



Howell Area Parks & Recreation Authority Board Meeting

Tuesday, October 14, 2008

7:00 p.m.

Oceola Township Hall, 1577 Latson Rd.

AGENDA

1. Call to Order
2. Approve Board Meeting Minutes dated September 16, 2008
3. Call to the Public (for any items not on the agenda)
4. Approve Agenda
5. Correspondence
6. Directors Report
7. Future Funding Growth and Millage (discussion)
8. Employee Discount to participate in programs (discussion/approval)
9. Financial Register Reports for September 2008
10. Financial Report for July 1 – September 30, 2008
11. Old Business
 - a. By-laws
 - b. Genoa Township and Oceola Township Athletic Field leases
12. New Business
13. Member Discussion
14. Next Meeting – Tuesday, November 11, Howell City Hall, 611 E. Grand River Ave.
15. Executive Session – Director's Evaluation
16. Adjourn



Howell Area Parks & Recreation Authority

Board Meeting Minutes

September 16, 2008

Call to Order

Todd Smith called the meeting to order at 7:00 pm

Members Present

Paula Wyckoff, Steve Manor, Sean Dunleavy, Todd Smith

Absent

Rick Terres

Also Present

Director Deborah E. Mikula, Recreation Commission Member Tom Austin, Livingston Community News Reporter Laurie Humphrey, Administrative Assistant Cassie Matlock, Enrichment Director Beth Schrader, Sports Director Chris Galatis, Carlisle Wortman consultant Lucie Fortin, Marion Township Supervisor Bob Hanvey, Rick Schrader, Russell Driver

Approval of Minutes (Organizational)

Motion by Dunleavy and support by Wyckoff to approve the organizational meeting minutes for the recreation authority dated August 12, 2008. Motion carried unanimously.

Approval of Minutes

Motion by Dunleavy and support by Wyckoff to approve the regular meeting minutes for the recreation authority dated August 12, 2008. Motion carried unanimously.

Call to Public

None.

Approval of Agenda

Motion by Wyckoff and support by Dunleavy to approve the agenda dated September 16, 2008. Motion carried unanimously.

Correspondence

Mikula noted that the only correspondence received would be addressed later in the meeting concerning the master plan.

Director's Report

Mikula talked about the 2008 participation counts that were handed out. She said that she is quite pleased with the numbers. We are already at about 11,000 participants for the year, which is about how many participants we had in total last year. Also, we're still missing senior center attendance, classic film attendance and drop-in program attendance.

Mikula stated that we have begun the background checks and all of the coaches, instructors and volunteers have gone through the credentialing process and all but one was cleared. Some of our instructors have elected not to go through the process, so we have decided to not work with them any longer. The background checks have been coming back quickly, however the badges take about 2 weeks to come back.

Austin inquired as to the cost of the background checks. Mikula responded that they cost \$22 a person; \$17 for the check and \$5 for the badge. The Authority incurs the cost. Austin also asked how much they plan on spending total and Mikula responded that these were budgeted during this fiscal year. Smith wanted to know how long the background checks were valid for. Mikula answered that we accepted a policy of checking credentials once a year.

Mikula also reported that the city disposed of the Recreation Van at their last meeting and the Parks and Recreation Authority has purchased it for \$1. It has already been titled in our name.

Public Hearing for comments on Master Planning

Chairman Smith opened the public hearing on the 5 year masterplan. There were no comments or questions. Chairman Smith closed the public hearing on the masterplan.

Master Plan Approval

Carlisle Wortman consultant Lucie Fortin reiterated that the draft plan has gone through a month long public review and we received 2 responses. One of the letters tells us that they are very happy with the plan. The second email comes from Bob Hanvey who requested that we set aside some funds for a savings account. Smith asked about the relation to the fund balance, and how would having a savings account tie our hands when/if we needed to use the money? Manor responded that he would suggest that if we were independently funded by a millage, he would definitely support that monies be put into a savings account or fund equity. However, we are currently living hand to mouth and we would be putting money into the account at the hands of our programming. Wyckoff agreed that in the event a millage is in place, then we should consider this. Fortin stated that this could be added if the board decided to, but added that this is becoming very specific and most master plans are not as specific.

Manor stated that a fund balance is money that is extra at the end of the year versus a budgetary reserve fund. We should have some dollars to move around to cover any overages that we may incur. Dunleavy suggested to add "in the event that we become fully funded by a millage, we would explore the use of a savings fund." Austin agreed that most accountants, auditors would suggest that some money be set aside into a fund equity. Smith added "in the event of an operational millage, a fund equity should be created." This verbage will be added to the 5 years master plan.

Motion by Dunleavy and supported by Wyckoff to approve the Resolution that adopts the Howell Area Parks & Recreation 5 Year Master Plan with the addition of language concerning the fund equity outlined above with a roll call vote. Manor – yes, Smith – Yes, Dunleavy – Yes, Wyckoff – Yes, Terres – Absent. Motion carried unanimously.

Future Funding Growth and Millage

Manor stated that especially based on the participation numbers, it is evident and imperative that we continue to grow and serve the needs of the community. We need to continue to talk about increasing our funding through a dedicated millage.

Terrorism Risk Insurance Rejection

Motion by Manor and support by Wyckoff to reject the Terrorism Risk Insurance Policy. Motion carried unanimously.

Travel Policy

Mikula noted that within the financial policies that have already been adopted by the board of trustees, there is a statement regarding travel policies but it needed to have more detail attached to it. We have used the State of MI and IRS reimbursement policies, which are currently at .585 cents/mile. Manor

noted one change under “staff should research the lowest mode”, should be changed to lowest “cost”. *Motion by Manor and support by Wyckoff to approve the Travel Policy with the changes noted. Motion carried unanimously.*

By-Laws for the Authority

Manor said that he would be happy to volunteer as a board member to help give more detail top the By-laws of the Authority. Dunleavy volunteered as well. *Motion by Manor and support by Dunleavy to set-up a committee to write the By-Laws for the Howell Area Parks and Recreation Authority to be presented at the November meeting. Motion carried unanimously.*

Evaluation of Director

Manor stated that he liked the evaluation tool that was to be used in Mikula’s evaluation. He was however, concerned about the process. We are a public body, and we are subject to the public meeting act. There is a sentence that he would like deleted that states that every individual evaluation needs to be attached to the master evaluation. Manor suggested that every board member does their own evaluation to use as a working piece, then they are synthesized by the chairman and the individual ones are destroyed. *Motion by Manor and support by Dunleavy to adopt the evaluation tool and process with the amended changes and schedule the evaluation for the next board meeting. Motion carried unanimously.*

Financial Register Reports for August 2008

Mikula noted that there were a lot of refunds within this report, as several of the senior center trips were refunded due to issues with the travel company.

Old Business

None.

New Business

None.

Member Discussion

Next meeting will be on October 14 at Oceola Township. Also, change of location for December 9 meeting from Genoa Township to City Hall.

Adjourn

Motion by Wyckoff and support by Dunleavy to adjourn at 7:43 pm. Motion carried unanimously.



Correspondence

E-Mail Received from "The Williams Family" <williamsfour@comcast.net> 10/8/2008 9:13 PM

I talked to you one day in your office after dropping off some equipment from coaching girls basketball we talked about a lot of different things you were going to change and create new revenue producing ideas. I left there thinking things were going to change in the rec world but after giving you some time to settle in I see some movement but see the revenue producing projects left at the curb. You need to run this like a business and forget about making people mad that you had to drop create a candle and etc and focus on projects that are going to produce the rec dept some money to build the dept. I am sorry that I may seem blunt in my words but you were on the same page as I am speaking when I was in your office .To give you an example one of you most productive revenue producing programs is boys basketball but yet you drop it at 6th grade continue the program you would get the interest, do not give me the excuse that the gyms are not there get creative and figure a way to make it work . If you need help ask me or some one put the pressure on the school board to open the schools. please respond and I will not take offense if you blast me but I felt I needed to vent to you how I see things in a brief way.

Mark Williams

MY RESPONSE TO MARK WILLIAMS

----- Original Message -----

From: "Debbie Mikula" <dmikula@howellrecreation.org>

To: "The Williams Family" <williamsfour@comcast.net>

Cc: "Chris Galatis" <CGalatis@howellrecreation.org>

Sent: Thursday, October 09, 2008 9:57 AM

Subject: Re: disappointment

Hello Mark - We will take criticism and praise in any form, so you need to continue to let me know your feelings and write me or come in and see me as often as you like. Think it was almost a year ago that you dropped in - think it may have even been my first week on the job.

I can't remember our conversation exactly but think it revolved around

sponsorships and banners for businesses at the athletic fields, etc. Since so many individuals walk into my office on a daily basis to let me know what they want us to be doing and how they want us to do it, please let me know if this was the conversation you remember as well. I'm sometimes amazed at the wide breath of revenue producing ideas that people have. Wish we could do everything all at the same time, but we do need to prioritize, so the last year has been focused primarily in getting our 5 year master plan created and transitioning our organization out of the City of Howell to a stand alone entity. This has taken considerable time and energy, but we are now positioned to work in new ways.

Revenue producing events and running this organization like a business has been a main topic on our plates since I became the director a year ago and as you are probably aware, our sports programs generate the bulk of our revenue. We are actually just now working up a sponsorship brochure and ask for all of our youth sports leagues and probably in the next year, we'll be able to brainstorm and get going on the banner idea. We have also been very successful in gaining more sponsors for our special events.

We are just now finalizing leases for the Oceola Township athletic fields and the Genoa Township athletic fields and we'll be taking these over as of this spring - so the possibilities of sponsorship are even greater. These will be fields that we control exclusively. (As you may or may not be aware, the City of Howell retained control and maintenance of the Bennett field and Page field, so although we can use these, we don't have the same opportunities with these).

Although it seems you might be more interested in the sports area, our enrichment classes and our special events are also revenue producing, we have actually cut many of the classes that did not produce revenue. No, most do not produce as much as our sports programs, but every little bit helps. There are many individuals who live in our community that do not want to participate in sports and want these types of classes and since we are a well-rounded organization with three areas of concentration - Sports, Enrichment classes and special events, we continue to offer these. We are slowly weeding out the events and classes that do not generate income or take up so much time and energy that they aren't worth producing. We are slowly adding events and opportunities that we believe will generate more revenue than in the past - a kids triathlon is in the works for this summer, another running event next fall, etc.

In regards to the schools: The schools are open to us and accommodate most of our requests, but we do share the space - we have a great relationship with them to use their spaces. In the winter months, we use every elementary school gym that is available to us for our basketball leagues and drop in programs. We use the middle school gyms for our adult leagues and for drop in's. Sorry, but without control on the gyms through the Howell Public Schools, we are at the mercy of the school's scheduler. We had great access to space at the schools last year and we were hoping that we might be able to use the Parker campus gym, weight room, track, etc., but because it is shuttered, this limits us even more - the HS gym is booked solid with school activities (since they too are not using the Parker gym), we are not their

priority, and unless we want to use space at 10 p.m. and later which limits us even more. We continue to look at additional spaces and have just made contact at the Armory to see if that might be available.

We will certainly look into and discuss expanding into the middle school ages with our basketball program as you suggested. One of our issues still remains that of interest...the middle school kids have their own teams and usually participate in travel programs but we are not adverse to looking into adding this to our roster.

As a citizen of this community, your input at school board meetings, at township or city council meetings is imperative. We can go in and propose all we want, but until folks like you stand up and tell them what you want as a taxpayer, not a lot changes.

Not sure if I answered all of your "disappointments" but we are working hard to change the mindset, gain more participation and interest in our programs, and add more revenue to our bottom line. As always, for this organization to get from the level that we are at currently to actually creating and maintaining more properties that we control exclusively, a dedicated millage should be put into place - we are beginning to work on this as well. Many of the most successful parks and recreation departments would be lost without dedicated revenues coming through the door.

Debbie

HIS RESPONSE BACK TO THE AUTHORITY on Monday, October 13, 2008

I do not even know where to begin with a response .I guess reading your reponse it does not surprise me that a lot of things have not changed .I understand that you have to prioritize but that goes hand in hand with a revenue producing business plan. You have said you are slowly removing non producing programs This is where the problem is all non producing programs need to be put on the shelf and spend your time building your program with the winners if that means for the short time your booklet is not as full with programs it will be better off in the the long haul. I get that you have to try and keep a lot of people happy and by cutting programs some people will not understand ,if that is the problem then increase the \$ fees to those programs to make them profitable one of two things are going to happen . As far as your reponse to middle school b -ball and also High school ages you question the intrest .That just shows me that the rec dept has not spent any time or has a handle on what is going on with there potential customer base. I brought this up to the rec dept more than once last year the 7th grade had two teams of 15 player rosters ,between the two teams over 70 7th graders tried out for basketball and almost the same for 8th grade . The kids that made the school team stay on and play travel b-ball after the school season My math shows all most 80 kids looking to play ,so group the 7th and 8th grade and form a leauge and lam sure 9-12 leauge would produce

an interest. This year the schools are requesting a \$20.00 try out fee so I
except the tryout numbers to go down but that
does not mean the interest to play some where would drop off. I have lived
here for 10 years and my kids have about 5 and 8 years left to enjoy sports
and rec in the Howell, it just grinds me that I
travel between Hartland to Livonia to give my kids top quality recreation
when it should be right here. I do not need a response back there is so much
more to talk about but I would suggest one thing
when you do decide in what direction you are going, reach out to your
customers mostly the kids visit the schools ask them what they want and then
build your program around their interest I
think their interests will be what you need revenue producing programs.
thank you Mark Williams



Director's Report – October 13, 2008

Deborah E. Mikula, Director

Contact Information

E-Mail: dmikula@howellrecreation.org

Phone: 517/546-0693 ext. 7702

Cell Phone: 517/404-3533

Teen Center – Internet Café

An incredible offer from Citizen's Insurance to invest between \$5,000 and \$10,000 to equip the Teen Center as an internet café with computers, wireless access and hip furnishings was wholeheartedly received about a week ago. Citizen's Insurance was looking for a project that their employees would be able to work on and participate in as well as contribute the equipment and supplies necessary to a successful project (similar to the reality TV show "Extreme Makeover: Home Edition"). Concepts to renovate two additional storage rooms (about 500 square feet) into an Internet Café have been in the works for over 4 years so this incredible offer was very timely as our participation levels have about doubled from last year and we've added a new theatre room, mural wall, and restaurant style seating into the mix. We will be working with Becky Best and the employees at Citizens, and a sub-group of our teens over the course of the next few weeks to outline a plan for these rooms.

Twilight Tours of Lakeview Cemetery

Feedback already indicates that the Twilight Tours of Lakeview Cemetery were a resounding success and new signature event for the Howell area! This past Friday morning, we had close to our maximum of 25 individuals signed up for each of our 5 tours. By 1 p.m. we began adding tours every 15 minutes and ultimately added 3 additional tours for walk-ins on Friday evening. Overall, a total of 118 had pre-registered and 57 walked in for a grand total of 175 being served.

The enthusiasm for this project was evident in the responses that we received after the tour and in those signing up for the later tour on Oct. 24th. WHMI and the Livingston County Daily Press & Argus were an incredible source of pre-publicity that generated a lot of pre-registrations and we have another article that will appear this Friday in the Livingston Community News.

Our current plans are to hold another series of tours in the spring during History Days and then again next Fall, perhaps during the Legend of Sleepy Howell weekend events or as the Convention and Visitor Bureau has requested, every Friday evening in October.

Hayrides at Howell City Park

57 pre-register and 40 walk-ins came to the hayrides at Howell City Park where they enjoyed hot dog roasting, s'more building, storytelling, and a ½ mile hayride around the Park.

RECreation RECOgnition RECEPTION

We are getting ready to begin promoting our recognition reception on Friday, November 21 from 7-8:30 p.m. at the Bennett Recreation Center. We have a list of approximately 250 individuals to invite that have either contributed time or resources to the Authority in the last year. We'll celebrate the accomplishments of our volunteer corps and those individuals who have made it a priority to promote parks and recreation in our community. This event is free and open to the public as well, but a special invitation will be mailed to our core group of volunteers and those that have worked with us during the past year. All trustees should be in attendance if possible. We would like any lists from you in the next week of anyone you would like to personally invite.

7:00 p.m. Reception Begins
7:30 p.m. Howell Area Parks & Recreation Authority Video about accomplishments
7:40 p.m. Debbie make opening remarks, Introduce Todd who then Introduce TBA Guest Speaker
7:45 p.m. Guest Speaker Inspirational Speech
8:00 p.m. Debbie & Todd make Presentation of Awards
8:30 p.m. Program Ends

12 Annual Awards to be handed out – Director's Chair with Black Canvas covering with embroidered Authority Logo, Award Name, and Name of Awardee

2008 Volunteer of the Year

2008 Outstanding Corporate Sponsor

2008 Organizational Volunteers of the Year

2008 Organizational Volunteers of the Year

2008 Outstanding Coach of Soccer

2008 Outstanding Coach of Basketball

2008 Outstanding Coach of Flag Football

2008 Coach of the Year

2008 Senior of the Year

2008 Teen of the Year

2008 Instructor of the Year

2008 Special Board Recognition

Defibulator at Barnard

A donation of a working defibulator with an alarm case and sign was given to the Howell Area Parks & Recreation Authority from a school that was being torn down in SE Michigan. Debbie Jacobs, our preschool teacher, was instrumental in securing this donation. We have recently installed it in the hallway next to the building supervisor's office at the Barnard Community Center.



Employee Discount Policy

The Howell Area Parks & Recreation employees have done an outstanding job during the transition this past year, and now that we are feeling a bit more settled in the work I would like to offer them a bonus/perk over and above their salary for being a part of the team. Many of them (both full-time and part-time employees – currently 15 employees) have expressed interest in participating in our programs – whether to join a league, take a class or come to a special event with their families when they are not scheduled to work. I would like to put into our organizational manual a policy that would allow them or their immediate family members to register for any of our programs at 50% off the tier 1/residential rate. Although the benefit is only derived if they register for a class (there is no direct cash contribution), we feel that this is a positive way to keep them engaged in our work and committed to the organization.

Action Requested: A motion to adopt a 50% discount off the tier 1/residential rate of a sports program, enrichment class or special event for Howell Area Parks & Recreation Authority employees and immediate family members.



Financial Register Reports

Attached is the check register for September 1 – September 30, 2008 for your perusal.

Action Requested: None

REPORT OF COMMITTEE OF COMMISSIONERS
ON CLAIMS AND ACCOUNTS

CITY OF HOWELL
DATED AT 09/30/2008

TO THE HONORABLE BOARD OF TRUSTEES:

YOUR COMMITTEE ON CLAIMS AND ACCOUNTS WOULD RESPECTFULLY SUBMIT THE
FOLLOWING AS THIER REPORT AND DO HEREBY RECOMMEND THAT SEVERAL AMOUNTS
SCHEDULED HEREIN BE ALLOWED, ALSO THAT THE CLERK OF THIS BOARD BE AUTHORIZED TO
DRAW ORDERS ON THE COUNTY TREASURER FOR THE SAME.

COMMITTEE ON CLAIMS AND ACCOUNTS

CHAIRMAN

VICE-CHAIRMAN

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
ALLSTAR 00028897	ALLSTAR ALARM LLC P O BOX 2018 HOWELL MI 48844	09/15/2008 09/15/2008 / / 09/15/2008	77947	REC N N N	SERVICE CALL 9-5-08	125.00 0.00 125.00
PD CK# 1136 09/15/2008						
GL #	DESCRIPTION			AMOUNT		
208-751-931.000	BUILDING MAINTENANCE			125.00		
				-----	125.00	
					VENDOR TOTAL:	125.00
SBC 00028844	AT & T P.O. BOX 8100 AURORA IL 60507-8100	08/31/2008 09/15/2008 / / 09/15/2008	517545021909-08	REC N N N	SENIOR CENTER COMMUNICATIONS	57.08 0.00 57.08
PD CK# 1137 09/15/2008						
GL #	DESCRIPTION			AMOUNT		
208-751-850.000	COMMUNICATION - TELEPHONES			57.08		
				-----	57.08	
					VENDOR TOTAL:	57.08
SBC 00028843	AT & T P.O. BOX 8100 AURORA IL 60507-8100	08/31/2008 09/15/2008 / / 09/15/2008	517546069308-08	REC N N N	COMMUNICATIONS-BENNETT	409.95 0.00 409.95
PD CK# 1137 09/15/2008						
GL #	DESCRIPTION			AMOUNT		
208-751-850.000	COMMUNICATION - TELEPHONES			409.95		
				-----	409.95	
					VENDOR TOTAL:	467.03
BEAUDIN BR 00029035	BEAUDIN , BRANDIN 4751 STILLMEADOW HOWELL MI 48843	09/30/2008 09/30/2008 / / 09/30/2008	1000.339	REC N N N	SOCCER REFEREE	60.00 0.00 60.00
PD CK# 1175 09/30/2008						
GL #	DESCRIPTION			AMOUNT		
208-751-804.009	CONT SERVICES OFFICIALS/REFEREES			60.00		
				-----	60.00	
					VENDOR TOTAL:	60.00
BERMAN,T 00028845	BERMAN, TANYA 427 LAKE ST HOWELL MI 48843	08/31/2008 09/15/2008 / / 09/15/2008	1000.332	REC N N N	SENIOR FITNESS INSTRUCTOR	12.00 0.00 12.00
PD CK# 1138 09/15/2008						
GL #	DESCRIPTION			AMOUNT		
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS			12.00		
				-----	12.00	
					VENDOR TOTAL:	12.00
CARLISLE 00029036	CARLISLE/WORTMAN ASSOCIATES INC 605 S MAIN ST SUITE 1 ANN ARBOR MI 48104	09/30/2008 09/30/2008 / / 09/30/2008	28994	REC N N N	PARKS & REC AUTHORITY PLAN 8-2008	432.43 0.00 432.43
PD CK# 1176 09/30/2008						
GL #	DESCRIPTION			AMOUNT		
208-751-801.000	PROFESSIONAL SERVICES			432.43		
				-----	432.43	
					VENDOR TOTAL:	432.43

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
HOWELLCITY 00028846	CITY OF HOWELL	08/31/2008 09/15/2008 / / 09/15/2008	09022008-1	REC N N N	FRINGE BENEFITS	894.90 0.00 894.90
PD CK# 1139 09/15/2008						
GL #	DESCRIPTION					AMOUNT
208-751-717.000	FRINGE BENEFITS					894.90

						894.90
HOWELLCITY 00029041	CITY OF HOWELL 611 E. GRAND RIVER HOWELL MI 48843	09/30/2008 09/30/2008 / / 09/30/2008	09152008-1	REC N N N	REIMBURSE LEGO & LUNCH	55.30 0.00 55.30
PD CK# 1177 09/30/2008						
GL #	DESCRIPTION					AMOUNT
208-751-740.031	OPER SUPPLIES - ENRICHMENT					55.30

						55.30
HOWELLCITY 00028848	CITY OF HOWELL	08/31/2008 09/15/2008 / / 09/15/2008	1240	REC N N N	FIELD MAINTENANCE	1,319.97 0.00 1,319.97
PD CK# 1139 09/15/2008						
GL #	DESCRIPTION					AMOUNT
208-751-804.000	CONTRACTUAL SERVICES					1,319.97

						1,319.97
HOWELLCITY 00028977	CITY OF HOWELL	09/30/2008 09/30/2008 / / 09/30/2008	415 09092009	REC N N N	WATER&SEWER 415 N. BARNARD	195.63 0.00 195.63
PD CK# 1177 09/30/2008						
GL #	DESCRIPTION					AMOUNT
208-751-920.009	UTILITIES - WTR-SWR/BARNARD ST					195.63

						195.63
HOWELLCITY 00028847	CITY OF HOWELL	08/31/2008 09/15/2008 / / 09/15/2008	8262008-5	REC N N N	FRINGE BENEFITS	371.34 0.00 371.34
PD CK# 1139 09/15/2008						
GL #	DESCRIPTION					AMOUNT
208-751-717.000	FRINGE BENEFITS					371.34

						371.34
HOWELLCITY 00029043	CITY OF HOWELL	09/30/2008 09/30/2008 / / 09/30/2008	REC02-2008	REC N N N	FUEL CHARGE FOR AUG 08	85.60 0.00 85.60
PD CK# 1177 09/30/2008						
GL #	DESCRIPTION					AMOUNT
208-751-751.000	GASOLINE & DIESEL FUEL					85.60

						85.60

VENDOR TOTAL:						2,922.74

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
COMCAST 00028982	COMCAST P O BOX 3005 SOUTHEASTERN PA 19398-3005	09/30/2008 09/30/2008 / / 09/30/2008	090708-BARNARD	REC N N N	INTERNET	44.64 0.00 44.64
PD CK# 1178 09/30/2008						
GL #	DESCRIPTION			AMOUNT		
208-751-850.008	COMMUNICATION - INTERNET & CABLE			44.64		
				-----	44.64	
COMCAST 00028849	COMCAST P O BOX 3005 SOUTHEASTERN PA 19398-3005	08/31/2008 09/15/2008 / / 09/15/2008	RECREATION-0922	REC N N N	INTERENT @ BENNETT	64.13 0.00 64.13
PD CK# 1140 09/15/2008						
GL #	DESCRIPTION			AMOUNT		
208-751-850.008	COMMUNICATION - INTERNET			64.13		
				-----	64.13	
VENDOR TOTAL:						108.77
CONSUMERS 00028850	CONSUMERS ENERGY LANSING MI 48937-0001	08/31/2008 09/15/2008 / / 09/15/2008	2508-0908	REC N N N	415 N BARNARD	36.81 0.00 36.81
PD CK# 1141 09/15/2008						
GL #	DESCRIPTION			AMOUNT		
208-751-920.006	UTILITIES - GAS/BARNARD ST			36.81		
				-----	36.81	
CONSUMERS 00028851	CONSUMERS ENERGY LANSING MI 48937-0001	08/31/2008 09/15/2008 / / 09/15/2008	9516-0908	REC N N N	925 W GRAND RIVER	45.13 0.00 45.13
PD CK# 1141 09/15/2008						
GL #	DESCRIPTION			AMOUNT		
208-751-920.001	UTILITIES - GAS			45.13		
				-----	45.13	
VENDOR TOTAL:						81.94
CONTINENTA 00028852	CONTINENTAL LINEN SERVICES 4200 MANCHESTER KALAMAZOO MI 49001	08/31/2008 09/15/2008 / / 09/15/2008	4010416	REC N N N	MOPS AND RUGS	135.64 0.00 135.64
PD CK# 1142 09/15/2008						
GL #	DESCRIPTION			AMOUNT		
208-751-931.000	BUILDING MAINTENANCE			135.64		
				-----	135.64	
VENDOR TOTAL:						135.64
CRYSTAL MT 00028978	CRYSTAL MOUNTAIN RESORT 12500 CRYSTAL MTN DR THOMPSONVILLE MI 49683	09/30/2008 09/30/2008 / / 09/30/2008	10012008	REC N N N	CONFERENCE RESERVATION	222.48 0.00 222.48
PD CK# 1179 09/30/2008						
GL #	DESCRIPTION			AMOUNT		
208-751-860.000	TRAVEL			222.48		
				-----	222.48	
VENDOR TOTAL:						222.48

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
MISC 00028853	CTH P.O. BOX 533 HOWELL MI 48844	08/08/2008 09/15/2008 / / 09/15/2008	1000.325	REC N Y N	THEATRE SEATS-TEEN CENTER	75.00 0.00 75.00
PD CK# 1143 09/15/2008						
GL #	DESCRIPTION			AMOUNT		
208-751-740.036	OPER SUPPLIES - TEENS			75.00		
				-----	75.00	
					VENDOR TOTAL:	75.00
MISC 00029037	CURTIS, JACKIE 12460 PAMELA CT HARTLAND MI 48357	09/30/2008 09/30/2008 / / 09/30/2008	2001136.001	REC N Y N	CANCELATION OF RESERVATION	40.00 0.00 40.00
PD CK# 1180 09/30/2008						
GL #	DESCRIPTION			AMOUNT		
208-751-964.001	PROGRAM REFUNDS			40.00		
				-----	40.00	
					VENDOR TOTAL:	40.00
MISC 00029064	DEETTORE, JANE 618 CURZON CT #204 HOWELL MI 48843	09/30/2008 09/30/2008 / / 09/30/2008	2001125.001	REC N Y N	CLASS CANCELED	30.00 0.00 30.00
PD CK# 1181 09/30/2008						
GL #	DESCRIPTION			AMOUNT		
208-751-964.001	PROGRAM REFUNDS			30.00		
				-----	30.00	
					VENDOR TOTAL:	30.00
DET EDISON 00028855	DTE ENERGY P O BOX 2859 DETROIT MI 48260-0001	08/31/2008 09/15/2008 / / 09/15/2008	6400555-0908	REC N N N	415 N BARNARD	94.97 0.00 94.97
PD CK# 1144 09/15/2008						
GL #	DESCRIPTION			AMOUNT		
208-751-920.007	UTILITIES - ELEC/BARNARD ST			94.97		
				-----	94.97	
DET EDISON 00028854	DTE ENERGY P O BOX 2859 DETROIT MI 48260-0001	08/31/2008 09/15/2008 / / 09/15/2008	6404858-0908	REC N N N	925 W GRAND RIVER	1,028.38 0.00 1,028.38
PD CK# 1144 09/15/2008						
GL #	DESCRIPTION			AMOUNT		
208-751-920.000	UTILITIES - ELECTRICITY			1,028.38		
				-----	1,028.38	
DET EDISON 00028983	DTE ENERGY P O BOX 2859 DETROIT MI 48260-0001	09/30/2008 09/30/2008 / / 09/30/2008	7402734-1008	REC N N N	ELEC-415 N. BARNARD	416.62 0.00 416.62
PD CK# 1182 09/30/2008						
GL #	DESCRIPTION			AMOUNT		
208-751-920.007	UTILITIES - ELEC/BARNARD ST			416.62		
				-----	416.62	
					VENDOR TOTAL:	1,539.97

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
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FIFTH THIR 00028842	FIFTH THIRD BANK P.O. BOX 740523 CINCINNATI OH 45274-0523	08/31/2008 09/15/2008 / / 09/15/2008	AUG08	REC N N N	SEE ATTACHED	2,398.75 0.00 2,398.75
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PD CK# 1145 09/15/2008

GL #	DESCRIPTION	AMOUNT
208-751-740.032	OPER SUPP/SENIORS	23.99
208-751-804.000	CONTRACTUAL SERVICES	612.00
208-751-900.000	PRINTING & PUBLISHING	941.06
208-751-740.000	OPERATING SUPPLIES	273.46
208-751-740.033	OPER SUPP/SUMMER CAMP	352.84
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	195.40
		2,398.75

VENDOR TOTAL: 2,398.75

GALATIS 00028856	GALATIS, CHRISTOS	08/31/2008 09/15/2008 / / 09/15/2008	083108	REC N N N	JULY /AUGUST MILEAGE	140.70 0.00 140.70
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PD CK# 1146 09/15/2008

GL #	DESCRIPTION	AMOUNT
208-751-860.000	CONFERENCE/TRANSPORTATION	140.70
		140.70

VENDOR TOTAL: 140.70

HOMETOWN 00028980	GANNETT ACCOUNTS PAYABLE P.O. BOX 30109 LANSING MI 48909-7609	09/30/2008 09/30/2008 / / 09/30/2008	DP32053-OCT.	REC N N N	NEWSPAPER SUBSCRIPTION	11.05 0.00 11.05
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PD CK# 1183 09/30/2008

GL #	DESCRIPTION	AMOUNT
208-751-840.000	DUES, SUBSCRIPTIONS & MEMBERSHIPS	11.05
		11.05

VENDOR TOTAL: 11.05

MISC 00028857	GARCELON, LORA 5800 ROWLAND PINE CT HOWELL MI 48843	09/12/2008 09/15/2008 / / 09/15/2008	090908	REC N Y N	WATER COLOR PRINTS	40.00 0.00 40.00
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PD CK# 1147 09/15/2008

GL #	DESCRIPTION	AMOUNT
208-751-740.032	OPER SUPP/SENIORS	40.00
		40.00

VENDOR TOTAL: 40.00

GORDON FD 00028860	GORDON FOOD SERVICE PAYMENT PROCESSING CENTER DEPT CH10490 PALATINE IL 60055-0490	09/12/2008 09/15/2008 / / 09/15/2008	758050809	REC N N N	MAINTENANCE SUPPLIES	239.32 0.00 239.32
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PD CK# 1148 09/15/2008

GL #	DESCRIPTION	AMOUNT
208-751-740.000	OPERATING SUPPLIES	239.32
		239.32

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
GORDON FD 00028858	GORDON FOOD SERVICE PAYMENT PROCESSING CENTER DEPT CH10490 PALATINE IL 60055-0490	09/12/2008 09/15/2008 / / 09/15/2008	758051009	REC N N N	TEEN CENTER CONCESSIONS	240.69 0.00 240.69
PD CK# 1148	09/15/2008					
GL # 208-751-740.036	DESCRIPTION OPER SUPPLIES - TEENS				AMOUNT 240.69 ----- 240.69	
GORDON FD 00028859	GORDON FOOD SERVICE PAYMENT PROCESSING CENTER DEPT CH10490 PALATINE IL 60055-0490	09/12/2008 09/15/2008 / / 09/15/2008	758051078	REC N N N	MAINT SUPPLIES	50.53 0.00 50.53
PD CK# 1148	09/15/2008					
GL # 208-751-931.000	DESCRIPTION BUILDING MAINTENANCE				AMOUNT 50.53 ----- 50.53	
VENDOR TOTAL:						530.54
GOT-WEB, I 00029038	GOT-WEB, INC. 3895 WINTERWOOD HOWELL MI 48843	09/30/2008 09/30/2008 / / 09/30/2008	81	REC N N N	MAINTENANCE	75.00 0.00 75.00
PD CK# 1184	09/30/2008					
GL # 208-751-801.000	DESCRIPTION PROFESSIONAL SERVICES				AMOUNT 75.00 ----- 75.00	
VENDOR TOTAL:						75.00
GRUNDYS AC 00028862	GRUNDY'S ACE HARDWARE 1250 E GRAND RIVER HOWELL MI 48843	08/30/2008 09/15/2008 / / 09/15/2008	63519	REC N N N	MAINT SUPPLIES	70.55 0.00 70.55
PD CK# 1149	09/15/2008					
GL # 208-751-931.000	DESCRIPTION BUILDING MAINTENANCE				AMOUNT 70.55 ----- 70.55	
GRUNDYS AC 00028863	GRUNDY'S ACE HARDWARE 1250 E GRAND RIVER HOWELL MI 48843	08/31/2008 09/15/2008 / / 09/15/2008	63802	REC N N N	PAINT	21.99 0.00 21.99
PD CK# 1149	09/15/2008					
GL # 208-751-931.000	DESCRIPTION BUILDING MAINTENANCE				AMOUNT 21.99 ----- 21.99	
GRUNDYS AC 00028861	GRUNDY'S ACE HARDWARE 1250 E GRAND RIVER HOWELL MI 48843	09/12/2008 09/15/2008 / / 09/15/2008	63810	REC N N N	MAINT SUPPLIES	8.98 0.00 8.98
PD CK# 1149	09/15/2008					
GL # 208-751-931.000	DESCRIPTION BUILDING MAINTENANCE				AMOUNT 8.98 ----- 8.98	

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
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GRUNDYS AC 00028864	GRUNDY'S ACE HARDWARE 1250 E GRAND RIVER HOWELL MI 48843	09/12/2008 09/15/2008 / / 09/15/2008	63811	REC N N N	DRILL BITS	19.16 0.00 19.16
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PD CK# 1149 09/15/2008

GL #	DESCRIPTION	AMOUNT
208-751-931.000	BUILDING MAINTENANCE	19.16

		19.16

GRUNDYS AC 00028899	GRUNDY'S ACE HARDWARE 1250 E GRAND RIVER HOWELL MI 48843	09/15/2008 09/15/2008 / / 09/15/2008	63876	REC N N N	LAMPHOLDER	4.49 0.00 4.49
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PD CK# 1149 09/15/2008

GL #	DESCRIPTION	AMOUNT
208-751-931.000	BUILDING MAINTENANCE	4.49

		4.49

GRUNDYS AC 00028898	GRUNDY'S ACE HARDWARE 1250 E GRAND RIVER HOWELL MI 48843	09/15/2008 09/15/2008 / / 09/15/2008	63887	REC N N N	LAMPHOLDER & SCREWDRIVER	9.48 0.00 9.48
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PD CK# 1149 09/15/2008

GL #	DESCRIPTION	AMOUNT
208-751-931.000	BUILDING MAINTENANCE	9.48

		9.48

VENDOR TOTAL: 134.65

HODGES BAD 00029039	HODGES BADGE COMPANY P.O. BOX 1290 PORTSMOUTH RI 02871-0925	09/30/2008 09/30/2008 / / 09/30/2008	08026445	REC N N N	RIBBONS- AWARDS	49.50 0.00 49.50
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PD CK# 1185 09/30/2008

GL #	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	49.50

		49.50

VENDOR TOTAL: 49.50

HOW PUBLIC 00028865	HOWELL PUBLIC SCHOOLS 411 N HIGHLANDER WAY HOWELL MI 48843	08/31/2008 09/15/2008 / / 09/15/2008	2007-499-REV	REC N N N	GYM RENTAL FOR SEPT 07- TO MAY 08	9,207.00 0.00 9,207.00
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PD CK# 1150 09/15/2008

GL #	DESCRIPTION	AMOUNT
208-751-965.000	FACILITY RENTALS	9,207.00

		9,207.00

HOW PUBLIC 00028866	HOWELL PUBLIC SCHOOLS 411 N HIGHLANDER WAY HOWELL MI 48843	08/31/2008 09/15/2008 / / 09/15/2008	2008-10	REC N N N	FIELD RENTAL-FLAG FOOTBALL	52.00 0.00 52.00
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PD CK# 1150 09/15/2008

GL #	DESCRIPTION	AMOUNT
208-751-965.000	FACILITY RENTALS	52.00

		52.00

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
HOW PUBLIC 00028867	HOWELL PUBLIC SCHOOLS 411 N HIGHLANDER WAY HOWELL MI 48843	08/31/2008 09/15/2008 / / 09/15/2008	2008-9	REC N N N	HIGH SCHOOL FIELDS-FLAG FOOTBALL	26.00 0.00 26.00
PD CK# 1150 09/15/2008						
GL # 208-751-965.000	DESCRIPTION FACILITY RENTALS			AMOUNT 26.00 ----- 26.00		
VENDOR TOTAL:						9,285.00
HOW THEATE 00028868	HOWELL THEATER/ CHANDLER CORP P.O. BOX 2276 HOWELL MI 48843-2776	09/12/2008 09/15/2008 / / 09/15/2008	12	REC N N N	THEATER RENTAL-CLASSIC FLIM SERIES	100.00 0.00 100.00
PD CK# 1151 09/15/2008						
GL # 208-751-965.000	DESCRIPTION FACILITY RENTALS			AMOUNT 100.00 ----- 100.00		
VENDOR TOTAL:						100.00
HOW VACUUM 00028870	HOWELL VACUUMS SALES & SERVICE 233 E SIBLEY ST HOWELL MI 48843	09/12/2008 09/15/2008 / / 09/15/2008	33349	REC N N N	COMMERCIAL VACUUM	349.00 0.00 349.00
PD CK# 1152 09/15/2008						
GL # 208-751-931.000	DESCRIPTION BUILDING MAINTENANCE			AMOUNT 349.00 ----- 349.00		
HOW VACUUM 00028869	HOWELL VACUUMS SALES & SERVICE 233 E SIBLEY ST HOWELL MI 48843	09/12/2008 09/15/2008 / / 09/15/2008	33350	REC N N N	MAINTENANCE SUPPLIES	177.00 0.00 177.00
PD CK# 1152 09/15/2008						
GL # 208-751-931.000	DESCRIPTION BUILDING MAINTENANCE			AMOUNT 177.00 ----- 177.00		
HOW VACUUM 00029044	HOWELL VACUUMS SALES & SERVICE 233 E SIBLEY ST HOWELL MI 48843	09/30/2008 09/30/2008 / / 09/30/2008	33380	REC N N N	MAINT SUPPLIES	9.50 0.00 9.50
PD CK# 1186 09/30/2008						
GL # 208-751-931.000	DESCRIPTION BLDG R & M AND SUPPLIES			AMOUNT 9.50 ----- 9.50		
VENDOR TOTAL:						535.50
HOW VILLAG 00029042	HOWELL VILLAGE MARKET 505 E GRAND RIVER HOWELL MI 48843	09/30/2008 09/30/2008 / / 09/30/2008	0045-08152008	REC N N N	MELONS FOR MELON RUN	25.94 0.00 25.94
PD CK# 1187 09/30/2008						
GL # 208-751-740.035	DESCRIPTION OPER SUPPLIES - SPECIAL EVENTS			AMOUNT 25.94 ----- 25.94		
VENDOR TOTAL:						25.94

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
IKON OFFIC 00028981	IKON OFFICE SOLUTIONS P.O. BOX 650016 DALLAS TX 75265-0016	09/30/2008 09/30/2008 / / 09/30/2008	77329630	REC N N N	EQUIPMENT RENTAL	133.10 0.00 133.10
PD CK# 1188	09/30/2008					
GL # 208-751-940.000	DESCRIPTION EQUIPMENT RENTAL				AMOUNT 133.10 ----- 133.10	
VENDOR TOTAL:						133.10
KEN VALL S 00028900	KENSINGTON VALLEY SPORTS, LLC 22205 PONTIAC TRAIL SOUTH LYON MI 48178	09/15/2008 09/15/2008 / / 09/15/2008	3285	REC N N N	SOCCER SHIRTS & TROPHY	276.25 0.00 276.25
PD CK# 1153	09/15/2008					
GL # 208-751-740.003 208-751-740.030	DESCRIPTION OPERATING SUPPLIES T-SHIRTS OPER SUPPLIES - SPORTS				AMOUNT 236.25 40.00 ----- 276.25	
KEN VALL S 00028871	KENSINGTON VALLEY SPORTS, LLC 22205 PONTIAC TRAIL SOUTH LYON MI 48178	09/12/2008 09/15/2008 / / 09/15/2008	3389	REC N N N	FALL 08 SOCCER SHIRTS	1,466.25 0.00 1,466.25
PD CK# 1153	09/15/2008					
GL # 208-751-740.003	DESCRIPTION OPERATING SUPPLIES T-SHIRTS				AMOUNT 1,466.25 ----- 1,466.25	
KEN VALL S 00028985	KENSINGTON VALLEY SPORTS, LLC 22205 PONTIAC TRAIL SOUTH LYON MI 48178	09/30/2008 09/30/2008 / / 09/30/2008	3554	REC N N N	SOCCER T-SHIRTS	17.54 0.00 17.54
PD CK# 1189	09/30/2008					
GL # 208-751-740.003	DESCRIPTION OPERATING SUPPLIES T-SHIRTS				AMOUNT 17.54 ----- 17.54	
VENDOR TOTAL:						1,760.04
KIL'S TAE 00028872	KIL'S TAE KWON DO CENTER 6936 W GRAND RIVER BRIGHTON MI 48114	09/12/2008 09/15/2008 / / 09/15/2008	1000.331	REC N N N	INSTRUCTORS	420.00 0.00 420.00
PD CK# 1154	09/15/2008					
GL # 208-751-804.008	DESCRIPTION CONTRACT SERVICES/INSTRUCTORS				AMOUNT 420.00 ----- 420.00	
VENDOR TOTAL:						420.00
KLINGSTEN, 00029045	KLINGSTON, ALYSSA 3579 MANDRY DR HOWELL MI 48843	09/30/2008 09/30/2008 / / 09/30/2008	1000.340	REC N N Y	SOCCER REFEREE	105.00 0.00 105.00
PD CK# 1190	09/30/2008					
GL # 208-751-804.009	DESCRIPTION CONT SERVICES OFFICIALS/REFEREES				AMOUNT 105.00 ----- 105.00	
VENDOR TOTAL:						105.00

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
LARIOZA, S 00028873	LARIOZA, SAM P.O. BOX 2324 HOWELL MI 48844	09/12/2008 09/15/2008 / / 09/15/2008	1000.329	REC N N N	BULLY BUSTER WORKSHOP	18.00 0.00 18.00
PD CK# 1155 09/15/2008						
GL # 208-751-804.008	DESCRIPTION CONTRACT SERVICES/INSTRUCTORS			AMOUNT 18.00		
				18.00		
					VENDOR TOTAL:	18.00
LEISURE 00028874	LEISURE PURSUITS INC 2465 WOODLAKE CIRCLE SUITE 180 OKEMOS MI 48864	08/31/2008 09/15/2008 / / 09/15/2008	0830	REC N N N	TICKET SALES	1,462.10 0.00 1,462.10
PD CK# 1156 09/15/2008						
GL # 208-751-740.016	DESCRIPTION OPER SUPP/AMUSEMENT PARK TICKET			AMOUNT 1,462.10		
				1,462.10		
					VENDOR TOTAL:	1,462.10
LILJEGREN, 00028986	LILJEGREN, ARIC 8647 MARIA COURT HOWELL MI 48855	09/30/2008 09/30/2008 / / 09/30/2008	1000.335	REC N N N	PAINTING OF WALL AT TEEN CENTER	250.00 0.00 250.00
PD CK# 1191 09/30/2008						
GL # 208-751-960.005	DESCRIPTION PURCH FROM DONATIONS - TEENS			AMOUNT 250.00		
				250.00		
					VENDOR TOTAL:	250.00
LIV CO DEP 00028875	LIVINGSTON COUNTY DEPARTMENT OF PUBLIC HEALTH 2300 EAST GRAND RIVER ,SUITE 102 HOWELL MI 48843	08/31/2008 09/15/2008 / / 09/15/2008	2008-09	REC N N N	SAFE SERV CLASS FOR FOOD PERMIT	125.00 0.00 125.00
PD CK# 1157 09/15/2008						
GL # 208-751-957.000	DESCRIPTION EDUCATION / TRAINING			AMOUNT 125.00		
				125.00		
					VENDOR TOTAL:	125.00
LETS 00028876	LIVINGSTON ESSENTIAL TRANSPORTATION 3950 W GRAND RIVER HOWELL MI 48855	08/31/2008 09/15/2008 / / 09/15/2008	1402	REC N N N	MELON RUN TRANSPORTATION	217.50 0.00 217.50
PD CK# 1158 09/15/2008						
GL # 208-751-740.035	DESCRIPTION OPER SUPPLIES - SPECIAL EVENTS			AMOUNT 217.50		
				217.50		
					VENDOR TOTAL:	125.00
LETS 00029046	LIVINGSTON ESSENTIAL TRANSPORTATION 3950 W GRAND RIVER HOWELL MI 48855	09/30/2008 09/30/2008 / / 09/30/2008	1959-19-OCT-08	REC N N N	TOKENS FOR TEEN CENTER	50.00 0.00 50.00
PD CK# 1192 09/30/2008						
GL # 208-751-960.005	DESCRIPTION PURCH FROM DONATIONS - TEENS			AMOUNT 50.00		
				50.00		
					VENDOR TOTAL:	267.50

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
LIV LOCK 00028987	LIVINGSTON LOCK & DOOR P.O. BOX 576 BRIGHTON MI 48116-0576	09/30/2008 09/30/2008 / / 09/30/2008	17360	REC N N N	FRONT DOOR REPAIR-BENNETT CENTER	130.00 0.00 130.00
PD CK# 1193 09/30/2008						
GL #	DESCRIPTION					AMOUNT
208-751-931.000	BLDG R & M AND SUPPLIES					130.00

						130.00

VENDOR TOTAL:						130.00
MATLOCK 00028877	MATLOCK, CASSIE	08/31/2008 09/15/2008 / / 09/15/2008	08-2008	REC N N N	MILEAGE FOR AUGUST	24.27 0.00 24.27
PD CK# 1159 09/15/2008						
GL #	DESCRIPTION					AMOUNT
208-751-860.000	CONFERENCE/TRANSPORTATION					24.27

						24.27

VENDOR TOTAL:						24.27
MI ASSN SR 00028878	MICHIGAN ASSOCIATION OF SENIOR CENT C/O SUE KOIVULA 303 W MAIN ST NORTHVILLE MI 48167	08/31/2008 09/15/2008 / / 09/15/2008	2008	REC N N N	DUES & MEMBERSHIPS	75.00 0.00 75.00
PD CK# 1160 09/15/2008						
GL #	DESCRIPTION					AMOUNT
208-751-840.000	DUES & MEMBERSHIPS					75.00

						75.00

VENDOR TOTAL:						75.00
MIKULA, DE 00029040	MIKULA, DEBORAH E. 127 JEWETT ST HOWELL MI 48843	09/30/2008 09/30/2008 / / 09/30/2008	7-92008	REC N N N	JULY, AUGUST AND SEPT 2008 PHONE REIBURS	249.00 0.00 249.00
PD CK# 1194 09/30/2008						
GL #	DESCRIPTION					AMOUNT
208-751-850.000	COMMUNICATION - TELEPHONES					249.00

						249.00

VENDOR TOTAL:						249.00
DURAND REN 00029047	MY-CAN DURAND RENTALS 989 N SAGINAW STREET DURAND MI 48429	09/30/2008 09/30/2008 / / 09/30/2008	093008	REC N N N	PORT A JOHN RENTALS AUG 28-SEPT 28, 08	188.00 0.00 188.00
PD CK# 1195 09/30/2008						
GL #	DESCRIPTION					AMOUNT
208-751-942.001	PORTA JOHN RENTALS					188.00

						188.00

VENDOR TOTAL:						188.00
OBERG 00029048	OBERG, CHRIS 5884 GREEN RD. HASLETT MI 48840	09/30/2008 09/30/2008 / / 09/30/2008	1000.336	REC N N N	INSTRUCTORS FEE	500.50 0.00 500.50
PD CK# 1196 09/30/2008						
GL #	DESCRIPTION					AMOUNT

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
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GL #	DESCRIPTION	AMOUNT
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	500.50

		500.50
	VENDOR TOTAL:	-----
		500.50

OFFICE MAX	OFFICE MAX INC.	09/30/2008	709170	REC	MOUSE TRACKBALL-COMPUTER CLASS	
00028988	75 REMITTANCE DR #2698	09/30/2008		N		38.93
	CHICAGO IL 60675-2698	/ /		N		0.00
		09/30/2008		N		38.93

PD CK# 1197 09/30/2008

GL #	DESCRIPTION	AMOUNT
208-751-740.032	OPER SUPP/SENIORS	38.93

		38.93
	VENDOR TOTAL:	-----
		38.93

MISC	ONDERCHANIN, IRENE	09/12/2008	1000.327	REC	INSTRUCTOR	
00028879	3426 BREWER RD	09/15/2008		N		72.00
	HOWELL MI 48855	/ /		Y		0.00
		09/15/2008		N		72.00

PD CK# 1161 09/15/2008

GL #	DESCRIPTION	AMOUNT
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	72.00

		72.00
	VENDOR TOTAL:	-----
		72.00

PARENT/TEA	PARENT/TEACHER TECH CENTER	09/30/2008	061408HRC	REC	PRESCHOOL SUPPLIES	
00028989	117 E GRAND RIVER AVE	09/30/2008		N		128.61
	BRIGHTON MI 48116	/ /		N		0.00
		09/30/2008		N		128.61

PD CK# 1198 09/30/2008

GL #	DESCRIPTION	AMOUNT
208-751-740.028	OPERATING SUPPLIES/PRESCHOOL	128.61

		128.61

PARENT/TEA	PARENT/TEACHER TECH CENTER	09/30/2008	061408HRC-2	REC	PRESCHOOL SUPPLIES	
00028990	117 E GRAND RIVER AVE	09/30/2008		N		62.71
	BRIGHTON MI 48116	/ /		N		0.00
		09/30/2008		N		62.71

PD CK# 1198 09/30/2008

GL #	DESCRIPTION	AMOUNT
208-751-740.028	OPERATING SUPPLIES/PRESCHOOL	62.71

		62.71
	VENDOR TOTAL:	-----
		191.32

PDQ	PDQ	09/12/2008	199488	REC	SEPT 2008 SENIOR NEWSLETTER	
00028880	7475 GRAND RIVER RD	09/15/2008		N		298.36
	BRIGHTON MI 48114-9383	/ /		N		0.00
		09/15/2008		N		298.36

PD CK# 1162 09/15/2008

GL #	DESCRIPTION	AMOUNT
208-751-900.000	PRINTING & PUBLISHING	298.36

		298.36
	VENDOR TOTAL:	-----
		298.36

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
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PETTY CASH 00028991	PETTY CASH CITY OF HOWELL	09/30/2008 09/30/2008 / / 09/30/2008	08182008	REC N N N	PETTY CASH-PRESCHOOL, SENIOR, TEEN CNTR	144.43 0.00 144.43
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PD CK# 1199 09/30/2008

GL #	DESCRIPTION	AMOUNT
208-751-804.009	CONT SERVICES OFFICIALS/REFEREES	20.00
208-751-740.036	OPER SUPPLIES - TEENS	41.04
208-751-740.000	OPERATING SUPPLIES	36.43
208-751-740.028	OPERATING SUPPLIES/PRESCHOOL	15.12
208-751-957.000	EDUCATION / TRAINING	31.84

144.43

VENDOR TOTAL: 144.43

PIESZ 00029049	PIESZ, JOE 5778 LANGE RD HOWELL MI 48843	09/30/2008 09/30/2008 / / 09/30/2008	1000.337	REC N N N	DJ FOR SKATE COMPETITON	250.00 0.00 250.00
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PD CK# 1200 09/30/2008

GL #	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	250.00

250.00

VENDOR TOTAL: 250.00

PITNEY BOW 00028901	PITNEY BOWES P O BOX 856042 LOUISVILLE KY 40285-6042	09/15/2008 09/15/2008 / / 09/15/2008	21332285861	REC N N N	POSTAGE	518.99 0.00 518.99
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PD CK# 1163 09/15/2008

GL #	DESCRIPTION	AMOUNT
208-751-730.000	POSTAGE	518.99

518.99

VENDOR TOTAL: 518.99

PLAYGROUND 00029050	PLAYGROUND GALLERY, LLP 13920 JORDAN RD #B ARLINTON WA 98223	09/30/2008 09/30/2008 / / 09/30/2008	345	REC N N N	PICKLEBALL SET & EXTRA BALLS	193.50 0.00 193.50
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PD CK# 1201 09/30/2008

GL #	DESCRIPTION	AMOUNT
208-751-740.030	OPER SUPPLIES - SPORTS	193.50

193.50

VENDOR TOTAL: 193.50

ROSE, KYLE 00029051	ROSE, KYLE 99 LAKE SHORE VISTA HOWELL MI 48843	09/30/2008 09/30/2008 / / 09/30/2008	1000.341	REC N N Y	SOCCER REFEREE	60.00 0.00 60.00
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PD CK# 1202 09/30/2008

GL #	DESCRIPTION	AMOUNT
208-751-804.009	CONT SERVICES OFFICIALS/REFEREES	60.00

60.00

VENDOR TOTAL: 60.00

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
ROSKAMP 00029052	ROSKAMP, DONNA 4398 PINCKNEY RD HOWELL MI 48843	09/30/2008 09/30/2008 / / 09/30/2008	1000.338	REC N N N	GLASS ETCHING #6121.003	45.00 0.00 45.00
PD CK# 1203 09/30/2008						
GL #	DESCRIPTION			AMOUNT		
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS			45.00		
				-----	45.00	
					VENDOR TOTAL:	45.00
HOWARD, B 00028979	SCHRADER, BETH	09/30/2008 09/30/2008 / / 09/30/2008	082908	REC N N N	MILEAGE REIMBURSEMENT	47.39 0.00 47.39
PD CK# 1204 09/30/2008						
GL #	DESCRIPTION			AMOUNT		
208-751-860.000	TRAVEL			47.39		
				-----	47.39	
					VENDOR TOTAL:	47.39
HOWARD, B 00028881	SCHRADER, BETH	09/12/2008 09/15/2008 / / 09/15/2008	09082008	REC N N N	CHAIRS FOR TEEN CENTER	104.90 0.00 104.90
PD CK# 1164 09/15/2008						
GL #	DESCRIPTION			AMOUNT		
208-751-740.036	OPER SUPPLIES - TEENS			104.90		
				-----	104.90	
					VENDOR TOTAL:	104.90
SIGNS BY T 00029053	SIGNS BY TOMORROW 2150 PLESS DR SUITE 3A BRIGHTON MI 48114	09/30/2008 09/30/2008 / / 09/30/2008	54-14055	REC N N N	DIGITAL PRINTED EXIT ONLY	24.50 0.00 24.50
PD CK# 1205 09/30/2008						
GL #	DESCRIPTION			AMOUNT		
208-751-900.000	MARKETING, PRINTING & PUBLISHING			24.50		
				-----	24.50	
					VENDOR TOTAL:	24.50
SLAGELL, S 00028882	SLAGELL, SARA	08/31/2008 09/15/2008 / / 09/15/2008	AUG08	REC N N N	JULY & AUG 2008 MILEAGE	24.57 0.00 24.57
PD CK# 1165 09/15/2008						
GL #	DESCRIPTION			AMOUNT		
208-751-860.000	CONFERENCE/TRANSPORTATION			24.57		
				-----	24.57	
					VENDOR TOTAL:	24.57
MISC 00029054	SMITH, DAVE SQUARE DANCE CALLER 22770 CLARKSHIRE DR SOUTH LYON MI 48178	09/30/2008 09/30/2008 / / 09/30/2008	091908	REC N Y N	SQUARE DANCE CALLER	150.00 0.00 150.00
PD CK# 1206 09/30/2008						
GL #	DESCRIPTION			AMOUNT		
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS			150.00		
				-----	150.00	
					VENDOR TOTAL:	150.00

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
SSCI 00028884	SOUTHEASTERN SECURITY CONSULTANTS 1853 PIEDMONT RD SUITE 100 MARIETTA GA 30066	08/31/2008 09/15/2008 / / 09/15/2008	26578	REC N N N	COACHES BACKGROUND CHECKS	540.00 0.00 540.00
PD CK# 1166	09/15/2008					
GL # 208-751-801.000	DESCRIPTION PROFESSIONAL SERVICES				AMOUNT 540.00 ----- 540.00	
SSCI 00028885	SOUTHEASTERN SECURITY CONSULTANTS 1853 PIEDMONT RD SUITE 100 MARIETTA GA 30066	08/31/2008 09/15/2008 / / 09/15/2008	26682	REC N N N	COACHES BACKGROUND CHECKS	45.00 0.00 45.00
PD CK# 1166	09/15/2008					
GL # 208-751-801.000	DESCRIPTION PROFESSIONAL SERVICES				AMOUNT 45.00 ----- 45.00	
SSCI 00028883	SOUTHEASTERN SECURITY CONSULTANTS 1853 PIEDMONT RD SUITE 100 MARIETTA GA 30066	08/31/2008 09/15/2008 / / 09/15/2008	26739	REC N N N	BACKGROUND CHECKS	22.50 0.00 22.50
PD CK# 1166	09/15/2008					
GL # 208-751-801.000	DESCRIPTION PROFESSIONAL SERVICES				AMOUNT 22.50 ----- 22.50	
SSCI 00028886	SOUTHEASTERN SECURITY CONSULTANTS 1853 PIEDMONT RD SUITE 100 MARIETTA GA 30066	09/12/2008 09/15/2008 / / 09/15/2008	26791	REC N N N	INSTRUCTOR'S BACKGROUND CHECK	40.00 0.00 40.00
PD CK# 1166	09/15/2008					
GL # 208-751-801.000	DESCRIPTION PROFESSIONAL SERVICES				AMOUNT 40.00 ----- 40.00	
SSCI 00028902	SOUTHEASTERN SECURITY CONSULTANTS 1853 PIEDMONT RD SUITE 100 MARIETTA GA 30066	09/15/2008 09/15/2008 / / 09/15/2008	26850	REC N N N	BACKGROUND CHECKS- SPORTS	22.50 0.00 22.50
PD CK# 1166	09/15/2008					
GL # 208-751-801.000	DESCRIPTION PROFESSIONAL SERVICES				AMOUNT 22.50 ----- 22.50	
SSCI 00028995	SOUTHEASTERN SECURITY CONSULTANTS 1853 PIEDMONT RD SUITE 100 MARIETTA GA 30066	09/30/2008 09/30/2008 / / 09/30/2008	26885	REC N N N	INSTRUCTOR BACK-GROUND CHECKS	22.50 0.00 22.50
PD CK# 1207	09/30/2008					
GL # 208-751-801.000	DESCRIPTION PROFESSIONAL SERVICES				AMOUNT 22.50 ----- 22.50	
SSCI 00028994	SOUTHEASTERN SECURITY CONSULTANTS 1853 PIEDMONT RD SUITE 100 MARIETTA GA 30066	09/09/2008 09/30/2008 / / 09/30/2008	26919	REC N N N	INSTRUCTOR BACK-GROUND CHECKS	22.50 0.00 22.50
PD CK# 1207	09/30/2008					
GL #	DESCRIPTION				AMOUNT	

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
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GL #	DESCRIPTION	AMOUNT
208-751-801.000	PROFESSIONAL SERVICES	22.50

		22.50

SSCI	SOUTHEASTERN SECURITY CONSULTANTS	09/30/2008	26933	REC	INSTRUCTOR BACK-GROUND CHECKS	
00028993	1853 PIEDMONT RD	09/30/2008		N		112.50
	SUITE 100	/ /		N		0.00
	MARIETTA GA 30066	09/30/2008		N		112.50
PD CK# 1207	09/30/2008					

GL #	DESCRIPTION	AMOUNT
208-751-801.000	PROFESSIONAL SERVICES	112.50

		112.50

SSCI	SOUTHEASTERN SECURITY CONSULTANTS	09/30/2008	26992	REC	INSTRUCTOR BACK-GROUND CHECKS	
00028992	1853 PIEDMONT RD	09/30/2008		N		67.50
	SUITE 100	/ /		N		0.00
	MARIETTA GA 30066	09/30/2008		N		67.50
PD CK# 1207	09/30/2008					

GL #	DESCRIPTION	AMOUNT
208-751-801.000	PROFESSIONAL SERVICES	67.50

		67.50

SSCI	SOUTHEASTERN SECURITY CONSULTANTS	09/30/2008	27068	REC	INSTRUCTOR BACK-GROUND CHECKS	
00028996	1853 PIEDMONT RD	09/30/2008		N		112.50
	SUITE 100	/ /		N		0.00
	MARIETTA GA 30066	09/30/2008		N		112.50
PD CK# 1207	09/30/2008					

GL #	DESCRIPTION	AMOUNT
208-751-801.000	PROFESSIONAL SERVICES	112.50

		112.50

SSCI	SOUTHEASTERN SECURITY CONSULTANTS	09/30/2008	27135	REC	SECURITY CHECKS & PHOTO'S	
00029057	1853 PIEDMONT RD	09/30/2008		N		67.50
	SUITE 100	/ /		N		0.00
	MARIETTA GA 30066	09/30/2008		N		67.50
PD CK# 1207	09/30/2008					

GL #	DESCRIPTION	AMOUNT
208-751-801.000	PROFESSIONAL SERVICES	67.50

		67.50

SSCI	SOUTHEASTERN SECURITY CONSULTANTS	09/30/2008	27158	REC	SECURITY CHECKS & PHOTO'S	
00029058	1853 PIEDMONT RD	09/30/2008		N		67.50
	SUITE 100	/ /		N		0.00
	MARIETTA GA 30066	09/30/2008		N		67.50
PD CK# 1207	09/30/2008					

GL #	DESCRIPTION	AMOUNT
208-751-801.000	PROFESSIONAL SERVICES	67.50

		67.50

SSCI	SOUTHEASTERN SECURITY CONSULTANTS	09/30/2008	27220	REC	SECURITY CHECKS & PHOTO'S	
00029056	1853 PIEDMONT RD	09/30/2008		N		90.00
	SUITE 100	/ /		N		0.00
	MARIETTA GA 30066	09/30/2008		N		90.00
PD CK# 1207	09/30/2008					

GL #	DESCRIPTION	AMOUNT
208-751-801.000	PROFESSIONAL SERVICES	90.00

		90.00

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
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SSCI 00029055	SOUTHEASTERN SECURITY CONSULTANTS 1853 PIEDMONT RD SUITE 100 MARIETTA GA 30066	09/30/2008 09/30/2008 / / 09/30/2008	27268	REC N N N	SECURITY CHECKS & PHOTO'S	135.00 0.00 135.00
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PD CK# 1207 09/30/2008

GL #	DESCRIPTION	AMOUNT
208-751-801.000	PROFESSIONAL SERVICES	135.00

		135.00

VENDOR TOTAL: 1,367.50

SWANK 00029059	SWANK MOTION PICTURES 201 S JEFFERSON AVE ST LOUIS MO 63103	09/30/2008 09/30/2008 / / 09/30/2008	1240267	REC N N N	MOVIE RENTAL- LAWRENCE OF ARABIA	150.00 0.00 150.00
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PD CK# 1209 09/30/2008

GL #	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	150.00

		150.00

VENDOR TOTAL: 150.00

TAYLOR, DO 00028887	TAYLOR, DOUG 8500 WIGGINS HOWELL MI 48855	09/12/2008 09/15/2008 / / 09/15/2008	1000.328	REC N N N	INSTRUCTOR	37.00 0.00 37.00
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PD CK# 1167 09/15/2008

GL #	DESCRIPTION	AMOUNT
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	37.00

		37.00

VENDOR TOTAL: 37.00

TRUE CLEAN 00028888	TRUE CLEANING INC 1265 GRAND OAK DR HOWELL MI 48843	08/28/2008 09/15/2008 / / 09/15/2008	6152	REC N N N	CLEANED CARPETS	119.00 0.00 119.00
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PD CK# 1168 09/15/2008

GL #	DESCRIPTION	AMOUNT
208-751-931.000	BUILDING MAINTENANCE	119.00

		119.00

VENDOR TOTAL: 119.00

PLYMOUTH 00029060	VALLEY NATIONAL GASES P O BOX 6378 WHEELING WV 26003-0615	09/30/2008 09/30/2008 / / 09/30/2008	509316	REC N N N	HELIUM	43.31 0.00 43.31
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PD CK# 1210 09/30/2008

GL #	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	43.31

		43.31

VENDOR TOTAL: 43.31

VANHUYS NI 00029061	VANHUYSEN, NICK 2351 RAVINE SIDE NORTH HOWELL MI 48843	09/30/2008 09/30/2008 / / 09/30/2008	1000.342	REC N N Y	SOCCER REFEREE	60.00 0.00 60.00
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PD CK# 1211 09/30/2008

GL #	DESCRIPTION	AMOUNT
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VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
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GL #	DESCRIPTION	AMOUNT
208-751-804.009	CONT SERVICES OFFICIALS/REFEREES	60.00

		60.00
	VENDOR TOTAL:	-----
		60.00

VANHUY, ZA	VANHUYSSEN, ZACK	09/30/2008	1000.343	REC	SOCCER REFEREE	
00029062	2351 RAVINE SIDE NORTH	09/30/2008		N		60.00
	HOWELL MI 48843	/ /		N		0.00
		09/30/2008		Y		60.00

PD CK# 1212 09/30/2008

GL #	DESCRIPTION	AMOUNT
208-751-804.009	CONT SERVICES OFFICIALS/REFEREES	60.00

		60.00
	VENDOR TOTAL:	-----
		60.00

VERIZON WI	VERIZON WIRELESS	09/30/2008	1908787772	REC	CELLULAR COMMUNICATIONS	
00029063	P O BOX 15062	09/30/2008		N		253.43
	ALBANY NY 12212-5062	/ /		N		0.00
		09/30/2008		N		253.43

PD CK# 1213 09/30/2008

GL #	DESCRIPTION	AMOUNT
208-751-850.000	COMMUNICATION - TELEPHONES	253.43

		253.43
	VENDOR TOTAL:	-----
		253.43

WALMART CO	WAL*MART COMMUNITY	08/15/2008	00832	REC	PRIZES FOR SENIOR MOVIE	
00028909	P O BOX 530933 DEPT 87	09/15/2008		N		38.15
	ATLANTA GA 30353-0933	/ /		N		0.00
		09/15/2008		N		38.15

PD CK# 1169 09/15/2008

GL #	DESCRIPTION	AMOUNT
208-751-740.032	OPER SUPP/SENIORS	38.15

		38.15

WALMART CO	WAL*MART COMMUNITY	08/31/2008	01477	REC	SNACKS, TISSUE, BAGS, SENIOR BREAKFAST	
00028904	P O BOX 530933 DEPT 87	09/15/2008		N		50.16
	ATLANTA GA 30353-0933	/ /		N		0.00
		09/15/2008		N		50.16

PD CK# 1169 09/15/2008

GL #	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	24.37
208-751-740.032	OPER SUPP/SENIORS	12.41
208-751-740.032	OPER SUPP/SENIORS	13.38

		50.16

WALMART CO	WAL*MART COMMUNITY	08/31/2008	05876	REC	MELON RUN SUPPLIES	
00028910	P O BOX 530933 DEPT 87	09/15/2008		N		106.09
	ATLANTA GA 30353-0933	/ /		N		0.00
		09/15/2008		N		106.09

PD CK# 1169 09/15/2008

GL #	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	106.09

		106.09

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
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WALMART CO 00028903	WAL*MART COMMUNITY P O BOX 530933 DEPT 87 ATLANTA GA 30353-0933	08/15/2008 09/15/2008 / / 09/15/2008	7728	REC N N N	DVD PLAYER CABLES	10.26 0.00 10.26
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PD CK# 1169 09/15/2008

GL #	DESCRIPTION	AMOUNT
208-751-740.000	OPERATING SUPPLIES	10.26

		10.26

VENDOR TOTAL: 204.66

WASTE MAN 00028889	WASTE MANAGEMENT OF MICHIGAN ATTN: JENNIFER ADAMS 48797 ALPHA DR SUITE 150 WIXOM MI 48393	09/12/2008 09/15/2008 / / 09/15/2008	3606861-1389-3	REC N N N	RUBBISH COLLECTION-415 N BARNARD	132.60 0.00 132.60
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PD CK# 1170 09/15/2008

GL #	DESCRIPTION	AMOUNT
208-751-920.008	UTILITIES - RUBBISH/BARNARD ST	132.60

		132.60

WASTE MAN 00028890	WASTE MANAGEMENT OF MICHIGAN ATTN: JENNIFER ADAMS 48797 ALPHA DR SUITE 150 WIXOM MI 48393	09/12/2008 09/15/2008 / / 09/15/2008	3606862-1389-1	REC N N N	RUBBISH- BENNETT	46.92 0.00 46.92
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PD CK# 1170 09/15/2008

GL #	DESCRIPTION	AMOUNT
208-751-920.003	UTILITIES - RUBBISH	46.92

		46.92

VENDOR TOTAL: 179.52

WISEMAN 00028911	WISEMAN, MELANIE 929 NORTHWOOD , BLVD #19 INCLINE VILLAGE NV 89451	08/15/2008 09/15/2008 / / 09/15/2008	1000.333	REC N N N	TENNIS INSTRUCTOR	240.00 0.00 240.00
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PD CK# 1171 09/15/2008

GL #	DESCRIPTION	AMOUNT
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	240.00

		240.00

VENDOR TOTAL: 240.00

YE OLDE PR 00028892	YE OLDE PRINT SHOPPE HOWELL PUBLIC SCHOOLS 1313 W HIGHLAND RD HOWELL MI 48843	09/12/2008 09/15/2008 / / 09/15/2008	40	REC N N N	SPORTS FLYERS	125.77 0.00 125.77
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PD CK# 1172 09/15/2008

GL #	DESCRIPTION	AMOUNT
208-751-900.000	PRINTING & PUBLISHING	125.77

		125.77

YE OLDE PR 00028912	YE OLDE PRINT SHOPPE HOWELL PUBLIC SCHOOLS 1313 W HIGHLAND RD HOWELL MI 48843	08/15/2008 09/15/2008 / / 09/15/2008	43	REC N N N	FLIERS	148.73 0.00 148.73
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PD CK# 1172 09/15/2008

GL #	DESCRIPTION	AMOUNT
208-751-900.000	PRINTING & PUBLISHING	148.73

		148.73

VENDOR ID REF#	VENDOR NAME ADDRESS CITY/STATE/ZIP	POST DATE CK RUN DATE DISC. DATE DUE DATE	INVOICE # PO DISC. PCT	BANK HOLD? SEP CK? 1099?	INVOICE DESCRIPTION	GROSS AMT DISCOUNT NET AMOUNT
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YE OLDE PR 00028997	YE OLDE PRINT SHOPPE HOWELL PUBLIC SCHOOLS 1313 W HIGHLAND RD HOWELL MI 48843	09/30/2008 09/30/2008 / / 09/30/2008	46-09182008	REC N N N	FLYERS FOR SKATE JAM@SKATEPARK	95.63 0.00 95.63
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PD CK# 1214 09/30/2008

GL #	DESCRIPTION	AMOUNT
208-751-900.000	MARKETING, PRINTING & PUBLISHING	95.63

		95.63

VENDOR TOTAL: 370.13

MISC 00028893	ZIEGEL, HOWARD 1067 HEATHER HEATH HOWELL MI 48843	09/12/2008 09/15/2008 / / 09/15/2008	2001118.001	REC N Y N	COLOR TOUR CANCELED	178.00 0.00 178.00
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PD CK# 1173 09/15/2008

GL #	DESCRIPTION	AMOUNT
208-751-677.003	SENIOR TRAVEL REIMBURSEMENT	178.00

		178.00

VENDOR TOTAL: 178.00

MISC 00028891	ZONCA, CARA 222 S TOMPKINS HOWELL MI 48843	09/12/2008 09/15/2008 / / 09/15/2008	1000.326	REC N Y N	INSTRUCTOR	200.00 0.00 200.00
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PD CK# 1174 09/15/2008

GL #	DESCRIPTION	AMOUNT
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	200.00

		200.00

VENDOR TOTAL: 200.00
TOTAL - ALL VENDORS: 30,913.58



Financial Reports

Attached is our July and August balance sheet and revenue and expense statement for your perusal. You'll notice in the balance sheet that when we transitioned out of the City of Howell, we also took with us a surplus in the Senior Center fund of approximately \$7,209. This balance has been building up for many years and must be used for improvements or programming within the Senior Center.

Action Requested: None

09/18/2008

BALANCE SHEET FOR CITY OF HOWELL
PERIOD ENDED 07/31/2008
FUND 208 - PARKS & REC AUTHORITY

*** ASSETS ***

208-000-001.001	CHECKING	98,106.59	
208-000-004.001	PETTY CASH-PARKS/REC	400.00	
208-000-084.101	DF GENERAL FUND	5,108.84	
TOTAL ASSETS			----- 103,615.43

*** LIABILITIES ***

208-000-202.000	ACCOUNTS PAYABLE	30,944.85	
208-000-214.101	DT GENERAL FUND	16,750.06	
208-000-231.008	DEFERRED COMPENSATION	1,052.79	
TOTAL LIABILITIES			----- 48,747.70

*** CAPITAL ***

208-000-383.007	FB/RESERVED/TEEN CENTER	152.19	
208-000-383.013	DONATIONS SENIORS	7,209.76	
208-000-390.000	FUND BALANCE	7,970.11	
BEG. FUND BALANCE - 2007-2008			----- 15,332.06
NET OF REVENUES VS. EXPENDITURES - 2007-2008			(7,970.11)
NET OF REVENUES VS. EXPENDITURES - CURRENT YEAR			47,505.78
TOTAL CAPITAL			54,867.73
TOTAL LIABILITIES AND CAPITAL			103,615.43

REVENUE & EXPENDITURE REPORT FOR CITY OF HOWELL
Month Ended 07/31/2008

FUND 208 - PARKS & REC AUTHORITY

ACCOUNT DESCRIPTION	2008-09		YEAR-TO-DATE THRU 07/31/08	ACTIVITY FOR	AVAILABLE BALANCE	% OF BUDGET USED
	ORIG BUDGET	AMENDED BUDGET		MONTH ENDED 07/31/2008		
Revenues						
Dept 751: RECREATION / PARKS DEPARTMENT						
587.001	60,000.00	60,000.00	59,314.00	59,314.00	686.00	98.86
587.002	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00
587.003	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
587.005	100,000.00	100,000.00	25,000.00	25,000.00	75,000.00	25.00
649.000	1,500.00	1,500.00	371.03	371.03	1,128.97	24.74
649.001	8,000.00	8,000.00	2,581.20	2,581.20	5,418.80	32.27
649.003	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
650.001	115,000.00	115,000.00	12,012.20	12,012.20	102,987.80	10.45
650.002	60,000.00	60,000.00	770.59	770.59	59,229.41	1.28
650.003	35,350.00	35,350.00	5,929.00	5,929.00	29,421.00	16.77
650.004	45,000.00	45,000.00	9,803.45	9,803.45	35,196.55	21.79
651.004	29,000.00	29,000.00	1,888.32	1,888.32	27,111.68	6.51
651.005	6,000.00	6,000.00	1,444.00	1,444.00	4,556.00	24.07
651.007	65,000.00	65,000.00	418.00	418.00	64,582.00	0.64
665.000	100.00	100.00	99.39	99.39	0.61	99.39
671.002	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
675.003	5,500.00	5,500.00	1,062.50	1,062.50	4,437.50	19.32
675.009	1,500.00	1,500.00	0.25	0.25	1,499.75	0.02
675.010	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
675.012	8,000.00	8,000.00	2,162.50	2,162.50	5,837.50	27.03
675.013	5,900.00	5,900.00	2,750.00	2,750.00	3,150.00	46.61
675.015	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
676.006	800.00	800.00	0.00	0.00	800.00	0.00
677.003	3,000.00	3,000.00	974.00	974.00	2,026.00	32.47
678.010	38,500.00	38,500.00	0.00	0.00	38,500.00	0.00
678.012	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total - Dept 751	760,150.00	760,150.00	126,580.43	126,580.43	633,569.57	16.65
Total Revenues	760,150.00	760,150.00	126,580.43	126,580.43	633,569.57	16.65
Expenditures						
Dept 751: RECREATION / PARKS DEPARTMENT						
702.000	87,460.00	87,460.00	5,388.61	5,388.61	82,071.39	6.16
702.001	196,017.00	196,017.00	14,305.53	14,305.53	181,711.47	7.30
702.023	33,600.00	33,600.00	198.00	198.00	33,402.00	0.59
702.025	17,300.00	17,300.00	5,326.25	5,326.25	11,973.75	30.79
702.026	7,000.00	7,000.00	48.00	48.00	6,952.00	0.69
702.027	9,000.00	9,000.00	655.00	655.00	8,345.00	7.28
714.004	6,350.00	6,350.00	953.54	953.54	5,396.46	15.02
717.000	96,520.00	96,520.00	5,040.82	5,040.82	91,479.18	5.22
727.000	3,000.00	3,000.00	409.82	409.82	2,590.18	13.66
730.000	3,100.00	3,100.00	5.15	5.15	3,094.85	0.17
740.000	5,000.00	5,000.00	2,303.86	2,303.86	2,696.14	46.08
740.003	15,000.00	15,000.00	875.50	875.50	14,124.50	5.84
740.016	8,000.00	8,000.00	2,587.70	2,587.70	5,412.30	32.35
740.028	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
740.030	7,500.00	7,500.00	70.00	70.00	7,430.00	0.93
740.031	2,500.00	2,500.00	473.28	473.28	2,026.72	18.93
740.032	750.00	750.00	535.23	535.23	214.77	71.36
740.033	6,000.00	6,000.00	1,625.81	1,625.81	4,374.19	27.10
740.035	27,000.00	27,000.00	5,898.74	5,898.74	21,101.26	21.85
751.000	1,000.00	1,000.00	105.47	105.47	894.53	10.55
801.000	23,000.00	23,000.00	0.00	0.00	23,000.00	0.00
804.000	10,000.00	10,000.00	56.25	56.25	9,943.75	0.56
804.008	22,000.00	22,000.00	4,775.43	4,775.43	17,224.57	21.71
804.009	7,500.00	7,500.00	132.00	132.00	7,368.00	1.76
804.010	0.00	0.00	607.50	607.50	(607.50)	100.00
840.000	2,223.00	2,223.00	830.81	830.81	1,392.19	37.37
850.000	9,000.00	9,000.00	557.28	557.28	8,442.72	6.19
850.006	300.00	300.00	0.00	0.00	300.00	0.00
850.008	1,000.00	1,000.00	63.95	63.95	936.05	6.40

REVENUE & EXPENDITURE REPORT FOR CITY OF HOWELL
 Month Ended 07/31/2008

FUND 208 - PARKS & REC AUTHORITY

ACCOUNT DESCRIPTION	2008-09		YEAR-TO-DATE THRU 07/31/08	ACTIVITY FOR	AVAILABLE BALANCE	% OF BUDGET USED
	ORIG BUDGET	AMENDED BUDGET		MONTH ENDED 07/31/2008		
860.000 TRAVEL	5,060.00	5,060.00	0.00	0.00	5,060.00	0.00
860.001 SENIOR TRAVEL EXPENSE	0.00	0.00	1,270.00	1,270.00	(1,270.00)	100.00
900.000 MARKETING, PRINTING & PUBLISHING	35,300.00	35,300.00	7,899.99	7,899.99	27,400.01	22.38
910.000 INSURANCE	15,000.00	15,000.00	11,121.28	11,121.28	3,878.72	74.14
920.000 UTILITIES - ELECTRICITY	12,000.00	12,000.00	530.40	530.40	11,469.60	4.42
920.001 UTILITIES - GAS	7,000.00	7,000.00	50.11	50.11	6,949.89	0.72
920.002 UTILITIES - WAT / SEW	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
920.003 UTILITIES - RUBBISH	6,300.00	6,300.00	530.40	530.40	5,769.60	8.42
920.006 UTILITIES - GAS/BARNARD ST	5,500.00	5,500.00	41.01	41.01	5,458.99	0.75
920.007 UTILITIES - ELEC/BARNARD ST	8,500.00	8,500.00	698.55	698.55	7,801.45	8.22
920.008 UTILITIES - RUBBISH/BARNARD ST	1,000.00	1,000.00	132.60	132.60	867.40	13.26
920.009 UTILITIES - WTR-SWR/BARNARD ST	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00
930.000 GROUNDS MAINTENANCE BENNETT & BARN	4,570.00	4,570.00	350.82	350.82	4,219.18	7.68
931.000 BLDG R & M AND SUPPLIES	8,000.00	8,000.00	625.69	625.69	7,374.31	7.82
940.000 EQUIPMENT RENTAL	2,000.00	2,000.00	121.00	121.00	1,879.00	6.05
942.001 PORTA JOHN RENTALS	1,200.00	1,200.00	75.00	75.00	1,125.00	6.25
956.000 MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	0.00
956.003 BANK CHARGES & FEES	7,500.00	7,500.00	827.85	827.85	6,672.15	11.04
957.000 EDUCATION / TRAINING	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
960.002 PURCH FROM DONATIONS - SENIORS	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
960.005 PURCH FROM DONATIONS - TEENS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
960.007 PURCH PRESCHOOL FUNDRAISING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
964.001 PROGRAM REFUNDS	3,500.00	3,500.00	499.00	499.00	3,001.00	14.26
965.000 FACILITY RENTALS	12,700.00	12,700.00	471.42	471.42	12,228.58	3.71
980.000 OFFICE EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
980.004 EQUIP / COMPUTER HARDWARE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
980.005 EQUIPMENT/COMPUTER SOFTWARE	2,300.00	2,300.00	0.00	0.00	2,300.00	0.00
Total - Dept 751	760,150.00	760,150.00	79,074.65	79,074.65	681,075.35	10.40
Total Expenditures	760,150.00	760,150.00	79,074.65	79,074.65	681,075.35	10.40
NET OF REVENUES AND EXPENDITURES	0.00	0.00	47,505.78	47,505.78	(47,505.78)	

09/18/2008

BALANCE SHEET FOR CITY OF HOWELL
PERIOD ENDED 08/31/2008
FUND 208 - PARKS & REC AUTHORITY

*** ASSETS ***

208-000-001.001	CHECKING	113,080.72	
208-000-004.001	PETTY CASH-PARKS/REC	400.00	
208-000-084.101	DF GENERAL FUND	5,108.84	
	TOTAL ASSETS		118,589.56

*** LIABILITIES ***

208-000-202.000	ACCOUNTS PAYABLE	53,261.74	
208-000-214.101	DT GENERAL FUND	12,079.92	
208-000-231.008	DEFERRED COMPENSATION	2,443.17	
	TOTAL LIABILITIES		67,784.83

*** CAPITAL ***

208-000-383.007	FB/RESERVED/TEEN CENTER	152.19	
208-000-383.013	DONATIONS SENIORS	7,209.76	
208-000-390.000	FUND BALANCE	7,970.11	
	BEG. FUND BALANCE - 2007-2008		15,332.06
	NET OF REVENUES VS. EXPENDITURES - 2007-2008		(7,970.11)
	NET OF REVENUES VS. EXPENDITURES - CURRENT YEAR		43,442.78
	TOTAL CAPITAL		50,804.73
	TOTAL LIABILITIES AND CAPITAL		118,589.56

REVENUE & EXPENDITURE REPORT FOR CITY OF HOWELL
Month Ended 08/31/2008

FUND 208 - PARKS & REC AUTHORITY

ACCOUNT DESCRIPTION	2008-09		YEAR-TO-DATE THRU 08/31/08	ACTIVITY FOR	AVAILABLE BALANCE	% OF BUDGET USED
	ORIG BUDGET	AMENDED BUDGET		MONTH ENDED 08/31/2008		
Revenues						
Dept 751: RECREATION / PARKS DEPARTMENT						
587.001	PK/RC MARION TWP PARTICIPATION	60,000.00	60,000.00	59,314.00	0.00	686.00 98.86
587.002	PK/RC GENOA TWP PARTICIPATION	60,000.00	60,000.00	0.00	0.00	60,000.00 0.00
587.003	PK/RC OCEOLA TWP PARTICIPATION	100,000.00	100,000.00	25,000.00	25,000.00	75,000.00 25.00
587.005	PK/RC HOWELL CITY PARTICIPATION	100,000.00	100,000.00	25,000.00	0.00	75,000.00 25.00
649.000	PARK CONCESSION SALES	1,500.00	1,500.00	371.03	0.00	1,128.97 24.74
649.001	AMUSEMENT PARK TICKET SALES	8,000.00	8,000.00	4,043.30	1,462.10	3,956.70 50.54
649.003	PK & REC BROCHURE ADVERTISEMNT	3,000.00	3,000.00	75.00	75.00	2,925.00 2.50
650.001	PROGRAM FEES SPORTS	115,000.00	115,000.00	17,703.10	5,690.90	97,296.90 15.39
650.002	PROGRAM FEES ENRICHMENT	60,000.00	60,000.00	7,636.23	6,865.64	52,363.77 12.73
650.003	PROGRAM FEES SPECIAL EVENTS	35,350.00	35,350.00	17,896.45	11,967.45	17,453.55 50.63
650.004	PROGRAM FEES SUMMER CAMP	45,000.00	45,000.00	16,418.45	6,615.00	28,581.55 36.49
651.004	BUILDING RENTAL FEES	29,000.00	29,000.00	2,396.32	508.00	26,603.68 8.26
651.005	PROGRAM FEES/MEMBERSHIP SENIORS	6,000.00	6,000.00	1,444.00	0.00	4,556.00 24.07
651.007	PRESCHOOL TUITION	65,000.00	65,000.00	1,478.00	1,060.00	63,522.00 2.27
665.000	INVESTMENT INTEREST	100.00	100.00	242.07	142.68	(142.07) 242.07
671.002	MISC REVENUES	1,000.00	1,000.00	0.00	0.00	1,000.00 0.00
675.003	DONATIONS - GENERAL	5,500.00	5,500.00	1,537.91	475.41	3,962.09 27.96
675.009	DONATIONS SENIORS	1,500.00	1,500.00	25.24	24.99	1,474.76 1.68
675.010	DONATIONS - TEEN	1,000.00	1,000.00	0.00	0.00	1,000.00 0.00
675.012	UNITED WAY - TEENS	8,000.00	8,000.00	2,162.50	0.00	5,837.50 27.03
675.013	UNITED WAY SENIORS	5,900.00	5,900.00	2,750.00	0.00	3,150.00 46.61
675.015	PRESCHOOL FUNDRAISING	2,000.00	2,000.00	0.00	0.00	2,000.00 0.00
676.006	SENIOR POSTAGE REIMB	800.00	800.00	0.00	0.00	800.00 0.00
677.003	SENIOR TRAVEL FEES	3,000.00	3,000.00	1,037.00	63.00	1,963.00 34.57
678.010	SPONSORSHIP FEES	38,500.00	38,500.00	1,300.00	1,300.00	37,200.00 3.38
678.012	MEMBERSHIP FEES	5,000.00	5,000.00	452.00	452.00	4,548.00 9.04
Total - Dept 751		760,150.00	760,150.00	188,282.60	61,702.17	571,867.40 24.77
Total Revenues		760,150.00	760,150.00	188,282.60	61,702.17	571,867.40 24.77
Expenditures						
Dept 751: RECREATION / PARKS DEPARTMENT						
702.000	SAL & WAGES	87,460.00	74,960.00	8,231.61	2,843.00	66,728.39 10.98
702.001	SAL & WAGES ADMINISTRATION	196,017.00	196,017.00	29,397.71	15,092.18	166,619.29 15.00
702.023	SAL & WAGES PRESCHOOL	33,600.00	33,600.00	198.00	0.00	33,402.00 0.59
702.025	SAL & WAGES SUMMER CAMP	17,300.00	17,300.00	12,394.50	7,068.25	4,905.50 71.64
702.026	SAL & WAGES TEEN	7,000.00	7,000.00	432.00	384.00	6,568.00 6.17
702.027	SAL & WAGES SENIORS	9,000.00	9,000.00	1,345.00	690.00	7,655.00 14.94
714.004	ICMA RETIREMENT	6,350.00	6,350.00	2,066.94	1,113.40	4,283.06 32.55
717.000	FRINGE BENEFITS	96,520.00	96,520.00	17,596.09	12,555.27	78,923.91 18.23
727.000	OFFICE SUPPLIES	3,000.00	3,000.00	916.48	506.66	2,083.52 30.55
730.000	POSTAGE	3,100.00	3,100.00	524.14	518.99	2,575.86 16.91
740.000	OPERATING SUPPLIES	5,000.00	5,000.00	3,813.93	1,510.07	1,186.07 76.28
740.003	OPERATING SUPPLIES T-SHIRTS	15,000.00	15,000.00	875.50	0.00	14,124.50 5.84
740.016	OPER SUPP/AMUSEMENT PARK TICKET	8,000.00	8,000.00	4,049.80	1,462.10	3,950.20 50.62
740.028	OPERATING SUPPLIES/PRESCHOOL	2,000.00	2,000.00	0.00	0.00	2,000.00 0.00
740.030	OPER SUPPLIES - SPORTS	7,500.00	7,500.00	70.00	0.00	7,430.00 0.93
740.031	OPER SUPPLIES - ENRICHMENT	2,500.00	2,500.00	647.79	174.51	1,852.21 25.91
740.032	OPER SUPP/SENIORS	750.00	750.00	783.51	248.28	(33.51) 104.47
740.033	OPER SUPP/SUMMER CAMP	6,000.00	6,000.00	2,456.62	830.81	3,543.38 40.94
740.035	OPER SUPPLIES - SPECIAL EVENTS	27,000.00	27,000.00	10,202.28	4,303.54	16,797.72 37.79
740.036	OPER SUPPLIES - TEENS	0.00	0.00	75.00	75.00	(75.00) 100.00
751.000	GASOLINE & DIESEL FUEL	1,000.00	1,000.00	105.47	0.00	894.53 10.55
801.000	PROFESSIONAL SERVICES	23,000.00	23,000.00	5,997.50	5,997.50	17,002.50 26.08
804.000	CONTRACTUAL SERVICES	10,000.00	10,000.00	1,842.37	1,786.12	8,157.63 18.42
804.008	CONTRACT SERVICES/INSTRUCTORS	22,000.00	22,000.00	5,889.43	1,114.00	16,110.57 26.77
804.009	CONT SERVICES OFFICIALS/REFEREES	7,500.00	7,500.00	132.00	0.00	7,368.00 1.76
804.010	CONTRACT SERV - FIELD MAINTENANCE	0.00	12,500.00	1,319.97	712.47	11,180.03 10.56
840.000	DUES, SUBSCRIPTIONS & MEMBERSHIPS	2,223.00	2,223.00	916.86	86.05	1,306.14 41.24
850.000	COMMUNICATION - TELEPHONES	9,000.00	9,000.00	1,198.20	640.92	7,801.80 13.31
850.006	COMMUNICATION - PHONE/BARNARD	300.00	300.00	0.00	0.00	300.00 0.00

REVENUE & EXPENDITURE REPORT FOR CITY OF HOWELL
Month Ended 08/31/2008

FUND 208 - PARKS & REC AUTHORITY

ACCOUNT DESCRIPTION	2008-09		YEAR-TO-DATE THRU 08/31/08	ACTIVITY FOR	AVAILABLE BALANCE	% OF BUDGET USED
	ORIG BUDGET	AMENDED BUDGET		MONTH ENDED 08/31/2008		
850.008 COMMUNICATION - INTERNET & CABLE	1,000.00	1,000.00	128.08	64.13	871.92	12.81
860.000 TRAVEL	5,060.00	5,060.00	561.22	561.22	4,498.78	11.09
860.001 SENIOR TRAVEL EXPENSE	0.00	0.00	1,304.00	34.00	(1,304.00)	100.00
900.000 MARKETING, PRINTING & PUBLISHING	35,300.00	35,300.00	9,635.68	1,735.69	25,664.32	27.30
910.000 INSURANCE	15,000.00	15,000.00	11,121.28	0.00	3,878.72	74.14
920.000 UTILITIES - ELECTRICITY	12,000.00	12,000.00	2,550.09	2,019.69	9,449.91	21.25
920.001 UTILITIES - GAS	7,000.00	7,000.00	95.24	45.13	6,904.76	1.36
920.002 UTILITIES - WAT / SEW	1,000.00	1,000.00	140.83	140.83	859.17	14.08
920.003 UTILITIES - RUBBISH	6,300.00	6,300.00	265.20	(265.20)	6,034.80	4.21
920.006 UTILITIES - GAS/BARNARD ST	5,500.00	5,500.00	77.82	36.81	5,422.18	1.41
920.007 UTILITIES - ELEC/BARNARD ST	8,500.00	8,500.00	793.52	94.97	7,706.48	9.34
920.008 UTILITIES - RUBBISH/BARNARD ST	1,000.00	1,000.00	0.00	(132.60)	1,000.00	0.00
920.009 UTILITIES - WTR-SWR/BARNARD ST	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00
930.000 GROUNDS MAINTENANCE BENNETT & BARN	4,570.00	4,570.00	350.82	0.00	4,219.18	7.68
931.000 BLDG R & M AND SUPPLIES	8,000.00	8,000.00	1,392.26	766.57	6,607.74	17.40
940.000 EQUIPMENT RENTAL	2,000.00	2,000.00	583.25	462.25	1,416.75	29.16
942.001 PORTA JOHN RENTALS	1,200.00	1,200.00	75.00	0.00	1,125.00	6.25
956.000 MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	0.00
956.003 BANK CHARGES & FEES	7,500.00	7,500.00	1,612.60	784.75	5,887.40	21.50
957.000 EDUCATION / TRAINING	2,500.00	2,500.00	142.81	142.81	2,357.19	5.71
960.002 PURCH FROM DONATIONS - SENIORS	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
960.005 PURCH FROM DONATIONS - TEENS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
960.007 PURCH PRESCHOOL FUNDRAISING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
964.001 PROGRAM REFUNDS	3,500.00	3,500.00	819.00	320.00	2,681.00	23.40
965.000 FACILITY RENTALS	12,700.00	12,700.00	(287.58)	(759.00)	12,987.58	(2.26)
980.000 OFFICE EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
980.004 EQUIP / COMPUTER HARDWARE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
980.005 EQUIPMENT/COMPUTER SOFTWARE	2,300.00	2,300.00	0.00	0.00	2,300.00	0.00
Total - Dept 751	760,150.00	760,150.00	144,839.82	65,765.17	615,310.18	19.05
Total Expenditures	760,150.00	760,150.00	144,839.82	65,765.17	615,310.18	19.05
NET OF REVENUES AND EXPENDITURES	0.00	0.00	43,442.78	(4,063.00)	(43,442.78)	



Director Evaluation

MEMORANDUM

To: Chairman and Board of Trustees

From: Deborah E. Mikula, Director

Date: October 10, 2008

RE: Director's Evaluation

Pursuant to the Michigan Open Meetings Act, I am formally requesting that Board of Trustees for the Howell Area Parks & Recreation Authority enter closed session to conduct the annual Director review.

Action Requested: A motion to enter closed session to conduct the Director's Annual Review.

Deborah E. Mikula
Director