



Howell Area Parks & Recreation Authority

Tuesday, February 15, 2011

7:00 p.m.

Howell City Hall

AGENDA

1. Call to Order
2. Pledge of Allegiance (all stand)
3. Approve Agenda
4. Approval - Board Meeting Minutes dated December 14, 2010
5. Call to the Public (for any items not on the agenda)
6. Discussion – 2010 Year End and Participation Report
7. Discussion/Approval – Lease for Bennett and Barnard
8. Discussion/Approval – Amended Budget for 2010-2011
9. Discussion/Approval – Proposed Budget for 2011-2012
10. Discussion - Check Register Reports for December 1, 2010 – January 31, 2011
11. Discussion – Financial Report ending December, 2010
12. Directors Report
13. Old Business
14. New Business
15. Member Discussion
16. Next Meeting – April 19, 2011 – Marion Township Hall (This is the 3rd Tuesday of the month)
17. Executive Session – Director’s Evaluation
18. Adjournment



Howell Area Parks & Recreation Authority

Board Meeting Minutes

December 14, 2010

Call to Order

Chairman Todd Smith called the meeting to order at 7:05pm

Members Present

Todd Smith, Paula Wyckoff, Steve Manor, Mike Peterson (late)

Absent

Sean Dunleavy

Also Present

Debbie Mikula, Parks & Recreation Director; Tom Darling (WHMI)

Approval of Agenda

Motion by Manor and support by Wyckoff to approve the agenda as presented. Motion carried. (3-0)

Approval of Minutes

Motion by Wyckoff and support by Manor to approve the minutes dated October 12, 2010. Motion carried. (3-0)

Call to the Public

None

Discussion/Approval of Lease Renewal with Community Theatre of Howell

Motion by Manor and support by Wyckoff to approve a one year lease extension from February 1, 2011 – January 31, 2012 with the Community Theatre of Howell for \$5000 at the lower level of the Barnard Center. Motion carried (3-0)

Check Register Reports for October 1, 2010 – November 30, 2010

No comments

Financial Report ending October 31, 2010

Mikula stated the report that was distributed did not have the amended budget that was adopted at the last meeting and she will contact their bookkeeper to get this corrected by the next meeting.

Director's Report

Mikula stated that the Recreation Authority and the Bennett Center would be closed from Dec. 24 – Jan. 2 to accomplish general maintenance in the building including stripping and waxing floors. Full time staff will be on call on the following days – December 27, 28 and 29. She also stated that the City of Howell is looking to change health providers as Blue Cross Blue Shield was instituting a 19%

increase in premiums for the next calendar year. They have gotten comparable quotes from Priority Health and a decision will be made shortly about the change-over for February 1. Mikula stated that she has also looked at health insurance coverage from the Chamber of Commerce but that the rates are higher than what is being proposed by Priority Health.

The Howell Area Parks & Recreation Authority has been selected to receive an award from the Michigan Parks & Recreation Association at the upcoming conference for their work to publicize the Headless Horseman Race. We were also awarded a grant from the DNR for ORV Safety Education Classes.

Mikula also reported that new guidelines for grants through the DNR were being circulated and that public comment was currently being taken. New grant guidelines will become effective for the next round of grants in April.

Old Business

Mikula reported that the Marion Oaks Disc Golf Course was on hold until another suitable location could be found. She and Jim Davis will be exploring sites this winter and hopefully by spring a new location will be identified

New Business

Mikula informed the board that as of this coming Spring we will be seeking proposals for grass mowing and snow plowing at the Bennett Recreation Center and the Barnard Community Center. The City will no longer be able to provide this service. We are also looking seriously at how we can take over the maintenance of Page Field from the City and also collect the revenues generated from rentals. This will be a discussion with the City early in the new year. A brief discussion also took place concerning Howell City Park and how best to address the shortage of revenues generated to maintain. Mikula will schedule a meeting of interested board members and key city staff after the holidays to discuss alternatives to their management agreement with the City.

Member Discussion

Manor inquired about a formal evaluation for Mikula. Smith stated that he has submitted to Mikula a written evaluation of her performance. Manor requested a full board evaluation each fall. *Wyckoff moved to approve the written evaluation for Mikula with support from Manor. Motion carried (4-0).*

Next Meeting set for February 15, 2011 – Howell City Hall

Adjourn

Motion by Peterson with support by Wyckoff to adjourn the meeting at 8 pm. Motion carried. (4-0)



Annual Report and 2010 Participation Report

Four municipalities (the City of Howell, Oceola, Marion and Genoa Townships) joined forces back in 2006 creating the Howell Area Parks & Recreation Authority. Our goal then as it is now...to provide our community with the very best in recreational programs and leisure time activities. On July 1, 2008 the Howell Area Parks & Recreation Authority took its first steps as a stand alone organization and transitioned out of a department within the City of Howell. The Authority board which consists of five board members representing the City of Howell, Oceola Township, Genoa Township, Marion Township and the Howell Public Schools, continues to develop policies and procedures that keeps our organization operating with high professional standards. We have documented over 77,000 individuals taking advantage of our youth and adult sports leagues, enrichment classes, aquatic classes, beach and boat launch patronage, special events, teen center, senior center, preschool and summer day camp. (The 2010 participation report is attached for your perusal.)

Budget

Our annual revenue budget for 2010-2011 is \$879,365 and our expense budget is \$849,910 showing a net increase of \$29,455 at the end of the fiscal year in June 2011. We have an approximately \$40,000 deficit which we are hoping to erase with a 2 year deficit elimination plan having been accepted by the State of Michigan.

Our operating budget is supported not only by participation fees but by healthy contributions that are provided by four municipalities. The City of Howell and Oceola Township each contribute \$100,000 to the overall operations, while Genoa and Marion Township each contribute \$61,000. In recognition of these contributions, we have adopted a three tier participation fee structure that we feel provides an equitable solution to the differences between contributing members and non-contributing government entities. Residents of the four municipalities that are members of the Authority are afforded a lower participation fee because approximately half of their program participation fee is already paid for through their local unit of government. Marion and Genoa Township resident fees are approximately 30% lower than non-resident rates, and the City of Howell and Oceola Township resident fees are 50% lower than non-resident rates.

Staffing

The Howell Area Parks & Recreation Authority has 3 full-time staff members – the Director, Sports Director and Enrichment Director. We have 4 staff members who work part time in the front office whom also handle the finance/bookkeeping duties and marketing responsibilities. We employ 2 part-time staff members at our Teen Center, 1 part-time staff member in our

Senior Center, 2 part-time staff members to direct and teach in our preschool, and numerous building/site supervisors. In August 2009, we have also added a full-time Aquatic Center director and 2-3 building/site supervisors at the pool. In the summer, we increase our employee population by hiring seasonal staff including 5-6 individuals to run our Summer Day Camp, and 10-12 individuals to manage the Howell City Park beach/boat launch. Our staff is supplemented by hundreds of volunteers.

In 2010, we successfully recruited and hired qualified candidates for our Senior Center Coordinator, Teen Center Director, Preschool Director, and for our front office. We also hired new staff members for the positions of Beach Front Supervisor, Summer Camp Director, Summer Camp Counselors, Building/Site Supervisors and Beach/Boat Launch attendants.

Master Plan

The 5 year master plan of the Howell Area Parks & Recreation Authority was completed in August 2008 and was accepted by the Department of Natural Resources and the 4 municipalities that make up the Authority in January/February 2009. We continue to assess park acquisition and development projects in our community that we would apply for funding through the DNR grant process.

Contract Services with the City of Howell

The Howell Area Parks & Recreation Authority continues to contract some administrative services with the City of Howell including financial, IT and human services. The City currently receives an annual reimbursement from the Authority in the amount of \$10,000 for these services. The Authority also contracts with the City of Howell for snow removal and grass mowing at both Bennett Recreation Center and Barnard Community Center.

Volunteers

Over 9100 hours of volunteer time was recorded equaling \$183,545 of inkind help (based on research done by Independent Sector which estimates each hour a volunteers time as being worth \$20.13/hour) during the past year. In recognition of this, we held our 3rd annual RECreation REcognition REception in November 2010 and recognized 7 individuals and organizations who were extremely active within our organization.

Volunteer of the Year: Tom Strombaugh

Corporate Sponsor of the Year: MediLodge of Howell

Organizational Volunteers of the Year: Boy Scout Troop 364

Coach of the Year: Eric and Janey Boeving

Senior of the Year: Polly Austin

Teen of the Year: Leah Jacobs

Instructor of the Year: Paul Christensen

Leases for Athletic Fields in Genoa and Oceola Township

The Howell Area Parks & Recreation Authority entered into two leases on January 1st for a five year period with Oceola Township and a two year period with Genoa Township for the management, maintenance, and scheduling of the athletic fields that were built by each of the townships in 2008. A separate joint user agreement has been pending for the Genoa

Township Athletic Fields between SELCRA and the Authority to share expenses and management.

Aquatic Center Management Contract

In 2009, the Howell Area Parks & Recreation Authority was approached by the Howell Public Schools administration to outline a proposal to manage the Howell Area Aquatic Center to help reduce costs associated with the current structure. In August 2010, we signed another two year management agreement with HPS for the Aquatic Center and we have increased programming and marketing for Aquatic Center programs during the ensuing years.

Beach/Boat Launch Management Contract

A management agreement with the City of Howell was reached in May 2010 for the Howell Area Parks & Recreation Authority to manage the Howell City Park Beach Front and the Boat Launch. The City of Howell contracted with the Authority for \$43,000 to hire a part-time seasonal Beach Front Supervisor and 12-14 part-time seasonal staff members to operate the entrance gate at Howell City Park, operate the entrance gate at the Boat Launch, operate and clean the restroom and concession facilities at the beach, clean up the goose droppings on the beach, provide weekly water testing, deposit revenues collected, work in collaboration with the Fire Department to set up and take down the buoys and rope lines, and other duties that were assigned for a smooth and efficient operation during the summer of 2010. All entrance fee revenue continued to be deposited with the City of Howell, the concession revenue and expenses became the responsibility of the Authority. We also took over for a small additional fee, the pavilion rental responsibilities.

Awards

In late 2010, the Michigan Recreation and Parks Association recognized the Howell Area Parks & Recreation Authority for its promotional work on the Headless Horseman 5K/10K. The actual award will be given to the Authority at the MRPA conference in February 2011.

Communications

We continue to keep lines of communication open with our constituents by producing a weekly e-mail newsletter sent to over 5000 patrons and participants with news and information from the Howell Area Parks & Recreation Authority. We continue to receive great reviews and comments each week and are still averaging about a 30% open rate. We have also continued to update our facebook page where we are able to connect with close to 800 "friends" on a daily basis. Our website is updated daily.

We successfully produced a winter 2010, spring/summer 2010 and fall/winter 2010/2011 program guide which were distributed to over 25,000 households by direct mail, and to all elementary age children in the Howell Public Schools through their Friday packets.

Scholarship and Reduced Fee Policy

The Howell Area Parks & Recreation Authority established a viable strategy to address the needs of children who are not able to participate in our programs because of economic conditions. The Howell Area Parks & Recreation Authority board of trustees adopted a scholarship policy that is designed to provide financial assistance to children who wish to experience and participate in our recreational activities and programs. So that we can serve as many individuals as possible that live in the City of Howell, Genoa, Marion and Oceola Township, each family showing need is limited to a maximum scholarship of \$50 per child per year or \$150 per family per year. We awarded over \$500 in scholarships during 2010 thanks to a donation by the Howell Rotary Club.

Enrichment Classes

In 2010 we were able to start many new partnerships while providing quality enrichment programs. Every year we look to offer new and exciting programming opportunities. We continue to offer programs in arts, dance, martial arts, photography, continuing education, dog obedience, exercise, gymnastics, horseback riding, music, safety/first aid, and skating. With the start of 2011 we are looking forward to again expand and explore new enrichment programs for the Howell community. We were also awarded two grants from the DNR in 2010, one for ORV (Off Road Vehicle) safety and one for the after-school archery program.

Sports Leagues, Clinics and Events

The Howell Area Parks and Recreation Authority Sports department has put on many events that have benefited the citizens of Howell. As we have in the past we run sports leagues for children in pre-school up to adults including soccer, flag football, softball, basketball, and volleyball. Throughout the school year, we also provide 2 nights of drop in basketball, and 1 evening of drop in volleyball at local gyms. We also provide classes in tennis and golf. We are also working in partnership to offer coaches clinics/training in soccer with the Howell Revolution.

The sports department also runs special events which include MLB Pitch, Hit and Run, NFL Punt, Pass and Kick and the Flip and Flop Fishing tournament, the Crosstown Kids Triathlon as well as the Headless Horseman 5K/10K. The sports department continues to add new and exciting programs each year. In 2010, we introduced an indoor triathlon in February which was a partnership between the Aquatic Center and the Authority. We also received a grant and special equipment from the National Parks & Recreation Association to offer golf for children and archery equipment.

We also enjoyed offering opportunities for active recreation in 2 new clubs during the past year – Cycle Howell is a biking club that gathers once a month and goes for extended bike rides as a group. Upwards of 50 riders come together for these cycling events. We also established with Mt. Brighton a Ski & Snowboarding Club. We have over 75 members that have signed up and having a permanent club in the Howell area.

Special Events

The special events that took place in 2010 gave us a great opportunity to take our events and think outside the box. Our highlight of the year was our 33rd Annual Howell Melon Run with us hitting a new record of over one thousand runners! We also were able to add some new events to the calendar last year with the great success of Dinner with Dean, Senior Spelling Bee, free outdoor family movies at Howell City Park, and horse trail riding at Marion Oaks. 2010 also gave us the chance to improve, reinvent and recreate some of our existing special events like the Holiday in the Park, 3rd Annual Buck Pole, the Moonglow and Marshmallow Drop, Twilight Tours of Lakeview Cemetery and Tiny Tot Track and Field into events that had great impact on the community.

Senior Center

The Senior Center membership has been slowly growing since its incorporation 4 years ago and we now boast close to 300 active members. We also secured a \$9,000 grant from the United Way for services and staffing. Food and bread donations are received daily from VG's, Pepperidge Farms and Gleaners. We also receive other cash and gift card donations to help purchase supplies for the senior center like coffee, CD/DVD's, paper products, etc. Programs

include an active travel program, bingo, exercise, bridge, computer classes, craft classes, and socializing. Thirty new chairs were donated from ChemTrend in early 2011.

Teen Center

Since the installation of the Internet Café at the Teen Center, attendance has increased each day ranging from 6th grade – 12th grade. We continue to promote a no-fee policy for teens that attend during the day from 2:30 p.m. – 6 p.m. Monday – Friday during the school year. We continue to hold monthly late night events on the first Friday of every month that draw anywhere from 20-40 youth who pay to participate. On the last day of school in June, we celebrated with our Last Day Breakaway at its new location (Bennett Recreation Center) and then we closed the Teen Center during the summer months due to funding shortfalls. A \$13,500 grant from the United Way was secured for staffing and services. This was close to a \$5,000 increase which allowed us to open the Teen Center ½ hour earlier for the entire year.

Preschool

The Howell Recreation Preschool & Learning Center offers 3, 4 and 5 year olds social and cognitive skills to prepare each child for success in school. Last year we made changes to create additional opportunities for more families in our community to attend. We have combined 3, 4 and 5 year olds in the same classes. This promotes children to progress by skill not age, which keeps children engaged and supports self esteem. Our enrollment has stabilized and proven to be successful in affordability and opportunity. We are pleased to have a full enrollment for the second year in a row, and continue to strive for improvements to better serve our community. A new preschool director was hired in August 2010.

Summer Day Camp

In our 3rd year of Summer Day Camp, we instituted a full 10 week program at the Barnard Community Center from mid-June through the end of August. Close to 20 children ages 5-10 attended each week. Daily walking trips for swimming and beach activities took place at Howell City Park and Beach.

Partnerships - Melon Festival

The Howell Area Parks & Recreation Authority took an active role in the core committee that took over the Howell Melon Festival after the Jaycees turned it over to the DDA in March 2009. This event was a highlight of the summer as we incorporated changes to the 33rd Howell Melon Run and brought the start/finish line right downtown creating a vibrant opening to the festival. The Authority also added new events to the line up including: the 2nd annual Doc May Commemorative Bike Ride (15 miles), a sand melonball (volleyball) tournament at West Street Park, and trebuchet competition!

Partnerships - Legend of Sleepy Howell

Another great event that the Authority partnered with the DDA on was the Legend of Sleepy Howell. To capture the real story of the Legend of Sleepy Howell, we incorporated a nighttime run, called the Headless Horseman 5K/10K. Close to 800 runners came out to participate in its second year – more than doubling the participation from the 1st year. The race route began at the PNC Bank behind the historic Livingston County Courthouse, and leading the runners out of the gate was a horse and rider dressed as the Headless Horseman. The route took the runners north on State Street to Thompson into City Park through the Lakeview Cemetery (lit by luminaries) and then back to the start line.

Howell Area Parks & Recreation Authority - 2010 Program Participation Counts

	Marion Township	City of Howell	Oceola Township	Genoa Township	Non-Residents	Drop in or Free Programs or Township not Identified	Total
WINTER 2009/2010 (Dec., Jan, Feb., March, April)							
"Four on the Floor" Dog Obedience				2			2
AARP Senior Taxes	15	59	8	31	75		188
Babysitter's Training	3	2	3	1	1		10
Ballroom Dancing	1	4	3		9		17
Basics of Digital Photography	4	2	7	2			15
Beginner Belly Dance Class	1	2	7	2	4		16
Boater Safety	3	3	7	3	4		20
Boy's Basketball	54	49	68	41	30		242
Bridge Lessons	2	7	12	1	12		34
Brunch & Learn	1	8		2	5		16
Brunch & Lunch	3	5	3		6		17
Capitol Tour & Clara's	4	6	1	6	1		18
Cardio Kickboxing		1		1	1		3
Chair Exercise	4	47	17	2	2		72
Christmas Shopping & Lunch	2		4	1			7
Classic Film (Dec)						13	13
Classic Film (April)						15	15
Classic Film (February)						27	27
Classic Film- (Jan)						15	15
Classic Film (March)						9	9
Crafts & Laughs (Feb)	1	1		4	6		12
Crafts & Laughs (March)	1	5			2		8
Crafts & Laughs (April)	1	4		3	3		11
Co-Ed Volleyball League	19	5		13	10		47
Creative Movement for Exercise		9					9
Detroit Tigers Game	3	8	4	4	4		23
Downtown Howell Historic Tour	2	1	3	2	2		10
Drop-In Tai Chi 12/09 though 8/3/10	20	29	20		60		129
E-Bay Basics	3		4				7
Fat Tuesday	1						1
Firekeepers Casino	5	2	4	7	10		28
Fitness Consulting	4	5	7	2			18
Florida Gulf Coast Vacation					3		3
For the Love of Horses			1				1
Glass Etching		1					1
Greektown Casino	4			2	4		10
Gymnastics	13	16	14	2			45
Hip N' Fit	1	1	5	1			8
Historical Church Tour	3						3
Holiday in the Park (attendance)	135	1053	135	119	1054		2496
Holiday in the Park(trees sold)	6	22	3	2	9		42
Ice Fishing Tournament	5	1	5	4	11		26
Indoor Garage Sale (tables sold)	4	4	3	3	2		16
Indoor Walking Club	19	43		1	1		64
Intro to Computers & Internet	4	5			1		10
Intro to Laptops & Digital Cameras	1		1	2			4
Jump Rope	4	2	1				7
Just Breathe Classes		3	12		3		18
Just Once Guitar	2	3	1	1	2		9
Kil's Tae Kwon Do	1	3	3	2	1		10
Kindermusik		1	1				2
Lego's & Lunch	10	9	7	4	9		39
Love Your Pet Photo Contest	6	10	20	13	13		62
Lunch & Learn (Jan)						17	17
Lunch & Learn (Feb)						16	16
Lunch & Learn (April)	4	4	1	4	12		25
Lunch & Learn (March)	4	7	1	3	4		19
Marion Oaks Horse Trail Riding (Feb-March)	3				3		6
Men's 30 & Over Basketball League	5	14	4	7	34		2
Moon Glow/Marshmallow Drop	68	84	75	144	217		588
New Odyssey	2			2	2		6
Ohana Karate	4	5	1				10
One Stroke Painting-Lighthouse	1		1				2
One-Stroke Acrylic Painting Cottage	1	1					2
One-Stroke AcrylicKids Landscape	1	1			2		4
Open Computer Class Q & A	1	1			1		3
ORV Safety Class	1	2	2		3		8
Piano Class		4			1		5
Pre-Season Soccer Kick-Off Clinic	6	20	12	6	6		50
Saganing Eagles Casino	8	2		2	2		14
Sanchin Ryu's Karate	4	27	11	3	7		52

Selling on Ebay	3		4				7
Senior Center Daily Activity (Dec 2009 - April 2010) non-members	17	99	64	28	113		321
Senior Center Daily Activity (December 2009 - April 2010) Members	541	982	78	374	662		2637
Intro to Word	1	1			2		4
Santa Calling (2009)	43	20	49	39	39		190
Skating		4	2	3			9
Skating (Rollerama)		8	2				10
Ski Club Participation						9	9
Snowmobile Safety	2		2	1	4		9
Splash & Dash Indoor Triathlon	5	3	3	3	48		62
St. Patrick's Day Celebration	5	13	2	9	10		39
Sweetheart Dances	93	102	163	120	127		605
Tae Kwon Do for Beginners	1	7	1	2	13		24
Tai Chi-Drop In	36	44	21	1	35		121
Teen Center Daily Activity (December 2009 - April 2010)						2868	2868
Teen Center Late Night - April						21	21
Teen Center Late Night - December						30	30
Teen Center Late Night - February						29	29
Teen Center Late Night - January						21	21
Teen Center Late Night - March						7	7
The Chenille Sisters Signature Show	2						2
The Truth About Estate Planning		2					2
Turkeyville	5	5		2	7		19
VA Aid & Assistance					2		2
Valentine's Day Craft	1	1		4	6		12
Watercolor for Advanced Beginners/Intermediate	3		2	2			7
Women's Volleyball League	8	5	10	5	23		51
World Tai Chi Day						18	18
Youth Dance Classes	6	8	13	1	3		31
TOTAL WINTER PARTICIPATION	1260	2917	918	1051	2748	3115	11931

SPRING/SUMMER 2010 (May, June, July, August)	Marion Twp	City of Howell	Oceola Twp	Genoa Twp	Non-Residents	Drop-In or Free Programs or Township Not Identified	Total
"Howell at the Moon"						45	45
2D Game Design	1		1	2	3		7
33rd Annual Melon Run	106	146	80	104	592		1028
8th Annual Aquathlon	7	2	6	5	127		147
American Cane System		2					2
Babysitting Training	2	2	4	3	10		21
Ballroom Dancing		1	2	2			5
Basics of Digital Photography	1	5	1	2	3		12
Basics of Selling on Ebay	1	3		2	2		8
Beach (Howell City Park)	1447	12569	7437	1428	1408		24289
Beginner Belly Dance Class		2	4	1	3		10
Boater Safety	3		7	3	4		17
Bridge Lessons	2	3	3	1	7		16
Chain of Lakes Boat Tour	2	2	3	2	1		10
Chair Exercise	3	48	4	8	3		66
Challenger Soccer Camp	5	2	3	2	2		14
Classic Film Series (August)						6	6
Classic Film Series (May)						15	15
Classic Film Series (June)						4	4
Classic Film Series (July)						7	7
Co-Ed Softball	6	18	5	18	21		68
Crafts & Laughs (Aug)	3	7		3	5		18
Crafts & Laughs (July)	1	5		2	2		10
Crafts & Laughs (June)	3			1	2		6
Crafts & Laughs (May)	1	1	1		1		4
Creative Movement		8			1		9
Crosstown Kids Triathlon	7	8	5	6	122		148
Detroit Tiger Game June 17	2	4	2	9	5		22
Detroit Tigers Game August	2	3		5	13		23
Doc May Commemorative Bike Ride	6	9	6	8	29		58
Drop-In Tai Chi	38	79	49	5	98		269
Estate Planning Basics	2		3	1			6
Firekeepers Casino	6	3	2		15		26
Fitness Consulting	8	6	3	1	1		19
Fixed Income Investing for Seniors	1	1			1		3
Flag Football League	7	11	10	7	6		41
Flip n' Flop Fishing Tournament	12	16	22	7	41		98
For the Love of Horses				1			1
Four on the Floor			2				2
Genesee Belle Lunch Cruise	8	4		5	3		20
Golf for Beginners		2	2	1			5
Gymnastics	8	16	12	3			39
High Definition Painting (Water Lilies)		2					2
Holland Trip	5	4		8	5		22
Home Bartending 101		3	3				6
Horse Camp	1		1				2
Howell at the Moon						50	50
Hunter Safety	9	5	16	3	24		57
Intro to Karate/Preschool	5	3	2		2		12
Intro to Microsoft Word		1		2	1		4
Junior Golf Lessons	5	8	25	3	2		43
Just Breathe Exercise	2						2
Kil's Tae Kwon Do	2	5	4	3			14
Last Day Breakaway	18	54	22	21	38		153
Legos & Lunch		3	3	1	3		10
Lunch & Learn (Aug)	3	7		2	5		17
Lunch and Learn (July)	3			1	2		6
Lunch and Learn (May)	3	1	1	2	3		10
Melon Festival Volleyball Tournament (Count is teams)		4			1		5
Men's 30 & Over Soccer	8	4	2	9	36		59
Motor City Casino	8	9	1	2	8		28
Movie Poster Sale						200	200
Movies in the Park (June-August)						1300	1300
Ohana Karate	5	4	2		2		13
One Stroke Painting Class		3	1	1	1		6
ORV Safety Training					4		4
Pilates	3		2				5
Pom Pon by Howell Varsity	8	6	8	5	2		29
Protect Yourself from the Cost of LTC	1				2		3
Puzzles, Pizza and Pop Party	1	3		1	2		7
Sanchin Systems		12	2	4	4		22
Selling on Ebay	1	3	2	2			8
Senior Center Daily Activity (May 2010 - Aug 2010) non-members	7	127	12	17	43		206

Senior Center Daily Activity (May 2010 - Aug 2010) members	395	614	42	238	333		1622
Skateboard Camp	6	15	10	5	1		37
Skating Classes	1	2		1			4
Ski Club Members						74	74
Soaring Eagle Casino & Resort	11	8			5		24
Spring Soccer League	111	122	165	92	89		579
Spring Soccer League	112	121	168	92	98		591
Tae Kwon Do for Beginners		5	2	4	12		23
Tall Ships Celebration	2	5		1	4		12
T-Ball Clinic	6	14	15	4	3		42
Teen Center (Dairy Queen Trip)						4	4
Teen Center Daily Activity (May 2010 - August 2010)						834	823
Tennis	4	1	3	1	1		10
Tennis Camps	2		7	3	1		13
The Great Perennial Drive						25	25
The Glenn Miller Story(July)							0
The Purple Rose	10	1	1	6	4		22
Tiny Tot Track & Field	13	73	14	7	25		132
Trains of West Virginia Trip					2		2
UK Soccer Camp	5	2	3				10
VA Aid & Assitance	2						2
Waldenwoods Summer Picnic	2	4		2	5		13
Walk Michigan	6	18	6	4	17		51
Watercolor-Intermediate/Beginner	1			2			3
What's Up with Amateur Astronomy	4				2		6
Woodcarving 101			1		1		2
Youth Dance Classes	3	1	3				7
Total Spring/Summer Participation	2495	14265	8228	2197	3324	2564	33062

Senior Spelling Bee (Free)						8	8
Snowmobile Safety	2	2	4	3	9		20
Soaring Eagle Casino	4	6	1	1	2		14
Southern Exposure	4	2	1	7	8		22
Tae Kwon Do for Beginners		5	2	4	12		23
Teen Center Late Night (Sept)						25	25
Teen Center Late Night (Oct)						32	32
Teen Center Late Night (Nov)						15	15
Teen Center Halloween Party						27	27
Teen Center (Digital Camera)						4	4
Teen Center (Bowling)						9	9
Teen Center Daily Activity (Sept 2010 -Dec 2010)						2200	2200
Tai Chi Drop-In	23	26	57		40		146
The Great Perennial Divide (Free)						25	25
Trick or Treating						200	200
Turkey Stroll	11	22	3	1	38		75
Turkeyville		4		4	4		12
Twilight Tours	36	102	50	28	69		285
VA Aid & Assistance		1			1		2
Veteran's Day Ceremony and Lunch						16	16
Web Base Classes			1		1		2
West Side Story	3			1	3		7
Women's 30 & Over Soccer	2	3	1	8	60		74
Women's Volleyball	7	8	13	1	25		54
Woodcarving		1	1				2
Youth Dance Classes	6	7	11	5	4		33
Aquatic Center Classes, Lessons, Exercise, Swims January 1-Dec 31 2010							
Splash Aerobics						2134	2134
Lap Swim						4133	4133
Morning Aerobics						1542	1542
7am Strength						820	820
Adult Swim O Rama						3038	3038
Chair Yoga						397	397
Arthritis H2O						663	663
Deep H2O						1281	1281
Open Swim						2649	2649
Family Swim						896	896
Mid Week Plunge						197	197
Sculpt and Tone M						288	288
Land Circuit W						97	97
Flick and Float						300	300
Monster Splash						104	104
Cycling						188	188
Stretch and Strength						109	109
Pathway						144	144
Tri Master						238	238
Fit Moves						164	164
Fit Ball						4	4
Land Circuit M						90	90
Pre-Natal						16	16
Yoga						140	140
Kickbox						5	5
Amp it Up						7	7
Parrot Fish						170	170
Queen Angel Fish						194	194
Lion Fish						224	224
Star Fish						159	159
Blow Fish						87	87
Level III Swim Lessons						67	67
Level V Swim Lessons					N/A	N/A	
Level IVV Split Swim Lessons						20	20
Swim with Santa						23	23
Total Fall 2010 Participation	1129	2521	998	996	2369	24557	32570
TOTAL 2010 Participation	4884	19703	10144	4244	8441	30236	77652
Participation without Beach attendance	3437	7134	2707	2816	7033	30236	53363



Lease Renewal for Bennett Recreation Center and Barnard Community Center

The City of Howell has put onto their February 14, 2011 agenda the renewal of the lease for Bennett Recreation Center and Barnard Community Center to the Howell Area Parks & Recreation Authority for \$1/year. We feel confident that this lease will be approved as submitted. We will continue to be required to provide the upkeep and maintenance on the buildings and grounds during this time. The costs associated with the upkeep and maintenance are currently within the approved and proposed budget for the current and new fiscal years. There have been no changes to the lease agreement except for dates.

ACTION REQUESTED: A motion to approve the lease agreement for the Bennett Recreation Center and the Barnard Community Center from the City of Howell to commence July 1, 2011 for a one year period for \$1/year.

AGREEMENT TO LEASE CITY OF HOWELL
BENNETT AND BARNARD BUILDINGS

This lease is effective **July 1, 2011**, by the CITY OF HOWELL, with offices at 611 E. Grand River Ave., Howell, MI 48843 (“Landlord”), and the HOWELL AREA PARKS AND RECREATION AUTHORITY, with offices at 925 W. Grand River, Howell, Michigan, 48843, (“Tenant”), upon the following terms and conditions:

1. Description of Premises. Landlord leases to Tenant and Tenant hires from Landlord that area, which is containing the Bennett and Barnard buildings, which are located at 925 W Grand River, and 415 N. Barnard St., for the purposes of this lease (“premises”), located in the City of Howell, in Livingston County, Michigan.
2. Common Areas. Landlord shall also make available areas and facilities of common benefit to the tenants and occupants of the building, including parking areas, driveways, sidewalks and ramps, service areas, hallways, lighting facilities, and landscaped area (“common areas”). All common areas shall be under the exclusive control and management of Landlord.
3. Term. This lease shall be for the term of one (1) year commencing on July 1, 2011 “commencement date” and ending on June 30, 2012.
4. Rental. Tenant shall pay to landlord as annual rent the sum of one (\$1) dollar per building, payable as a single lump sum payment. All rent shall be paid to Landlord at the address set forth above or at any other address that the Landlord designates in writing, without any prior demand by the landlord and without any deduction or offset.
5. Landlord’s Operating Expenses. As used in this paragraph, Landlord’s operating expenses include, without limitations, the following costs and expenses incurred by Landlord with respect to the land and improvements including the common areas, on which the premises are situated:
 - a. All property taxes and assessments, real, personal, general and special;
 - b. Any capital investments or improvements which are made in accordance with generally accepted accounting principles, which include replacement of utility operating systems or major components, such as compressors, complete systems, motors, pumps, etc.
6. Tenant’s Operating Expenses. As used in this paragraph, Tenant’s operating expenses include, without limitation, the following costs and expenses incurred by the Tenant with respect to the premises, not including the common areas, on which the premises are situated:
 - a. Water, sewer, electricity, gas, and other sources of power for heating, lighting, ventilating, or air conditioning; snow removal and exterior grounds care to leased premises; installation and maintenance of exterior signs identifying the building and its tenant; any cost associated with maintenance and keeping in good condition and repair (but not replacement) exterior windows, heating and air conditioning equipment, and the electrical and plumbing systems;
 - b. Janitorial services to maintain the premises in a neat and clean condition;
 - c. Repair or replacements occasioned by the negligence or willful act of Tenant or its agent, employees, invitees, or licensees.

7. Use. Tenant shall use and occupy the premises as a Recreation Center and for no other purpose without the prior written consent of Landlord. Tenant shall not intentionally and knowingly use the premises for any purpose or in any manner in violation of any law, ordinance, rule or regulation adopted or imposed by any federal, state, county or municipal body or other governmental agency. Tenant shall not deface or injure the premises or the building, permit anything to be done on the premises tending to create a nuisance or to disturb other tenants in the building, or permit any activity in the premises that will result in an increase of any insurance premium on the premises or the building.

8. Taxes. Landlord shall pay all taxes and special assessments levied against the land and improvements on and in which the premises are situated. Tenant shall pay all personal property taxes assessed against any personal property owned by Tenant on the premises.

9. Assignment and Subletting. Tenant agrees not to sell, assign, mortgage, pledge, or in any manner transfer this lease or sublet the premises or any portion of the premises without Landlord's prior written consent.

Let it be noted that the City of Howell is amenable to the sub-lease currently in place between the Howell Area Parks & Recreation Authority and the Community Theatre of Howell who continue to occupy and maintain the entire lower level of the Barnard Community Center.

10. Insurance. Landlord shall insure the building, including the premises and the common areas, against loss or damage under a policy of fire or extended coverage insurance in amounts that Landlord deems appropriate.

Tenant shall indemnify Landlord and keep Landlord harmless from any liability or claim for damages that may be asserted against Landlord because of any accident or casualty occurring on or about the premises. Tenant shall at its own cost and expense, obtain and keep in force a policy or policies of public liability insurance with an insurance company approved by Landlord, with liability coverage of not less than \$5,000,000.00 for injury or death to any one person, \$1,000,000.00 for injury or death to more than one person, and \$300,000.00 for damage to property. In addition, the Tenant shall name the Landlord as an additional insured with respect to liability for these premises on Tenant's insurance policy.

Any personal property kept on the premises by Tenant shall be kept there at Tenant's sole risk.

11. Acceptance of Premises. The use by Tenant of the buildings as a Recreation Center shall constitute an acknowledgement by the Tenant that the premises are then in acceptable condition.

12. Damage or Destruction. If, during the term of this lease, the premises are partially or totally destroyed by fire or other casualty covered by insurance so as to become partially or totally untenable, the premises shall be repaired as speedily as possible at Landlord's expense unless this lease is terminated as provided below. In the event of such damage or destruction, and this lease is not terminated, there shall be no abatement or reduction in the rent payments due under this lease.

If, during the term of this lease, the premises or the buildings are partially or totally destroyed by fire or other casualty, and the cost of restoring the premises or the buildings to its prior condition equals or exceeds 50 percent of its fair replacement value immediately before the damage, or if the premises are damaged by any casualty not insured against by Landlord, Landlord shall have the right to terminate this lease by giving Tenant written notice of its election to do so within 15 days after the date on which the damage occurs. Upon the giving of the notice, the lease shall terminate as of the date on which the damage occurred, and the rent shall cause the premises or the buildings to be repaired or restored with due diligence.

13. Alterations. No improvements, alterations, additions, or physical changes shall be made on the premises by Tenant without the prior written consent of Landlord. Tenant shall not attach or exhibit any sign, display, lettering, or advertising matter of any kind on the exterior walls or corridors of the buildings or on any window or door of the premises without Landlord's prior written consent. All alterations and improvements, but not moveable equipment and trade fixtures, put in at the expense of Tenant shall be the property of Landlord and shall remain on and be surrendered with the premises at the termination of the lease. However, Landlord may require that Tenant remove the alterations and improvements and repair any damages to the premises caused by the removal.

14. Signs. Landlord shall provide appropriate signs on the exterior of the buildings and in the common areas. Tenant shall, at its own expense, be responsible for any of its signs on the exterior of the premises. Landlord reserves the right to require uniform signs for all tenants, and no sign or other advertising or lettering shall be placed on the exterior walls or corridors of the building or on any windows or doors of the premises without Landlord's prior consent.

15. Remedies and Default. If Tenant does any of the following:

- a. Defaults in paying any sums to Landlord when due, including rents and additional rent, and does not cure the default within 10 days;
- b. defaults in performing any other covenant or condition of the lease and does not cure the other default within 30 days after written notice from Landlord specifying the default; or
- c. is adjudicated a bankrupt or makes any assignment for the benefit of creditors;

then Landlord may,

- a. accelerate the full balance of the rent payable for the remainder of the term and sue for the sums due;
- b. terminate this lease ; or
- c. without terminating this lease, reenter the premises and dispossess Tenant or any other occupant of the premises, remove Tenant's effects, and relet the premises for the account of Tenant for rent and upon terms that are satisfactory to Landlord, crediting the proceeds, after deducting the costs and expense of reentry, alterations, additions, and reletting, to the unpaid rents and the other amounts due under the lease during the remainder of the term, and Tenant shall remain liable to Landlord for the balance owed.

If a suit is brought to recover possession of the premises, to recover any rent or any other amount due under the provisions of this lease, or because of the breach of any other covenant to be performed by Tenant, and a breach is established, then Tenant shall pay to Landlord all expenses incurred in the action, including reasonable attorney fees, which shall be deemed to have been incurred on the commencement of the action and shall be enforceable whether or not the action is prosecuted to judgment.

16. Access to Premises. Landlord shall have the right to enter the premises at all reasonable hours, provided that the entry does not interfere with the operation and conduct of Tenant's business. Landlord shall have the right to use all or any part of the premises to install, maintain, use, repair, and replace pipes, ducts, conduits, plants, wires, floor coverings, and all other mechanical equipment serving the premises in locations within the premises that will not materially interfere with Tenant's use of the premises.

17. Rules and Regulations. Landlord reserves the right to adopt from time to time rules and regulations for operation of the building that are customary for buildings of this character and are not inconsistent with the provisions of this lease. Tenant and its agents, employees, invitees, and licensees shall comply with all rules and regulations.

18. Waiver. Landlord's failure to insist on a strict performance of any of the terms, covenants, or conditions of this lease shall not be deemed a waiver of any subsequent breach or default in the terms, covenants, and conditions in this lease. This lease may not be changed, modified, or discharged orally.

19. Notices. All notices required under this lease shall be in writing and shall be deemed to be given if either delivered personally or mailed by certified or registered mail to Landlord or to Tenant at their respective addresses set forth in this lease or to any other address that either party furnishes in writing during the term of this lease.

20. Quiet Enjoyment. Landlord covenants and agrees with Tenant and its successors and assigns that, upon Tenant's paying the rent and observing and performing all the terms, covenants, and conditions on Tenant's part to be performed and observed, Tenant may peaceably and quietly hold, occupy, possess, and enjoy the premises for the full term of this lease.

21. Changes by Landlord. Landlord reserves the absolute right at any time and from time to time to make changes or revisions in the buildings, parking lot, driveways, signs, landscaping, and rearrangement of the improvements, provided that the changes do not materially alter the use of the premises.

22. Holding Over. If Tenant remains in possession of the premises after the expiration or termination of the lease and without signing a new lease, it shall be deemed to be occupying the premises as a tenant from month-to-month at twice the minimum rent (as adjusted in this lease), subject to all the conditions, provisions, and obligations of this lease insofar as is can be applicable to a month-to-month tenancy, cancelable by either party upon seven days written notice to the other.

23. Recording. Tenant shall not record this lease without the written consent of Landlord; however, upon the request of either party, the other party shall join in signing a memorandum or so-called "short form" of this lease for the purpose or recordation. The memorandum or short form of this lease shall describe the parties, the premises, and the term of this lease, and shall incorporate this lease by reference.

24. Captions and Headings. The captions and headings used in this lease are intended only for convenience and are not to be used in construing this lease.

25. Applicable Law. This lease shall be construed under the laws of the state of Michigan. If any provision of this lease or portions of this lease or their application to any person or circumstances shall, to any extent, be invalid or unenforceable, the remainder of this lease shall not be affected and each provision of this lease shall be valid and enforceable to the fullest extent permitted by law.

26. Successors. This lease and its covenants and conditions shall inure to the benefit of and be binding on Landlord and its successors and assigns and shall be binding on Tenant and permitted assigns of Tenant.

27. No Partnership. Any intentions to create a joint venture or partnership between the parties is expressly disclaimed.

28. Recovery by Tenant. Tenant agrees to look solely to the interest of Landlord in the land and improvements on which the premises are situated to satisfy any judgment against Landlord as a result of any breach by Landlord

of its obligations under this lease. No other property of Landlord or any partners shall be subject to levy or execution as a result of any claim by Tenant against Landlord arising out of the relationship created by this lease.

29. Estoppel Agreement. At the request of Landlord, Tenant shall, within 10 days, deliver to Landlord, or anyone designated by Landlord, a certificate stating the commencement date and the term and certifying, as of that date, the date to which rent, additional rent, and other charges under this lease are paid, that this lease is unmodified and in full force, and that Landlord is not in default under any provision of this lease or, if the lease is modified or if Landlord is in default, stating the modification or nature of the default and the amount of any claims.

30. Effective Date. Landlord and Tenant have signed this lease and it shall be effective on the date listed at the beginning of this agreement.

CITY OF HOWELL

HOWELL AREA PARKS AND
RECREATION AUTHORITY

LANDLORD:

TENANT:

By: _____

By: _____

Geraldine Moen

Todd Smith

Its: Mayor

Its: Chairman

By: _____

By: _____

Jane Cartwright

Deborah E. Mikula

Its: Clerk

Its: Director



Amended Budget 2010-2011

Attached is the amended budget for the 2010-2011 fiscal year. Highlighted in yellow are the significant changes in revenue and expenses for your perusal.

ACTION REQUESTED: A motion to approve the amended budget for 2010-2011 as submitted.

Howell Area Parks & Recreation Authority
AMENDED Budget 2010-2011 (FEBRUARY)

INCOME

Dept. 751 - Recreation Department

Account Number	Description	Year End 2008-2009	Year End 2009-2010	ADOPTED		
				Budget 2010-2011	Budget 2010-2011	Budget 2010-2011
587.001	Marion Township Participation*	59,314	61,925	61,740	61,740	61,740
587.002	Genoa Township Participation*	59,314	61,925	61,740	61,740	61,740
587.003	Oceola Township Participation	100,000	100,000	100,000	100,000	100,000
587.005	City of Howell Participation	100,000	100,000	100,000	100,000	100,000
649.000	Teen Center Concession Sales	5,105	4,456	5,000	4,500	4,500
649.001	Amusement Park Ticket Sales	4,191	0	0	0	0
649.002	Aquatic Center Concession Sales	0	1,470	1,000	3,000	3,000
680.000	Beach and Park Concession Sales	3,882	8,839	6,000	9,000	9,000
649.003	Brochure Advertisement	1,487	1,144	1,500	1,500	1,500
650.001	Program Fees SPORTS	122,767	109,930	125,000	115,000	115,000
650.002	Program Fees ENRICHMENT	63,990	69,687	65,000	70,000	70,000
650.003	Program Fees SPECIAL EVENTS	43,129	57,236	55,000	60,000	65,000
650.004	Program Fees SUMMER CAMP	32,637	17,560	34,000	18,000	18,000
650.005	Program Fees TEEN	570	1,750	1,500	1,750	1,750
650.006	Genoa Soccer Field Rentals	1255	180	1,000	1,000	1,500
651.004	Building Rental Fees	25,859	21,034	28,000	24,000	15,000
651.005	Program Fees/Membership SENIORS	5,472	6,495	6,270	6,500	6,500
651.007	Preschool Tuition & Program Fees	43,144	45,605	47,000	45,000	45,000
665.000	Investment Interest	810	306	500	500	300
671.002	Misc. Revenue	237	2,426	1,000	2,000	2,000
675.003	Donations GENERAL	3,999	799	1,000	1,000	500
675.009	Donations SENIORS	1,624	2,365	1,500	2,500	2,500
675.010	Donations TEENS	19,031	1,416	1,000	1,500	1,500
675.011	Donations COMMUNITY GARDEN	0	154	0	0	0
675.012	United Way TEENS	8,650	8,200	8,200	13,385	13,385
675.013	United Way SENIORS	11,000	10,505	10,500	9,000	9,000
675.015	Preschool Fundraising	723	275	0	0	0
675.026	Gift Certificate	0	314	0	0	0
675.034	Disc Golf Fundraising	0	0	0	0	11,300
676.006	Senior Postage Reimbursement	25	0	0	0	0
677.003	Senior Travel Fees	2,030	0	1,000	1,000	1,000
678.010	Sponsorship Fees	14,100	14,142	12,500	14,500	14,500
678.012	Membership Fees	580	289	500	250	0
678.013	Youth Scholarship Fund	670	0	2,500	500	500
678.015	Senior Newsletter Advertising	600	1,075	1,000	1,000	1,000
678.020	Genoa Township Maintenance Reimbursement (SELGRA)	242	1,373	1,500	1,500	2,500
680.002	Aquatic Center Management Fee	0	105,524	105,000	105,000	105,000
678.021	Beach/Boat Launch Management Fee	17,200	43,880	43,000	43,000	43,000
		\$ 753,637	\$ 862,279.00	\$ 890,450.00	\$ 879,365.00	\$ 887,215.00

*Recognizes a -.3% CPI

EXPENSE

Dept. 751 - Recreation Department

Account Number	Description	Year End 2008-2009	Year End 2009-2010	ADOPTED		
				Budget 2010-2011	Budget 2010-2011	Budget 2010-2011
702.000	Salary & Wages - BUILDING/SITE SUPERVISORS	52,358	44,790	49,875	49,875	49,875
702.001	Salary & Wages - PROGRAMMING & MANAGEMENT	203,028	200,827	192,850	192,850	192,850
702.023	Salary & Wages - PRESCHOOL	31,119	29,802	29,450	29,450	29,450
702.025	Salary & Wages - SUMMER CAMP	19,792	15,852	13,585	13,585	15,000
702.026	Salary & Wages - TEEN	13,180	16,247	13,300	13,300	13,300
702.027	Salary & Wages - SENIOR	7,674	8,144	7,600	7,600	7,600
702.028	Salary & Wages - BEACH/BOAT LAUNCH	17,378	33,102	43,000	35,000	35,000
702.029	Salary & Wages - AQUATIC CENTER	0	60,103	80,000	65,000	65,000
714.004	ICMA Retirement	14,913	15,298	15,000	15,000	15,000
717.000	Fringe Benefits	73,972	84,123	75,000	85,000	85,000
727.000	Office Supplies	5,743	6,928	6,000	6,000	6,000
730.000	Postage	11,784	20,409	15,000	15,000	15,000
740.000	Operating Supplies - GENERAL	8,346	2,194	2,000	2,000	2,000
740.003	Operating Supplies - T-SHIRTS	10,144	18,703	17,500	18,000	25,000
740.016	Operating Supplies - AMUSEMENT PARK TICKETS	4,049	0	0	0	0
740.028	Operating Supplies - PRESCHOOL	2,588	2,504	2,500	2,500	2,500
740.030	Operating Supplies - SPORTS	3,789	2,490	4,000	2,000	2,000
740.031	Operating Supplies - ENRICHMENT	3,978	1,569	3,000	1,000	1,000
740.032	Operating Supplies - SENIORS	2,118	2,531	3,000	2,500	2,500
740.033	Operating Supplies - SUMMER CAMP	3,208	2,119	3,000	2,500	2,500
740.034	Operating Supplies - DISC GOLF	0	0	0	0	5,500
740.035	Operating Supplies - SPECIAL EVENTS	32,583	45,542	45,000	45,000	45,000
740.036	Operating Supplies & Concessions- TEENS	6,092	6,200	4,500	6,200	6,200
740.037	Concession Supplies - BEACH	2,407	4,602	3,500	4,500	4,500
740.038	Operating Supplies - AQUATIC CENTER	0	0	0	0	0
740.039	Concession Supplies - AQUATIC CENTER	0	1,363	1,000	1,500	1,500
751.000	Gasoline	944	742	1,000	1,000	1,000
801.000	Professional Services	29,755	26,250	15,000	15,000	15,000
804.000	Contractual Services	6,993	5,210	3,500	5,000	5,000
804.008	Contractual Services - INSTRUCTORS	30,130	39,639	32,500	40,000	40,000
804.009	Contractual Services - OFFICIALS/REFEREES	6,887	7,371	7,000	7,000	7,000
804.010	Contractual Services - FIELD MAINTENANCE	10,565	15,392	15,000	15,000	15,000
840.000	Dues, Subscriptions & Memberships	2,347	1,908	2,000	2,000	2,000
850.000	Telephone	7,801	8,317	9,000	8,000	8,000
850.008	Internet & Cable	1,707	2,343	2,500	2,500	2,500
860.000	Travel	5,636	9,200	5,000	5,000	5,000



Proposed Budget 2011-2012

Attached is the proposed budget for 2011-2012 for your perusal.

ACTION REQUESTED: A motion to approve the proposed budget for 2011-2012 as submitted and to seek approval of same from the City of Howell, Oceola Township, Marion Township and Genoa Township.

Howell Area Parks & Recreation Authority
PROPOSED BUDGET 2011-2012

INCOME

Dept. 751 - Recreation Department

AMENDED (FEB)

Account Number	Description	Year End 2008-2009	Year End 2009-2010	PROJECTED	PROPOSED
				YEAR END	Budget 2011-2012
587.001	Marion Township Participation*	59,314	61,925	61,740	62,790
587.002	Genoa Township Participation*	59,314	61,925	61,740	62,790
587.003	Oceola Township Participation	100,000	100,000	100,000	100,000
587.005	City of Howell Participation	100,000	100,000	100,000	100,000
649.000	Teen Center Concession Sales	5,105	4,456	4,500	4,500
649.001	Amusement Park Ticket Sales	4,191	0	0	0
649.002	Aquatic Center Concession Sales	0	1,470	3,000	3,000
680.000	Beach and Park Concession Sales	3,882	8,839	9,000	9,000
649.003	Brochure Advertisement	1,487	1,144	1,500	1,500
650.001	Program Fees SPORTS	122,767	109,930	115,000	115,000
650.002	Program Fees ENRICHMENT	63,990	69,687	70,000	70,000
650.003	Program Fees SPECIAL EVENTS	43,129	57,236	65,000	65,000
650.004	Program Fees SUMMER CAMP	32,637	17,560	18,000	18,000
650.005	Program Fees TEEN	570	1,750	1,750	1,750
650.006	Genoa Soccer Field Rentals	1,255	180	1,500	1,500
651.004	Building Rental Fees	25,859	21,034	15,000	15,000
651.005	Program Fees/Membership SENIORS	5,472	6,495	6,500	6,500
651.007	Preschool Tuition & Program Fees	43,144	45,605	45,000	45,000
665.000	Investment Interest	810	306	300	300
671.002	Misc. Revenue	237	2,426	2,000	2,000
675.003	Donations GENERAL	3,999	799	500	500
675.009	Donations SENIORS	1,624	2,365	2,500	2,500
675.010	Donations TEENS	19,031	1,416	1,500	1,500
675.011	Donations COMMUNITY GARDEN	0	154	0	0
675.012	United Way TEENS	8,650	8,200	13,385	13,385
675.013	United Way SENIORS	11,000	10,505	9,000	9,000
675.015	Preschool Fundraising	723	275	0	0
675.026	Gift Certificate	0	314	0	0
675.034	Disc Golf Fundraising	0	0	11,300	0
676.006	Senior Postage Reimbursement	25	0	0	0
677.003	Senior Travel Fees	2,030	0	1,000	1,000
678.010	Sponsorship Fees	14,100	14,142	14,500	14,500
678.012	Membership Fees	580	289	0	0
678.013	Youth Scholarship Fund	670	0	500	500
678.015	Senior Newsletter Advertising	600	1,075	1,000	1,000
678.020	Genoa Township Maintenance Reimbursement (SELGRA)	242	1,373	2,500	2,500
680.002	Aquatic Center Management Fee	0	105,524	105,000	105,000
678.021	Beach/Boat Launch Management Fee	17,200	43,880	43,000	43,000
		\$ 753,637	\$ 862,279.00	\$ 887,215.00	\$ 878,015.00

*Recognizes a 1.7% CPI

EXPENSE

Dept. 751 - Recreation Department

AMENDED (FEB)

Account Number	Description	Year End 2008-2009	Year End 2009-2010	PROJECTED	PROPOSED
				YEAR END	Budget 2011-2012
702.000	Salary & Wages - BUILDING/SITE SUPERVISORS	52,358	44,790	49,875	50,000
702.001	Salary & Wages - PROGRAMMING & MANAGEMENT	203,028	200,827	192,850	193,000
702.023	Salary & Wages - PRESCHOOL	31,119	29,802	29,450	29,500
702.025	Salary & Wages - SUMMER CAMP	19,792	15,852	15,000	15,000
702.026	Salary & Wages - TEEN	13,180	16,247	13,300	13,300
702.027	Salary & Wages - SENIOR	7,674	8,144	7,600	7,600
702.028	Salary & Wages - BEACH/BOAT LAUNCH	17,378	33,102	35,000	35,000
702.029	Salary & Wages - AQUATIC CENTER	0	60,103	65,000	65,000
714.004	ICMA Retirement	14,913	15,298	15,000	15,000
717.000	Fringe Benefits	73,972	84,123	85,000	85,000
727.000	Office Supplies	5,743	6,928	6,000	6,000
730.000	Postage	11,784	20,409	15,000	15,000
740.000	Operating Supplies - GENERAL	8,346	2,194	2,000	2,000
740.003	Operating Supplies - T-SHIRTS	10,144	18,703	25,000	25,000
740.016	Operating Supplies - AMUSEMENT PARK TICKETS	4,049	0	0	0
740.028	Operating Supplies - PRESCHOOL	2,588	2,504	2,500	2,500
740.030	Operating Supplies - SPORTS	3,789	2,490	2,000	2,000
740.031	Operating Supplies - ENRICHMENT	3,978	1,569	1,000	1,000
740.032	Operating Supplies - SENIORS	2,118	2,531	2,500	2,500
740.033	Operating Supplies - SUMMER CAMP	3,208	2,119	2,500	2,500
740.034	Operating Supplies - DISC GOLF	0	0	5,500	5,500
740.035	Operating Supplies - SPECIAL EVENTS	32,583	45,542	45,000	45,000
740.036	Operating Supplies & Concessions- TEENS	6,092	6,200	6,200	6,200
740.037	Concession Supplies - BEACH	2,407	4,602	4,500	4,500
740.038	Operating Supplies - AQUATIC CENTER	0	0	0	0
740.039	Concession Supplies - AQUATIC CENTER	0	1,363	1,500	1,500
751.000	Gasoline	944	742	1,000	1,000
801.000	Professional Services	29,755	26,250	15,000	15,000
804.000	Contractual Services	6,993	5,210	5,000	5,000
804.008	Contractual Services - INSTRUCTORS	30,130	39,639	40,000	40,000
804.009	Contractual Services - OFFICIALS/REFEREES	6,887	7,371	7,000	7,000
804.010	Contractual Services - FIELD MAINTENANCE	10,565	15,392	15,000	15,000
840.000	Dues, Subscriptions & Memberships	2,347	1,908	2,000	2,000
850.000	Telephone	7,801	8,317	8,000	8,000
850.008	Internet & Cable	1,707	2,343	2,500	2,500
860.000	Travel	5,636	9,200	5,000	5,000
860.001	Senior Travel Expense	0	0	0	0
900.000	Printing, Publishing & Marketing	36,053	30,301	20,000	20,000
910.000	Insurance	12,624	16,214	20,000	20,000
920.000	Utilities/Electricity - BENNETT	9,347	10,096	10,000	10,000



Check Register Reports

Attached is the check register for December 1, 2010 – January 31, 2011 for your perusal.

ACTION REQUESTED: None

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
A-1 RENT 43348	A-1 RENT ALL STOP 1305 E GRAND RIVER HOWELL MI, 48843		12/03/2010 12/03/2010 / / 12/03/2010	13107 0.0000	REC N N N	COSTUME FOR HOLIDAY IN THE PARK	66.00 0.00 66.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	66.00

VENDOR TOTAL: 66.00

ABOVO VIS 43354	ABOVO VISUAL COMMUNICATIONS 5075 N BURKHART RD HOWELL MI, 48855	12/03/2010 12/03/2010 / / 12/03/2010	94710 0.0000	REC N N N	AQUATIC CENTER LOGO - H.I.T.P.	470.00 0.00 470.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-900.000	MARKETING, PRINTING & PUBLISHING	470.00

VENDOR TOTAL: 470.00

AMER RED 43499	AMERICAN RED CROSS P.O. BOX 30101 LANSING MI, 48909	12/13/2010 12/17/2010 / / 12/17/2010	25949 0.0000	REC N N N	BABYSITTER TRAINING CLASS	350.00 0.00 350.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	350.00

VENDOR TOTAL: 350.00

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
SBC 43360	AT & T P.O. BOX 8100 AURORA IL, 60507-8100		12/03/2010 12/03/2010 / / 12/11/2010	069311 0.0000	REC N N N	NOV PHONE BILL @ BENNETT	401.82 0.00 401.82

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-850.000	COMMUNICATION - TELEPHONES	401.82

SBC 44070	AT & T P.O. BOX 8100 AURORA IL, 60507-8100		01/19/2011 01/28/2011 / / 01/21/2011	1901 0.0000	REC N N N	JAN PHONE BILL @ SENIOR CENTER	66.28 0.00 66.28
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-850.000	COMMUNICATION - TELEPHONES	66.28

SBC 43505	AT & T P.O. BOX 8100 AURORA IL, 60507-8100		12/13/2010 12/17/2010 / / 12/27/2010	1912 0.0000	REC N N N	DEC SENIOR CENTER PHONE BILL	58.87 0.00 58.87
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-850.000	COMMUNICATION - TELEPHONES	58.87

SBC 43843	AT & T P.O. BOX 8100 AURORA IL, 60507-8100		01/06/2011 01/06/2011 / / 01/14/2011	6759 0.0000	REC N N N	DEC PHONE BILL @ BENNETT	409.62 0.00 409.62
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-850.000	COMMUNICATION - TELEPHONES	409.62

VENDOR TOTAL: 936.59

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
BERESFORD 43501	BERESFORD COMPANY 26400 LAHSER ROAD SUITE 308 SOUTHFIELD MI, 48034		12/13/2010 12/17/2010 / / 12/16/2010	40234 0.0000	REC N Y N	EMPLOYEE ID BADGES	1,000.00 0.00 1,000.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-801.000	PROFESSIONAL SERVICES	1,000.00

VENDOR TOTAL: 1,000.00

BLUEDRIVE 43490	BLUE DRIVE TRANSPORTATION 8018 EMBURY ROAD GRAND BLANC MI, 48439		12/13/2010 12/17/2010 / / 12/17/2010	100 0.0000	REC N Y N	DEPOSIT FOR CHURCH LADIES TRIP	100.00 0.00 100.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-000-285.000	SENIOR TRIP DEPOSITS/PAYMENTS	100.00

VENDOR TOTAL: 100.00

BROWN 43347	BROWN & BROWN OF MICHIGAN, INC 1190 TORREY ROAD FENTON MI, 48430		12/03/2010 12/03/2010 / / 12/03/2010	1000650 0.0000	REC N N N	POLICY RENEWAL FOR OFFICERS/DIRECTOR	1,490.00 0.00 1,490.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-910.000	INSURANCE	1,490.00

VENDOR TOTAL: 1,490.00

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
MISC 44108	CAROL COUILLARD 1380 N ALSTOTT HOWELL MI, 48843		01/25/2011 01/28/2011 / / 01/28/2011	2002442.001 0.0000	REC N Y N	TRIP CANCELED	35.00 0.00 35.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-000-285.000	SENIOR TRIP DEPOSITS/PAYMENTS	35.00

VENDOR TOTAL: 35.00

CHRISTENSE 43493	CHRISTENSEN, PAUL 4564 SAND STONE WILLIAMSTON MI, 48895	12/13/2010 12/17/2010 / / 12/22/2010	1000.666 0.0000	REC N Y Y	TAI CHI INSTRUCTOR	227.00 0.00 227.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	227.00

CHRISTENSE 43510	CHRISTENSEN, PAUL 4564 SAND STONE WILLIAMSTON MI, 48895	12/13/2010 12/17/2010 / / 12/24/2010	1000.669 0.0000	REC N Y Y	TAE KWON DO FOR BEGINNER'S	250.00 0.00 250.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	250.00

VENDOR TOTAL: 477.00

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
HOWELLCITY 43177	CITY OF HOWELL ,		11/19/2010 12/03/2010 / / 12/15/2010	11/15/10-A 0.0000	REC N N N	OCT LONG DISTANCE	10.74 0.00 10.74

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-850.000	COMMUNICATION - TELEPHONES	10.74

HOWELLCITY 42887	CITY OF HOWELL ,		11/02/2010 12/02/2010 / / 12/01/2010	110110-HD 0.0000	REC N N N	HEALTH/DISABILITY INSURANCE	3,546.53 0.00 3,546.53
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-717.000	FRINGE BENEFITS	3,546.53

HOWELLCITY 43171	CITY OF HOWELL ,		11/19/2010 12/03/2010 / / 12/11/2010	1111-10 0.0000	REC N N N	SOFTBALL FIELD MAINTENANCE	917.21 0.00 917.21
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-804.010	CONTRACT SERV - FIELD MAINTENANCE	917.21

HOWELLCITY 43764	CITY OF HOWELL ,		01/05/2011 01/06/2011 / / 01/15/2011	12/15/10-A 0.0000	REC N N N	NOVEMBER LONG DISTANCE	9.53 0.00 9.53
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-850.000	COMMUNICATION - TELEPHONES	9.53

HOWELLCITY 43960	CITY OF HOWELL ,		01/13/2011 01/28/2011 / / 01/01/2011	120110-HD 0.0000	REC N N N	HEALTH/DISABILITY INSURANCE	3,546.53 0.00 3,546.53
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
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INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
208-751-717.000	FRINGE BENEFITS						3,546.53
HOWELLCITY 43768	CITY OF HOWELL ,		01/05/2011 01/06/2011 / / 01/08/2011	12082010.00 0.0000	REC N N N	BALANCE OF PAVILION RENTALS FROM 201	75.00 0.00 75.00
Paid							
GL NUMBER 208-751-651.002	DESCRIPTION PARK PAVILLION RENTAL FEES						AMOUNT 75.00
HOWELLCITY 43766	CITY OF HOWELL ,		01/05/2011 01/06/2011 / / 12/28/2010	150000 0.0000	REC N N N	4TH QTR WATER/SEWER @ BENNETT	234.30 0.00 234.30
Paid							
GL NUMBER 208-751-920.002	DESCRIPTION UTILITIES - WAT / SEW						AMOUNT 234.30
HOWELLCITY 44068	CITY OF HOWELL ,		01/19/2011 01/28/2011 / / 01/27/2011	5698000 0.0000	REC N N N	WATER/SEWER @ BARNARD (OCT-DEC)	178.72 0.00 178.72
Paid							
GL NUMBER 208-751-920.009	DESCRIPTION UTILITIES - WTR-SWR/BARNARD ST						AMOUNT 178.72
HOWELLCITY 43779	CITY OF HOWELL ,		01/05/2011 01/06/2011 / / 01/13/2011	REC26-2010 0.0000	REC N N N	NOVEMBER GAS USAGE FOR VAN	250.21 0.00 250.21
Paid							
GL NUMBER 208-751-751.000	DESCRIPTION GASOLINE & DIESEL FUEL						AMOUNT 250.21
VENDOR TOTAL:							8,768.77

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
COFFMAN, L 43759	COFFMAN, LESLIE 1261 S KANE RD. STOCKBRIDGE MI, 49285		01/05/2011 01/06/2011 / / 01/06/2011	1726 0.0000	REC N N Y	SNOWMOBILE SAFETY CLASS	60.00 0.00 60.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	60.00

VENDOR TOTAL: 60.00

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
COMCAST 43955	COMCAST P O BOX 3005 SOUTHEASTERN PA, 19398-3005		01/13/2011 01/28/2011 / / 01/22/2011	09588 0.0000	REC N Y N	JAN INTERNET BILL @ BENNETT	 64.04 0.00 64.04

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-850.008	COMMUNICATION - INTERNET & CABLE	64.04

COMCAST 43491	COMCAST P O BOX 3005 SOUTHEASTERN PA, 19398-3005		12/13/2010 12/17/2010 / / 12/22/2010	113010 0.0000	REC N Y N	DECEMBER INTERNET @ BENNETT	 64.04 0.00 64.04
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-850.008	COMMUNICATION - INTERNET & CABLE	64.04

COMCAST 43370	COMCAST P O BOX 3005 SOUTHEASTERN PA, 19398-3005		12/03/2010 12/03/2010 / / 12/15/2010	12/2010 0.0000	REC N Y N	DEC INTERNET @ BARNARD	 59.95 0.00 59.95
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-850.008	COMMUNICATION - INTERNET & CABLE	59.95

COMCAST 43841	COMCAST P O BOX 3005 SOUTHEASTERN PA, 19398-3005		01/06/2011 01/06/2011 / / 01/15/2011	DEC2010 0.0000	REC N Y N	JANUARY INTERNET @ BARNARD	 59.95 0.00 59.95
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-850.008	COMMUNICATION - INTERNET & CABLE	59.95

VENDOR TOTAL: 247.98

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
CONSUMERS 44075	CONSUMERS ENERGY LANSING MI, 48937-0001		01/19/2011 01/28/2011 / / 01/31/2011	2120386 0.0000	REC N N N	DEC GAS USAGE @ BENNETT	1,211.86 0.00 1,211.86

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-920.001	UTILITIES - GAS	1,211.86

CONSUMERS 43504	CONSUMERS ENERGY LANSING MI, 48937-0001		12/13/2010 12/17/2010 / / 12/30/2010	6675 0.0000	REC N N N	NOV GAS USAGE @ BARNARD	788.63 0.00 788.63
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-920.006	UTILITIES - GAS/BARNARD ST	788.63

CONSUMERS 43487	CONSUMERS ENERGY LANSING MI, 48937-0001		12/13/2010 12/17/2010 / / 12/29/2010	98774 0.0000	REC N N N	NOV GAS BILL AT BENNETT	730.95 0.00 730.95
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-920.001	UTILITIES - GAS	730.95

VENDOR TOTAL: 2,731.44

D R ELEC 44107	D R ELECTRIC APPLIANCE SALES 116 W GRAND RIVER HOWELL MI, 48843		01/25/2011 01/28/2011 / / 01/28/2011	58620 0.0000	REC N N N	HOLIDAY IN THE PARK SET UP/TEAR DOWN	100.00 0.00 100.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	100.00

VENDOR TOTAL: 100.00

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
MISC 43375	DELORIS KALEN 120 CHILSON ROAD HOWELL MI, 48843		12/03/2010 12/03/2010 / / 12/03/2010	2002368.001 0.0000	REC N Y N	TRIP CANCELED	90.00 0.00 90.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-000-285.000	SENIOR TRIP DEPOSITS/PAYMENTS	90.00

VENDOR TOTAL: 90.00

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
DISC SCHOO 43179	DISCOUNT SCHOOL SUPPLY P O BOX 6013 CAROL STREAM IL, 60197		11/19/2010 12/03/2010 / / 12/09/2010	P25096210001 0.0000	REC N Y N	PAPER, GLUE, LOOP 25YD	81.19 0.00 81.19

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.028	OPERATING SUPPLIES/PRESCHOOL	81.19

VENDOR TOTAL: 81.19

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
DOTSTER 44067	DOTSTER-ACCT MNGMT CONTROL PANEL 8100 NE PARKWAY DR SUITE 300 VANCOUVER WA, 98662		01/19/2011 01/28/2011 / / 01/26/2011	12283715 0.0000	REC N N N	WEBSITE DOMAIN NAME RENEWAL	16.45 0.00 16.45

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-840.000	DUES, SUBSCRIPTIONS & MEMBERSHIPS	16.45

VENDOR TOTAL: 16.45

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
DTE ENERGY 43506	DTE ENERGY P.O. BOX 740786 CINCINNATI OH, 45274-0786		12/13/2010 12/17/2010 / / 12/29/2010	42065 0.0000	REC N Y N	OCT ELECTRIC @ BARNARD	420.65 0.00 420.65

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-920.007	UTILITIES - ELEC/BARNARD ST	420.65

DTE ENERGY 43950	DTE ENERGY P.O. BOX 740786 CINCINNATI OH, 45274		01/13/2011 01/28/2011 / / 01/25/2011	56660 0.0000	REC N N N	DEC ELECTRIC @ BENNETT	566.60 0.00 566.60
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-920.000	UTILITIES - ELECTRICITY	566.60

DTE ENERGY 43507	DTE ENERGY P.O. BOX 740786 CINCINNATI OH, 45274-0786		12/13/2010 12/17/2010 / / 12/29/2010	74729 0.0000	REC N Y N	OCT ELECTRIC @ BENNETT	747.29 0.00 747.29
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-920.000	UTILITIES - ELECTRICITY	747.29

VENDOR TOTAL: 1,734.54

MISC 43772	DYLAN SALYER 2818 BUTTER CUP COURT HOWELL MI, 48843		01/05/2011 01/06/2011 / / 01/10/2011	1000.671 0.0000	REC N Y N	SCOREKEEPER	40.00 0.00 40.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-804.009	CONT SERVICES OFFICIALS/REFEREES	40.00

VENDOR TOTAL: 40.00

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
FIFTH THIR 43523	FIFTH THIRD BANK P.O. BOX 740523 CINCINNATI OH, 45274-0523		12/13/2010 12/16/2010 / / 12/16/2010	12062010 0.0000	REC N N N	REC, REC, REC, BUCK POLE, TEENS	 3,810.48 0.00 3,810.48

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	27.84
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	34.90
208-751-740.003	OPERATING SUPPLIES T-SHIRTS	840.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	47.66
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	34.85
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	100.96
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	52.66
208-751-840.000	DUES, SUBSCRIPTIONS & MEMBERSHIPS	202.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	24.85
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	(84.85)
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	159.32
208-751-751.000	GASOLINE & DIESEL FUEL	20.00
208-751-740.032	OPER SUPP/SENIORS	60.89
208-751-740.038	OPER SUPPLIES - AQUATIC CTR	242.64
208-751-860.000	TRAVEL	1,357.60
208-751-860.000	TRAVEL	25.00
208-751-740.028	OPERATING SUPPLIES/PRESCHOOL	28.43
208-751-931.000	BLDG R & M AND SUPPLIES	139.26
208-751-775.000	MAINTENANCE SUPPLIES	31.42
208-751-740.036	OPER SUPPLIES - TEENS	81.50
208-751-740.036	OPER SUPPLIES - TEENS	8.00
208-751-900.000	MARKETING, PRINTING & PUBLISHING	31.75
208-751-740.036	OPER SUPPLIES - TEENS	34.67
208-751-740.036	OPER SUPPLIES - TEENS	184.78
208-751-740.036	OPER SUPPLIES - TEENS	39.99
208-751-740.036	OPER SUPPLIES - TEENS	25.00
208-751-840.000	DUES, SUBSCRIPTIONS & MEMBERSHIPS	9.95
208-751-740.036	OPER SUPPLIES - TEENS	25.00
208-751-727.000	OFFICE SUPPLIES	(78.00)
208-751-751.000	GASOLINE & DIESEL FUEL	10.59
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	91.82
		3,810.48

FIFTH THIR 43847	FIFTH THIRD BANK P.O. BOX 740523		01/06/2011 01/14/2011	DEC2010	REC N	TEEN CENTER, HOLIDAY IN THE PARK	 4,255.05
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INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
	CINCINNATI OH, 45274-0523		/ / 01/14/2011	0.0000	N N		0.00 4,255.05

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-840.000	DUES, SUBSCRIPTIONS & MEMBERSHIPS	9.95
208-751-931.000	BLDG R & M AND SUPPLIES	24.32
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	87.96
208-751-740.000	OPERATING SUPPLIES - GENL	51.00
208-751-740.000	OPERATING SUPPLIES - GENL	80.76
208-751-740.028	OPERATING SUPPLIES/PRESCHOOL	104.88
208-751-740.036	OPER SUPPLIES - TEENS	53.33
208-751-740.036	OPER SUPPLIES - TEENS	3.00
208-751-740.036	OPER SUPPLIES - TEENS	25.00
208-751-957.000	EDUCATION / TRAINING	1,388.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	32.60
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	19.97
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	15.98
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	43.52
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	15.49
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	11.49
208-751-740.036	OPER SUPPLIES - TEENS	71.50
208-751-740.036	OPER SUPPLIES - TEENS	96.08
208-751-740.032	OPER SUPP/SENIORS	22.93
208-751-740.000	OPERATING SUPPLIES - GENL	235.73
208-751-740.032	OPER SUPP/SENIORS	44.99
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	36.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	1,258.44
208-000-285.000	SENIOR TRIP DEPOSITS/PAYMENTS	470.00
208-751-940.000	EQUIPMENT RENTAL	43.73
208-751-740.036	OPER SUPPLIES - TEENS	8.40
		<u>4,255.05</u>

VENDOR TOTAL: 8,065.53

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
FIFTH (HSA) 44074	FIFTH THIRD HSA BASIC HSA/ C/O BONNIE DEEMTER 9246 PORTAGE INDUSTRIAL DR PORTAGE MI, 49024		01/19/2011 01/28/2011 / / 01/28/2011	11-12/2010 0.0000	REC N N N	NOV/DEC HSA PYMTS	192.00 0.00 192.00
Paid							

GL NUMBER	DESCRIPTION	AMOUNT
208-751-717.000	FRINGE BENEFITS	192.00

FIFTH (HSA) 44080	FIFTH THIRD HSA BASIC HSA/ C/O BONNIE DEEMTER 9246 PORTAGE INDUSTRIAL DR PORTAGE MI, 49024	01/19/2011 01/28/2011 / / 01/28/2011	2011DEDUCT 0.0000	REC N N N	PARTIAL PYMT-ANNUAL DEDUCTIBLE FOR 2	6,000.00 0.00 6,000.00	
Paid							

GL NUMBER	DESCRIPTION	AMOUNT
208-751-717.000	FRINGE BENEFITS	6,000.00

VENDOR TOTAL: 6,192.00

FORSYTHE B 43775	FORSYTHE BROS. SERVICES 817 OCEOLA HOWELL MI, 48843	01/05/2011 01/06/2011 / / 01/06/2011	5173 0.0000	REC N N N	FIELD LINING (SEPT)	285.00 0.00 285.00	
Paid							

GL NUMBER	DESCRIPTION	AMOUNT
208-751-804.010	CONTRACT SERV - FIELD MAINTENANCE	285.00

FORSYTHE B 43774	FORSYTHE BROS. SERVICES 817 OCEOLA HOWELL MI, 48843	01/05/2011 01/06/2011 / / 01/06/2011	5250 0.0000	REC N N N	FIELD LINING (OCT)	285.00 0.00 285.00	
Paid							

GL NUMBER	DESCRIPTION	AMOUNT
208-751-804.010	CONTRACT SERV - FIELD MAINTENANCE	285.00

VENDOR TOTAL: 570.00

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
MISC 43948	GEORGE THOMPSON 2635 BIRCHWOOD DRIVE HOWELL MI, 48855		01/13/2011 01/28/2011 / / 01/21/2011	2002432.001 0.0000	REC N Y N	OVERCHARGED ON RENTAL	25.00 0.00 25.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-651.002	PARK PAVILLION RENTAL FEES	25.00

VENDOR TOTAL: 25.00

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
GORDON FD 44098	GORDON FOOD SERVICE INC. PAYMENT PROCESSING CENTER DEPT CH10490 PALATINE IL, 60055-0490		01/25/2011 01/28/2011 / / 01/28/2011	758073564 0.0000	REC N N N	TEEN CONCESSIONS	217.83 0.00 217.83
Paid							

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.036	OPER SUPPLIES - TEENS	217.83

GORDON FD 44097	GORDON FOOD SERVICE INC. PAYMENT PROCESSING CENTER DEPT CH10490 PALATINE IL, 60055-0490		01/25/2011 01/28/2011 / / 01/28/2011	758073588 0.0000	REC N N N	POPCORN, SNACKS	48.24 0.00 48.24
Paid							

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	38.26
208-000-285.000	SENIOR TRIP DEPOSITS/PAYMENTS	9.98
		48.24

GORDON FD 43039	GORDON FOOD SERVICE INC. PAYMENT PROCESSING CENTER DEPT CH10490 PALATINE IL, 60055-0490		11/11/2010 11/19/2010 / / 12/05/2010	758074504 0.0000	REC N N N	TEEN CONCESSIONS	310.71 0.00 310.71
Paid							

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.036	OPER SUPPLIES - TEENS	310.71

GORDON FD 43762	GORDON FOOD SERVICE INC. PAYMENT PROCESSING CENTER DEPT CH10490 PALATINE IL, 60055-0490		01/05/2011 01/06/2011 / / 01/03/2011	758075308 0.0000	REC N N N	POOL CONCESSIONS	345.38 0.00 345.38
Paid							

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.038	OPER SUPPLIES - AQUATIC CTR	345.38

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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VENDOR TOTAL: 922.16

GOT-WEB, I 43276	GOT-WEB, INC. 3895 WINTERWOOD HOWELL MI, 48843		12/01/2010 12/03/2010 / / 12/17/2010	448 0.0000	REC N N N	2011 WEBSITE HOSTING	150.00 0.00 150.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-804.000	CONTRACTUAL SERVICES	150.00

VENDOR TOTAL: 150.00

GROWTH 43494	GROWTH STRATEGIES 1446 ARDEN VIEW DRIVE ST. PAUL MN, 55112		12/13/2010 12/17/2010 / / 12/22/2010	1000.665 0.0000	REC N N N	HOME BASED BUSINESS COURSE	100.00 0.00 100.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	100.00

VENDOR TOTAL: 100.00

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
GRUNDYS AC 43520	GRUNDY'S ACE HARDWARE 1250 E GRAND RIVER HOWELL MI, 48843		12/13/2010 12/17/2010 / / 12/17/2010	68292/68420 0.0000	REC N N N	SMOKE DETECTOR/KEYS FOR BENNETT	28.94 0.00 28.94

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-931.000	BLDG R & M AND SUPPLIES	28.94

GRUNDYS AC 43519	GRUNDY'S ACE HARDWARE 1250 E GRAND RIVER HOWELL MI, 48843		12/13/2010 12/17/2010 / / 12/17/2010	68415 0.0000	REC N N N	WIPER BLADES, TIRE GAUGE	22.47 0.00 22.47
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-751.000	GASOLINE & DIESEL FUEL	8.99
208-751-931.000	BLDG R & M AND SUPPLIES	13.48
		<u>22.47</u>

GRUNDYS AC 43489	GRUNDY'S ACE HARDWARE 1250 E GRAND RIVER HOWELL MI, 48843		12/13/2010 12/17/2010 / / 12/17/2010	68625 0.0000	REC N N N	PLUGS FOR HOLIDAY IN THE PARK	32.37 0.00 32.37
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	32.37

GRUNDYS AC 43365	GRUNDY'S ACE HARDWARE 1250 E GRAND RIVER HOWELL MI, 48843		12/03/2010 12/03/2010 / / 12/03/2010	68630 0.0000	REC N N N	RING FOR FIRE PIT	49.99 0.00 49.99
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	49.99

GRUNDYS AC 43778	GRUNDY'S ACE HARDWARE 1250 E GRAND RIVER HOWELL MI, 48843		01/05/2011 01/06/2011 / / 01/13/2011	68714 0.0000	REC N N N	LIGHT BULB	3.99 0.00 3.99
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INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-931.000	BLDG R & M AND SUPPLIES	3.99
GRUNDYS AC 43753	GRUNDY'S ACE HARDWARE 1250 E GRAND RIVER HOWELL MI, 48843	01/05/2011 01/06/2011 / / 01/06/2011
		69038 0.0000
		REC N N N
		TEEN CENTER PAINT SUPPLIES
		11.38 0.00 11.38

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.036	OPER SUPPLIES - TEENS	11.38
GRUNDYS AC 44076	GRUNDY'S ACE HARDWARE 1250 E GRAND RIVER HOWELL MI, 48843	01/19/2011 01/28/2011 / / 01/28/2011
		69121 0.0000
		REC N N N
		WINDSHIELD SOLUTION FOR VAN
		3.58 0.00 3.58

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-931.000	BLDG R & M AND SUPPLIES	3.58
VENDOR TOTAL:		152.72

HERRELL 43248	HERRELL, TRACY 7759 HERBST BRIGHTON MI, 48114	12/01/2010 12/01/2010 / / 12/01/2010	1000.661 0.0000	REC N N Y	BELLY DANCE INSTRUCTOR	20.00 0.00 20.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	20.00
HERRELL 43249	HERRELL, TRACY 7759 HERBST BRIGHTON MI, 48114	12/01/2010 12/01/2010 / / 12/01/2010
		1000.662 0.0000
		REC N N Y
		BELLY DANCE INSTRUCTOR
		60.00 0.00 60.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	60.00

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
VENDOR TOTAL:						80.00	
HIGH FLYER 43509	HIGH FLYERS 2244 EULER RD. SUITE 104 BRIGHTON MI, 48114		12/13/2010 12/17/2010 / / 12/24/2010	1000.670 0.0000	REC N N N	GYMNASTICS INSTRUCTOR	 1,107.00 0.00 1,107.00
Paid							
GL NUMBER 208-751-804.008	DESCRIPTION CONTRACT SERVICES/INSTRUCTORS		AMOUNT 1,107.00				
VENDOR TOTAL:						1,107.00	
HOLCOMB,J 43358	HOLCOMB, JOLE' 6425 W LAYTON RD FOWLERVILLE MI, 48836		12/03/2010 12/03/2010 / / 12/03/2010	HIP2010 0.0000	REC N N N	BALANCE DUE FOR CARRIAGE RIDES	 200.00 0.00 200.00
Paid							
GL NUMBER 208-751-740.035	DESCRIPTION OPER SUPPLIES - SPECIAL EVENTS		AMOUNT 200.00				
VENDOR TOTAL:						200.00	
HOW CHAMBE 43752	HOWELL AREA CHAMBER OF COMMERCE 123 E WASHINGTON ST HOWELL MI, 48843		01/05/2011 01/06/2011 / / 01/06/2011	2011COY 0.0000	REC N N N	2011 CITIZEN OF THE YEAR DINNER (3 T	 165.00 0.00 165.00
Paid							
GL NUMBER 208-751-860.000	DESCRIPTION TRAVEL		AMOUNT 165.00				
VENDOR TOTAL:						165.00	

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
HOW FIRE D 43773	HOWELL AREA FIRE AUTHORITY 1211 W GRAND RIVER HOWELL MI, 48843		01/05/2011 01/06/2011 / / 01/09/2011	100-10 0.0000	REC N N N	SUMMER WATER USAGE @ OCEOLA TWP	255.00 0.00 255.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-804.010	CONTRACT SERV - FIELD MAINTENANCE	255.00

VENDOR TOTAL: 255.00

MISC Ref #	HOWELL MAIN STREET/DDA Address City/State/Zip	11/11/2010 11/19/2010 / / 12/08/2010	110810 0.0000	REC N Y N	PORTA JOHN RENTAL FOR HEADLESS HORSE	210.00 0.00 210.00
MISC 43053	HOWELL MAIN STREET/DDA 122 STATE ST HOWELL MI, 48843	11/11/2010 11/19/2010 / / 12/08/2010	110810 0.0000	REC N Y N	PORTA JOHN RENTAL FOR HEADLESS HORSE	210.00 0.00 210.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-942.001	PORTA JOHN RENTALS	210.00

VENDOR TOTAL: 210.00

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
HOW PUBLIC 43503	HOWELL PUBLIC SCHOOLS 411 N HIGHLANDER WAY HOWELL MI, 48843		12/13/2010 12/17/2010 / / 12/23/2010	2010-31 0.0000	REC N N N	FRESHMAN BASEBALL FIELD USAGE	303.00 0.00 303.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-965.000	FACILITY RENTALS	303.00

HOW PUBLIC 43048	HOWELL PUBLIC SCHOOLS 411 N HIGHLANDER WAY HOWELL MI, 48843		11/11/2010 11/19/2010 / / 12/01/2010	2010-40 0.0000	REC N N N	TFMS GYM RENTAL FOR VBALL	79.00 0.00 79.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-965.000	FACILITY RENTALS	79.00

HOW PUBLIC 43049	HOWELL PUBLIC SCHOOLS 411 N HIGHLANDER WAY HOWELL MI, 48843		11/11/2010 11/19/2010 / / 12/01/2010	2010-41 0.0000	REC N N N	HWMS GYM RENTAL FOR BBALL	197.50 0.00 197.50
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-965.000	FACILITY RENTALS	197.50

HOW PUBLIC 43789	HOWELL PUBLIC SCHOOLS 411 N HIGHLANDER WAY HOWELL MI, 48843		01/05/2011 01/06/2011 / / 01/09/2011	2010-82 0.0000	REC N N N	TFMS GYM RENTAL FOR VBALL	158.00 0.00 158.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-965.000	FACILITY RENTALS	158.00

HOW PUBLIC 43788	HOWELL PUBLIC SCHOOLS 411 N HIGHLANDER WAY HOWELL MI, 48843		01/05/2011 01/06/2011 / / 01/09/2011	2010-83 0.0000	REC N N N	HWMS GYM RENTAL FOR GIRLS, MENS BBAL	774.00 0.00 774.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
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INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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208-751-965.000	FACILITY RENTALS						774.00
HOW PUBLIC 43787	HOWELL PUBLIC SCHOOLS 411 N HIGHLANDER WAY HOWELL MI, 48843		01/05/2011 01/06/2011 / / 01/09/2011	2010-84 0.0000	REC N N N	SE GYM RENTAL FOR GIRLS BBALL	228.00 0.00 228.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-965.000	FACILITY RENTALS	228.00
HOW PUBLIC 43786	HOWELL PUBLIC SCHOOLS 411 N HIGHLANDER WAY HOWELL MI, 48843	
	01/05/2011 01/06/2011 / / 01/09/2011	2010-85 0.0000
		REC N N N
		SW GYM RENTAL FOR GIRLS BBALL
		114.00 0.00 114.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-965.000	FACILITY RENTALS	114.00
HOW PUBLIC 43784	HOWELL PUBLIC SCHOOLS 411 N HIGHLANDER WAY HOWELL MI, 48843	
	01/05/2011 01/06/2011 / / 01/09/2011	2010-86 0.0000
		REC N N N
		NW GYM RENTAL FOR GIRLS BBALL
		171.00 0.00 171.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-965.000	FACILITY RENTALS	171.00
HOW PUBLIC 44105	HOWELL PUBLIC SCHOOLS 411 N HIGHLANDER WAY HOWELL MI, 48843	
	01/25/2011 01/27/2011 / / 01/28/2011	DEC2010 0.0000
		REC N N N
		DEC AQUATIC CENTER REVENUE
		4,484.50 0.00 4,484.50

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-000-260.004	EXERCISE CLASS	774.50
208-000-260.008	LAP SWIM	138.00
208-000-260.012	MISC/CAMPS	64.00
208-000-260.007	OPEN/FAMILY/FLICK SWIM	646.00
208-000-260.001	SWIM LESSONS	160.00
208-000-260.009	RENTALS	150.00
208-000-260.001	SWIM LESSONS	2,552.00

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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4,484.50

HOW PUBLIC 44104	HOWELL PUBLIC SCHOOLS 411 N HIGHLANDER WAY HOWELL MI, 48843		01/25/2011 01/27/2011 / / 01/28/2011	NOV2010 0.0000	REC N N N	NOV AQUATIC CENTER REVENUE	5,366.25 0.00 5,366.25
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-000-260.004	EXERCISE CLASS	1,099.00
208-000-260.008	LAP SWIM	165.00
208-000-260.007	OPEN/FAMILY/FLICK SWIM	259.00
208-000-260.001	SWIM LESSONS	268.00
208-000-260.009	RENTALS	150.00
208-000-260.001	SWIM LESSONS	3,425.25
		5,366.25

VENDOR TOTAL: 11,875.25

HOW VACUUM 44066	HOWELL VACUUMS SALES & SERVICE 233 E SIBLEY ST HOWELL MI, 48843		01/19/2011 01/28/2011 / / 01/26/2011	42224 0.0000	REC N N N	VACUUM REPAIR	49.50 0.00 49.50
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-931.000	BLDG R & M AND SUPPLIES	49.50

VENDOR TOTAL: 49.50

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
ICMA RC 44073	ICMARC P.O. BOX 631554 ATTN: CORPORATE ACCOUNTING BALTIMORE MD, 21263-1554		01/19/2011 01/28/2011 / / 01/28/2011	101237721 0.0000	REC N N N	EMPLOYER CONTRIBUTIONS (NOV, DEC, JA	2,207.28 0.00 2,207.28
Paid							

GL NUMBER	DESCRIPTION	AMOUNT
208-751-717.000	FRINGE BENEFITS	2,207.28

ICMA RC 44072	ICMARC P.O. BOX 631554 ATTN: CORPORATE ACCOUNTING BALTIMORE MD, 21263-1554		01/19/2011 01/28/2011 / / 01/28/2011	101237724 0.0000	REC N N N	EMPLOYEE CONTRIBUTIONS (NOV, DEC, JA	637.96 0.00 637.96
Paid							

GL NUMBER	DESCRIPTION	AMOUNT
208-751-717.000	FRINGE BENEFITS	637.96

ICMA RC 43055	ICMARC P.O. BOX 631554 ATTN: CORPORATE ACCOUNTING BALTIMORE MD, 21263-1554		11/11/2010 11/19/2010 / / 12/01/2010	11012010 0.0000	REC N N N	EMPLOYEE CONTRIBUTIONS THRU 11/10/10	159.49 0.00 159.49
Paid							

GL NUMBER	DESCRIPTION	AMOUNT
208-751-717.000	FRINGE BENEFITS	159.49

VENDOR TOTAL: 3,004.73

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
IKON 43508	IKON OFFICE SOLUTIONS P.O. BOX 650016 DALLAS TX, 75265		12/13/2010 12/17/2010 / / 12/30/2010	83753728 0.0000	REC N N N	COPIER RENTAL FOR JAN	127.05 0.00 127.05

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-940.000	EQUIPMENT RENTAL	127.05

IKON 44071	IKON OFFICE SOLUTIONS P.O. BOX 650016 DALLAS TX, 75265		01/19/2011 01/28/2011 / / 01/30/2011	83949698 0.0000	REC N N N	COPIER RENTAL @ BENNETT	121.00 0.00 121.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-940.000	EQUIPMENT RENTAL	121.00

VENDOR TOTAL: 248.05

J J JINKLE 43783	J J JINKLEHEIMER & CO P O BOX 446 HOWELL MI, 48844		01/05/2011 01/06/2011 / / 01/13/2011	25934 0.0000	REC N N N	TEEN CENTER T-SHIRTS	40.00 0.00 40.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.036	OPER SUPPLIES - TEENS	40.00

VENDOR TOTAL: 40.00

MISC 43958	JOANN WELTER 490 ROLLING OAKS HOWELL MI, 48843		01/13/2011 01/28/2011 / / 01/21/2011	2002424.001 0.0000	REC N Y N	CLASS CANCELED	45.00 0.00 45.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-964.001	PROGRAM REFUNDS	45.00

VENDOR TOTAL: 45.00

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
JONESSCHOO 43776	JONES SCHOOL SUPPLY CO., INC P.O. BOX 2989 IRMO SC, 29063		01/05/2011 01/06/2011 / / 01/06/2011	787848 0.0000	REC N N N	B-BALL CERTIFICATES	 74.75 0.00 74.75

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.030	OPER SUPPLIES - SPORTS	74.75

VENDOR TOTAL: 74.75

MISC 44100	JOYCE BAMBER 75 BIRCH CARPENTERSVILLE IL, 60110	01/25/2011 01/28/2011 / / 01/28/2011	2002438.001 0.0000	REC N Y N	OVER PAID ON TRIP	 61.00 0.00 61.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-000-285.000	SENIOR TRIP DEPOSITS/PAYMENTS	61.00

VENDOR TOTAL: 61.00

MISC 43517	JOYCE QUINBY 315 CIMARRON HOWELL MI, 48855	12/13/2010 12/17/2010 / / 12/18/2010	2002400.001 0.0000	REC N Y N	TRIP CANCELED	 162.00 0.00 162.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-000-285.000	SENIOR TRIP DEPOSITS/PAYMENTS	162.00

MISC 44109	JOYCE QUINBY 315 CIMARRON HOWELL MI, 48855	01/25/2011 01/28/2011 / / 01/28/2011	2002444.001 0.0000	REC N Y N	TRIP CANCELED	 70.00 0.00 70.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-000-285.000	SENIOR TRIP DEPOSITS/PAYMENTS	70.00

VENDOR TOTAL: 232.00

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
KEITH PLUM 43273	KEITH PLUMBING 306 N BARNARD ST P O BOX 318 HOWELL MI, 48844		12/01/2010 12/03/2010 / / 12/03/2010	10185 0.0000	REC N N N	KITCHEN SINK REPAIR	175.25 0.00 175.25

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-931.000	BLDG R & M AND SUPPLIES	175.25

VENDOR TOTAL: 175.25

KEN VALL S 43272	KENSINGTON VALLEY SPORTS, LLC 22205 PONTIAC TRAIL SOUTH LYON MI, 48178		12/01/2010 12/03/2010 / / 12/03/2010	8953 0.0000	REC N N N	VOLLEYBALL T-SHIRTS	301.50 0.00 301.50
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.003	OPERATING SUPPLIES T-SHIRTS	301.50

VENDOR TOTAL: 301.50

KIL'S TAE 43511	KIL'S TAE KWON DO CENTER 6936 W GRAND RIVER BRIGHTON MI, 48114		12/13/2010 12/17/2010 / / 12/24/2010	1000.668 0.0000	REC N Y N	TAE KWON DO INSTRUCTOR	144.00 0.00 144.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	144.00

VENDOR TOTAL: 144.00

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
KV SPORTS 43498	KV SPORTS 22205 PONTIAC TRAIL SOUTH LYON MI, 48178		12/13/2010 12/17/2010 / / 12/12/2010	587 0.0000	REC N N N	T-SHIRTS FOR GIRLS BBALL	423.00 0.00 423.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.003	OPERATING SUPPLIES T-SHIRTS	423.00

KV SPORTS 43496	KV SPORTS 22205 PONTIAC TRAIL SOUTH LYON MI, 48178		12/13/2010 12/17/2010 / / 12/22/2010	617 0.0000	REC N N N	T-SHIRT FOR GIRL'S BBALL	9.00 0.00 9.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.003	OPERATING SUPPLIES T-SHIRTS	9.00

KV SPORTS 43497	KV SPORTS 22205 PONTIAC TRAIL SOUTH LYON MI, 48178		12/13/2010 12/17/2010 / / 12/23/2010	619 0.0000	REC N N N	COED SOFTBALL SHIRTS	137.75 0.00 137.75
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.003	OPERATING SUPPLIES T-SHIRTS	137.75

KV SPORTS 44101	KV SPORTS 22205 PONTIAC TRAIL SOUTH LYON MI, 48178		01/25/2011 01/28/2011 / / 01/28/2011	888 0.0000	REC N N N	TSHIRT ADD ONS	19.00 0.00 19.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.003	OPERATING SUPPLIES T-SHIRTS	19.00

KV SPORTS 44102	KV SPORTS 22205 PONTIAC TRAIL SOUTH LYON MI, 48178		01/25/2011 01/28/2011 / / 01/28/2011	894 0.0000	REC N N N	TSHIRT ADD ONS	4.75 0.00 4.75
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
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02/07/2011 09:10 AM
 User: DAllen
 DB: Howell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF HOWELL

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
208-751-740.003	OPERATING SUPPLIES T-SHIRTS					4.75	
						VENDOR TOTAL:	593.50
MISC 43780	LAUREN RUEHL 1732 WOODCREEK LANE BRIGHTON MI, 48114		01/05/2011 01/06/2011 / / 01/06/2011	1000.675 0.0000	REC N Y N	B-BALL REFEREE	133.25 0.00 133.25
Paid							
GL NUMBER 208-751-804.009	DESCRIPTION CONT SERVICES OFFICIALS/REFEREES					AMOUNT 133.25	
						VENDOR TOTAL:	133.25

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
LIV BUSIN 43368	LIVINGSTON BUSINESS FORMS P.O. BOX 1137 HOWELL MI, 48844		12/03/2010 12/03/2010 / / 12/03/2010	29481 0.0000	REC N N N	NAME PLATES FOR STAFF	140.95 0.00 140.95

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-727.000	OFFICE SUPPLIES	140.95

LIV BUSIN 43369	LIVINGSTON BUSINESS FORMS P.O. BOX 1137 HOWELL MI, 48844		12/03/2010 12/03/2010 / / 12/03/2010	29520 0.0000	REC N N N	NAME PLATES FOR PRESCHOOL	53.81 0.00 53.81
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-727.000	OFFICE SUPPLIES	53.81

LIV BUSIN 43367	LIVINGSTON BUSINESS FORMS P.O. BOX 1137 HOWELL MI, 48844		12/03/2010 12/03/2010 / / 12/03/2010	29550 0.0000	REC N N N	NAME PLATES FOR BUILDING SITE SUPS	196.00 0.00 196.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-727.000	OFFICE SUPPLIES	196.00

LIV BUSIN 43353	LIVINGSTON BUSINESS FORMS P.O. BOX 1137 HOWELL MI, 48844		12/03/2010 12/03/2010 / / 12/13/2010	29574 0.0000	REC N N N	HOLIDAY IN THE PARK POSTERS	155.00 0.00 155.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-900.000	MARKETING, PRINTING & PUBLISHING	155.00

LIV BUSIN 43352	LIVINGSTON BUSINESS FORMS P.O. BOX 1137 HOWELL MI, 48844		12/03/2010 12/03/2010 / / 12/13/2010	29576 0.0000	REC N N N	HOLIDAY IN THE PARK FLYERS 2-SIDED	617.27 0.00 617.27
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
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INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
208-751-900.000	MARKETING, PRINTING & PUBLISHING					617.27	
LIV BUSIN 43351	LIVINGSTON BUSINESS FORMS P.O. BOX 1137 HOWELL MI, 48844		12/03/2010 12/03/2010 / / 12/17/2010	29577 0.0000	REC N N N	HOLIDAY IN THE PARK FLYERS	251.20 0.00 251.20
Paid							
GL NUMBER 208-751-900.000	DESCRIPTION MARKETING, PRINTING & PUBLISHING					AMOUNT 251.20	
LIV BUSIN 44095	LIVINGSTON BUSINESS FORMS P.O. BOX 1137 HOWELL MI, 48844		01/25/2011 01/28/2011 / / 01/28/2011	29665 0.0000	REC N N N	ENVELOPES W/LOGO	663.00 0.00 663.00
Paid							
GL NUMBER 208-751-900.000	DESCRIPTION MARKETING, PRINTING & PUBLISHING					AMOUNT 663.00	
						VENDOR TOTAL:	2,077.23
LIV CO UW 44110	LIVINGSTON COUNTY UNITED WAY 2980 DORR ROAD BRIGHTON MI, 48116		01/25/2011 01/28/2011 / / 01/28/2011	2011CRF 0.0000	REC N N N	COMMUNITY RESOURCE FAIR BOOTH/PRIZE	20.00 0.00 20.00
Paid							
GL NUMBER 208-751-957.000	DESCRIPTION EDUCATION / TRAINING					AMOUNT 20.00	
						VENDOR TOTAL:	20.00
LIV CO SNR 43267	LIVINGSTON CTY SENIOR NUTRITION PRO 9525 HIGHLAND ROAD HOWELL MI, 48843		10/30/2010 12/03/2010 / / 12/03/2010	NOV2010 0.0000	REC N N N	OCTOBER MEALS FOR LUNCH & LEARN	24.00 0.00 24.00
Paid							
GL NUMBER 208-751-740.032	DESCRIPTION OPER SUPP/SENIORS					AMOUNT 24.00	

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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VENDOR TOTAL: 24.00

LOWES HOME 43488	LOWE'S HOME CENTERS INC P O BOX 530954 ATLANTA GA, 30353-0954		12/13/2010 12/17/2010 / / 12/17/2010	803999165 0.0000	REC N N N	EXT CORDS FOR HOLIDAY IN THE PARK	231.54 0.00 231.54
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	231.54

VENDOR TOTAL: 231.54

MIKULA, DE 43949	MIKULA, DEBORAH E. 127 JEWETT ST HOWELL MI, 48843		01/13/2011 01/28/2011 / / 01/21/2011	SEPT2010 0.0000	REC N N N	SEPT-DEC 2010 CELL PHONE REIMBURSEME	300.00 0.00 300.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-850.000	COMMUNICATION - TELEPHONES	300.00

VENDOR TOTAL: 300.00

OCKERT 43781	OCKERT, JAKE ,		01/05/2011 01/06/2011 / / 01/07/2011	1000.674 0.0000	REC N N Y	B-BALL REFEREE	102.50 0.00 102.50
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-804.009	CONT SERVICES OFFICIALS/REFEREES	102.50

VENDOR TOTAL: 102.50

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
ONE SOURCE 43253	ONE SOURCE JANITORIAL SUPPLY 2244 EULER RD SUITE 107 P O BOX 1237 BRIGHTON MI, 48116-2837		12/01/2010 12/17/2010 / / 12/22/2010	12818 0.0000	REC N N N	MOP, FLOOR BROOM	18.87 0.00 18.87
Paid							
GL NUMBER 208-751-931.000	DESCRIPTION BLDG R & M AND SUPPLIES					AMOUNT 18.87	
ONE SOURCE 43518	ONE SOURCE JANITORIAL SUPPLY 2244 EULER RD SUITE 107 P O BOX 1237 BRIGHTON MI, 48116-2837		12/13/2010 12/17/2010 / / 12/21/2010	12961 0.0000	REC N N N	URINAL SCREEN DEODORANT BLOCK	54.54 0.00 54.54
Paid							
GL NUMBER 208-751-931.000	DESCRIPTION BLDG R & M AND SUPPLIES					AMOUNT 54.54	
ONE SOURCE 43763	ONE SOURCE JANITORIAL SUPPLY 2244 EULER RD SUITE 107 P O BOX 1237 BRIGHTON MI, 48116-2837		01/05/2011 01/06/2011 / / 01/20/2011	13106 0.0000	REC N N N	SALT FOR SIDEWALK - MOP CLEANER	215.70 0.00 215.70
Paid							
GL NUMBER 208-751-931.000	DESCRIPTION BLDG R & M AND SUPPLIES					AMOUNT 215.70	
ONE SOURCE 43758	ONE SOURCE JANITORIAL SUPPLY 2244 EULER RD SUITE 107 P O BOX 1237 BRIGHTON MI, 48116-2837		01/05/2011 01/28/2011 / / 01/23/2011	13158 0.0000	REC N N N	FLOOR STRIPPING SUPPLIES	402.90 0.00 402.90
Paid							
GL NUMBER 208-751-931.000	DESCRIPTION BLDG R & M AND SUPPLIES					AMOUNT 402.90	
ONE SOURCE	ONE SOURCE JANITORIAL SUPPLY		01/06/2011	13179	REC	MOP BUCKET & STEAM CLEANER	

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
43840	2244 EULER RD SUITE 107 P O BOX 1237 BRIGHTON MI, 48116-2837		01/28/2011 / / 01/28/2011	0.0000	N N N		133.87 0.00 133.87

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-931.000	BLDG R & M AND SUPPLIES	133.87

ONE SOURCE 43187	ONE SOURCE JANITORIAL SUPPLY 2244 EULER RD SUITE 107 P O BOX 1237 BRIGHTON MI, 48116-2837	11/19/2010 11/19/2010 / / 12/01/2010	R12624 0.0000	REC N N N	TOILET PAPER FOR BARNARD	85.60 0.00 85.60
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-931.000	BLDG R & M AND SUPPLIES	85.60

VENDOR TOTAL: 911.48

OPEN DOOR 43355	OPEN DOOR ADVENTURES 11230 WHITE LAKE ROAD FENTON MI, 48430	12/03/2010 12/03/2010 / / 12/03/2010	1119 0.0000	REC N N N	ARROW REPAIR	20.00 0.00 20.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.031	OPER SUPPLIES - ENRICHMENT	20.00

VENDOR TOTAL: 20.00

MISC 44099	PATTI NOWAK 1044 DURANT DRIVE #1 HOWELL MI, 48843	01/25/2011 01/28/2011 / / 01/28/2011	2002437.001 0.0000	REC N Y N	CANCELED RESERVATION FOR MAY	60.00 0.00 60.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-651.004	BUILDING RENTAL FEES	60.00

VENDOR TOTAL: 60.00

INVOICE DUE DATES 12/01/2010 - 01/31/2011
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: REC

Vendor Code	Vendor name		Post Date	Invoice	Bank	Invoice Description	
Ref #	Address	CK Run Date	Disc. Date	PO	Hold		Gross Amount
	City/State/Zip		Due Date	Disc. %	Sep CK		Discount
					1099		Net Amount

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
PDQ 43500	PDQ 7475 GRAND RIVER RD BRIGHTON MI, 48114-9383		12/13/2010 12/17/2010 / / 12/24/2010	212317 0.0000	REC N N N	BASKETBALL FLYER	203.78 0.00 203.78

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-900.000	MARKETING, PRINTING & PUBLISHING	203.78

PDQ 43350	PDQ 7475 GRAND RIVER RD BRIGHTON MI, 48114-9383		12/03/2010 12/17/2010 / / 12/17/2010	212338 0.0000	REC N N N	DECEMBER NEWSLETTERS	451.12 0.00 451.12
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-900.000	MARKETING, PRINTING & PUBLISHING	451.12

PDQ 43769	PDQ 7475 GRAND RIVER RD BRIGHTON MI, 48114-9383		01/05/2011 01/06/2011 / / 01/13/2011	212548 0.0000	REC N N N	SWEETHEART DANCE FLYERS	203.78 0.00 203.78
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-900.000	MARKETING, PRINTING & PUBLISHING	203.78

PDQ 43790	PDQ 7475 GRAND RIVER RD BRIGHTON MI, 48114-9383		01/05/2011 01/06/2011 / / 01/13/2011	212549 0.0000	REC N N N	GUITAR HERO FLYER	15.43 0.00 15.43
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.036	OPER SUPPLIES - TEENS	15.43

PDQ 43760	PDQ 7475 GRAND RIVER RD BRIGHTON MI, 48114-9383		01/05/2011 01/06/2011 / / 01/14/2011	212577 0.0000	REC N N N	TEEN/SENIOR CENTER DONATION ENV	326.64 0.00 326.64
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
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02/07/2011 09:10 AM
 User: DAllen
 DB: Howell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF HOWELL

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
208-751-900.000	MARKETING, PRINTING & PUBLISHING						326.64
PDQ 43761	PDQ 7475 GRAND RIVER RD BRIGHTON MI, 48114-9383		01/05/2011 01/06/2011 / / 01/20/2011	212648 0.0000	REC N N N	JANUARY SENIOR NEWSLETTER	451.12 0.00 451.12
Paid							
GL NUMBER 208-751-900.000	DESCRIPTION MARKETING, PRINTING & PUBLISHING					AMOUNT	451.12
						VENDOR TOTAL:	1,651.87

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
PETTY CASH 43756	PETTY CASH		01/05/2011 01/06/2011 / / 01/06/2011	DEC2010 0.0000	REC N N N	TEEN CENTER, SENIORS, HOLIDAY IN THE	198.71 0.00 198.71

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.036	OPER SUPPLIES - TEENS	25.00
208-751-740.036	OPER SUPPLIES - TEENS	25.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	36.00
208-751-740.028	OPERATING SUPPLIES/PRESCHOOL	9.58
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	8.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	10.00
208-000-285.000	SENIOR TRIP DEPOSITS/PAYMENTS	42.66
208-751-740.000	OPERATING SUPPLIES - GENL	7.99
208-751-740.036	OPER SUPPLIES - TEENS	14.48
208-751-740.032	OPER SUPP/SENIORS	10.00
208-751-751.000	GASOLINE & DIESEL FUEL	10.00
		<u>198.71</u>

PETTY CASH 43356	PETTY CASH		12/03/2010 12/03/2010 / / 12/03/2010	HIP2010 0.0000	REC N N N	START UP FOR CARRIAGE RIDES	150.00 0.00 150.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-000-040.000	START UP/ACCTS REC	150.00

PETTY CASH 43357	PETTY CASH		12/03/2010 12/03/2010 / / 12/03/2010	HIP2010A 0.0000	REC N N N	START UP FOR ENTRANCE FEES	150.00 0.00 150.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-000-040.000	START UP/ACCTS REC	150.00

PETTY CASH 43349	PETTY CASH		12/03/2010 12/03/2010 / / 12/03/2010	NOV2010 0.0000	REC N N N	TEENS, PRESCHOOL, SENIORS	158.42 0.00 158.42
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INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.032	OPER SUPP/SENIORS	9.99
208-751-740.036	OPER SUPPLIES - TEENS	25.00
208-751-740.028	OPERATING SUPPLIES/PRESCHOOL	38.03
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	12.99
208-751-740.032	OPER SUPP/SENIORS	6.81
208-751-740.036	OPER SUPPLIES - TEENS	5.60
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	25.00
208-751-740.000	OPERATING SUPPLIES - GENL	35.00
		<u>158.42</u>

VENDOR TOTAL: 657.13

MISC 43376	PHYLLIS BROOKS 2320 BECK ROAD HOWELL MI, 48843	12/03/2010 12/03/2010 / / 12/03/2010	2002367.001 0.0000	REC N Y N	TRIP CANCELED	89.00 0.00 89.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-000-285.000	SENIOR TRIP DEPOSITS/PAYMENTS	89.00

VENDOR TOTAL: 89.00

PITNEY 43514	PITNEY BOWES, INC. P.O. BOX 371896 PITTSBURGH PA, 15250	12/13/2010 12/17/2010 / / 01/02/2011	113010 0.0000	REC N N N	POSTAGE FOR METER	519.99 0.00 519.99
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-730.000	POSTAGE	519.99

VENDOR TOTAL: 519.99

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
ROSE, KYLE 43757	ROSE, KYLE 99 LAKE SHORE VISTA HOWELL MI, 48843		01/05/2011 01/06/2011 / / 01/06/2011	1000.673 0.0000	REC N N Y	BASKETBALL REFEREE	96.00 0.00 96.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-804.009	CONT SERVICES OFFICIALS/REFEREES	96.00

VENDOR TOTAL: 96.00

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
SANCHIN 43512	SANCHIN SYSTEMS INC P O BOX 476 LESLIE MI, 49251-0476		12/13/2010 12/17/2010 / / 12/17/2010	F110-0068 0.0000	REC N Y N	KARATE INSTRUCTOR	80.50 0.00 80.50

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	80.50

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
SANCHIN 43513	SANCHIN SYSTEMS INC P O BOX 476 LESLIE MI, 49251-0476		12/13/2010 12/17/2010 / / 12/17/2010	F210-0068 0.0000	REC N Y N	KARATE INSTRUCTOR	69.00 0.00 69.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	69.00

VENDOR TOTAL: 149.50

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
SCHOLASTIC 44096	SCHOLASTIC MAGAZINES P.O. BOX 3725 JEFFERSON CITY MO, 65102-3725		01/25/2011 01/28/2011 / / 01/31/2011	REVM4458235 0.0000	REC N N N	INCREASE SUBSCRIPTION BY 2	5.98 0.00 5.98

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.028	OPERATING SUPPLIES/PRESCHOOL	5.98

VENDOR TOTAL: 5.98

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
SEHI COMPU 43188	SEHI COMPUTER PRODUCTS, INC 2930 BOND ST ROCHESTER HILLS MI, 48309		11/19/2010 11/19/2010 / / 12/02/2010	RI00058593 0.0000	REC N N N	SENIOR COORDINATOR COMPUTER	868.00 0.00 868.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-980.004	EQUIP / COMPUTER HARDWARE	868.00

VENDOR TOTAL: 868.00

SELCRA 43252	SELCRA 7878 BRIGHTON ROAD BRIGHTON MI, 48116		12/01/2010 12/03/2010 / / 12/03/2010	453 0.0000	REC N N N	FIELD LINING @ GENOA TOWNSHIP	1,640.00 0.00 1,640.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-804.010	CONTRACT SERV - FIELD MAINTENANCE	1,640.00

VENDOR TOTAL: 1,640.00

SHINING 43359	SHINING STAR RANCH P.O. BOX 648 FOWLERVILLE MI, 48836		12/03/2010 12/03/2010 / / 12/03/2010	HIP2010 0.0000	REC N N N	BALANCE DUE FOR REINDEER	400.00 0.00 400.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	400.00

VENDOR TOTAL: 400.00

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
SIGNS BY T 43516	SIGNS BY TOMORROW 2150 PLESS DR SUITE 3A BRIGHTON MI, 48114		12/13/2010 12/17/2010 / / 12/17/2010	54-21538 0.0000	REC N N N	HEADLESS HORSEMAN SIGNS	76.00 0.00 76.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-900.000	MARKETING, PRINTING & PUBLISHING	76.00

SIGNS BY T 43492	SIGNS BY TOMORROW 2150 PLESS DR SUITE 3A BRIGHTON MI, 48114		12/13/2010 12/17/2010 / / 12/17/2010	54-21718 0.0000	REC N N N	HOLIDAY IN THE PARK REFLECTIVE SIGNS	1,302.00 0.00 1,302.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	1,302.00

SIGNS BY T 43954	SIGNS BY TOMORROW 2150 PLESS DR SUITE 3A BRIGHTON MI, 48114		01/13/2011 01/28/2011 / / 01/21/2011	54-21847 0.0000	REC N N N	SIGNS FOR LATE NIGHTS	76.00 0.00 76.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.036	OPER SUPPLIES - TEENS	76.00

SIGNS BY T 44094	SIGNS BY TOMORROW 2150 PLESS DR SUITE 3A BRIGHTON MI, 48114		01/25/2011 01/28/2011 / / 01/21/2011	54-21872 0.0000	REC N N N	AARP TAX SIGN	38.00 0.00 38.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.032	OPER SUPP/SENIORS	38.00

VENDOR TOTAL: 1,492.00

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
SSCI 43271	SOUTHEASTERN SECURITY CONSULTANTS 1853 PIEDMONT RD SUITE 100 MARIETTA GA, 30066		12/01/2010 12/03/2010 / / 12/03/2010	42124 0.0000	REC N N N	BACKGROUND CHECKS (6)	105.00 0.00 105.00
Paid							

GL NUMBER	DESCRIPTION	AMOUNT
208-751-801.000	PROFESSIONAL SERVICES	105.00

SSCI 43261	SOUTHEASTERN SECURITY CONSULTANTS 1853 PIEDMONT RD SUITE 100 MARIETTA GA, 30066		12/01/2010 12/03/2010 / / 12/03/2010	43849 0.0000	REC N N N	BACKGROUND CHECKS (4)	70.00 0.00 70.00
Paid							

GL NUMBER	DESCRIPTION	AMOUNT
208-751-801.000	PROFESSIONAL SERVICES	70.00

SSCI 43502	SOUTHEASTERN SECURITY CONSULTANTS 1853 PIEDMONT RD SUITE 100 MARIETTA GA, 30066		12/13/2010 12/17/2010 / / 12/18/2010	44327 0.0000	REC N N N	BACKGROUND CHECKS (2)	35.00 0.00 35.00
Paid							

GL NUMBER	DESCRIPTION	AMOUNT
208-751-801.000	PROFESSIONAL SERVICES	35.00

SSCI 43953	SOUTHEASTERN SECURITY CONSULTANTS 1853 PIEDMONT RD SUITE 100 MARIETTA GA, 30066		01/13/2011 01/28/2011 / / 01/17/2011	44622 0.0000	REC N N N	BACKGROUND CHECKS (8)	140.00 0.00 140.00
Paid							

GL NUMBER	DESCRIPTION	AMOUNT
208-751-801.000	PROFESSIONAL SERVICES	140.00

SSCI	SOUTHEASTERN SECURITY CONSULTANTS		01/05/2011	44649	REC	BACKGROUND CHECK (1)	
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INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
43754	1853 PIEDMONT RD SUITE 100 MARIETTA GA, 30066		01/06/2011 / / 01/04/2011	0.0000	N N N		17.50 0.00 17.50

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-801.000	PROFESSIONAL SERVICES	17.50

SSCI 43952	SOUTHEASTERN SECURITY CONSULTANTS 1853 PIEDMONT RD SUITE 100 MARIETTA GA, 30066	01/13/2011 01/28/2011 / / 01/20/2011	44820 0.0000	REC N N N	BACKGROUND CHECK (1)	17.50 0.00 17.50
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-801.000	PROFESSIONAL SERVICES	17.50

SSCI 44077	SOUTHEASTERN SECURITY CONSULTANTS 1853 PIEDMONT RD SUITE 100 MARIETTA GA, 30066	01/19/2011 01/28/2011 / / 01/21/2011	44931 0.0000	REC N N N	BACKGROUND CHECKS (9)	157.50 0.00 157.50
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-801.000	PROFESSIONAL SERVICES	157.50

SSCI 44058	SOUTHEASTERN SECURITY CONSULTANTS 1853 PIEDMONT RD SUITE 100 MARIETTA GA, 30066	01/19/2011 01/28/2011 / / 01/22/2011	44960 0.0000	REC N N N	BACKGROUND CHECK (1)	17.50 0.00 17.50
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-801.000	PROFESSIONAL SERVICES	17.50

SSCI 44059	SOUTHEASTERN SECURITY CONSULTANTS 1853 PIEDMONT RD SUITE 100	01/19/2011 01/28/2011	44998	REC N	BACKGROUND CHECKS (5)	87.50
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INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
	MARIETTA GA, 30066		/ / 01/26/2011	0.0000	N N		0.00 87.50

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-801.000	PROFESSIONAL SERVICES	87.50

SSCI 44060	SOUTHEASTERN SECURITY CONSULTANTS 1853 PIEDMONT RD SUITE 100 MARIETTA GA, 30066	01/19/2011 01/28/2011	45064	REC N	BACKGROUND CHECKS (7)	122.50
		/ / 01/28/2011	0.0000	N N		0.00 122.50

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-801.000	PROFESSIONAL SERVICES	122.50

SSCI 44103	SOUTHEASTERN SECURITY CONSULTANTS 1853 PIEDMONT RD SUITE 100 MARIETTA GA, 30066	01/25/2011 01/28/2011	45118	REC N	BACKGROUND CHECK (2)	35.00
		/ / 01/28/2011	0.0000	N N		0.00 35.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-801.000	PROFESSIONAL SERVICES	35.00

VENDOR TOTAL: 805.00

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
SPARTAN ST 43957	SPARTAN STORES, LLC ATTN: CASHIER 1540 MOMENTUM PLACE CHICAGO IL, 60689-5315		01/13/2011 01/28/2011 / / 01/18/2011	1060942 0.0000	REC N N N	SENIOR, TEENS, CARPET CLEANING	185.29 0.00 185.29
Paid							

GL NUMBER	DESCRIPTION	AMOUNT
208-000-285.000	SENIOR TRIP DEPOSITS/PAYMENTS	16.05
208-751-740.032	OPER SUPP/SENIORS	9.99
208-751-740.032	OPER SUPP/SENIORS	31.83
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	35.28
208-000-285.000	SENIOR TRIP DEPOSITS/PAYMENTS	11.17
208-751-931.000	BLDG R & M AND SUPPLIES	80.97
		185.29

SPARTAN ST 43521	SPARTAN STORES, LLC ATTN: CASHIER 1540 MOMENTUM PLACE CHICAGO IL, 60689-5315		12/13/2010 12/17/2010 / / 12/16/2010	120110 0.0000	REC N N N	BUCK POLE, CASINO TRIP, SENIORS	104.96 0.00 104.96
Paid							

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	15.00
208-000-285.000	SENIOR TRIP DEPOSITS/PAYMENTS	21.93
208-751-740.032	OPER SUPP/SENIORS	13.77
208-000-285.000	SENIOR TRIP DEPOSITS/PAYMENTS	15.57
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	28.71
208-751-740.036	OPER SUPPLIES - TEENS	9.98
		104.96

SPARTAN ST 43374	SPARTAN STORES, LLC ATTN: CASHIER 1540 MOMENTUM PLACE CHICAGO IL, 60689-5315		12/03/2010 12/03/2010 / / 12/01/2010	36761 0.0000	REC N N N	TEENS, SENIORS	109.84 0.00 109.84
Paid							

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.036	OPER SUPPLIES - TEENS	40.63

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
208-751-740.036						OPER SUPPLIES - TEENS	55.69
208-751-740.036						OPER SUPPLIES - TEENS	6.97
208-751-740.032						OPER SUPP/SENIORS	6.55
							109.84

VENDOR TOTAL: 400.09

SPARTAN TI 43777	SPARTAN TIRE & SERVICE CENTER 716 S MICHIGAN AVE HOWELL MI, 48843		01/05/2011 01/06/2011 / / 01/06/2011	237682 0.0000	REC N N N	3 TIRES FOR REC VAN	305.18 0.00 305.18
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-751.000	GASOLINE & DIESEL FUEL	305.18

VENDOR TOTAL: 305.18

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
STAPLES 43269	STAPLES P O BOX 6721 DEPT 00-05383229 THE LAKES NV, 88901-6721		12/01/2010 12/03/2010 / / 12/06/2010	0036516 0.0000	REC N N N	PAPER, LABELS, STAMPS	463.75 0.00 463.75
Paid							

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.000	OPERATING SUPPLIES - GENL	75.57
208-751-931.000	BLDG R & M AND SUPPLIES	17.98
208-751-740.000	OPERATING SUPPLIES - GENL	85.62
208-751-740.000	OPERATING SUPPLIES - GENL	103.96
208-751-740.000	OPERATING SUPPLIES - GENL	32.97
208-751-740.000	OPERATING SUPPLIES - GENL	84.43
208-751-740.000	OPERATING SUPPLIES - GENL	63.22
		463.75

STAPLES 43848	STAPLES P O BOX 183174 DEPT 00-05383229 COLUMBUS OH, 43218-3174		01/06/2011 01/06/2011 / / 01/06/2011	0038240 0.0000	REC N Y N	PENS, INK, TONER, FOLDERS	598.53 0.00 598.53
Paid							

GL NUMBER	DESCRIPTION	AMOUNT
208-751-727.000	OFFICE SUPPLIES	61.19
208-751-727.000	OFFICE SUPPLIES	64.02
208-751-727.000	OFFICE SUPPLIES	251.15
208-751-727.000	OFFICE SUPPLIES	26.23
208-751-727.000	OFFICE SUPPLIES	119.97
208-751-727.000	OFFICE SUPPLIES	49.99
208-751-727.000	OFFICE SUPPLIES	25.98
		598.53

VENDOR TOTAL: 1,062.28

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
NALEPA, S 43495	STEPHANIE NALEPA 925 W. MARR ROAD HOWELL MI, 48855		12/13/2010 12/17/2010 / / 12/22/2010	1000.664 0.0000	REC N N Y	DANCE INSTRUCTOR	260.00 0.00 260.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	260.00

VENDOR TOTAL: 260.00

BIRCH, T 43364	TANYA BIRCH 427 LAKE STREET HOWELL MI, 48843		12/03/2010 12/03/2010 / / 12/03/2010	1000.663 0.0000	REC N N Y	CREATIVE MOVEMENT INSTRUCTOR	96.00 0.00 96.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	96.00

BIRCH, T 43515	TANYA BIRCH 427 LAKE STREET HOWELL MI, 48843		12/13/2010 12/17/2010 / / 12/28/2010	1000.672 0.0000	REC N N Y	CREATIVE MOVEMENT INSTRUCTOR	96.00 0.00 96.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	96.00

VENDOR TOTAL: 192.00

THE HOME 43275	THE HOME DEPOT P.O. BOX 9055 DES MOINES IA, 50368-9055		12/01/2010 12/03/2010 / / 12/11/2010	13812 0.0000	REC N N N	BUCK POLE, FLAG	40.80 0.00 40.80
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	20.88
208-751-740.000	OPERATING SUPPLIES - GENL	19.92

40.80

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
VENDOR TOTAL:						40.80	
VERIZON WI 43270	VERIZON WIRELESS P O BOX 15062 ALBANY NY, 12212-5062		10/30/2010 12/03/2010 / / 12/08/2010	2487835455 0.0000	REC N N N	OCTOBER CELL PHONE BILL	137.23 0.00 137.23
Paid							
GL NUMBER 208-751-850.000	DESCRIPTION COMMUNICATION - TELEPHONES				AMOUNT 137.23		
VERIZON WI 43842	VERIZON WIRELESS P O BOX 15062 ALBANY NY, 12212-5062		01/06/2011 01/06/2011 / / 01/08/2011	2502032935 0.0000	REC N N N	NOV CELL PHONE BILL	112.55 0.00 112.55
Paid							
GL NUMBER 208-751-850.000	DESCRIPTION COMMUNICATION - TELEPHONES				AMOUNT 112.55		
VENDOR TOTAL:						249.78	
VISCONTI 43259	VISCONTI, CARL 1817 APPLE VALLEY LANE HOWELL MI, 48843		12/01/2010 12/03/2010 / / 12/03/2010	1000.660 0.0000	REC N Y Y	BRIDGE INSTRUCTOR	126.00 0.00 126.00
Paid							
GL NUMBER 208-751-804.008	DESCRIPTION CONTRACT SERVICES/INSTRUCTORS				AMOUNT 126.00		
VENDOR TOTAL:						126.00	

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
WAL-MART 44081	WAL-MART COMMUNITY P.O. BOX 530932 ATLANTA GA, 30353-0932		01/19/2011 01/28/2011 / / 01/29/2011	01032011 0.0000	REC N N N	TEEN CENTER, SENIORS, SANTA CALLING	281.73 0.00 281.73

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.036	OPER SUPPLIES - TEENS	40.88
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	30.64
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	161.43
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	31.50
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	4.15
208-751-931.000	BLDG R & M AND SUPPLIES	0.97
208-751-931.000	BLDG R & M AND SUPPLIES	12.16
		281.73

VENDOR TOTAL: 281.73

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
WALMART CO 43522	WAL-MART COMMUNITY P O BOX 530933 DEPT 87 ATLANTA GA, 30353-0933		12/13/2010 12/17/2010 / / 12/29/2010	12032010 0.0000	REC N N N	TEENS, TURKEY STROLL, HOLIDAY IN THE	195.13 0.00 195.13

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	39.32
208-751-740.036	OPER SUPPLIES - TEENS	28.58
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	69.80
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	7.91
208-751-740.036	OPER SUPPLIES - TEENS	11.34
208-751-740.036	OPER SUPPLIES - TEENS	38.18
		195.13

VENDOR TOTAL: 195.13

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
WASTE MGT 43362	WASTE MANAGEMENT P.O. BOX 4648 CAROL STREAM IL, 60197		12/03/2010 12/03/2010 / / 12/03/2010	7073581 0.0000	REC N N N	DEC TRASH SERVICE @ BARNARD	132.60 0.00 132.60

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-920.008	UTILITIES - RUBBISH/BARNARD ST	132.60

WASTE MGT 43363	WASTE MANAGEMENT P.O. BOX 4648 CAROL STREAM IL, 60197		12/03/2010 12/03/2010 / / 12/03/2010	7073582 0.0000	REC N N N	DEC TRASH SERVICE @ BENNETT	132.23 0.00 132.23
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-920.003	UTILITIES - RUBBISH	132.23

WASTE MGT 43845	WASTE MANAGEMENT P.O. BOX 4648 CAROL STREAM IL, 60197-4648		01/06/2011 01/06/2011 / / 01/06/2011	7084230 0.0000	REC N Y N	RUBBISH @ BARNARD	132.60 0.00 132.60
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-920.008	UTILITIES - RUBBISH/BARNARD ST	132.60

WASTE MGT 43844	WASTE MANAGEMENT P.O. BOX 4648 CAROL STREAM IL, 60197-4648		01/06/2011 01/06/2011 / / 01/06/2011	7084231 0.0000	REC N Y N	RUBBISH @ BENNETT	132.23 0.00 132.23
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Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-920.003	UTILITIES - RUBBISH	132.23

VENDOR TOTAL: 529.66

INVOICE DUE DATES 12/01/2010 - 01/31/2011
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
YOUNG AT H 43846	YOUNG AT HEART 925 W GRAND RIVER HOWELL MI, 48843		01/06/2011 01/06/2011 / / 01/06/2011	1000.676 0.0000	REC N N N	UNITED WAY FUND	1,290.00 0.00 1,290.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
208-751-675.003	DONATIONS - GENERAL	1,290.00

VENDOR TOTAL:	1,290.00
TOTAL - ALL VENDORS:	71,021.02



Financial Reports

Attached is the balance sheet and revenue/expense statement ending December 31, 2010 for your perusal.

ACTION REQUESTED: None

BALANCE SHEET FOR HOWELL AREA PARKS & REC AUTHORITY
 Period Ending 12/31/2010

GL Number	Description	Balance
Fund 208 - PARKS & REC AUTHORITY		
*** Assets ***		
208-000-001.001	CHECKING	52,843.49
208-000-004.001	PETTY CASH-PARKS/REC	500.00
208-000-040.000	START UP/ACCTS REC	30.00
	Total Assets	53,373.49
*** Liabilities ***		
208-000-202.000	ACCOUNTS PAYABLE	8,924.15
208-000-214.101	DT CITY OF HOWELL - PAVILLION RENTAL	2,950.00
208-000-231.004	UNITED FUND	10.00
208-000-231.008	DEFERRED COMPENSATION	3,280.89
208-000-231.015	HEALTH SAVINGS ACCT	192.00
208-000-260.001	SWIM LESSONS	6,227.25
208-000-260.004	EXERCISE CLASS	1,493.50
208-000-260.007	OPEN/FAMILY/FLICK SWIM	880.00
208-000-260.008	LAP SWIM	248.00
208-000-260.009	RENTALS	400.00
208-000-260.012	MISC/CAMPS	64.00
208-000-285.000	SENIOR TRIP DEPOSITS/PAYMENTS	10,391.48
	Total Liabilities	35,061.27
*** Fund Balance ***		
208-000-390.000	FUND BALANCE	(41,593.53)
	Total Fund Balance	(41,593.53)
	Beginning Fund Balance	(41,593.53)
	Net of Revenues VS Expenditures	59,905.75
	Ending Fund Balance	18,312.22
	Total Liabilities And Fund Balance	53,373.49

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDING 12/31/2010

ACCOUNT	DESCRIPTION	2010-11 ORIGINAL BUDGET	2010-11 AMENDED BUDGET	YTD BALANCE 12/31/2010	ACTIVITY FOR MONTH 12/31/2010	AVAILABLE BALANCE	% BDGT USED
Fund 208 - PARKS & REC AUTHORITY							
Revenues							
Dept 751-RECREATION / PARKS DEPARTMENT							
587.001	PK/RC MARION TWP PARTICIPATION	61,740.00	61,740.00	61,740.00	0.00	0.00	100.00
587.002	PK/RC GENOA TWP PARTICIPATION	61,740.00	61,740.00	30,870.00	0.00	30,870.00	50.00
587.003	PK/RC OCEOLA TWP PARTICIPATION	100,000.00	100,000.00	50,000.00	0.00	50,000.00	50.00
587.005	PK/RC HOWELL CITY PARTICIPATION	100,000.00	100,000.00	50,000.00	25,000.00	50,000.00	50.00
649.000	CONCESSION SALES - TEEN	5,000.00	6,500.00	1,462.40	419.40	5,037.60	22.50
649.002	AQUATIC CENTER CONCESSIONS	1,000.00	1,000.00	955.00	129.00	45.00	95.50
649.003	PK & REC BROCHURE ADVERTISEMNT	1,500.00	1,500.00	125.00	0.00	1,375.00	8.33
650.001	PROGRAM FEES SPORTS	125,000.00	115,000.00	41,342.75	6,473.56	73,657.25	35.95
650.002	PROGRAM FEES ENRICHMENT	65,000.00	70,000.00	25,630.00	2,435.00	44,370.00	36.61
650.003	PROGRAM FEES SPECIAL EVENTS	55,000.00	60,000.00	54,028.60	2,992.00	5,971.40	90.05
650.004	PROGRAM FEES SUMMER CAMP	34,000.00	18,000.00	11,068.70	0.00	6,931.30	61.49
650.005	PROGRAM FEES TEENS	1,500.00	1,750.00	613.25	150.00	1,136.75	35.04
650.006	GENOA SOCCER FIELD RENTALS	1,000.00	1,000.00	1,200.00	0.00	(200.00)	120.00
650.007	SPINNING CLASS FEES	0.00	0.00	7,062.62	959.00	(7,062.62)	100.00
651.003	SUMMER CAMP	0.00	0.00	(110.00)	0.00	110.00	100.00
651.004	BUILDING RENTAL FEES	28,000.00	24,000.00	6,760.98	825.00	17,239.02	28.17
651.005	PROGRAM FEES/MEMBERSHIP SENIORS	6,270.00	6,500.00	3,249.25	112.50	3,250.75	49.99
651.007	PRESCHOOL TUITION	47,000.00	45,000.00	22,788.00	3,626.00	22,212.00	50.64
665.000	INVESTMENT INTEREST	500.00	500.00	110.47	9.70	389.53	22.09
671.002	MISC REVENUES	1,000.00	2,000.00	931.75	131.80	1,068.25	46.59
675.003	DONATIONS - GENERAL	1,000.00	1,000.00	176.82	0.00	823.18	17.68
675.009	DONATIONS SENIORS	1,500.00	2,500.00	819.06	163.95	1,680.94	32.76
675.010	DONATIONS - TEEN	1,000.00	1,500.00	1,112.92	0.00	387.08	74.19
675.012	UNITED WAY - TEENS	8,200.00	13,385.00	6,692.50	0.00	6,692.50	50.00
675.013	UNITED WAY SENIORS	10,500.00	9,000.00	4,500.00	0.00	4,500.00	50.00
675.027	SPONSORSHIP CLASSIC MOVIES	0.00	0.00	2.00	0.00	(2.00)	100.00
675.034	DISC GOLF FUNDRAISING	0.00	0.00	11,300.00	0.00	(11,300.00)	100.00
677.003	SENIOR TRAVEL FEES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
678.010	SPONSORSHIP FEES	12,500.00	14,500.00	6,350.44	0.00	8,149.56	43.80
678.012	MEMBERSHIP FEES	500.00	250.00	0.00	0.00	250.00	0.00
678.013	YOUTH SCHOLARSHIP FUND	2,500.00	500.00	0.00	0.00	500.00	0.00
678.015	SENIOR NEWSLETTER ADVT	1,000.00	1,000.00	450.00	0.00	550.00	45.00
678.020	GENOA TWP MAINT REIMB	1,500.00	1,500.00	2,472.50	2,472.50	(972.50)	164.83
678.021	HOWELL CITY PARK GUARD REIMB	43,000.00	43,000.00	27,120.00	0.00	15,880.00	63.07
680.000	PARK CONCESSION SALES	6,000.00	9,000.00	7,493.53	0.00	1,506.47	83.26
680.002	HAPRA MGMT FEE	105,000.00	105,000.00	52,742.64	242.64	52,257.36	50.23
Total Dept 751-RECREATION / PARKS DEPARTMENT		890,450.00	879,365.00	491,061.18	46,142.05	388,303.82	55.84
TOTAL Revenues		890,450.00	879,365.00	491,061.18	46,142.05	388,303.82	55.84
Expenditures							
Dept 751-RECREATION / PARKS DEPARTMENT							
702.000	SAL & WAGES BLDG/SITE SUPERVISORS	49,875.00	49,875.00	19,461.95	4,021.38	30,413.05	39.02
702.001	SAL & WAGES PROG & MGMT	192,850.00	192,850.00	88,513.69	14,013.12	104,336.31	45.90
702.023	SAL & WAGES PRESCHOOL	29,450.00	29,450.00	11,681.01	2,350.25	17,768.99	39.66
702.025	SAL & WAGES SUMMER CAMP	13,585.00	13,585.00	12,526.70	0.00	1,058.30	92.21
702.026	SAL & WAGES TEEN	13,300.00	13,300.00	6,689.69	1,287.75	6,610.31	50.30
702.027	SAL & WAGES SENIORS	7,600.00	7,600.00	2,387.28	570.00	5,212.72	31.41
702.028	SAL & WAGE SEASONAL PARK	43,000.00	35,000.00	20,174.80	0.00	14,825.20	57.64
702.029	SAL & WAGES AQUATIC CTR MGR	80,000.00	65,000.00	31,546.48	5,246.75	33,453.52	48.53
714.004	ICMA RETIREMENT	15,000.00	15,000.00	6,621.84	1,103.64	8,378.16	44.15
717.000	FRINGE BENEFITS	75,000.00	85,000.00	30,453.68	5,174.74	54,546.32	35.83
727.000	OFFICE SUPPLIES	6,000.00	6,000.00	3,666.90	312.76	2,333.10	61.12
730.000	POSTAGE	15,000.00	15,000.00	7,060.35	519.99	7,939.65	47.07
740.000	OPERATING SUPPLIES - GENL	2,000.00	2,000.00	1,193.10	500.69	806.90	59.66
740.003	OPERATING SUPPLIES T-SHIRTS	17,500.00	18,000.00	19,666.00	1,711.25	(1,666.00)	109.26
740.028	OPERATING SUPPLIES/PRESCHOOL	2,500.00	2,500.00	881.01	66.46	1,618.99	35.24

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDING 12/31/2010

ACCOUNT	DESCRIPTION	2010-11 ORIGINAL BUDGET	2010-11 AMENDED BUDGET	YTD BALANCE 12/31/2010	ACTIVITY FOR MONTH 12/31/2010	AVAILABLE BALANCE	% BDGT USED
740.030	OPER SUPPLIES - SPORTS	4,000.00	2,000.00	69.75	0.00	1,930.25	3.49
740.031	OPER SUPPLIES - ENRICHMENT	3,000.00	1,000.00	139.85	20.00	860.15	13.99
740.032	OPER SUPP/SENIORS	3,000.00	2,500.00	1,170.59	98.01	1,329.41	46.82
740.033	OPER SUPP/SUMMER CAMP	3,000.00	2,500.00	1,970.22	0.00	529.78	78.81
740.034	OPERATING SUPPLIES - DISC GOLF	0.00	0.00	5,346.00	0.00	(5,346.00)	100.00
740.035	OPER SUPPLIES - SPECIAL EVENTS	45,000.00	45,000.00	31,084.02	2,991.52	13,915.98	69.08
740.036	OPER SUPPLIES - TEENS	4,500.00	6,200.00	3,444.78	620.91	2,755.22	55.56
740.037	CONCESSION SUPPLIES - PARK	3,500.00	4,500.00	2,968.74	0.00	1,531.26	65.97
740.038	OPER SUPPLIES - AQUATIC CTR	0.00	0.00	719.77	242.64	(719.77)	100.00
740.039	POOL CONCESSIONS	1,000.00	1,500.00	192.36	0.00	1,307.64	12.82
751.000	GASOLINE & DIESEL FUEL	1,000.00	1,000.00	670.99	39.58	329.01	67.10
775.000	MAINTENANCE SUPPLIES	0.00	0.00	31.42	31.42	(31.42)	100.00
801.000	PROFESSIONAL SERVICES	15,000.00	15,000.00	9,920.00	3,710.00	5,080.00	66.13
804.000	CONTRACTUAL SERVICES	3,500.00	5,000.00	1,751.92	150.00	3,248.08	35.04
804.008	CONTRACT SERVICES/INSTRUCTORS	32,500.00	40,000.00	20,612.93	2,985.50	19,387.07	51.53
804.009	CONT SERVICES OFFICIALS/REFEREES	7,000.00	7,000.00	755.00	0.00	6,245.00	10.79
804.010	CONTRACT SERV - FIELD MAINTENANCE	15,000.00	15,000.00	6,978.88	1,640.00	8,021.12	46.53
840.000	DUES, SUBSCRIPTIONS & MEMBERSHIPS	2,000.00	2,000.00	1,553.90	211.95	446.10	77.70
850.000	COMMUNICATION - TELEPHONES	9,000.00	8,000.00	3,704.00	460.69	4,296.00	46.30
850.008	COMMUNICATION - INTERNET & CABLE	2,500.00	2,500.00	684.02	123.99	1,815.98	27.36
860.000	TRAVEL	5,000.00	5,000.00	3,043.29	1,382.60	1,956.71	60.87
900.000	MARKETING, PRINTING & PUBLISHING	20,000.00	20,000.00	17,033.69	2,256.12	2,966.31	85.17
900.007	SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	9.95	0.00	(9.95)	100.00
910.000	INSURANCE	16,250.00	16,250.00	19,863.37	1,490.00	(3,613.37)	122.24
920.000	UTILITIES - ELECTRICITY	9,500.00	10,000.00	4,890.11	566.60	5,109.89	48.90
920.001	UTILITIES - GAS	7,000.00	6,000.00	2,554.48	1,211.86	3,445.52	42.57
920.002	UTILITIES - WAT / SEW	1,000.00	1,250.00	328.80	0.00	921.20	26.30
920.003	UTILITIES - RUBBISH	1,500.00	1,500.00	793.38	132.23	706.62	52.89
920.006	UTILITIES - GAS/BARNARD ST	6,300.00	6,000.00	2,271.59	1,099.16	3,728.41	37.86
920.007	UTILITIES - ELEC/BARNARD ST	5,300.00	3,500.00	2,406.14	420.65	1,093.86	68.75
920.008	UTILITIES - RUBBISH/BARNARD ST	1,000.00	1,500.00	765.00	132.60	735.00	51.00
920.009	UTILITIES - WTR-SWR/BARNARD ST	1,250.00	1,000.00	529.17	0.00	470.83	52.92
930.000	GROUNDS MAINTENANCE BENNETT & BARNARD	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
931.000	BLDG R & M AND SUPPLIES	12,500.00	14,000.00	3,936.97	448.32	10,063.03	28.12
940.000	EQUIPMENT RENTAL	3,750.00	3,500.00	2,410.84	278.28	1,089.16	68.88
942.001	PORTA JOHN RENTALS	2,000.00	2,000.00	1,185.00	0.00	815.00	59.25
956.000	MISCELLANEOUS	250.00	250.00	62.49	0.00	187.51	25.00
956.003	BANK CHARGES & FEES	9,000.00	15,000.00	8,670.35	742.73	6,329.65	57.80
957.000	EDUCATION / TRAINING	1,750.00	2,500.00	604.31	0.00	1,895.69	24.17
960.002	PURCH FROM DONATIONS - SENIORS	1,500.00	0.00	0.00	0.00	0.00	0.00
960.005	PURCH FROM DONATIONS - TEENS	1,000.00	0.00	0.00	0.00	0.00	0.00
964.001	PROGRAM REFUNDS	3,000.00	5,000.00	2,021.00	0.00	2,979.00	40.42
965.000	FACILITY RENTALS	13,000.00	14,500.00	579.50	303.00	13,920.50	4.00
980.004	EQUIP / COMPUTER HARDWARE	5,300.00	5,300.00	902.38	0.00	4,397.62	17.03
Total Dept 751-RECREATION / PARKS DEPARTMENT		849,310.00	849,910.00	431,155.43	60,669.14	418,754.57	50.73
TOTAL Expenditures		849,310.00	849,910.00	431,155.43	60,669.14	418,754.57	51.44

Fund 208:							
TOTAL REVENUES		890,450.00	879,365.00	491,061.18	46,142.05	388,303.82	55.84
TOTAL EXPENDITURES		849,310.00	849,910.00	431,155.43	60,669.14	418,754.57	51.44
NET OF REVENUES & EXPENDITURES		41,140.00	29,455.00	59,905.75	(14,527.09)	(30,450.75)	145.61