-751-740.028	OPERATING SUPPLIES/PRESCHOOL	0.75
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	10.50
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	8.38
208-751-740.033	OPER SUPP/SUMMER CAMP	20.08
208-751-740.031	OPER SUPPLIES - ENRICHMENT	3.00
208-751-740.033	OPER SUPP/SUMMER CAMP	3.94
208-751-740.033	OPER SUPP/SUMMER CAMP	16.78
208-751-740.033	OPER SUPP/SUMMER CAMP	11.13
208-751-740.033	OPER SUPP/SUMMER CAMP	29.00
208-751-740.028	OPERATING SUPPLIES/PRESCHOOL	17.00
208-751-740.031	OPER SUPPLIES - ENRICHMENT	17.23

		165.22

VENDOR TOTAL: 363.18

PITNEY BOW 00035267	PITNEY BOWES P O BOX 856042 LOUISVILLE KY 40285-6042	08/30/2009 08/30/2009 / / 08/30/2009	08/05/2009	REC N N N	POSTAGE	937.98 0.00 937.98
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-730.000	POSTAGE	937.98

		937.98

VENDOR TOTAL: 937.98

PRONTO 00034975	PRONTO PROMOTIONS 17200 W. 10 MILE RD. SUITE 107 SOUTHFIELD MI 48075	08/15/2009 08/15/2009 / / 08/15/2009	14492	REC N N N	BUMBLE BEE KEY TAGS	555.21 0.00 555.21
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-960.002	PURCH FROM DONATIONS - SENIORS	555.21

		555.21

VENDOR TOTAL: 555.21

REGNER, S 00034965	REGNER, SARAH 437 BROWNING HOWELL MI 48843	08/15/2009 08/15/2009 / / 08/15/2009	MILEAGE-JULY	REC N N Y	MILEAGE FOR SARAH REGNER-JULY 2009	16.45 0.00 16.45
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-860.000	TRAVEL	16.45

		16.45

VENDOR TOTAL: 16.45

ROLLERAMA 00034855	ROLLERAMA II 6995 W GRAND RIVER BRIGHTON MI 48114	08/15/2009 08/15/2009 / / 08/15/2009	2770	REC N N N	PRESCHOOL SKATE AND PLAY/LEARN TO SKATE	45.00 0.00 45.00
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	45.00

		45.00

VENDOR TOTAL: 45.00

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
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THOMPSON, 00035259	ROSALIN THOMPSON 710 N. MICHIGAN AVE HOWELL MI 48843	08/30/2009 08/30/2009 / / 08/30/2009	2001578.001	REC N N N	PROGRAM CANCELLED	35.00 0.00 35.00
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-964.001	PROGRAM REFUNDS	35.00

		35.00
	VENDOR TOTAL:	----- 35.00

S A PRESS 00035168	S A PRESS 15493 RIVER CIRCLE LINDEN MI 48451	08/30/2009 08/30/2009 / / 08/30/2009	190	REC N N N	MELON RUN T-SHIRTS	4,587.90 0.00 4,587.90
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-740.003	OPERATING SUPPLIES T-SHIRTS	4,587.90

		4,587.90
	VENDOR TOTAL:	----- 4,587.90

SANCHIN 00034960	SANCHIN SYSTEMS INC P O BOX 476 LESLIE MI 49251	08/15/2009 08/15/2009 / / 08/15/2009	23-JUL-09 0037	REC N N N	SANCHIN CLASSES RUNNING JUN 4-AUG 6, 2009	210.00 0.00 210.00
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	210.00

		210.00

SANCHIN 00034961	SANCHIN SYSTEMS INC P O BOX 476 LESLIE MI 49251	08/15/2009 08/15/2009 / / 08/15/2009	23-JUL-09-0068	REC N N N	SANCHIN CLASSES RUNNING JUN 6-AUG 4, 2009	120.00 0.00 120.00
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	120.00

		120.00
	VENDOR TOTAL:	----- 330.00

HOWARD, B 00034962	SCHRADER, BETH	08/15/2009 08/15/2009 / / 08/15/2009	MILEAGE-JULY 09	REC N N N	MILEAGE FOR BETH SCHRADER-JULY 2009	80.85 0.00 80.85
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-860.000	TRAVEL	80.85

		80.85
	VENDOR TOTAL:	----- 80.85

SEHI COMPU 00034974	SEHI COMPUTER PRODUCTS, INC 2930 BOND ST ROCHESTER HILLS MI 48309	08/15/2009 08/15/2009 / / 08/15/2009	100036510	REC N N N	REPLACEMENT COMPUTERS	3,424.00 0.00 3,424.00
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-980.004	EQUIP / COMPUTER HARDWARE	3,424.00

		3,424.00
	VENDOR TOTAL:	----- 3,424.00

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
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SIGNS BY T 00034856	SIGNS BY TOMORROW 2150 PLESS DR SUITE 3A BRIGHTON MI 48114	08/15/2009 08/15/2009 / / 08/15/2009	54-16296	REC N N N	SANDWICH BOARD FOR INFLATABLES DAY	56.00 0.00 56.00
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	56.00

		56.00

SIGNS BY T 00034958	SIGNS BY TOMORROW 2150 PLESS DR SUITE 3A BRIGHTON MI 48114	08/15/2009 08/15/2009 / / 08/15/2009	54-16349	REC N N N	MELON RUN AND MARION OAKS SIGNS	252.00 0.00 252.00
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	228.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	24.00

		252.00

SIGNS BY T 00034963	SIGNS BY TOMORROW 2150 PLESS DR SUITE 3A BRIGHTON MI 48114	08/15/2009 08/15/2009 / / 08/15/2009	54-16356	REC N N N	SIGNS FOR MARION OAKS HORSE TRAIL	584.25 0.00 584.25
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	584.25

		584.25

SIGNS BY T 00035272	SIGNS BY TOMORROW 2150 PLESS DR SUITE 3A BRIGHTON MI 48114	08/30/2009 08/30/2009 / / 08/30/2009	54-16369	REC N N N	SIGN-"DINKLE MELONS HOWELL MI"	13.00 0.00 13.00
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	13.00

		13.00

SIGNS BY T 00035274	SIGNS BY TOMORROW 2150 PLESS DR SUITE 3A BRIGHTON MI 48114	08/30/2009 08/30/2009 / / 08/30/2009	54-16390	REC N N N	SIGNS-MELON RUN FOOD/CANDY BOOTH/TABS	166.50 0.00 166.50
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	112.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	54.50

		166.50

SIGNS BY T 00035138	SIGNS BY TOMORROW 2150 PLESS DR SUITE 3A BRIGHTON MI 48114	08/30/2009 08/30/2009 / / 08/30/2009	54-16454	REC N N N	CHANGE OF HOUR SIGNS FOR BENNETT	52.00 0.00 52.00
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-900.000	MARKETING, PRINTING & PUBLISHING	52.00

		52.00

VENDOR TOTAL: 1,123.75

SLAGELL, S 00035268	SLAGELL, SARA	08/30/2009 08/30/2009 / / 08/30/2009	08/27/2009	REC N N N	MILEAGE-AUGUST-SARA SLAGELL	24.20 0.00 24.20
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PAID

GL #	DESCRIPTION	AMOUNT
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VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
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GL #	DESCRIPTION	AMOUNT
208-751-860.000	TRAVEL	24.20

		24.20

SLAGELL, S 00034835	SLAGELL, SARA 119 E. BROOKS HOWELL MI 48843	07/31/2009 08/15/2009 / / 08/15/2009	JULY MILEAGE	REC N N N	JULY MILEAGE FOR SARA SLAGELL	23.10 0.00 23.10
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GL #	DESCRIPTION	AMOUNT
208-751-860.000	TRAVEL	23.10

		23.10

VENDOR TOTAL: 47.30

SMITH, LOU 00035164	SMITH, LOU 119 E. BROOKS HOWELL MI 48843	08/30/2009 08/30/2009 / / 08/30/2009	2001569.001	REC N N N	SOCCER CANCELLED	35.00 0.00 35.00
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GL #	DESCRIPTION	AMOUNT
208-751-964.001	PROGRAM REFUNDS	35.00

		35.00

VENDOR TOTAL: 35.00

SSCI 00035170	SOUTHEASTERN SECURITY CONSULTANTS 1853 PIEDMONT RD SUITE 100 MARIETTA GA 30066	08/30/2009 08/30/2009 / / 08/30/2009	32200	REC N N N	2 BACKGROUND CHECK	45.00 0.00 45.00
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GL #	DESCRIPTION	AMOUNT
208-751-801.000	PROFESSIONAL SERVICES	45.00

		45.00

SSCI 00035171	SOUTHEASTERN SECURITY CONSULTANTS 1853 PIEDMONT RD SUITE 100 MARIETTA GA 30066	08/30/2009 08/30/2009 / / 08/30/2009	32816	REC N N N	2 BACKGROUND CHECKS	45.00 0.00 45.00
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GL #	DESCRIPTION	AMOUNT
208-751-801.000	PROFESSIONAL SERVICES	45.00

		45.00

SSCI 00035271	SOUTHEASTERN SECURITY CONSULTANTS 1853 PIEDMONT RD SUITE 100 MARIETTA GA 30066	08/30/2009 08/30/2009 / / 08/30/2009	33999	REC N N N	1 BACKGROUND CHECK	22.50 0.00 22.50
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GL #	DESCRIPTION	AMOUNT
208-751-801.000	PROFESSIONAL SERVICES	22.50

		22.50

VENDOR TOTAL: 112.50

SPARTAN ST 00034976	SPARTAN STORES, LLC ATTN: CASHIER 1540 MOMENTUM PLACE CHICAGO IL 60689-5315	07/31/2009 08/15/2009 / / 08/15/2009	08/03/2009	REC N N N	SUPPLIES FOR VARIOUS DEPARTMENTS	429.64 0.00 429.64
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GL #	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	12.87
208-751-740.033	OPER SUPP/SUMMER CAMP	32.37

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
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GL #	DESCRIPTION	AMOUNT
208-751-740.033	OPER SUPP/SUMMER CAMP	56.74
208-751-740.033	OPER SUPP/SUMMER CAMP	73.29
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	7.98
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	1.48
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	17.16
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	23.89
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	98.49
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	11.67
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	12.50
208-751-740.033	OPER SUPP/SUMMER CAMP	11.02
208-751-740.033	OPER SUPP/SUMMER CAMP	34.26
208-751-740.033	OPER SUPP/SUMMER CAMP	35.92
		429.64

VENDOR TOTAL: 429.64

STAPLES	STAPLES	08/30/2009	08/14/2009	REC	INK, SHREDDER, GENERAL SUPPLIES	
00035287	P O BOX 6721	08/30/2009		N		767.14
	DEPT 00-05383229	/ /		N		0.00
	THE LAKES NV 88901-6721	08/30/2009		N		767.14

PAID

GL #	DESCRIPTION	AMOUNT
208-751-727.000	OFFICE SUPPLIES	14.98
208-751-727.000	OFFICE SUPPLIES	32.97
208-751-727.000	OFFICE SUPPLIES	23.98
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	18.86
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	34.95
208-751-740.031	OPER SUPPLIES - ENRICHMENT	39.99
208-751-727.000	OFFICE SUPPLIES	180.81
208-751-727.000	OFFICE SUPPLIES	65.94
208-751-727.000	OFFICE SUPPLIES	157.45
208-751-740.032	OPER SUPP/SENIORS	11.38
208-751-727.000	OFFICE SUPPLIES	27.56
208-751-740.032	OPER SUPP/SENIORS	181.16
208-751-740.032	OPER SUPP/SENIORS	-16.40
208-751-727.000	OFFICE SUPPLIES	-6.49
		767.14

VENDOR TOTAL: 767.14

NALEPA, S	STEPHANIE NALEPA	08/15/2009	1000.481	REC	INSTRUCTOR: PRESCHOOL BALLET	
00034954	925 W. MARR ROAD	08/15/2009		N		240.00
	HOWELL MI 48855	/ /		N		0.00
		08/15/2009		N		240.00

PAID

GL #	DESCRIPTION	AMOUNT
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	240.00
		240.00

VENDOR TOTAL: 240.00

STULTS, BR	STULTS, BRANDON	08/30/2009	1000.484	REC	INTRO TO GUITAR	
00035151	6159 GRAND RIVER	08/30/2009		N		45.00
	BRIGHTON MI 48114	/ /		N		0.00
		08/30/2009		Y		45.00

PAID

GL #	DESCRIPTION	AMOUNT
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	45.00
		45.00

VENDOR TOTAL: 45.00

SWANK	SWANK MOTION PICTURES INC	08/15/2009	RG 1343140	REC	MOVIES AT THE BEACH-AN AMERICAN TAIL	
00034857	2844 PAYSHERE CIRCLE	08/15/2009		N		196.00
	CHICAGO IL 60674	/ /		N		0.00
		08/15/2009		N		196.00

PAID

GL #	DESCRIPTION	AMOUNT
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VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
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GL #	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	196.00

		196.00

SWANK 00035281	SWANK MOTION PICTURES INC 2844 PAYSHERE CIRCLE CHICAGO IL 60674	08/30/2009 08/30/2009 / / 08/30/2009	RG 1348028	REC N N N	MOVIES IN PARK-HONEY I SHRUNK KIDS!	171.00 0.00 171.00
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	171.00

		171.00

SWANK 00035154	SWANK MOTION PICTURES INC 2844 PAYSHERE CIRCLE CHICAGO IL 60674	08/30/2009 08/30/2009 / / 08/30/2009	RG 1349381	REC N N N	CLASSIC FILM SERIES-WEST SIDE STORY	221.00 0.00 221.00
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	221.00

		221.00

VENDOR TOTAL: 588.00

TALLMAN 00034837	TALLMAN, CAROL	07/31/2009 08/15/2009 / / 08/15/2009	JULY MILEAGE	REC N N N	JULY MILEAGE FOR CAROL TALLMAN	25.30 0.00 25.30
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-860.000	TRAVEL	25.30

		25.30

VENDOR TOTAL: 25.30

TRI-C CLUB 00035277	TRI-C CLUB SUPPLY, INC. 32615 PARK LANE AVE GARDEN CITY MI 48135-1528	08/30/2009 08/30/2009 / / 08/30/2009	163993	REC N N N	ICE PACKS FOR SPORTS	187.87 0.00 187.87
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-740.030	OPER SUPPLIES - SPORTS	187.87

		187.87

VENDOR TOTAL: 187.87

ULMAN,A 00035341	ULMAN, ANDREW 3151 GENTRY RD. HOWELL MI 48843	08/31/2009 08/31/2009 / / 08/31/2009	08/31/09	REC N N Y	MILEAGE/ULMAN/AUGUST	39.65 0.00 39.65
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-860.000	TRAVEL	39.65

		39.65

ULMAN,A 00034829	ULMAN, ANDREW 3151 GENTRY RD. HOWELL MI 48843	07/30/2009 08/15/2009 / / 08/15/2009	MILEAGE-JULY	REC N N Y	JULY MILEAGE FOR ANDREW ULMAN	47.52 0.00 47.52
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PAID

GL #	DESCRIPTION	AMOUNT
208-751-860.000	TRAVEL	47.52

		47.52

VENDOR TOTAL: 87.17

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
USPS 00035001	UNITED STATES POSTAL SERVICE 325 S. MICHIGAN AVE. HOWELL MI 48843	08/15/2009 08/15/2009 / / 08/15/2009	08/13/2009	REC N Y N	POSTAGE FOR FALL BROCHURE	995.00 0.00 995.00
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-730.000	POSTAGE			995.00		
				-----		995.00
USPS 00034826	UNITED STATES POSTAL SERVICE 325 S. MICHIGAN AVENUE HOWELL MI 48843	08/10/2009 08/10/2009 / / 08/15/2009	8/7/09	REC N Y N	POSTAGE FOR BROCHURE	3,275.00 0.00 3,275.00
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-730.000	POSTAGE			3,275.00		
				-----		3,275.00
					VENDOR TOTAL:	4,270.00
PLYMOUTH 00035228	VALLEY NATIONAL GASES P O BOX 6378 WHEELING WV 26003-0615	08/30/2009 08/30/2009 / / 08/30/2009	9/10/09	REC N N N	HELIUM	247.39 0.00 247.39
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-740.000	OPERATING SUPPLIES			247.39		
				-----		247.39
					VENDOR TOTAL:	247.39
VANHUY, ZA 00035253	VANHUYSSEN, ZACK 2351 RAVINE SIDE NORTH HOWELL MI 48843	08/30/2009 08/30/2009 / / 08/30/2009	1000.477	REC N N Y	SOCCER REFEREE	15.00 0.00 15.00
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-804.009	CONT SERVICES OFFICIALS/REFEREES			15.00		
				-----		15.00
					VENDOR TOTAL:	15.00
VERIZON WI 00035153	VERIZON WIRELESS P O BOX 15062 ALBANY NY 12212-5062	08/30/2009 08/30/2009 / / 08/30/2009	2273968533	REC N N N	CELL PHONES	167.98 0.00 167.98
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-850.000	COMMUNICATION - TELEPHONES			167.98		
				-----		167.98
					VENDOR TOTAL:	167.98
WAL-MART 00034956	WAL-MART COMMUNITY P.O. BOX 530932 ATLANTA GA 30353-0932	08/15/2009 08/15/2009 / / 08/15/2009	08/29/09	REC N N N	SUPPLIES FOR VARIOUS DEPTS	678.74 0.00 678.74
PAID						
GL #	DESCRIPTION			AMOUNT		
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS			15.20		
208-751-740.000	OPERATING SUPPLIES			8.96		
208-751-740.037	CONCESSION SUPPLIES			81.52		
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS			8.00		
208-751-740.032	OPER SUPP/SENIORS			15.87		

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
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GL #	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	39.35
208-751-740.037	CONCESSION SUPPLIES	74.47
208-751-740.033	OPER SUPP/SUMMER CAMP	20.14
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	14.00
208-751-740.032	OPER SUPP/SENIORS	10.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	131.18
208-751-740.037	CONCESSION SUPPLIES	77.32
208-751-740.032	OPER SUPP/SENIORS	24.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	30.62
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	6.22
208-751-740.033	OPER SUPP/SUMMER CAMP	40.44
208-751-740.000	OPERATING SUPPLIES	1.97
208-751-740.000	OPERATING SUPPLIES	17.60
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	44.60
208-751-956.003	BANK CHARGES & FEES	17.28

		678.74

VENDOR TOTAL: 678.74

WALTERS 00035254	WALTERS, PAUL 106 N STATE ST HOWELL MI 48843	08/30/2009 08/30/2009 / / 08/30/2009	1000.482	REC N N N	REIMBURSE. FOR/ PROFIT FROM-SKATE CAMP	
PAID						2,356.97 0.00 2,356.97

GL #	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	1,441.97
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	915.00

		2,356.97

VENDOR TOTAL: 2,356.97

WASTE MAN 00034859	WASTE MANAGEMENT OF MICHIGAN ATTN: JENNIFER ADAMS 48797 ALPHA DR SUITE 150 WIXOM MI 48393	08/15/2009 08/15/2009 / / 08/15/2009	3654407-1389-6	REC N N N	TRASH-BARNARD	
PAID						132.60 0.00 132.60

GL #	DESCRIPTION	AMOUNT
208-751-920.008	UTILITIES - RUBBISH/BARNARD ST	132.60

		132.60

WASTE MAN 00034860	WASTE MANAGEMENT OF MICHIGAN ATTN: JENNIFER ADAMS 48797 ALPHA DR SUITE 150 WIXOM MI 48393	08/15/2009 08/15/2009 / / 08/15/2009	3654408-1389-7	REC N N N	TRASH-BENNETT	
PAID						133.03 0.00 133.03

GL #	DESCRIPTION	AMOUNT
208-751-920.003	UTILITIES - RUBBISH	133.03

		133.03

VENDOR TOTAL: 265.63

WHITFIELD 00034858	WHITFIELD, WENDY 8317 THORN HILL DRIVE HOWELL MI 48843	07/30/2009 08/15/2009 / / 08/15/2009	1000.475	REC N N N	INSTUCTOR-BILLIARDS	
PAID						30.00 0.00 30.00

GL #	DESCRIPTION	AMOUNT
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	30.00

		30.00

VENDOR TOTAL: 30.00
TOTAL - ALL VENDORS: 51,662.33



Financial Reports

Attached is the year end July 31, 2009 balance sheet and revenue and expense statement for your perusal.

ACTION REQUESTED: None

BALANCE SHEET FOR HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDED 07/31/2009
FUND 208 - PARKS & REC AUTHORITY

*** ASSETS ***		
208-000-001.001	CHECKING	79,560.77
208-000-004.001	PETTY CASH-PARKS/REC	600.00
208-000-040.000	ACCOUNTS RECEIVABLE	2,341.60
208-000-081.000	DF OTHER GOVERNMENT UNITS	2,866.66
	TOTAL ASSETS	----- 85,369.03
*** LIABILITIES ***		
208-000-202.000	ACCOUNTS PAYABLE	7,494.58
208-000-231.008	DEFERRED COMPENSATION	(10.65)
	TOTAL LIABILITIES	----- 7,483.93
*** CAPITAL ***		
208-000-383.007	FB/RESERVED/TEEN CENTER	152.19
208-000-390.000	FUND BALANCE	7,209.76
	BEG. FUND BALANCE - 2008-2009	----- 7,361.95
	NET OF REVENUES VS. EXPENDITURES - 2008-2009	(28,230.97)
	NET OF REVENUES VS. EXPENDITURES - CURRENT YEAR	98,754.12
	TOTAL CAPITAL	77,885.10
	TOTAL LIABILITIES AND CAPITAL	85,369.03

REVENUE & EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC AUTHORITY
 Month Ended 07/31/2009

FUND 208 PARKS & REC AUTHORITY

ACCOUNT DESCRIPTION	2009-10 ORIG BUDGET	2009-10 AMENDED BUDGET	YEAR-TO-DATE THRU 07/31/09	ACTIVITY FOR MONTH ENDED 07/31/2009	AVAILABLE BALANCE	% OF BUDGET USED
Revenues						
Dept 751: RECREATION / PARKS DEPARTMENT						
587.001 PK/RC MARION TWP PARTICIPATION	61,925.00	61,925.00	61,925.00	61,925.00	0.00	100.00
587.002 PK/RC GENOA TWP PARTICIPATION	61,925.00	61,925.00	15,481.25	15,481.25	46,443.75	25.00
587.003 PK/RC OCEOLA TWP PARTICIPATION	100,000.00	100,000.00	25,000.00	25,000.00	75,000.00	25.00
587.005 PK/RC HOWELL CITY PARTICIPATION	100,000.00	100,000.00	25,000.00	25,000.00	75,000.00	25.00
649.000 CONCESSION SALES - TEEN	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
649.003 PK & REC BROCHURE ADVERTISEMNT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
650.001 PROGRAM FEES SPORTS	116,000.00	116,000.00	8,205.00	8,205.00	107,795.00	7.07
650.002 PROGRAM FEES ENRICHMENT	61,000.00	61,000.00	3,546.00	3,546.00	57,454.00	5.81
650.003 PROGRAM FEES SPECIAL EVENTS	44,500.00	44,500.00	6,431.00	6,431.00	38,069.00	14.45
650.004 PROGRAM FEES SUMMER CAMP	45,000.00	45,000.00	7,303.00	7,303.00	37,697.00	16.23
650.005 PROGRAM FEES TEENS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
651.004 BUILDING RENTAL FEES	29,000.00	29,000.00	1,120.00	1,120.00	27,880.00	3.86
651.005 PROGRAM FEES/MEMBERSHIP SENIORS	4,500.00	4,500.00	1,727.55	1,727.55	2,772.45	38.39
651.007 PRESCHOOL TUITION	45,000.00	45,000.00	75.00	75.00	44,925.00	0.17
665.000 INVESTMENT INTEREST	2,000.00	2,000.00	38.91	38.91	1,961.09	1.95
671.002 MISC REVENUES	1,000.00	1,000.00	166.79	166.79	833.21	16.68
675.003 DONATIONS - GENERAL	5,500.00	5,500.00	750.00	750.00	4,750.00	13.64
675.009 DONATIONS SENIORS	1,000.00	1,000.00	15.95	15.95	984.05	1.60
675.010 DONATIONS - TEEN	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
675.012 UNITED WAY - TEENS	8,650.00	8,650.00	2,050.00	2,050.00	6,600.00	23.70
675.013 UNITED WAY SENIORS	11,000.00	11,000.00	2,625.00	2,625.00	8,375.00	23.86
675.015 PRESCHOOL FUNDRAISING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
677.003 SENIOR TRAVEL FEES	4,000.00	4,000.00	330.00	330.00	3,670.00	8.25
678.010 SPONSORSHIP FEES	25,000.00	25,000.00	1,718.00	1,718.00	23,282.00	6.87
678.012 MEMBERSHIP FEES	1,000.00	1,000.00	35.00	35.00	965.00	3.50
678.015 SENIOR NEWSLETTER ADVT	1,000.00	1,000.00	175.00	175.00	825.00	17.50
680.000 PARK CONCESSION SALES	0.00	0.00	2,966.28	2,966.28	(2,966.28)	100.00
Total - Dept 751	743,000.00	743,000.00	166,684.73	166,684.73	576,315.27	22.43
Total Revenues	743,000.00	743,000.00	166,684.73	166,684.73	576,315.27	22.43
Expenditures						
Dept 751: RECREATION / PARKS DEPARTMENT						
702.000 SAL & WAGES BLDG/SITE SUPERVISORS	55,000.00	55,000.00	1,359.98	1,359.98	53,640.02	2.47
702.001 SAL & WAGES PROG & MGMT	201,890.00	201,890.00	10,047.17	10,047.17	191,842.83	4.98
702.023 SAL & WAGES PRESCHOOL	28,000.00	28,000.00	297.13	297.13	27,702.87	1.06
702.025 SAL & WAGES SUMMER CAMP	25,000.00	25,000.00	3,889.25	3,889.25	21,110.75	15.56
702.026 SAL & WAGES TEEN	9,000.00	9,000.00	10.00	10.00	8,990.00	0.11
702.027 SAL & WAGES SENIORS	7,500.00	7,500.00	395.71	395.71	7,104.29	5.28
702.028 SAL & WAGE SEASONAL PARK	0.00	0.00	7,327.77	7,327.77	(7,327.77)	100.00
702.029 SAL & WAGES AQUATIC CTR MGR	0.00	0.00	1,732.50	1,732.50	(1,732.50)	100.00
714.004 ICMA RETIREMENT	14,000.00	14,000.00	1,390.08	1,390.08	12,609.92	9.93
717.000 FRINGE BENEFITS	75,000.00	75,000.00	5,400.14	5,400.14	69,599.86	7.20
727.000 OFFICE SUPPLIES	5,000.00	5,000.00	917.88	917.88	4,082.12	18.36
730.000 POSTAGE	12,500.00	12,500.00	574.09	574.09	11,925.91	4.59
740.000 OPERATING SUPPLIES - GENL	7,500.00	7,500.00	226.01	226.01	7,273.99	3.01
740.003 OPERATING SUPPLIES T-SHIRTS	7,000.00	7,000.00	824.76	824.76	6,175.24	11.78
740.028 OPERATING SUPPLIES/PRESCHOOL	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
740.030 OPER SUPPLIES - SPORTS	5,000.00	5,000.00	82.98	82.98	4,917.02	1.66
740.031 OPER SUPPLIES - ENRICHMENT	3,000.00	3,000.00	241.54	241.54	2,758.46	8.05
740.032 OPER SUPP/SENIORS	2,000.00	2,000.00	329.96	329.96	1,670.04	16.50
740.033 OPER SUPP/SUMMER CAMP	5,000.00	5,000.00	924.32	924.32	4,075.68	18.49
740.035 OPER SUPPLIES - SPECIAL EVENTS	35,000.00	35,000.00	5,240.61	5,240.61	29,759.39	14.97
740.036 OPER SUPPLIES - TEENS	3,000.00	3,000.00	31.55	31.55	2,968.45	1.05
740.037 CONCESSION SUPPLIES	0.00	0.00	2,248.77	2,248.77	(2,248.77)	100.00
751.000 GASOLINE & DIESEL FUEL	1,000.00	1,000.00	19.98	19.98	980.02	2.00
801.000 PROFESSIONAL SERVICES	25,000.00	25,000.00	677.50	677.50	24,322.50	2.71
804.000 CONTRACTUAL SERVICES	12,000.00	12,000.00	852.00	852.00	11,148.00	7.10
804.008 CONTRACT SERVICES/INSTRUCTORS	32,000.00	32,000.00	4,851.00	4,851.00	27,149.00	15.16
804.009 CONT SERVICES OFFICIALS/REFEREES	5,000.00	5,000.00	465.00	465.00	4,535.00	9.30
804.010 CONTRACT SERV - FIELD MAINTENANCE	15,000.00	15,000.00	300.00	300.00	14,700.00	2.00
840.000 DUES, SUBSCRIPTIONS & MEMBERSHIPS	2,000.00	2,000.00	715.00	715.00	1,285.00	35.75
850.000 COMMUNICATION - TELEPHONES	8,000.00	8,000.00	619.11	619.11	7,380.89	7.74
850.008 COMMUNICATION - INTERNET & CABLE	1,000.00	1,000.00	212.08	212.08	787.92	21.21
860.000 TRAVEL	6,000.00	6,000.00	186.13	186.13	5,813.87	3.10

REVENUE & EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC AUTHORITY
Month Ended 07/31/2009

FUND 208 PARKS & REC AUTHORITY

ACCOUNT DESCRIPTION	2009-10		YEAR-TO-DATE THRU 07/31/09	ACTIVITY FOR MONTH ENDED 07/31/2009	AVAILABLE BALANCE	% OF BUDGET USED
	ORIG BUDGET	AMENDED BUDGET				
860.001 SENIOR TRAVEL EXPENSE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
900.000 MARKETING, PRINTING & PUBLISHING	32,000.00	32,000.00	1,064.98	1,064.98	30,935.02	3.33
910.000 INSURANCE	12,500.00	12,500.00	10,639.99	10,639.99	1,860.01	85.12
920.000 UTILITIES - ELECTRICITY	12,000.00	12,000.00	815.48	815.48	11,184.52	6.80
920.001 UTILITIES - GAS	7,000.00	7,000.00	42.87	42.87	6,957.13	0.61
920.002 UTILITIES - WAT / SEW	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
920.003 UTILITIES - RUBBISH	1,750.00	1,750.00	132.23	132.23	1,617.77	7.56
920.006 UTILITIES - GAS/BARNARD ST	5,500.00	5,500.00	132.60	132.60	5,367.40	2.41
920.007 UTILITIES - ELEC/BARNARD ST	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
920.008 UTILITIES - RUBBISH/BARNARD ST	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
920.009 UTILITIES - WTR-SWR/BARNARD ST	750.00	750.00	0.00	0.00	750.00	0.00
930.000 GROUNDS MAINTENANCE BENNETT & BAR	4,570.00	4,570.00	0.00	0.00	4,570.00	0.00
931.000 BLDG R & M AND SUPPLIES	12,000.00	12,000.00	930.06	930.06	11,069.94	7.75
940.000 EQUIPMENT RENTAL	4,000.00	4,000.00	121.00	121.00	3,879.00	3.03
942.001 PORTA JOHN RENTALS	1,200.00	1,200.00	429.00	429.00	771.00	35.75
956.000 MISCELLANEOUS	250.00	250.00	0.00	0.00	250.00	0.00
956.003 BANK CHARGES & FEES	7,500.00	7,500.00	1,071.40	1,071.40	6,428.60	14.29
957.000 EDUCATION / TRAINING	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
960.002 PURCH FROM DONATIONS - SENIORS	1,000.00	1,000.00	110.00	110.00	890.00	11.00
960.005 PURCH FROM DONATIONS - TEENS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
960.007 PURCH PRESCHOOL FUNDRAISING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
964.001 PROGRAM REFUNDS	3,000.00	3,000.00	51.00	51.00	2,949.00	1.70
965.000 FACILITY RENTALS	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
980.004 EQUIP / COMPUTER HARDWARE	6,890.00	6,890.00	0.00	0.00	6,890.00	0.00
Total - Dept 751	743,000.00	743,000.00	67,930.61	67,930.61	675,069.39	9.14
Total Expenditures	743,000.00	743,000.00	67,930.61	67,930.61	675,069.39	9.14
NET OF REVENUES AND EXPENDITURES	0.00	0.00	98,754.12	98,754.12	(98,754.12)	



Directors Report

Senior Center Coordinator

After a thorough search of both internal and external candidates we have hired a part-time Senior Center Coordinator as of September 1. Lisa Greutman has been hired to take over the duties from Cassie Matlock who has decided to leave us for another position. Lisa has been working with us for the past 3-4 months as the Beach Front Supervisor and has been an exemplary employee and brings organizational skills and creativity to her work – we are very glad that she will be working with us on a more permanent basis.

Community Garden at Bennett

We are moving forward with a proposal to area foundations that will be ready within the next month to build a community garden at the Bennett Recreation Center next spring. The garden would be a place that would require community members to tend and harvest and provide excess food product to the Gleaners Food Bank. Pam Leach has been working with us on establishing a full program of gardening classes and workshops, designs for the garden, and contacts with the food bank. For this program to be successful, we would need approximately \$20 - 25,000 in funding – primarily to pay for a part-time coordinator and for operating supplies to build and maintain the garden. The United Way is very interested in the outcomes of this project (meeting basic needs) as well as the Community Foundation for Southeastern Michigan, who has funded a number of similar projects in the Detroit area. There are three goals to the program that we envision:

One is to create a public garden for people to take care of and feed their souls and donate the harvest to locals food banks and those in need.

The second goal is to provide and rent 10-15 garden plots to people that don't have an area to garden in.

The third goal is to provide educational opportunities to the public with classes and programs.

Public Communal Garden

- a. Utilize people that are currently a part of the Recreation Authority (Preschoolers, teens and seniors) to assist in the construction and maintenance of the gardens.
- b. Donate the harvest to local food banks and those in need.
- c. Construct the beds as raised beds for ease of gardeners from all walks of life as well as a higher yield of crops to fulfill community needs.

Rental gardens

- a. Provide 10-15, 10 X 10 garden spots for people to rent and grow the crops they desire.
- b. These will provide income for the project.

Educational Opportunities

- a. Utilize the MSU Extension Master Gardeners to design and carry out programs such as a Gardening Angels program. This program will put a master gardener one on one with a person for a growing season and teach that person how to garden and act as a mentor.
- b. Conduct classes that could include cooking with herbs, composting and rain barrel making, dried flowers, as well as establishing a partnership with the MSU Extension Horticultural Dept. for gardening classes and healthy food choice classes.