



## **Howell Area Parks & Recreation Authority**

Tuesday, December 14, 2010

7:00 p.m.

Genoa Township Hall

### **AGENDA**

1. Call to Order
2. Pledge of Allegiance (all stand)
3. Approve Agenda
4. Approval - Board Meeting Minutes dated October 12, 2010
5. Call to the Public (for any items not on the agenda)
6. Discussion/Approval – Lease renewal for Community Theatre of Howell – lower level Barnard Community Center
7. Discussion - Check Register Reports for October – November 30, 2010
8. Discussion – Financial Report ending October, 2010
9. Directors Report
  - a. Holiday Closure Schedule
  - b. Health Insurance update
  - c. Sports programs at Parker
  - d. MRPA Award for Headless Horseman
  - e. Off-Road Vehicle Safety Education Grant Agreement
  - f. New grant guidelines through State of Michigan (draft attached)
10. Old Business
  - a. Disc Golf Course
11. New Business
  - a. Maintenance at Recreation Centers beginning Spring 2011
  - b. Page and Auxiliary Fields, City of Howell
  - c. Howell City Park
12. Member Discussion
  - a. Chemung Hills Golf Course – Oceola Township

13. Next Meeting – February 15, 2011 – Howell City Hall (NOTE: This is the 3<sup>rd</sup> Tuesday of the month due to staff scheduling conflicts)

14. Adjournment



## **Howell Area Parks & Recreation Authority**

Board Meeting Minutes

October 12, 2010

### **Call to Order**

Chairman Todd Smith called the meeting to order at 7:00pm

### **Members Present**

Todd Smith, Paula Wyckoff, Sean Dunleavy, Scott Niblock (City of Howell Alternate), Mike Peterson

### **Absent**

None

### **Also Present**

Debbie Mikula, Parks & Recreation Director; Russell Driver, Mike Hall, Thomas Smith (Auditor)

### **Approval of Agenda**

*Motion by Dunleavy and support by Wyckoff to approve the agenda as presented dated October 12, 2010. Motion carried unanimously. (5-0)*

### **Approval of Organizational Meeting Minutes**

*Motion by Wyckoff and support by Dunleavy to approve the organizational meeting minutes dated August 10, 2010. Motion carried unanimously. (5-0)*

### **Approval of Minutes**

*Motion by Wyckoff and support by Dunleavy to approve the minutes dated August 10, 2010. Peterson abstained from voting. Motion carried. (4-1-0)*

### **Call to the Public**

None

### **Presentation – Cobb Hall Insurance**

Mike Hall from Cobb Hall Insurance made a presentation to the board concerning our general liability insurance and the limits that we carry. He suggested that we investigate increasing our limits to ensure for the worst case scenarios at the Aquatic Center and the Beach/Boat Launch. He stated that increased limits would cost the Authority another \$6,000. Hall passed out a report that he would like the Authority to consider in the future.

### **Discussion/Approval of Audit for Year Ending June 30, 2010**

Thomas Smith presented the audit for the year ending June 30, 2010 to the Authority board. *Motion by Dunleavy with support from Wyckoff to approve the audit as presented. Niblock abstained from voting. Motion carried (4-1-0)*

### **Discussion/Approval of Budget Amendments for FY2010-2011**

Mikula presented budget amendments for FY2010-2011. *Motion by Wyckoff and support from Peterson to approve the budget amendments as presented. Niblock abstained from voting. Motion carried (4-1-0).*

### **Discussion/Approval of Deficit Elimination Plan**

Mikula presented a resolution that must be adopted by the Authority board due to the deficit that was recorded for the year ending June 30, 2010. *Motion by Dunleavy with support from Wyckoff to approve the resolution for the Deficit Elimination Plan. Motion carried unanimously. (5-0).*

### **Check Register Reports for August 1 – September 30, 2010**

No comments

### **Financial Report ending August 31, 2010**

No comments

### **Directors Evaluation|**

Mikula asked the board to approve the tool for her evaluation and to conduct her yearly evaluation in closed session at the next meeting in December.

### **Director's Report**

Mikula passed out campaign literature from the Livingston County United Way to the board for donations.

Mikula updated the board on the staff changes; Cathy Skidmore (Senior Center Coordinator) and Sarah Kinnison (Teen Center director), and Deanna Keranen (Preschool Director).

Mikula invited the board to the RECreation REception on November 18<sup>th</sup>. This will be a time to recognize all of our volunteers that helps us save close to \$180,000 in our overall budget.

Mikula also reported that the Marion Oaks Disc Golf Course was on hold until another suitable location could be found. She and Jim Davis will be exploring sites this winter and hopefully by spring a new location will be identified.

### **Old Business**

None

### **New Business**

None

### **Member Discussion**

Smith updated the board concerning the athletic field lighting and the sledding hill that will be ready on the Genoa Township property this winter.

Dunleavy updated the board concerning the progress of obtaining Chemung Hills and the RFP process that will ensue concerning finding an appropriate management company. He noted that they will be closing on the property by the end of the month.

### **Next Meeting set for December 14, 2010 – Genoa Township Hall**

**Adjourn** Motion by Dunleavy with support by Wyckoff to adjourn the meeting at 8:45pm. Motion carried unanimously. (5-0)



## **Lease Renewal for the Lower Level of Barnard Community Center to the Community Theatre of Howell**

The Community Theatre of Howell has approached the Howell Area Parks & Recreation Authority and is interested in extending their lease for the lower level of Barnard Community Center for another year (February 1, 2011 – January 31, 2012). The Community Theatre of Howell plans to continue to use this space for ancillary rehearsal and education space, for summer youth camp, and for storage of theatrical equipment. It is recommended that an extension be granted.

**Action Requested:** A motion to approve a one year lease extension from February 1, 2011 –January 31, 2012 to the Community Theatre of Howell for \$5,000.

## LEASE AGREEMENT

This Lease is made on February 1, 2011, by and between the Howell Area Parks & Recreation Authority, a Michigan Municipal Corporation, with its offices located at 925 W. Grand River, Howell, Michigan 48843 (Landlord), and the Community Theatre of Howell, a Michigan Non-Profit Corporation, whose address is P.O. Box 533, Howell, Michigan 48844 (Tenant), upon the following terms and conditions:

1. **Description of Premises.** The Landlord leases to the Tenant and the Tenant hires from the Landlord the entire lower level of Landlord's building located at 415 N. Barnard, Howell, Michigan, (Barnard Center). The Landlord will provide ingress and egress to the lower level of the Barnard Center for exclusive use of the Tenant for access to the lower level. The Tenant shall be prohibited from accessing or using the upper level of the Barnard Center if the Tenant uses the premises after normal business hours of the Landlord.

2. **Term.** This Lease shall be for a term commencing February 1, 2011 and ending on January 31, 2012.

3. **Rent.** The parties hereby agree that rent will be the sum of \$5,000 per year, which rent shall include utilities. The rent will be payable at the rate of Four hundred Sixteen and 66/100 (\$416.66) Dollars per month.

Pro-ration of rent shall be made by the parties when either the commencement or the termination of this Lease does not fall at the beginning or end of a particular month.

4. **Landlord's Operating Expenses.** Landlord shall pay for any and all expenses as set forth herein:

- a. All property taxes and assessments, real, personal, general and special, if any;
- b. Property management fees, if any;
- c. Any capital investments or capital improvements which are made in accordance with generally accepted accounting principles, which include replacement of utility operating systems or major components such as compressors, complete systems, motors and pumps, but not expenses associated with the normal repair, maintenance and upkeep of the premises;
- d. Water, sewer, electricity, gas and other utilities for heating, lighting, ventilating, or air conditioning; snow removal and exterior grounds care to

leased premises; installation and maintenance of exterior signs identifying the building and its Tenants; any costs associated with maintenance and keeping in good condition and repair (but not replacement) of exterior windows (although Tenant shall be responsible for replacement of broken panes of glass occasioned by the negligence or willful act of Tenant or its agents, employees, invitees or licensees), heating and air conditioning equipment, electrical and plumbing systems;

e. Janitorial services to maintain the premises in a neat and clean condition;

5. **Tenant's Operating Expenses.** Tenant shall be responsible for janitorial service in the tenant's rental space, only, including restrooms. Common area janitorial services will be provided by the Landlord. Further, Tenant shall be responsible for repairs or replacements occasioned by the negligence or willful act of Tenant or its agents, employees, invitees or licensees.

6. **Use.** Tenant shall use and occupy the premises for purposes related to ancillary rehearsal, education and storage of theatrical equipment together with other use associated with acting lessons or theater production. The Tenant shall not use the premises for public theater performances of any kind or nature.

7. **Insurance.** Landlord agrees to maintain during the term of the Lease Agreement "all risk" property insurance on a replacement cost basis. Landlord further agrees to maintain commercial general liability insurance with minimum limits of One Million Dollars (\$1,000,000). Landlord shall provide a Certificate of Insurance to Tenant evidencing the required coverages.

Tenant agrees to maintain a property policy covering the contents of Tenant. Tenant further agrees to maintain a commercial general liability policy with minimum limits of One Million Dollars (\$1,000,000). Tenant shall provide a Certificate of Insurance to Landlord evidencing the required coverages. The Certificate shall name Landlord as an additional insured and shall provide a 30 day notice of cancellation provision.

8. **Indemnification.** The Tenant agrees to defend, hold harmless and indemnify the Landlord against any legal liability in respect to bodily injury, death and property damages arising from the negligence of Tenant during the term of the Lease. Any personal property kept on the premises by the Tenant shall be kept there at Tenant's sole risk unless caused by negligence of the Landlord. Tenant shall insure said property as set forth above in Paragraph 7 of this Lease.

9. **Damage or Destruction.** If, during the term of this Lease the premises are

partially or totally destroyed by fire or other casualty covered by insurance so as to become partially or totally untenable, each of the parties shall have the right to cancel this Lease upon fifteen (15) days notice.

If during the term of this Lease, the premises or the building is partially or totally destroyed by fire or other casualty, and the cost of restoring the premises or the building to its prior condition equals or exceeds 50% of its fair replacement value immediately before the damage, or if the premises are damaged by any casualty not insured against by Landlord, Landlord shall have the right to terminate this Lease by giving Tenant written notice of its election to do so within 15 days after the date on which the damage occurs. Upon the giving of the notice, the Lease shall terminate as of the date on which the damage occurred. If the notice by Landlord is not given, this Lease shall continue and the Landlord shall cause premises or the building to be repaired or restored at its cost with due diligence.

10. **Alterations.** No improvements, alterations, additions or physical changes shall be made on the premises by the Tenant without the prior written consent of the Landlord. Also, Tenant shall not attach or exhibit any sign, display, lettering or advertising matter of any kind on the exterior walls of the building or on any window or door of the premises without Landlord's prior written consent. All alterations and improvements, but not moveable equipment and trade fixtures, put in at the expense of Tenant shall be the property of the Landlord and shall remain on and be surrendered with the premises at the termination of the Lease. However, Landlord may require the Tenant remove the alterations and improvements and repair any damages to the premises caused by the removal. The Landlord shall, at its cost, tear down and remove the wall between the stage and the large community room located upon the premises within thirty (30) days after execution of this lease. The Tenant shall be allowed to hang theatrical curtains on the interior walls of the premises for sound improvement purposes.

11. **Signs.** The Tenant shall, at its own expense, be responsible for any of its signs on the exterior of the premises. Signs may be displayed in front of the Barnard Center and at any entrances used by the Tenant for access to the premises. All signs must be approved by the Landlord and shall be in conformity with Howell City Ordinances.

12. **Access to Premises.** Landlord shall have the right to enter the premises at all reasonable hours provided that the entry does not interfere with the operation and conduct of Tenant's recreation program. The Landlord shall have the right to use all or any part of the premises to install, maintain, use, repair and replace pipes, ducts, lights, conduits, plants, wire, floor coverings and any other mechanical equipments serving the premises in locations within the premises that will not materially interfere with Tenant's use of the premises.

13. **Subleasing.** Tenant shall not be allowed to sublease to anyone during the term of this Lease.

14. **Notices.** All notices required under this Lease shall be in writing and shall be deemed to be given if either delivered personally or mailed by certified or registered mail to the Landlord or to Tenant at their respective addresses set forth in this Lease or to any other address that either party furnishes in writing during the term of the Lease.

15. **Changes by Landlord.** Landlord reserves the absolute right at any time from time to time to make changes or revisions in the building, parking lot, driveways, signs, landscaping and sidewalks, including additions to, subtractions from, or rearrangements of the improvements, provided that the changes do not materially alter the use of the premises.

16. **Holding Over.** If Tenant remains in possession of the premises after the expiration or termination of the Lease and without signing a new Lease, it shall be deemed to be occupying the premises as a Tenant from month to month, subject to all of the conditions, provisions, rent and obligations of this Lease insofar as it can be applicable to a month to month tenancy, cancelable by either party upon sixty (60) days written notice to the other.

17. **No Partnership.** Any intention to create a joint venture or partnership between the parties is expressly disclaimed.

18. **Effective Date.** Landlord and Tenant sign this Lease and it shall be effective on the date listed at the beginning of this agreement.

19. **Approval.** The parties hereby represent that, by virtue of the execution of this Lease, all parties are proper parties to execute this Lease and have been so designated by the Landlord and Tenant herein.

HOWELL AREA PARKS & RECREATION AUTHORITY  
A Michigan Municipal Corporation

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Todd Smith, Chairman

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Deborah E. Mikula, Director

THE COMMUNITY THEATRE OF HOWELL  
A Michigan Nonprofit Corporation

Scott Usher, Vice-President



## **Check Register Reports**

Attached is the check register for October 1 – November 30, 2010 for your perusal.

**ACTION REQUESTED:** None

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
A-1 RENT 43170	A-1 RENT ALL STOP 1305 E GRAND RIVER HOWELL MI, 48843		11/19/2010 11/19/2010 / / 11/29/2010	13055 0.0000	REC N N N	TABLES FOR REC REC REC	340.00 0.00 340.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	340.00	0.00
VENDOR TOTAL:			340.00

ABE'S AUTO 43185	ABE'S AUTO GLASS 1018 E GRAND RIVER HOWELL MI, 48843	09/30/2010 11/19/2010 / / 11/19/2010	568568/569668 0.0000	REC N N N	RENTAL - LAW MOWING EQUIP - MARION	780.54 0.00 780.54
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-940.000	EQUIPMENT RENTAL	780.54	0.00
VENDOR TOTAL:			780.54

ABOVO VIS 42480	ABOVO VISUAL COMMUNICATIONS 5075 N BURKHART RD HOWELL MI, 48855	09/30/2010 10/14/2010 / / 10/15/2010	95010 0.0000	REC N N N	HEADLESS HORSEMAN FLYERS	325.00 0.00 325.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-900.000	MARKETING, PRINTING & PUBLISHING	325.00	0.00
VENDOR TOTAL:			325.00

ABSOLUTE 42476	ABSOLUTE PEST CONTROL 211 S MICHIGAN AVE HOWELL MI, 48843	10/08/2010 10/14/2010 / / 10/15/2010	5510 0.0000	REC N N N	PEST CONTROL (1 TIME)	125.00 0.00 125.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-931.000	BLDG R & M AND SUPPLIES	125.00	0.00

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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VENDOR TOTAL: 125.00

ADVISION 42844	AD VISION MARKETING SOLUTIONS 31195 SCHOOLCRAFT ROAD LIVONIA MI, 48150		10/29/2010 11/05/2010 / / 11/05/2010	1763 0.0000	REC N N N	HEADLESS HORSEMAN SHIRTS/AWARDS	8,008.80 0.00 8,008.80
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-740.003	OPERATING SUPPLIES T-SHIRTS	7,254.00	0.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	754.80	0.00
		<u>8,008.80</u>	0.00

VENDOR TOTAL: 8,008.80

AMER RED 42913	AMERICAN RED CROSS P.O. BOX 30101 LANSING MI, 48909		11/05/2010 11/05/2010 / / 11/05/2010	INV24136 0.0000	REC N N N	07/22/10 BABYSITTING CLASS	165.00 0.00 165.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	165.00	0.00

VENDOR TOTAL: 165.00

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
SBC 42853	AT & T P.O. BOX 8100 AURORA IL, 60507-8100		10/29/2010 11/05/2010 / / 11/12/2010	069310  0.0000	REC N N N	OCT PHONE BILL @ BENNETT	409.20 0.00 409.20

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-850.000	COMMUNICATION - TELEPHONES	409.20	0.00

  

SBC 42506	AT & T P.O. BOX 8100 AURORA IL, 60507-8100	10/11/2010 10/14/2010 / / 10/22/2010	21910  0.0000	REC N N N	OCT PHONE BILL FOR SENIOR CENTER	62.64 0.00 62.64
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-850.000	COMMUNICATION - TELEPHONES	62.64	0.00

  

SBC 43041	AT & T P.O. BOX 8100 AURORA IL, 60507-8100	11/11/2010 11/19/2010 / / 11/22/2010	21911  0.0000	REC N N N	NOV SENIOR CENTER BILL	64.40 0.00 64.40
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-850.000	COMMUNICATION - TELEPHONES	64.40	0.00

  

SBC 42225	AT & T P.O. BOX 8100 AURORA IL, 60507-8100	09/30/2010 09/30/2010 / / 10/14/2010	9309  0.0000	REC N N N	SEPT PHONE BILL @ BENNETT	400.49 0.00 400.49
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-850.000	COMMUNICATION - TELEPHONES	400.49	0.00

VENDOR TOTAL: 936.73

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
MISC 42590	AUGUSTINE CHEN 527 CURZON ST #204 HOWELL MI, 48843		10/14/2010 10/14/2010 / / 10/15/2010	REV2002323.001 0.0000	REC N Y N	DSO TRIP CANCELED	30.00 0.00 30.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-000-285.000	SENIOR TRIP DEPOSITS/PAYMENTS	30.00	0.00
VENDOR TOTAL:			30.00

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount	
BACHELDOR 42875	BACHELDOR, JACOB 517 N COURT ST HOWELL MI, 48843		10/29/2010 11/05/2010 / / 11/05/2010	1000.658 0.0000	REC N N N	SOCCKER REFEREE	165.00 0.00 165.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-804.009	CONT SERVICES OFFICIALS/REFEREES	165.00	0.00
VENDOR TOTAL:			165.00

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount	
MISC 42467	BETH SCHRADER 2109 DUTCHER HOWELL MI, 48843		09/30/2010 10/14/2010 / / 10/15/2010	092010 0.0000	REC N Y N	SEPT MILEAGE	124.75 0.00 124.75

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-860.000	TRAVEL	124.75	0.00
VENDOR TOTAL:			124.75

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
DISESSA, B 42449	BILL DISESSA 5100 E. HOLLY ROAD HOLLY MI, 48442		10/08/2010 10/14/2010 / / 10/15/2010	1000.650  0.0000	REC N N N	BASICS OF EBAY CLASS	   62.50 0.00 62.50
Paid							
GL NUMBER 208-751-804.008	DESCRIPTION CONTRACT SERVICES/INSTRUCTORS					AMOUNT 62.50	AMT RELIEVED 0.00
DISESSA, B 42863	BILL DISESSA 5100 E. HOLLY ROAD HOLLY MI, 48442		10/29/2010 11/05/2010 / / 11/05/2010	1000.654  0.0000	REC N N N	BASICS OF EBAY CLASS	   32.50 0.00 32.50
Paid							
GL NUMBER 208-751-804.008	DESCRIPTION CONTRACT SERVICES/INSTRUCTORS					AMOUNT 32.50	AMT RELIEVED 0.00
						VENDOR TOTAL:	95.00

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
BLUEDRIVE 42433	BLUE DRIVE TRANSPORTATION 8018 EMBURY ROAD GRAND BLANC MI, 48480		10/07/2010 10/07/2010 / / 10/09/2010	29  0.0000	REC N N N	AU SABLE COLOR TOUR	1,344.00 0.00 1,344.00
Paid							
GL NUMBER 208-000-285.000	DESCRIPTION SENIOR TRIP DEPOSITS/PAYMENTS					AMOUNT 1,344.00	AMT RELIEVED 0.00
BLUEDRIVE 42703	BLUE DRIVE TRANSPORTATION 8018 EMBURY ROAD GRAND BLANC MI, 48480		10/21/2010 10/21/2010 / / 10/25/2010	50  0.0000	REC N N N	OCT 25 TRIP TO FIREKEEPERS	810.00 0.00 810.00
Paid							
GL NUMBER 208-000-285.000	DESCRIPTION SENIOR TRIP DEPOSITS/PAYMENTS					AMOUNT 810.00	AMT RELIEVED 0.00
BLUEDRIVE 43223	BLUE DRIVE TRANSPORTATION 8018 EMBURY ROAD GRAND BLANC MI, 48480		11/30/2010 11/29/2010 / / 11/29/2010	5230  0.0000	REC N N N	11/29 MOTOR CITY CASINO TRIP	350.00 0.00 350.00
Paid							
GL NUMBER 208-000-285.000	DESCRIPTION SENIOR TRIP DEPOSITS/PAYMENTS					AMOUNT 350.00	AMT RELIEVED 0.00
BLUEDRIVE 42912	BLUE DRIVE TRANSPORTATION 8018 EMBURY ROAD GRAND BLANC MI, 48439		11/05/2010 11/05/2010 / / 11/05/2010	70  0.0000	REC N Y N	FINAL BOB HOPE TRIP PAYMENT	935.00 0.00 935.00
Paid							
GL NUMBER 208-000-285.000	DESCRIPTION SENIOR TRIP DEPOSITS/PAYMENTS					AMOUNT 935.00	AMT RELIEVED 0.00
						VENDOR TOTAL:	3,439.00

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
MISC 42874	BRIAN WEINBURGER 8393 WIGGINS ROAD HOWELL MI, 48855		10/29/2010 11/05/2010 / / 11/05/2010	1000.659 0.0000	REC N Y N	SOCCER REFEREE	180.00 0.00 180.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-804.009	CONT SERVICES OFFICIALS/REFEREES	180.00	0.00
VENDOR TOTAL:			180.00

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
C.C. CATER 43169	C.C. CATERING, INC. 318 W GRAND RIVER BRIGHTON MI, 48116		11/19/2010 11/19/2010 / / 11/29/2010	4378 0.0000	REC N N N	REC REC REC APPETIZERS	580.00 0.00 580.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	580.00	0.00
VENDOR TOTAL:			580.00

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
CHRISTENSE 42481	CHRISTENSEN, PAUL 4564 SAND STONE WILLIAMSTON MI, 48895		10/08/2010 10/14/2010 / / 10/15/2010	1000.540A 0.0000	REC N Y Y	DROP IN TAI CHI	191.00 0.00 191.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	191.00	0.00

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
CHRISTENSE 42464	CHRISTENSEN, PAUL 4564 SAND STONE WILLIAMSTON MI, 48895		10/08/2010 10/14/2010 / / 10/15/2010	1000.637 0.0000	REC N Y Y	TAE KWON DO CLASSES	325.00 0.00 325.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	325.00	0.00
VENDOR TOTAL:			516.00

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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HOWELLCITY 41966	CITY OF HOWELL ,		08/31/2010 09/30/2010 / / 10/09/2010	09/09/10-A 0.0000	REC N N N	AUGUST LONG DISTANCE BILL	12.54 0.00 12.54
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-850.000	COMMUNICATION - TELEPHONES	12.54	0.00

HOWELLCITY 41932	CITY OF HOWELL ,		09/14/2010 09/30/2010 / / 10/01/2010	090110-HD 0.0000	REC N N N	HEALTH/DISABILITY INS	3,546.53 0.00 3,546.53
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-717.000	FRINGE BENEFITS	3,546.53	0.00

HOWELLCITY 43057	CITY OF HOWELL ,		10/29/2010 11/19/2010 / / 11/15/2010	10/15/10-A 0.0000	REC N N N	SEPT LONG DISTANCE @ BENNETT	13.34 0.00 13.34
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-850.000	COMMUNICATION - TELEPHONES	13.34	0.00

HOWELLCITY 42507	CITY OF HOWELL ,		10/11/2010 10/14/2010 / / 10/27/2010	130000 0.0000	REC N N N	JULY-SEPT WATER/SEWER @ BENNETT	164.40 0.00 164.40
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-920.002	UTILITIES - WAT / SEW	164.40	0.00

HOWELLCITY 43038	CITY OF HOWELL ,		11/11/2010 11/19/2010 / / 11/24/2010	5695000 0.0000	REC N N N	AUG-OCT WATER/SEWER BILL @ BARNARD	178.72 0.00 178.72
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
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INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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208-751-920.009	UTILITIES - WTR-SWR/BARNARD ST						178.72 0.00
HOWELLCITY 43180	CITY OF HOWELL		10/30/2010 11/19/2010 / / 11/21/2010	REC25-2010 0.0000	REC N N N	OCT GAS USAGE	62.43 0.00 62.43

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-751.000	GASOLINE & DIESEL FUEL	62.43	0.00

  

HOWELLCITY 42634	CITY OF HOWELL	10/18/2010 10/29/2010 / / 11/01/2010	REV100110-HD 0.0000	REC N N N	HEALTH/DISABILITY INS, PROF SERVICE	6,046.53 0.00 6,046.53
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-801.000	PROFESSIONAL SERVICES	2,500.00	0.00
208-751-717.000	FRINGE BENEFITS	3,546.53	0.00
		<u>6,046.53</u>	<u>0.00</u>

VENDOR TOTAL: 10,024.49

MISC 42591	CLAUDIA JOLLIFF 9186 ANTCLIFF RD HOWELL MI, 48855	10/14/2010 10/14/2010 / / 10/15/2010	REV2002256.001 0.0000	REC N Y N	AU SABLE RIVER TRIP CHANGED DATE	94.00 0.00 94.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-000-285.000	SENIOR TRIP DEPOSITS/PAYMENTS	94.00	0.00

VENDOR TOTAL: 94.00

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
MISC 42475	CLAUDIA JOLLY 804 OAK CLUSTER CT HOWELL MI, 48855		10/08/2010 10/14/2010 / / 10/15/2010	2002335.001  0.0000	REC N Y N	DRIVE IN MOVIE - CANCELED	   5.00 0.00 5.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-964.001	PROGRAM REFUNDS	5.00	0.00
VENDOR TOTAL:			5.00

COFFMAN, L 43182	COFFMAN, LESLIE 1261 S KANE RD. STOCKBRIDGE MI, 49285	11/19/2010 11/19/2010 / / 11/19/2010	1725  0.0000	REC N N Y	SNOWMOBILE SAFETY INSTRUCTOR	 40.00 0.00 40.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	40.00	0.00
VENDOR TOTAL:			40.00

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
COMCAST 42250	COMCAST P O BOX 3005 SOUTHEASTERN PA, 19398-3005		09/30/2010 10/14/2010 / / 10/15/2010	09122010  0.0000	REC N Y N	INTERNET @ BARNARD	59.95 0.00 59.95

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-850.008	COMMUNICATION - INTERNET & CABLE	59.95	0.00

  

COMCAST 42511	COMCAST P O BOX 3005 SOUTHEASTERN PA, 19398-3005	10/11/2010 10/14/2010 / / 10/22/2010	093010  0.0000	REC N Y N	OCT INTERNET @ BENNETT	64.04 0.00 64.04
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-850.008	COMMUNICATION - INTERNET & CABLE	64.04	0.00

  

COMCAST 42857	COMCAST P O BOX 3005 SOUTHEASTERN PA, 19398-3005	11/02/2010 11/05/2010 / / 11/15/2010	102110  0.0000	REC N Y N	NOV INTERNET @ BARNARD	59.95 0.00 59.95
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-850.008	COMMUNICATION - INTERNET & CABLE	59.95	0.00

  

COMCAST 43042	COMCAST P O BOX 3005 SOUTHEASTERN PA, 19398-3005	11/11/2010 11/19/2010 / / 11/22/2010	110110  0.0000	REC N Y N	DEC INTERNET @ BENNETT	64.04 0.00 64.04
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-850.008	COMMUNICATION - INTERNET & CABLE	64.04	0.00

VENDOR TOTAL: 247.98

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
COMMTECH 42885	COMMTECH SERVICES GROUP INC. 814 W GRAND RIVER HOWELL MI, 48843		11/02/2010 11/05/2010 / / 11/05/2010	2010-394 0.0000	REC N N N	VOICEMAIL REPAIR	100.00 0.00 100.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-804.000	CONTRACTUAL SERVICES	100.00	0.00
VENDOR TOTAL:			100.00

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
CONSUMERS 42448	CONSUMERS ENERGY LANSING MI, 48937-0001		08/31/2010 10/14/2010 / / 10/26/2010	08312010 0.0000	REC N N N	GAS BILL @ BENNETT	89.13 0.00 89.13
Paid							
GL NUMBER 208-751-920.001	DESCRIPTION UTILITIES - GAS					AMOUNT 89.13	AMT RELIEVED 0.00
CONSUMERS 43050	CONSUMERS ENERGY LANSING MI, 48937-0001		10/29/2010 11/19/2010 / / 11/24/2010	21951676 0.0000	REC N N N	OCT GAS BILL @ BENNETT	425.64 0.00 425.64
Paid							
GL NUMBER 208-751-920.001	DESCRIPTION UTILITIES - GAS					AMOUNT 425.64	AMT RELIEVED 0.00
CONSUMERS 43040	CONSUMERS ENERGY LANSING MI, 48937-0001		10/29/2010 11/19/2010 / / 11/29/2010	40975979 0.0000	REC N N N	OCT GAS BILL @ BARNARD	294.37 0.00 294.37
Paid							
GL NUMBER 208-751-920.006	DESCRIPTION UTILITIES - GAS/BARNARD ST					AMOUNT 294.37	AMT RELIEVED 0.00
CONSUMERS 42592	CONSUMERS ENERGY LANSING MI, 48937-0001		10/14/2010 10/14/2010 / / 10/27/2010	REV09022010 0.0000	REC N N N	SEPT GAS BILL @ BARNARD	44.57 0.00 44.57
Paid							
GL NUMBER 208-751-920.006	DESCRIPTION UTILITIES - GAS/BARNARD ST					AMOUNT 44.57	AMT RELIEVED 0.00
VENDOR TOTAL:							853.71

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
CORNWELL'S 42716	CORNWELL'S TURKEYVILLE U.S.A. 18935 15 1/2 MILE ROAD MARSHALL MI, 49068		10/27/2010 10/27/2010 / / 11/01/2010	095635A  0.0000	REC N N N	11/9/2010 TRIP TO TURKEYVILLE	421.00 0.00 421.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-000-285.000	SENIOR TRIP DEPOSITS/PAYMENTS	421.00	0.00
VENDOR TOTAL:			421.00

DRIVER & S 42508	DRIVER & SONS ENTERPRISE 2677 N HUGHES RD HOWELL MI, 48855	10/11/2010 10/29/2010 / / 10/30/2010	093010  0.0000	REC N Y N	SEPT MOWING @ MARION OAKS	340.00 0.00 340.00
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-804.010	CONTRACT SERV - FIELD MAINTENANCE	340.00	0.00

DRIVER & S 42578	DRIVER & SONS ENTERPRISE 2677 N HUGHES RD HOWELL MI, 48855	09/30/2010 10/14/2010 / / 10/15/2010	09302010  0.0000	REC N Y N	AUGUST-SEPT MOWING	1,372.50 0.00 1,372.50
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-804.010	CONTRACT SERV - FIELD MAINTENANCE	1,372.50	0.00
VENDOR TOTAL:			1,712.50

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
DTE ENERGY 43035	DTE ENERGY P.O. BOX 740786 CINCINNATI OH, 45274		11/11/2010 11/19/2010 / / 11/29/2010	0078580  0.0000	REC N N N	OCT BILL FOR BARNARD	385.75 0.00 385.75

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-920.007	UTILITIES - ELEC/BARNARD ST	385.75	0.00

  

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
DTE ENERGY 42446	DTE ENERGY P.O. BOX 740786 CINCINNATI OH, 45274		10/08/2010 10/14/2010 / / 10/26/2010	090210  0.0000	REC N N N	SEPT ELECTRIC BILL @ BENNETT	768.27 0.00 768.27

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-920.000	UTILITIES - ELECTRICITY	768.27	0.00

  

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
DTE ENERGY 42184	DTE ENERGY P.O. BOX 740786 CINCINNATI OH, 45274		09/24/2010 09/30/2010 / / 10/01/2010	09082010  0.0000	REC N N N	AUGUST ELECTRIC @ BARNARD	417.38 0.00 417.38

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-920.007	UTILITIES - ELEC/BARNARD ST	417.38	0.00

  

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
DTE ENERGY 42915	DTE ENERGY P.O. BOX 740786 CINCINNATI OH, 45274-0786		10/29/2010 11/05/2010 / / 11/22/2010	70590  0.0000	REC N Y N	OCT ELECTRIC @ BENNETT	705.90 0.00 705.90

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-920.000	UTILITIES - ELECTRICITY	705.90	0.00

  

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
DTE ENERGY 42705	DTE ENERGY P.O. BOX 740786 CINCINNATI OH, 45274-0786		09/30/2010 10/29/2010 / / 11/01/2010	REV10/08/10  0.0000	REC N Y N	SEPT ELECTRIC @ BARNARD	400.05 0.00 400.05

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
208-751-920.007	UTILITIES - ELEC/BARNARD ST					400.05 0.00	
VENDOR TOTAL:							2,677.35
EVERAL 42851	EVERAL RACE MANAGEMENT 22658 GODDARD TAYLOR MI, 48180		10/29/2010 11/05/2010 / / 11/11/2010	292 0.0000	REC N N N	TIMING FOR HEADLESS HORSEMAN	2,369.50 0.00 2,369.50
Paid							
GL NUMBER 208-751-740.035	DESCRIPTION OPER SUPPLIES - SPECIAL EVENTS					AMOUNT 2,369.50	AMT RELIEVED 0.00
VENDOR TOTAL:							2,369.50

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
FIFTH THIR 42443	FIFTH THIRD BANK P.O. BOX 740523 CINCINNATI OH, 45274-0523		10/08/2010 10/14/2010 / / 10/17/2010	10/06/2010  0.0000	REC N N N	SUMMER CAMP, TEEN CENTER, SENIORS	 2,275.55 0.00 2,275.55

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-740.033	OPER SUPP/SUMMER CAMP	20.80	0.00
208-751-740.033	OPER SUPP/SUMMER CAMP	40.00	0.00
208-751-740.033	OPER SUPP/SUMMER CAMP	61.00	0.00
208-751-740.033	OPER SUPP/SUMMER CAMP	106.28	0.00
208-751-740.036	OPER SUPPLIES - TEENS	3.00	0.00
208-751-727.000	OFFICE SUPPLIES	45.08	0.00
208-751-727.000	OFFICE SUPPLIES	57.86	0.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	251.13	0.00
208-000-285.000	SENIOR TRIP DEPOSITS/PAYMENTS	326.16	0.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	16.47	0.00
208-751-740.036	OPER SUPPLIES - TEENS	28.75	0.00
208-000-285.000	SENIOR TRIP DEPOSITS/PAYMENTS	499.00	0.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	17.28	0.00
208-751-740.032	OPER SUPP/SENIORS	79.99	0.00
208-751-740.036	OPER SUPPLIES - TEENS	34.38	0.00
208-751-931.000	BLDG R & M AND SUPPLIES	22.96	0.00
208-751-860.000	TRAVEL	485.40	0.00
208-751-740.036	OPER SUPPLIES - TEENS	91.94	0.00
208-751-931.000	BLDG R & M AND SUPPLIES	78.12	0.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	9.95	0.00
		<u>2,275.55</u>	0.00

FIFTH THIR 43062	FIFTH THIRD BANK P.O. BOX 740523 CINCINNATI OH, 45274-0523		11/11/2010 11/11/2010 / / 11/15/2010	102010  0.0000	REC N N N	TEENS, OFFICE SUUPLIES, SENIORS	 1,958.22 0.00 1,958.22
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-860.000	TRAVEL	25.00	0.00
208-751-740.036	OPER SUPPLIES - TEENS	35.94	0.00
208-751-740.036	OPER SUPPLIES - TEENS	106.54	0.00
208-751-740.036	OPER SUPPLIES - TEENS	14.12	0.00
208-751-740.036	OPER SUPPLIES - TEENS	28.75	0.00
208-751-740.036	OPER SUPPLIES - TEENS	28.75	0.00

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
208-751-727.000						OFFICE SUPPLIES	78.00 0.00
208-751-727.000						OFFICE SUPPLIES	84.00 0.00
208-751-740.035						OPER SUPPLIES - SPECIAL EVENTS	71.91 0.00
208-751-740.035						OPER SUPPLIES - SPECIAL EVENTS	25.95 0.00
208-751-740.032						OPER SUPP/SENIORS	26.94 0.00
208-751-740.035						OPER SUPPLIES - SPECIAL EVENTS	3.99 0.00
208-751-740.035						OPER SUPPLIES - SPECIAL EVENTS	16.47 0.00
208-751-740.036						OPER SUPPLIES - TEENS	25.00 0.00
208-751-740.035						OPER SUPPLIES - SPECIAL EVENTS	80.75 0.00
208-751-931.000						BLDG R & M AND SUPPLIES	139.12 0.00
208-751-740.035						OPER SUPPLIES - SPECIAL EVENTS	250.00 0.00
208-751-931.000						BLDG R & M AND SUPPLIES	910.94 0.00
208-751-740.038						OPER SUPPLIES - AQUATIC CTR	450.12 0.00
208-751-900.007						SUBSCRIPTIONS & PUBLICATIONS	9.95 0.00
208-751-740.035						OPER SUPPLIES - SPECIAL EVENTS	19.98 0.00
208-000-285.000						SENIOR TRIP DEPOSITS/PAYMENTS	(499.00) 0.00
208-751-740.036						OPER SUPPLIES - TEENS	25.00 0.00
						1,958.22	0.00

FIFTH THIR 43098	FIFTH THIRD BANK P.O. BOX 740523 CINCINNATI OH, 45274-0523		09/30/2010 11/16/2010 / / 11/16/2010	ECOMM09/2010 0.0000	REC N N N	SALES TAX FROM FASTENAL ORDER - AQU	27.01 0.00 27.01
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-740.038	OPER SUPPLIES - AQUATIC CTR	27.01	0.00

VENDOR TOTAL: 4,260.78

FIFTH (HSA 43054	FIFTH THIRD HSA BASIC HSA/ C/O BONNIE DEEMTER 9246 PORTAGE INDUSTRIAL DR PORTAGE MI, 49024		10/29/2010 11/19/2010 / / 11/29/2010	102010 0.0000	REC N N N	OCT EMPLOYEE CONTRIBUTIONS	48.00 0.00 48.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-717.000	FRINGE BENEFITS	48.00	0.00

VENDOR TOTAL: 48.00

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
FITNESS 42460	FITNESS CONSULTING ATTN: DAVE MILCZARSKI 35595 COURT RIDGE CT. FARMINGTON HILLS MI, 48335		10/08/2010 10/14/2010 / / 10/15/2010	1000.642  0.0000	REC N N N	YOGA & ZUMBA INSTRUCTOR	   693.00  0.00 693.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	693.00	0.00
VENDOR TOTAL:			693.00

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
FORSYTHE B 42577	FORSYTHE BROS. SERVICES 817 OCEOLA HOWELL MI, 48843		10/14/2010 10/29/2010 / / 10/26/2010	5194  0.0000	REC N N N	FIELD LINING @ OCEOLA	   570.00  0.00 570.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-804.010	CONTRACT SERV - FIELD MAINTENANCE	570.00	0.00
VENDOR TOTAL:			570.00

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
GORDON FD 41960	GORDON FOOD SERVICE INC. PAYMENT PROCESSING CENTER DEPT CH10490 PALATINE IL, 60055-0490		09/14/2010 09/30/2010 / / 10/02/2010	758072627  0.0000	REC N N N	TEEN CENTER OPEN HOUSE SUPPLIES	29.61  0.00 29.61
Paid							
GL NUMBER 208-751-740.036	DESCRIPTION OPER SUPPLIES - TEENS					AMOUNT 29.61	AMT RELIEVED 0.00
GORDON FD 42175	GORDON FOOD SERVICE INC. PAYMENT PROCESSING CENTER DEPT CH10490 PALATINE IL, 60055-0490		09/24/2010 09/30/2010 / / 10/10/2010	758072845  0.0000	REC N N N	TEEN CENTER ALTE NIGHT TACO SUPPLIE	6.98  0.00 6.98
Paid							
GL NUMBER 208-751-740.036	DESCRIPTION OPER SUPPLIES - TEENS					AMOUNT 6.98	AMT RELIEVED 0.00
GORDON FD 42176	GORDON FOOD SERVICE INC. PAYMENT PROCESSING CENTER DEPT CH10490 PALATINE IL, 60055-0490		09/24/2010 09/30/2010 / / 10/14/2010	758072970  0.0000	REC N N N	SENIOR CENTER SUPPLIES, COFFEE, FIL	41.93  0.00 41.93
Paid							
GL NUMBER 208-751-740.032	DESCRIPTION OPER SUPP/SENIORS					AMOUNT 41.93	AMT RELIEVED 0.00
GORDON FD 42582	GORDON FOOD SERVICE INC. PAYMENT PROCESSING CENTER DEPT CH10490 PALATINE IL, 60055-0490		10/14/2010 10/14/2010 / / 10/15/2010	758073059  0.0000	REC N N N	TEEN CONCESSIONS	145.92  0.00 145.92
Paid							
GL NUMBER 208-751-740.036	DESCRIPTION OPER SUPPLIES - TEENS					AMOUNT 145.92	AMT RELIEVED 0.00
GORDON FD	GORDON FOOD SERVICE INC.		10/14/2010	758073352	REC	TEEN CONCESSIONS	

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
42581	PAYMENT PROCESSING CENTER DEPT CH10490 PALATINE IL, 60055-0490		10/14/2010 / / 10/15/2010	0.0000	N N N		118.92 0.00 118.92
Paid							
GL NUMBER	DESCRIPTION					AMOUNT	AMT RELIEVED
208-751-740.036	OPER SUPPLIES - TEENS					118.92	0.00
GORDON FD 42580	GORDON FOOD SERVICE INC. PAYMENT PROCESSING CENTER DEPT CH10490 PALATINE IL, 60055-0490		10/14/2010 10/14/2010 / / 10/15/2010	758073394 0.0000	REC N N N	SENIOR FUNDRAISER DINNER SUPPLIES	39.44 0.00 39.44
Paid							
GL NUMBER	DESCRIPTION					AMOUNT	AMT RELIEVED
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS					39.44	0.00
GORDON FD 42583	GORDON FOOD SERVICE INC. PAYMENT PROCESSING CENTER DEPT CH10490 PALATINE IL, 60055-0490		10/14/2010 10/29/2010 / / 11/01/2010	758073480 0.0000	REC N N N	POOL CONCESSIONS	192.36 0.00 192.36
Paid							
GL NUMBER	DESCRIPTION					AMOUNT	AMT RELIEVED
208-751-740.039	POOL CONCESSIONS					192.36	0.00
GORDON FD 42859	GORDON FOOD SERVICE INC. PAYMENT PROCESSING CENTER DEPT CH10490 PALATINE IL, 60055-0490		11/02/2010 11/05/2010 / / 11/20/2010	758074032 0.0000	REC N N N	CUPS, CREAMER FOR SENIORS	25.13 0.00 25.13
Paid							
GL NUMBER	DESCRIPTION					AMOUNT	AMT RELIEVED
208-751-740.032	OPER SUPP/SENIORS					25.13	0.00
GORDON FD 43051	GORDON FOOD SERVICE INC. PAYMENT PROCESSING CENTER DEPT CH10490		10/29/2010 11/19/2010	758074071	REC N	CUPS FOR HEADLESS HORSEMAN	53.88

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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	PALATINE IL, 60055-0490		/ /	0.0000	N		0.00
			11/21/2010		N		53.88

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	53.88	0.00

GORDON FD 43176	GORDON FOOD SERVICE INC. PAYMENT PROCESSING CENTER DEPT CH10490 PALATINE IL, 60055-0490	11/19/2010 11/19/2010	758074750	REC N	BUCK POLE FOOD	74.44
		/ /	0.0000	N		0.00
		11/22/2010		N		74.44

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	74.44	0.00

VENDOR TOTAL: 728.61

GRUNDYS AC 42584	GRUNDY'S ACE HARDWARE 1250 E GRAND RIVER HOWELL MI, 48843	09/30/2010 10/14/2010	66752	REC N	ZIP TIES, TAPE	11.99
		/ /	0.0000	N		0.00
		10/15/2010		N		11.99

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-931.000	BLDG R & M AND SUPPLIES	11.99	0.00

VENDOR TOTAL: 11.99

HERRELL 42462	HERRELL, TRACY 7759 HERBST BRIGHTON MI, 48114	10/08/2010 10/14/2010	1000.639	REC N	BEGINNER'S BELLYDANCE	140.00
		/ /	0.0000	N		0.00
		10/15/2010		Y		140.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	140.00	0.00

VENDOR TOTAL: 140.00

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
HESLIP AUD 42904	HESLIP AUDIO 3499 PRESCOTT DRIVE HOWELL MI, 48843		10/29/2010 11/05/2010 / / 11/05/2010	10-082  0.0000	REC N N N	SOUND SYSTEM FOR HEADLESS HORSEMAN	 100.00 0.00 100.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	100.00	0.00
VENDOR TOTAL:			100.00

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
HIGH FLYER 42458	HIGH FLYERS 2244 EULER RD. SUITE 104 BRIGHTON MI, 48114		10/08/2010 10/14/2010 / / 10/15/2010	1000.643  0.0000	REC N N N	GYMNASTICS INSTRUCTOR	 984.00 0.00 984.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	984.00	0.00
VENDOR TOTAL:			984.00

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
HOGAN, E 42862	HOGAN EILEEN 1735 EULER ROAD BRIGHTON MI, 48116		10/29/2010 11/05/2010 / / 11/05/2010	1000.655  0.0000	REC N N Y	BALLROOM DANCING LESSONS	 540.00 0.00 540.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	540.00	0.00
VENDOR TOTAL:			540.00

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
HORSIN ARO 42717	HORSIN AROUND FARM 8768 HIDDEN LAKE HOWELL MI, 48855		10/27/2010 10/27/2010 / / 10/27/2010	1000.651 0.0000	REC N N N	HORSEBACK RIDING LESSONS	120.00 0.00 120.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	120.00	0.00
VENDOR TOTAL:			120.00

MISC Ref #	Vendor name Address City/State/Zip	Post Date	Invoice PO Disc. %	Bank Hold Y N	Invoice Description	Gross Amount Discount Net Amount
43052	HOWARD ZIEGEL 1067 HEATHER HEATH HOWELL MI, 48843	11/11/2010 11/19/2010 / / 11/19/2010	2002372.001 0.0000	REC N Y N	TRIP CANCELED	178.00 0.00 178.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-000-285.000	SENIOR TRIP DEPOSITS/PAYMENTS	178.00	0.00
VENDOR TOTAL:			178.00

HOW CHAMBE Ref #	Vendor name Address City/State/Zip	Post Date	Invoice PO Disc. %	Bank Hold N N N	Invoice Description	Gross Amount Discount Net Amount
42173	HOWELL AREA CHAMBER OF COMMERCE 123 E WASHINGTON ST HOWELL MI, 48843	09/24/2010 09/30/2010 / / 10/12/2010	2010/11AD 0.0000	REC N N N	2010/11 CHAMBER BROCHURE AD	349.20 0.00 349.20

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-900.000	MARKETING, PRINTING & PUBLISHING	349.20	0.00
VENDOR TOTAL:			349.20

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
HOW PUBLIC 42599	HOWELL PUBLIC SCHOOLS 411 N HIGHLANDER WAY HOWELL MI, 48843		10/14/2010 10/14/2010 / / 10/15/2010	09/2010 0.0000	REC N N N	SEPT AQUATIC CENTER REVENUE	8,889.50 0.00 8,889.50

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-000-260.004	EXERCISE CLASS	2,152.50	0.00
208-000-260.007	OPEN/FAMILY/FLICK SWIM	170.00	0.00
208-000-260.001	SWIM LESSONS	80.00	0.00
208-000-260.009	RENTALS	25.00	0.00
208-000-260.001	SWIM LESSONS	6,462.00	0.00
		<u>8,889.50</u>	0.00

HOW PUBLIC 42602	HOWELL PUBLIC SCHOOLS 411 N HIGHLANDER WAY HOWELL MI, 48843		10/14/2010 10/14/2010 / / 10/15/2010	09/2010A 0.0000	REC N N N	SEPT AQUATIC CENTER REVENUE - LAP S	330.00 0.00 330.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-000-260.008	LAP SWIM	330.00	0.00

HOW PUBLIC 42573	HOWELL PUBLIC SCHOOLS 411 N HIGHLANDER WAY HOWELL MI, 48843		10/14/2010 10/14/2010 / / 10/15/2010	10092010 0.0000	REC N N N	RED CROSS CPR CLASS FOR EMPLOYEES	15.00 0.00 15.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-957.000	EDUCATION / TRAINING	15.00	0.00

HOW PUBLIC 43203	HOWELL PUBLIC SCHOOLS 411 N HIGHLANDER WAY HOWELL MI, 48843		11/24/2010 11/24/2010 / / 11/15/2010	OCT2010 0.0000	REC N N N	OCT AQUATIC CENTER REVENUE	5,479.75 0.00 5,479.75
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-000-260.004	EXERCISE CLASS	1,668.00	0.00
208-000-260.008	LAP SWIM	220.00	0.00
208-000-260.007	OPEN/FAMILY/FLICK SWIM	806.00	0.00

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
208-000-260.001						80.00	0.00
208-000-260.009						150.00	0.00
208-000-260.001						2,555.75	0.00
						<u>5,479.75</u>	0.00
VENDOR TOTAL:							<u>14,714.25</u>
ICMA RET 42572	ICMA RETIREMENT CORPORATION ATTENTION: CORPORATE ACCOUNTING P.O. BOX 631554 BALTIMORE MD, 21263-1554		10/14/2010 10/29/2010 / / 11/04/2010	7205 0.0000	REC N N N	ANNUAL PLAN FEE (BILLED QTRLY)	250.00 0.00 250.00
Paid							
GL NUMBER 208-751-717.000	DESCRIPTION FRINGE BENEFITS					AMOUNT 250.00	AMT RELIEVED 0.00
VENDOR TOTAL:							<u>250.00</u>

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
ICMA RC 43056	ICMARC P.O. BOX 631554 ATTN: CORPORATE ACCOUNTING BALTIMORE MD, 21263-1554		11/11/2010 11/19/2010 / / 11/29/2010	11102010  0.0000	REC N N N	EMPLOYER CONTRIBUTIONS THRU 11/10/10	551.82  0.00 551.82

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-717.000	FRINGE BENEFITS	551.82	0.00

  

ICMA RC 42869	ICMARC P.O. BOX 631554 ATTN: CORPORATE ACCOUNTING BALTIMORE MD, 21263-1554	10/29/2010 11/05/2010 / / 11/05/2010	319935  0.0000	REC N N N	EMPLOYER CONTRIBUTION 10/14/10	551.82  0.00 551.82
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-717.000	FRINGE BENEFITS	551.82	0.00

  

ICMA RC 42870	ICMARC P.O. BOX 631554 ATTN: CORPORATE ACCOUNTING BALTIMORE MD, 21263-1554	10/29/2010 11/05/2010 / / 11/05/2010	319981  0.0000	REC N N N	EMPLOYEE CONTRIBUTIONS 10/14/10	159.49  0.00 159.49
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-717.000	FRINGE BENEFITS	159.49	0.00

  

ICMA RC 42883	ICMARC P.O. BOX 631554 ATTN: CORPORATE ACCOUNTING BALTIMORE MD, 21263-1554	11/02/2010 11/05/2010 / / 11/05/2010	326756  0.0000	REC N N N	EMPLOYEE CONTRIBUTIONS 10/28/10	159.49  0.00 159.49
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-717.000	FRINGE BENEFITS	159.49	0.00

  

ICMA RC	ICMARC	11/02/2010	326769	REC	EMPLOYER CONTRIBUTION 10/28/10	
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INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
42884	P.O. BOX 631554 ATTN: CORPORATE ACCOUNTING BALTIMORE MD, 21263-1554		11/05/2010 / / 11/05/2010	0.0000	N N N		551.82 0.00 551.82

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-717.000	FRINGE BENEFITS	551.82	0.00
VENDOR TOTAL:			1,974.44

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
IKON 42601	IKON OFFICE SOLUTIONS P.O. BOX 650016 DALLAS TX, 75265		10/14/2010 10/14/2010 / / 10/15/2010	5014646103  0.0000	REC N N N	APRIL-JULY COPIER MAINTENANCE AGRMT	 418.69 0.00 418.69

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-940.000	EQUIPMENT RENTAL	418.69	0.00

  

IKON 42882	IKON OFFICE SOLUTIONS P.O. BOX 650016 DALLAS TX, 75265	10/29/2010 11/05/2010 / / 11/04/2010	5015324898  0.0000	REC N N N	COPIER MAINTENANCE AGREEMENT	 165.00 0.00 165.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-940.000	EQUIPMENT RENTAL	165.00	0.00

  

IKON 42509	IKON OFFICE SOLUTIONS P.O. BOX 650016 DALLAS TX, 75265	10/11/2010 10/29/2010 / / 10/30/2010	83364525  0.0000	REC N N N	OCT COPIER RENTAL @ BENNETT	 127.05 0.00 127.05
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-940.000	EQUIPMENT RENTAL	127.05	0.00

  

IKON 43181	IKON OFFICE SOLUTIONS P.O. BOX 650016 DALLAS TX, 75265	11/19/2010 11/19/2010 / / 11/30/2010	83557193  0.0000	REC N N N	NOV COPIER RENTAL PYMT	 121.00 0.00 121.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-940.000	EQUIPMENT RENTAL	121.00	0.00

VENDOR TOTAL: 831.74

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
J J JINKLE 42910	J J JINKLEHEIMER & CO P O BOX 446 HOWELL MI, 48844		11/05/2010 11/05/2010 / / 11/10/2010	24411  0.0000	REC N N N	BACKPACKS FOR BULDING SUPERVISOR	 113.75 0.00 113.75

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-740.000	OPERATING SUPPLIES - GENL	113.75	0.00

  

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
J J JINKLE 42861	J J JINKLEHEIMER & CO P O BOX 446 HOWELL MI, 48844		11/02/2010 11/05/2010 / / 11/10/2010	25311  0.0000	REC N N N	EMBROIDERY FOR REC REC REC CHAIRS	 140.00 0.00 140.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	140.00	0.00

  

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
J J JINKLE 42843	J J JINKLEHEIMER & CO P O BOX 446 HOWELL MI, 48844		10/29/2010 11/05/2010 / / 11/01/2010	25453  0.0000	REC N N N	HATS FOR BUCK POLE	 260.00 0.00 260.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	260.00	0.00

VENDOR TOTAL: 513.75

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
MISC 42593	JEAN HAMMOND 5319 BENTLEY LAKE ROAD HOWELL MI, 48843		10/14/2010 10/14/2010 / / 10/15/2010	REV2002329.001  0.0000	REC N Y N	DSO TRIP CANCELED	 30.00 0.00 30.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-000-285.000	SENIOR TRIP DEPOSITS/PAYMENTS	30.00	0.00

VENDOR TOTAL: 30.00

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
MISC 42471	JENNIFER KRUEGER 3133 STILLRIVER DRIVE HOWELL MI, 48843		09/30/2010 10/14/2010 / / 10/15/2010	2002305.001  0.0000	REC N Y N	ARCHERY CLASS CANCELED	 154.00 0.00 154.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-964.001	PROGRAM REFUNDS	154.00	0.00
VENDOR TOTAL:			154.00

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
JONESSCHOO 43058	JONES SCHOOL SUPPLY CO., INC P.O. BOX 2989 IRMO SC, 29063		11/11/2010 11/19/2010 / / 11/18/2010	781492  0.0000	REC N N N	SOCCER CERTIFICATES	 28.75 0.00 28.75

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-740.030	OPER SUPPLIES - SPORTS	28.75	0.00
VENDOR TOTAL:			28.75

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
MISC 42468	JOYCE QUINBY 315 CIMARRON HOWELL MI, 48843		09/30/2010 10/14/2010 / / 10/15/2010	2002303.001  0.0000	REC N Y N	LUNCH & LEARN CANCELED	 8.00 0.00 8.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-964.001	PROGRAM REFUNDS	8.00	0.00
VENDOR TOTAL:			8.00

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
MISC 42574	KATIE ASELTINE ,		10/14/2010 10/14/2010 / / 10/15/2010	07-09/2010  0.0000	REC N Y N	JULY-SEPT 2010 MILEAGE	 12.75 0.00 12.75

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-860.000	TRAVEL	12.75	0.00

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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VENDOR TOTAL: 12.75

KIL'S TAE 42454	KIL'S TAE KWON DO CENTER 6936 W GRAND RIVER BRIGHTON MI, 48116		10/08/2010 10/14/2010 / / 10/15/2010	1000.647 0.0000	REC N N N	TAE KWON DO INSTRUCTOR	288.00 0.00 288.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	288.00	0.00

VENDOR TOTAL: 288.00

LARIOZA, S 42456	LARIOZA, SAM P.O. BOX 511 FOWLERVILLE MI, 48836		10/08/2010 10/14/2010 / / 10/15/2010	1000.645 0.0000	REC N N N	KARATE INSTRUCTOR	48.00 0.00 48.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	48.00	0.00

VENDOR TOTAL: 48.00

LIM, RICH 42463	LIM, RICHARD 2767 LAUREL RIDGE LANE HOWELL MI, 48843		10/08/2010 10/14/2010 / / 10/15/2010	1000.638 0.0000	REC N N Y	PHOTOGRAPHY CLASS	120.00 0.00 120.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	120.00	0.00

VENDOR TOTAL: 120.00

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
LIV BUSIN 42871	LIVINGSTON BUSINESS FORMS P.O. BOX 1137 HOWELL MI, 48844		09/30/2010 11/05/2010 / / 11/05/2010	29445  0.0000	REC N N N	NAMEPLATE FOR DANIELLE (BOARD MTG)	22.95 0.00 22.95
Paid							
GL NUMBER 208-751-740.000	DESCRIPTION OPERATING SUPPLIES - GENL					AMOUNT 22.95	AMT RELIEVED 0.00
LIV BUSIN 42872	LIVINGSTON BUSINESS FORMS P.O. BOX 1137 HOWELL MI, 48844		09/30/2010 11/05/2010 / / 11/05/2010	29475  0.0000	REC N N N	BUS CARDS FOR BURGESS, SKIDMORE, KI	175.50 0.00 175.50
Paid							
GL NUMBER 208-751-740.000	DESCRIPTION OPERATING SUPPLIES - GENL					AMOUNT 175.50	AMT RELIEVED 0.00
						VENDOR TOTAL:	198.45
LIV 4C 42914	LIVINGSTON COUNTY 4C COUCIL 2710 E GRAND RIVER SUITE 6 HOWELL MI, 48843		11/05/2010 11/05/2010 / / 11/05/2010	LAM2010  0.0000	REC N N N	ANNUAL PASS FOR UNLIMITED LAMINATIN	50.00 0.00 50.00
Paid							
GL NUMBER 208-751-727.000	DESCRIPTION OFFICE SUPPLIES					AMOUNT 50.00	AMT RELIEVED 0.00
						VENDOR TOTAL:	50.00
MISC 43174	LORI POWSER 4051 MAPLETON HOWELL MI, 48843		11/19/2010 11/19/2010 / / 11/19/2010	2002379.001  0.0000	REC N Y N	SOFTBALL REFUND	35.00 0.00 35.00
Paid							
GL NUMBER 208-751-964.001	DESCRIPTION PROGRAM REFUNDS					AMOUNT 35.00	AMT RELIEVED 0.00
						VENDOR TOTAL:	35.00

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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POWERS, M 42571	MICHAEL POWERS		10/14/2010 10/14/2010 / / 10/15/2010	07-09/2010 0.0000	REC N N N	JULY-SEPT 2010 MILEAGE	109.75 0.00 109.75
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-860.000	TRAVEL	109.75	0.00

VENDOR TOTAL: 109.75

MIKULA, DE 42905	MIKULA, DEBORAH E. 127 JEWETT ST HOWELL MI, 48843		10/29/2010 11/05/2010 / / 11/05/2010	2010NRPA 0.0000	REC N N N	TRAVEL EXP FOR 2010 NRPA CONFERENCE	113.64 0.00 113.64
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-860.000	TRAVEL	113.64	0.00

VENDOR TOTAL: 113.64

SCHILLER 42455	MONIKA SCHILLER 5135 PINE HILL COURT HOWELL MI, 48843		10/08/2010 10/14/2010 / / 10/15/2010	1000.646 0.0000	REC N N N	BEGINNER'S SPANISH CLASS	100.00 0.00 100.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	100.00	0.00

VENDOR TOTAL: 100.00

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
MY CAN 42576	MY-CAN LLC 989 N SAGINAW DURAND MI, 48429		09/30/2010 10/14/2010 / / 10/01/2010	878  0.0000	REC N N N	PORTA JOHN RENTALS (MRN OAKS, CEMET	 450.00 0.00 450.00
Paid							
GL NUMBER 208-751-942.001	DESCRIPTION PORTA JOHN RENTALS					AMOUNT 450.00	AMT RELIEVED 0.00
MY CAN 43059	MY-CAN LLC 989 N SAGINAW DURAND MI, 48429		10/29/2010 11/19/2010 / / 11/14/2010	933  0.0000	REC N N N	OCEOLA TWP PORTA JOHNS	 150.00 0.00 150.00
Paid							
GL NUMBER 208-751-942.001	DESCRIPTION PORTA JOHN RENTALS					AMOUNT 150.00	AMT RELIEVED 0.00
						VENDOR TOTAL:	600.00
MISC 42594	NELVA LAMPART 437 MONTCLAIR HOWELL MI, 48843		10/14/2010 10/14/2010 / / 10/15/2010	REV2002330.001  0.0000	REC N Y N	DSO TRIP CANCELED	 30.00 0.00 30.00
Paid							
GL NUMBER 208-000-285.000	DESCRIPTION SENIOR TRIP DEPOSITS/PAYMENTS					AMOUNT 30.00	AMT RELIEVED 0.00
						VENDOR TOTAL:	30.00
ONE SOURCE 42586	ONE SOURCE JANITORIAL SUPPLY 2244 EULER RD SUITE 107 P O BOX 1237 BRIGHTON MI, 48116-2837		09/30/2010 10/14/2010 / / 10/27/2010	12228  0.0000	REC N N N	CLEANING SUPPLIES	 396.11 0.00 396.11
Paid							
GL NUMBER 208-751-931.000	DESCRIPTION BLDG R & M AND SUPPLIES					AMOUNT 396.11	AMT RELIEVED 0.00
						VENDOR TOTAL:	396.11

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
MISC 43044	PATRICIA DAILEY 1137 CURZON COURT #104 HOWELL MI, 48843		11/11/2010 11/19/2010 / / 11/29/2010	2002373.001  0.0000	REC N Y N	REFUND OF HOLIDAY IN THE PARK TREE	 35.00 0.00 35.00
Paid							
GL NUMBER 208-751-964.001	DESCRIPTION PROGRAM REFUNDS					AMOUNT 35.00	AMT RELIEVED 0.00
						VENDOR TOTAL:	35.00

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
PDQ 42227	PDQ 7475 GRAND RIVER RD BRIGHTON MI, 48114-9383		09/30/2010 09/30/2010 / / 10/05/2010	211172  0.0000	REC N N N	DRIVE IN MOVIE FLYERS	203.78 0.00 203.78
Paid							
GL NUMBER 208-751-900.000	DESCRIPTION MARKETING, PRINTING & PUBLISHING					AMOUNT 203.78	AMT RELIEVED 0.00
PDQ 42228	PDQ 7475 GRAND RIVER RD BRIGHTON MI, 48114-9383		09/30/2010 09/30/2010 / / 10/05/2010	211315  0.0000	REC N N N	CEMETERY TOUR PROGRAM	501.90 0.00 501.90
Paid							
GL NUMBER 208-751-900.000	DESCRIPTION MARKETING, PRINTING & PUBLISHING					AMOUNT 501.90	AMT RELIEVED 0.00
PDQ 42477	PDQ 7475 GRAND RIVER RD BRIGHTON MI, 48114-9383		10/08/2010 10/14/2010 / / 10/15/2010	211400  0.0000	REC N N N	OCTOBER SENIOR NEWSLETTER	451.12 0.00 451.12
Paid							
GL NUMBER 208-751-900.000	DESCRIPTION MARKETING, PRINTING & PUBLISHING					AMOUNT 451.12	AMT RELIEVED 0.00
PDQ 42911	PDQ 7475 GRAND RIVER RD BRIGHTON MI, 48114-9383		11/05/2010 11/05/2010 / / 11/10/2010	211859  0.0000	REC N N N	NOV SENIOR CENTER NEWSLETTER	451.12 0.00 451.12
Paid							
GL NUMBER 208-751-900.000	DESCRIPTION MARKETING, PRINTING & PUBLISHING					AMOUNT 451.12	AMT RELIEVED 0.00
PDQ 43063	PDQ 7475 GRAND RIVER RD BRIGHTON MI, 48114-9383		11/11/2010 11/19/2010 / / 11/20/2010	211999  0.0000	REC N N N	SCHOOL YEAR DAY CAMP FLYERS	203.78 0.00 203.78
Paid							
GL NUMBER	DESCRIPTION					AMOUNT	AMT RELIEVED

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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208-751-900.000	MARKETING, PRINTING & PUBLISHING					203.78	0.00
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PDQ 43183	PDQ 7475 GRAND RIVER RD BRIGHTON MI, 48114-9383		11/19/2010 11/19/2010 / / 11/23/2010	212025 0.0000	REC N N N	SANTA CALLING LETTERS/DELIVERY	660.70 0.00 660.70
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-900.000	MARKETING, PRINTING & PUBLISHING	660.70	0.00

PDQ 43184	PDQ 7475 GRAND RIVER RD BRIGHTON MI, 48114-9383		11/19/2010 11/19/2010 / / 11/24/2010	212038 0.0000	REC N N N	SKI CLUB FLYER	226.70 0.00 226.70
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-900.000	MARKETING, PRINTING & PUBLISHING	226.70	0.00

PDQ 42595	PDQ 7475 GRAND RIVER RD BRIGHTON MI, 48114-9383		10/14/2010 10/14/2010 / / 10/21/2010	REV211457 0.0000	REC N N N	REC REC REC FLYERS	123.17 0.00 123.17
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-900.000	MARKETING, PRINTING & PUBLISHING	123.17	0.00

VENDOR TOTAL:	2,822.27
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INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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PETTY CASH 42916	PETTY CASH		11/05/2010 11/05/2010 / / 11/06/2010	11/2010IGS 0.0000	REC N N N	START-UP FOR INDOOR GARAGE SALE	100.00 0.00 100.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-000-040.000	START UP/ACCTS REC	100.00	0.00

PETTY CASH 43060	PETTY CASH		11/11/2010 11/15/2010 / / 11/15/2010	111110 0.0000	REC N N N	TEENS, PRESCHOOL	187.21 0.00 187.21
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-740.028	OPERATING SUPPLIES/PRESCHOOL	129.35	0.00
208-751-740.036	OPER SUPPLIES - TEENS	56.86	0.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	1.00	0.00
		<u>187.21</u>	0.00

PETTY CASH 43061	PETTY CASH		11/11/2010 11/15/2010 / / 11/15/2010	2010BUCK 0.0000	REC N N N	START-UP FOR BUCK POLE	200.00 0.00 200.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-000-040.000	START UP/ACCTS REC	200.00	0.00

PETTY CASH 42704	PETTY CASH		10/21/2010 10/21/2010 / / 10/23/2010	2010HH 0.0000	REC N N N	HEADLESS HORSEMAN START-UP	600.00 0.00 600.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-000-040.000	START UP/ACCTS REC	600.00	0.00

PETTY CASH 42262	PETTY CASH		10/01/2010 09/30/2010 / /	DRIVEIN2010 0.0000	REC N N	START-UP FOR DRIVE IN MOVIE	10/02/2 150.00 0.00
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INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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Paid			10/02/2010		N		150.00
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GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-000-040.000	START UP/ACCTS REC	150.00	0.00

PETTY CASH 42265	PETTY CASH	10/01/2010 09/30/2010 / / 10/01/2010	OCT2010 0.0000	REC N N N	PRESCHOOL, TEEN CENTER, SENIORS	170.07 0.00 170.07
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Paid						
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GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-740.036	OPER SUPPLIES - TEENS	28.75	0.00
208-751-740.028	OPERATING SUPPLIES/PRESCHOOL	14.63	0.00
208-751-740.036	OPER SUPPLIES - TEENS	2.80	0.00
208-751-740.032	OPER SUPP/SENIORS	55.00	0.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	8.96	0.00
208-751-740.036	OPER SUPPLIES - TEENS	11.58	0.00
208-751-740.000	OPERATING SUPPLIES - GENL	18.76	0.00
208-751-740.028	OPERATING SUPPLIES/PRESCHOOL	17.59	0.00
208-751-740.028	OPERATING SUPPLIES/PRESCHOOL	12.00	0.00
		<u>170.07</u>	0.00

VENDOR TOTAL: 1,407.28

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
PITNEY 42185	PITNEY BOWES, INC. P.O. BOX 371896 PITTSBURGH PA, 15250		09/24/2010 09/30/2010 / / 10/03/2010	09052010  0.0000	REC N N N	POSTAGE FOR METER	787.38 0.00 787.38

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-730.000	POSTAGE	787.38	0.00

  

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
PITNEY 42579	PITNEY BOWES, INC. P.O. BOX 371874 PITTSBURGH PA, 15250		10/14/2010 10/14/2010 / / 11/01/2010	10012010  0.0000	REC N Y N	OCTOBER POSTAGE METER REFILL	575.01 0.00 575.01

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-730.000	POSTAGE	575.01	0.00

VENDOR TOTAL: 1,362.39

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
MISC 42478	PRESTON SPORER 359 N CHEVALIER DRIVE HOWELL MI, 48843		10/08/2010 10/14/2010 / / 10/15/2010	2002319.001  0.0000	REC N Y N	DRIVE IN MOVIE - CANCELED	10.00 0.00 10.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-964.001	PROGRAM REFUNDS	10.00	0.00

VENDOR TOTAL: 10.00

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
CLEARY 42459	RACHELLE CLEARY 125 KEDDLE HOWELL MI, 48843		10/08/2010 10/14/2010 / / 10/15/2010	1000.641  0.0000	REC N Y Y	CYCLING, YOGA INSTRUCTOR	330.00 0.00 330.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	330.00	0.00

VENDOR TOTAL: 330.00

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
MISC 42856	RAY POLICK 4005 JEWEL ROAD HOWELL MI, 48843		10/29/2010 11/05/2010 / / 11/05/2010	1000.656 0.0000	REC N Y N	WOODCARVING CLASS	30.00 0.00 30.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	30.00	0.00
VENDOR TOTAL:			30.00

MISC 43173	REBECAH DAVIDSON 115 1/2 E LIBERTY ANN ARBOR MI, 48104	11/19/2010 11/19/2010 / / 11/19/2010	2002381.001 0.0000	REC N Y N	SOFTBALL REFUND	35.00 0.00 35.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-964.001	PROGRAM REFUNDS	35.00	0.00
VENDOR TOTAL:			35.00

RED CARPET 43004	RED CARPET TRAVEL 564 FOXBORO SQUARE BRIGHTON MI, 48116	11/11/2010 11/11/2010 / / 11/11/2010	111610HPR 0.0000	REC N N N	DIANA TRIP 11/16/2010	224.36 0.00 224.36
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-000-285.000	SENIOR TRIP DEPOSITS/PAYMENTS	224.36	0.00
VENDOR TOTAL:			224.36

HUFFER 42174	RENEE HUFFER 5471 PARKSIDE DRIVE BRIGHTON MI, 48114	09/24/2010 09/30/2010 / / 10/01/2010	2010/11PRESCHOO 0.0000	REC N N N	SEPT 2010- OCT 2010 PRESCHOOL HELP/	1,008.00 0.00 1,008.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-804.000	CONTRACTUAL SERVICES	1,008.00	0.00

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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VENDOR TOTAL: 1,008.00

MISC 42453	ROBERT LAURA 564 FOXBORO BRIGHTON MI, 48116		10/08/2010 10/14/2010 / / 10/15/2010	1000.648 0.0000	REC N Y N	RETIREMENT, INVESTMENT CLASSES	27.50 0.00 27.50
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	27.50	0.00

VENDOR TOTAL: 27.50

ROLLERAMA 42877	ROLLERAMA II 6995 W GRAND RIVER BRIGHTON MI, 48114		10/29/2010 11/05/2010 / / 11/05/2010	2876 0.0000	REC N N N	LEARN TO SKATE	30.00 0.00 30.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	30.00	0.00

VENDOR TOTAL: 30.00

ROSE, KYLE 42873	ROSE, KYLE 99 LAKE SHORE VISTA HOWELL MI, 48843		10/29/2010 11/05/2010 / / 11/05/2010	1000.657 0.0000	REC N N Y	SOCGER REFEREE	252.00 0.00 252.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-804.009	CONTRACT SERVICES/OFFCL/COACHES	252.00	0.00

VENDOR TOTAL: 252.00

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
ROSKAMP 42865	ROSKAMP, DONNA 4398 PINCKNEY RD HOWELL MI, 48843		11/02/2010 11/05/2010 / / 11/10/2010	1000.653 0.0000	REC N N Y	ACRYLIC PAINTING INSTRUCTOR	82.50 0.00 82.50
Paid							
GL NUMBER 208-751-804.008	DESCRIPTION CONTRACT SERVICES/INSTRUCTORS					AMOUNT 82.50	AMT RELIEVED 0.00
ROSKAMP 43036	ROSKAMP, DONNA 4398 PINCKNEY RD HOWELL MI, 48843		11/11/2010 11/19/2010 / / 11/17/2010	11072010 0.0000	REC N N Y	LEARN TO DRAW CLASS	55.00 0.00 55.00
Paid							
GL NUMBER 208-751-804.008	DESCRIPTION CONTRACT SERVICES/INSTRUCTORS					AMOUNT 55.00	AMT RELIEVED 0.00
						VENDOR TOTAL:	137.50
SCHOLASTIC 42216	SCHOLASTIC MAGAZINES P.O. BOX 3725 JEFFERSON CITY MO, 65102-3725		09/30/2010 09/30/2010 / / 10/12/2010	M4458235 0.0000	REC N N N	MAGAZINE SUBSCRIPTION	164.67 0.00 164.67
Paid							
GL NUMBER 208-751-740.028	DESCRIPTION OPERATING SUPPLIES/PRESCHOOL					AMOUNT 164.67	AMT RELIEVED 0.00
						VENDOR TOTAL:	164.67
SHINING 42909	SHINING STAR RANCH P.O. BOX 648 FOWLERVILLE MI, 48836		11/05/2010 11/05/2010 / / 11/05/2010	2010REINDEER 0.0000	REC N N N	DEPOSIT FOR REINDEER - HIP 2010	50.00 0.00 50.00
Paid							
GL NUMBER 208-751-740.035	DESCRIPTION OPER SUPPLIES - SPECIAL EVENTS					AMOUNT 50.00	AMT RELIEVED 0.00
						VENDOR TOTAL:	50.00

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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SIGNS BY T 42466	SIGNS BY TOMORROW 2150 PLESS DR SUITE 3A BRIGHTON MI, 48114		10/08/2010 10/14/2010 / / 10/16/2010	54-21460  0.0000	REC N N N	HOLIDAY IN THE PARK, TURKEY STROLL,	67.99 0.00 67.99
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	67.99	0.00

SIGNS BY T 43175	SIGNS BY TOMORROW 2150 PLESS DR SUITE 3A BRIGHTON MI, 48114		11/19/2010 11/19/2010 / / 11/25/2010	54-21678  0.0000	REC N N N	ENTER/EXIT SIGNS	91.00 0.00 91.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	91.00	0.00

VENDOR TOTAL: 158.99

SMITH 42880	SMITH & KLACZKIEWICZ, PC P.O. BOX 6688 SAGINAW MI, 48608-6688		11/02/2010 11/05/2010 / / 11/05/2010	10158  0.0000	REC N N N	2009-2010 AUDIT	3,500.00 0.00 3,500.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-801.000	PROFESSIONAL SERVICES	3,500.00	0.00

VENDOR TOTAL: 3,500.00

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
SPARTAN ST 42445	SPARTAN STORES, LLC ATTN: CASHIER 1540 MOMENTUM PLACE CHICAGO IL, 60689-5315		10/08/2010 10/14/2010 / / 11/01/2010	08032010  0.0000	REC N N N	TEENS, SENIORS	   126.05  0.00 126.05

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-740.036	OPER SUPPLIES - TEENS	32.37	0.00
208-751-740.036	OPER SUPPLIES - TEENS	22.43	0.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	4.01	0.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	6.98	0.00
208-751-740.032	OPER SUPP/SENIORS	1.89	0.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	58.37	0.00
		<u>126.05</u>	<u>0.00</u>
VENDOR TOTAL:			126.05

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
SPIRIT OF 42444	SPIRIT OF LIVINGSTON 3280 W GRAND RIVER HOWELL MI, 48843		09/30/2010 10/14/2010 / / 10/16/2010	6154  0.0000	REC N N N	SKATE MEDALS FOR AUTUMN SKATE JAM	   49.50  0.00 49.50

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED			
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	49.50	0.00			
SPIRIT OF 43047	SPIRIT OF LIVINGSTON 3280 W GRAND RIVER HOWELL MI, 48843	10/29/2010 11/19/2010 / / 11/22/2010	6282  0.0000	REC N N N	ENGRAVING FOR HEADLESS HORSEMAN	   42.00  0.00 42.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	42.00	0.00
VENDOR TOTAL:			91.50

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
STAPLES 42249	STAPLES P O BOX 6721 DEPT 00-05383229 THE LAKES NV, 88901-6721		09/30/2010 09/30/2010 / / 10/06/2010	0038223  0.0000	REC N N N	PAPER, DUCT TAPE, INK, TONER, ENVEL	   696.07  0.00 696.07

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-727.000	OFFICE SUPPLIES	70.54	0.00
208-751-740.036	OPER SUPPLIES - TEENS	21.37	0.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	41.95	0.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	41.95	0.00
208-751-727.000	OFFICE SUPPLIES	356.69	0.00
208-751-740.028	OPERATING SUPPLIES/PRESCHOOL	42.49	0.00
208-751-727.000	OFFICE SUPPLIES	40.14	0.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	80.94	0.00
		<u>696.07</u>	0.00

STAPLES 43037	STAPLES P O BOX 6721 DEPT 00-05383229 THE LAKES NV, 88901-6721		10/29/2010 11/19/2010 / / 11/06/2010	101510  0.0000	REC N N N	OFFICE SUPPLIES, CLEANING SUPPLIES	   364.05  0.00 364.05
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-727.000	OFFICE SUPPLIES	15.82	0.00
208-751-931.000	BLDG R & M AND SUPPLIES	51.55	0.00
208-751-727.000	OFFICE SUPPLIES	113.56	0.00
208-751-931.000	BLDG R & M AND SUPPLIES	34.95	0.00
208-751-727.000	OFFICE SUPPLIES	145.38	0.00
208-751-727.000	OFFICE SUPPLIES	2.79	0.00
		<u>364.05</u>	0.00

VENDOR TOTAL: 1,060.12

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
STARDUST 42868	STARDUST THEATRE RENTALS 7763 PARTRIDGE HILL DRIVE BRIGHTON MI, 48116		10/29/2010 11/05/2010 / / 11/05/2010	117 0.0000	REC N N N	FINAL PAYMENT FOR DRIVE-IN MOVIE	215.00 0.00 215.00
Paid							
GL NUMBER 208-751-740.035	DESCRIPTION OPER SUPPLIES - SPECIAL EVENTS					AMOUNT 215.00	AMT RELIEVED 0.00
STARDUST 43178	STARDUST THEATRE RENTALS 7763 PARTRIDGE HILL DRIVE BRIGHTON MI, 48116		11/19/2010 11/19/2010 / / 11/22/2010	2011MOVIES 0.0000	REC N N N	DEPOSIT FOR 2011 MOVIES IN THE PARK	1,350.00 0.00 1,350.00
Paid							
GL NUMBER 208-751-740.035	DESCRIPTION OPER SUPPLIES - SPECIAL EVENTS					AMOUNT 1,350.00	AMT RELIEVED 0.00
						VENDOR TOTAL:	1,565.00
STATE OF M 42889	STATE OF MICHIGAN P.O. BOX 33598 DETROIT MI, 48232		11/02/2010 11/05/2010 / / 11/19/2010	10212010 0.0000	REC N Y N	UIA REIMBURSING EMPLOYER FOR CHARGE	0.55 0.00 0.55
Paid							
GL NUMBER 208-751-717.000	DESCRIPTION FRINGE BENEFITS					AMOUNT 0.55	AMT RELIEVED 0.00
						VENDOR TOTAL:	0.55
NALEPA, S 42457	STEPHANIE NALEPA 925 W. MARR ROAD HOWELL MI, 48855		10/08/2010 10/14/2010 / / 10/15/2010	1000.644 0.0000	REC N N N	DANCE INSTRUCTOR	400.00 0.00 400.00
Paid							
GL NUMBER 208-751-804.008	DESCRIPTION CONTRACT SERVICES/INSTRUCTORS					AMOUNT 400.00	AMT RELIEVED 0.00
						VENDOR TOTAL:	400.00

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
MISC 43088	SUZANNE HARD		11/16/2010 11/16/2010 / / 11/16/2010	R2002277.001 0.0000	REC N Y N	POM PON CLASS CANCELED - CHECK LOST	150.00 0.00 150.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-964.001	PROGRAM REFUNDS	150.00	0.00
VENDOR TOTAL:			150.00

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
SWANK 42469	SWANK MOTION PICTURES INC 2844 PAYSHERE CIRCLE CHICAGO IL, 60674		10/08/2010 10/14/2010 / / 10/15/2010	RG 1488061 0.0000	REC N N N	DRIVE IN MOVIE	321.00 0.00 321.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	321.00	0.00
VENDOR TOTAL:			321.00

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
BIRCH, T 42461	TANYA BIRCH 427 LAKE STREET HOWELL MI, 48843		10/08/2010 10/14/2010 / / 10/15/2010	1000.640 0.0000	REC N N Y	CREATIVE MOVEMENT CLASS	140.00 0.00 140.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	140.00	0.00
VENDOR TOTAL:			140.00

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount	Discount	Net Amount
TERMINIX 43045	TERMINIX INTERNATIONAL P.O. BOX 742592 CINCINNATI OH, 45274-2592		10/29/2010 11/19/2010 / / 11/30/2010	10450979800  0.0000	REC N N N	FINAL PYMT OF 2009-2010 PEST CONTRO		84.00 0.00 84.00	
Paid									
GL NUMBER 208-751-804.000	DESCRIPTION CONTRACTUAL SERVICES						AMOUNT 84.00	AMT RELIEVED 0.00	
TERMINIX 42888	TERMINIX INTERNATIONAL P.O. BOX 742592 CINCINNATI OH, 45274-2592		11/02/2010 11/05/2010 / / 11/05/2010	2010/2011  0.0000	REC N N N	2010/2011 SERVICE PAID IN FULL		325.92 0.00 325.92	
Paid									
GL NUMBER 208-751-804.000	DESCRIPTION CONTRACTUAL SERVICES						AMOUNT 325.92	AMT RELIEVED 0.00	
								VENDOR TOTAL:	409.92
THE HOME 42858	THE HOME DEPOT P.O. BOX 9055 DES MOINES IA, 50368-9055		10/29/2010 11/05/2010 / / 11/11/2010	102110  0.0000	REC N N N	APRONS FOR DRIVE-IN MOVIE		3.08 0.00 3.08	
Paid									
GL NUMBER 208-751-740.035	DESCRIPTION OPER SUPPLIES - SPECIAL EVENTS						AMOUNT 3.08	AMT RELIEVED 0.00	
								VENDOR TOTAL:	3.08
TODDS SER 42575	TODD'S SERVICES INC P O BOX 608 HAMBURG MI, 48139		10/14/2010 10/14/2010 / / 10/15/2010	207765  0.0000	REC N N N	FALL WINTERIZATION @ OCEOLA		300.00 0.00 300.00	
Paid									
GL NUMBER 208-751-804.010	DESCRIPTION CONTRACT SERV - FIELD MAINTENANCE						AMOUNT 300.00	AMT RELIEVED 0.00	
								VENDOR TOTAL:	300.00

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
UKISC 42876	UKISC 85 SHENANDOAH WAY LOCHBUIE CO, 80603		09/30/2010 11/05/2010 / / 11/05/2010	08-PH-63 0.0000	REC N N N	CAMP BALANCE - SOCCER CAMP	1,020.00 0.00 1,020.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	1,020.00	0.00
VENDOR TOTAL:			1,020.00

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
VERIZON WI 42222	VERIZON WIRELESS P O BOX 15062 ALBANY NY, 12212-5062		08/31/2010 09/30/2010 / / 10/08/2010	2458666070 0.0000	REC N N N	AUGUST CELL PHONE BILL	230.13 0.00 230.13

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-850.000	COMMUNICATION - TELEPHONES	230.13	0.00

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
VERIZON WI 42860	VERIZON WIRELESS P O BOX 15062 ALBANY NY, 12212-5062		09/30/2010 11/05/2010 / / 11/08/2010	2472874768 0.0000	REC N N N	SEPT CELL PHONE BILL	101.19 0.00 101.19

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-850.000	COMMUNICATION - TELEPHONES	101.19	0.00

			VENDOR TOTAL:		331.32
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Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
VISCONTI 42596	VISCONTI, CARL 1817 APPLE VALLEY COURT HOWELL MI, 48843		10/14/2010 10/14/2010 / / 10/15/2010	REV1000.649 0.0000	REC N N N	BRIDGE LESSONS	153.00 0.00 153.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	153.00	0.00

			VENDOR TOTAL:		153.00
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INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
WAL-MART 42505	WAL-MART COMMUNITY P.O. BOX 530932 ATLANTA GA, 30353-0932		10/11/2010 10/14/2010 / / 10/29/2010	10032010  0.0000	REC N N N	TEEN CENTER, PRESCHOOL, SENIORS	 643.04 0.00 643.04

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	55.89	0.00
208-751-931.000	BLDG R & M AND SUPPLIES	6.74	0.00
208-751-931.000	BLDG R & M AND SUPPLIES	22.19	0.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	123.94	0.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	162.24	0.00
208-751-740.036	OPER SUPPLIES - TEENS	50.50	0.00
208-751-740.000	OPERATING SUPPLIES - GENL	42.31	0.00
208-751-740.036	OPER SUPPLIES - TEENS	28.82	0.00
208-751-740.036	OPER SUPPLIES - TEENS	39.76	0.00
208-751-740.036	OPER SUPPLIES - TEENS	25.61	0.00
208-751-740.036	OPER SUPPLIES - TEENS	53.88	0.00
208-751-740.028	OPERATING SUPPLIES/PRESCHOOL	8.28	0.00
208-751-740.028	OPERATING SUPPLIES/PRESCHOOL	22.88	0.00
		<u>643.04</u>	<u>0.00</u>
VENDOR TOTAL:			<u>643.04</u>

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
WALMART CO 43043	WAL-MART COMMUNITY P O BOX 530933 DEPT 87 ATLANTA GA, 30353-0933		11/11/2010 11/19/2010 / / 11/29/2010	110310  0.0000	REC N N N	PRESCHOOL, TEENS, SENIORS	 1,585.07 0.00 1,585.07

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-740.028	OPERATING SUPPLIES/PRESCHOOL	34.48	0.00
208-751-740.036	OPER SUPPLIES - TEENS	95.38	0.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	19.00	0.00
208-751-740.036	OPER SUPPLIES - TEENS	362.05	0.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	5.00	0.00
208-751-740.031	OPER SUPPLIES - ENRICHMENT	30.00	0.00
208-751-727.000	OFFICE SUPPLIES	21.94	0.00
208-751-740.032	OPER SUPP/SENIORS	18.60	0.00
208-000-285.000	SENIOR TRIP DEPOSITS/PAYMENTS	13.26	0.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	904.00	0.00
208-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	39.52	0.00
208-751-740.032	OPER SUPP/SENIORS	11.84	0.00
208-751-740.000	OPERATING SUPPLIES - GENL	30.00	0.00
		<u>1,585.07</u>	<u>0.00</u>
	VENDOR TOTAL:		<u>1,585.07</u>

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
WASTE MGT 42450	WASTE MANAGEMENT P.O. BOX 4648 CAROL STREAM IL, 60197		10/08/2010 10/14/2010 / / 10/01/2010	10012010  0.0000	REC N N N	TRASH SERVICE @ BARNARD	132.60 0.00 132.60

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-920.008	UTILITIES - RUBBISH/BARNARD ST	132.60	0.00

  

WASTE MGT 42451	WASTE MANAGEMENT P.O. BOX 4648 CAROL STREAM IL, 60197	10/08/2010 10/14/2010 / / 10/01/2010	20101001  0.0000	REC N N N	TRASH SERVICE @ BENNETT	132.23 0.00 132.23
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-920.003	UTILITIES - RUBBISH	132.23	0.00

  

WASTE MGT 42855	WASTE MANAGEMENT P.O. BOX 4648 CAROL STREAM IL, 60197	11/02/2010 11/05/2010 / / 11/05/2010	7068563  0.0000	REC N N N	TRASH SERVICE @ BARNARD	132.60 0.00 132.60
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-920.008	UTILITIES - RUBBISH/BARNARD ST	132.60	0.00

  

WASTE MGT 42854	WASTE MANAGEMENT P.O. BOX 4648 CAROL STREAM IL, 60197	11/02/2010 11/05/2010 / / 11/05/2010	7068564  0.0000	REC N N N	TRASH SERVICE @ BENNETT	132.23 0.00 132.23
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-920.003	UTILITIES - RUBBISH	132.23	0.00

VENDOR TOTAL: 529.66

INVOICE DUE DATES 10/01/2010 - 11/30/2010  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: REC

Vendor Code Ref #	Vendor name Address City/State/Zip	CK Run Date	Post Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
MISC 42866	WENDY WAWRZYNIAK 11230 WHITE LAKE ROAD FENTON MI, 48430		11/02/2010 11/05/2010 / / 11/10/2010	1000.652  0.0000	REC N Y N	ARCHERY INSTRUCTION	 347.47 0.00 347.47

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-804.008	CONTRACT SERVICES/INSTRUCTORS	347.47	0.00
VENDOR TOTAL:			347.47

MISC 43172	WILLIAM ZAMBON 2611 INTERNATIONAL DRIVE YPSILANTI MI, 48197	11/19/2010 11/19/2010 / / 11/19/2010	2002378.001  0.0000	REC N Y N	SOFTBALL REFUND	 35.00 0.00 35.00
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Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
208-751-964.001	PROGRAM REFUNDS	35.00	0.00
VENDOR TOTAL:			35.00

TOTAL - ALL VENDORS: 84,483.30



## Financial Reports

Attached is the balance sheet and revenue/expense statement ending October 31, 2010 for your perusal.

**ACTION REQUESTED:** None

BALANCE SHEET FOR HOWELL AREA PARKS & REC AUTHORITY  
 Period Ending 10/31/2010

GL Number	Description	Balance
Fund 208 - PARKS & REC AUTHORITY		
*** Assets ***		
208-000-001.001	CHECKING	89,155.58
208-000-004.001	PETTY CASH-PARKS/REC	500.00
208-000-040.000	START UP/ACCTS REC	30.00
	Total Assets	89,685.58
*** Liabilities ***		
208-000-202.000	ACCOUNTS PAYABLE	26,506.82
208-000-214.101	DT CITY OF HOWELL - PAVILLION RENTAL	3,295.00
208-000-231.008	DEFERRED COMPENSATION	1,858.27
208-000-260.001	SWIM LESSONS	2,457.75
208-000-260.004	EXERCISE CLASS	1,363.00
208-000-260.007	OPEN/FAMILY/FLICK SWIM	781.00
208-000-260.008	LAP SWIM	165.00
208-000-260.009	RENTALS	250.00
208-000-285.000	SENIOR TRIP DEPOSITS/PAYMENTS	11,134.60
	Total Liabilities	47,811.44
*** Fund Balance ***		
208-000-390.000	FUND BALANCE	(41,593.53)
	Total Fund Balance	(41,593.53)
	Beginning Fund Balance	(41,593.53)
	Net of Revenues VS Expenditures	83,467.67
	Ending Fund Balance	41,874.14
	Total Liabilities And Fund Balance	89,685.58

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC AUTHORITY  
PERIOD ENDING 10/31/2010

ACCOUNT	DESCRIPTION	2010-11 ORIGINAL BUDGET	2010-11 AMENDED BUDGET	YTD BALANCE 10/31/2010	ACTIVITY FOR MONTH 10/31/2010	AVAILABLE BALANCE	% BDGT USED
<b>Fund 208 - PARKS &amp; REC AUTHORITY</b>							
Revenues							
Dept 751-RECREATION / PARKS DEPARTMENT							
587.001	PK/RC MARION TWP PARTICIPATION	61,740.00	61,740.00	61,740.00	0.00	0.00	100.00
587.002	PK/RC GENOA TWP PARTICIPATION	61,740.00	61,740.00	30,870.00	15,435.00	30,870.00	50.00
587.003	PK/RC OCEOLA TWP PARTICIPATION	100,000.00	100,000.00	50,000.00	25,000.00	50,000.00	50.00
587.005	PK/RC HOWELL CITY PARTICIPATION	100,000.00	100,000.00	25,000.00	0.00	75,000.00	25.00
649.000	CONCESSION SALES - TEEN	5,000.00	5,000.00	594.00	563.00	4,406.00	11.88
649.002	AQUATIC CENTER CONCESSIONS	1,000.00	1,000.00	693.00	132.00	307.00	69.30
649.003	PK & REC BROCHURE ADVERTISEMNT	1,500.00	1,500.00	125.00	0.00	1,375.00	8.33
650.001	PROGRAM FEES SPORTS	125,000.00	125,000.00	24,299.71	7,713.45	100,700.29	19.44
650.002	PROGRAM FEES ENRICHMENT	65,000.00	65,000.00	20,870.00	3,728.00	44,130.00	32.11
650.003	PROGRAM FEES SPECIAL EVENTS	55,000.00	55,000.00	49,278.00	16,888.50	5,722.00	89.60
650.004	PROGRAM FEES SUMMER CAMP	34,000.00	34,000.00	11,068.70	110.00	22,931.30	32.56
650.005	PROGRAM FEES TEENS	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
650.006	GENOA SOCCER FIELD RENTALS	1,000.00	1,000.00	1,200.00	0.00	(200.00)	120.00
650.007	SPINNING CLASS FEES	0.00	0.00	2,968.50	2,968.50	(2,968.50)	100.00
651.004	BUILDING RENTAL FEES	28,000.00	28,000.00	4,552.98	1,982.98	23,447.02	16.26
651.005	PROGRAM FEES/MEMBERSHIP SENIORS	6,270.00	6,270.00	2,886.75	193.00	3,383.25	46.04
651.007	PRESCHOOL TUITION	47,000.00	47,000.00	13,900.25	3,013.00	33,099.75	29.58
665.000	INVESTMENT INTEREST	500.00	500.00	85.40	19.18	414.60	17.08
671.002	MISC REVENUES	1,000.00	1,000.00	777.45	24.00	222.55	77.75
675.003	DONATIONS - GENERAL	1,000.00	1,000.00	164.82	0.00	835.18	16.48
675.009	DONATIONS SENIORS	1,500.00	1,500.00	515.05	97.18	984.95	34.34
675.010	DONATIONS - TEEN	1,000.00	1,000.00	906.02	220.14	93.98	90.60
675.012	UNITED WAY - TEENS	8,200.00	8,200.00	6,692.50	3,346.25	1,507.50	81.62
675.013	UNITED WAY SENIORS	10,500.00	10,500.00	4,500.00	2,250.00	6,000.00	42.86
675.034	DISC GOLF FUNDRAISING	0.00	0.00	11,300.00	0.00	(11,300.00)	100.00
677.003	SENIOR TRAVEL FEES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
678.010	SPONSORSHIP FEES	12,500.00	12,500.00	2,279.56	500.00	10,220.44	18.24
678.012	MEMBERSHIP FEES	500.00	500.00	0.00	0.00	500.00	0.00
678.013	YOUTH SCHOLARSHIP FUND	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
678.015	SENIOR NEWSLETTER ADVT	1,000.00	1,000.00	300.00	0.00	700.00	30.00
678.020	GENOA TWP MAINT REIMB	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
678.021	HOWELL CITY PARK GUARD REIMB	43,000.00	43,000.00	27,120.00	0.00	15,880.00	63.07
680.000	PARK CONCESSION SALES	6,000.00	6,000.00	7,493.53	0.00	(1,493.53)	124.89
680.002	HAPRA MGMT FEE	105,000.00	105,000.00	35,000.00	0.00	70,000.00	33.33
Total Dept 751-RECREATION / PARKS DEPARTMENT		890,450.00	890,450.00	397,181.22	84,184.18	493,268.78	44.60
TOTAL Revenues		890,450.00	890,450.00	397,181.22	84,184.18	493,268.78	44.60
Expenditures							
Dept 751-RECREATION / PARKS DEPARTMENT							
702.000	SAL & WAGES BLDG/SITE SUPERVISORS	49,875.00	49,875.00	11,457.90	3,243.72	38,417.10	22.97
702.001	SAL & WAGES PROG & MGMT	192,850.00	192,850.00	60,058.70	14,433.56	132,791.30	31.14
702.023	SAL & WAGES PRESCHOOL	29,450.00	29,450.00	6,074.76	3,235.25	23,375.24	20.63
702.025	SAL & WAGES SUMMER CAMP	13,585.00	13,585.00	12,526.70	0.00	1,058.30	92.21
702.026	SAL & WAGES TEEN	13,300.00	13,300.00	3,610.19	1,636.25	9,689.81	27.14
702.027	SAL & WAGES SENIORS	7,600.00	7,600.00	1,247.28	570.00	6,352.72	16.41
702.028	SAL & WAGE SEASONAL PARK	43,000.00	43,000.00	20,174.80	0.00	22,825.20	46.92

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC AUTHORITY  
PERIOD ENDING 10/31/2010

ACCOUNT	DESCRIPTION	2010-11	2010-11	YTD	ACTIVITY	AVAILABLE	% BDGT
		ORIGINAL	AMENDED	BALANCE	FOR MONTH	BALANCE	USED
		BUDGET	BUDGET	10/31/2010	10/31/2010		
702.029	SAL & WAGES AQUATIC CTR MGR	80,000.00	80,000.00	21,214.98	5,280.50	58,785.02	26.52
714.004	ICMA RETIREMENT	15,000.00	15,000.00	4,414.56	1,103.64	10,585.44	29.43
717.000	FRINGE BENEFITS	75,000.00	75,000.00	19,978.40	5,494.33	55,021.60	26.64
727.000	OFFICE SUPPLIES	6,000.00	6,000.00	3,120.20	380.49	2,879.80	52.00
730.000	POSTAGE	15,000.00	15,000.00	6,540.36	575.01	8,459.64	43.60
740.000	OPERATING SUPPLIES - GENL	2,000.00	2,000.00	548.66	61.07	1,451.34	27.43
740.003	OPERATING SUPPLIES T-SHIRTS	17,500.00	17,500.00	17,954.75	7,254.00	(454.75)	102.60
740.028	OPERATING SUPPLIES/PRESCHOOL	2,500.00	2,500.00	569.53	75.38	1,930.47	22.78
740.030	OPER SUPPLIES - SPORTS	4,000.00	4,000.00	41.00	0.00	3,959.00	1.03
740.031	OPER SUPPLIES - ENRICHMENT	3,000.00	3,000.00	89.85	0.00	2,910.15	3.00
740.032	OPER SUPP/SENIORS	3,000.00	3,000.00	966.07	136.88	2,033.93	32.20
740.033	OPER SUPP/SUMMER CAMP	3,000.00	3,000.00	1,970.22	228.08	1,029.78	65.67
740.034	OPERATING SUPPLIES - DISC GOLF	0.00	0.00	5,346.00	0.00	(5,346.00)	100.00
740.035	OPER SUPPLIES - SPECIAL EVENTS	45,000.00	45,000.00	24,029.49	4,941.91	20,970.51	53.40
740.036	OPER SUPPLIES - TEENS	4,500.00	4,500.00	1,734.77	719.41	2,765.23	38.55
740.037	CONCESSION SUPPLIES - PARK	3,500.00	3,500.00	2,968.74	0.00	531.26	84.82
740.038	OPER SUPPLIES - AQUATIC CTR	0.00	0.00	27.01	0.00	(27.01)	100.00
740.039	POOL CONCESSIONS	1,000.00	1,000.00	192.36	192.36	807.64	19.24
751.000	GASOLINE & DIESEL FUEL	1,000.00	1,000.00	631.41	62.43	368.59	63.14
801.000	PROFESSIONAL SERVICES	15,000.00	15,000.00	2,710.00	0.00	12,290.00	18.07
804.000	CONTRACTUAL SERVICES	3,500.00	3,500.00	1,176.00	84.00	2,324.00	33.60
804.008	CONTRACT SERVICES/INSTRUCTORS	32,500.00	32,500.00	16,937.46	4,754.50	15,562.54	52.12
804.009	CONT SERVICES OFFICIALS/REFEREES	7,000.00	7,000.00	755.00	597.00	6,245.00	10.79
804.010	CONTRACT SERV - FIELD MAINTENANCE	15,000.00	15,000.00	4,421.67	1,210.00	10,578.33	29.48
840.000	DUES, SUBSCRIPTIONS & MEMBERSHIPS	2,000.00	2,000.00	1,341.95	0.00	658.05	67.10
850.000	COMMUNICATION - TELEPHONES	9,000.00	9,000.00	3,030.94	485.18	5,969.06	33.68
850.008	COMMUNICATION - INTERNET & CABLE	2,500.00	2,500.00	436.04	64.04	2,063.96	17.44
860.000	TRAVEL	5,000.00	5,000.00	1,635.69	721.54	3,364.31	32.71
900.000	MARKETING, PRINTING & PUBLISHING	20,000.00	20,000.00	13,235.27	1,199.29	6,764.73	66.18
910.000	INSURANCE	16,250.00	16,250.00	18,373.37	(188.00)	(2,123.37)	113.07
920.000	UTILITIES - ELECTRICITY	9,500.00	9,500.00	3,576.22	1,090.03	5,923.78	37.64
920.001	UTILITIES - GAS	7,000.00	7,000.00	611.67	377.64	6,388.33	8.74
920.002	UTILITIES - WAT / SEW	1,000.00	1,000.00	328.80	164.40	671.20	32.88
920.003	UTILITIES - RUBBISH	1,500.00	1,500.00	528.92	132.23	971.08	35.26
920.006	UTILITIES - GAS/BARNARD ST	6,300.00	6,300.00	383.80	338.94	5,916.20	6.09
920.007	UTILITIES - ELEC/BARNARD ST	5,300.00	5,300.00	1,599.74	0.00	3,700.26	30.18
920.008	UTILITIES - RUBBISH/BARNARD ST	1,000.00	1,000.00	499.80	132.60	500.20	49.98
920.009	UTILITIES - WTR-SWR/BARNARD ST	1,250.00	1,250.00	350.45	0.00	899.55	28.04
930.000	GROUPS MAINTENANCE BENNETT & BARNARD	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
931.000	BLDG R & M AND SUPPLIES	12,500.00	12,500.00	2,352.99	(78.37)	10,147.01	18.82
940.000	EQUIPMENT RENTAL	3,750.00	3,750.00	2,011.56	710.74	1,738.44	53.64
942.001	PORTA JOHN RENTALS	2,000.00	2,000.00	975.00	150.00	1,025.00	48.75
956.000	MISCELLANEOUS	250.00	250.00	62.49	0.00	187.51	25.00
956.003	BANK CHARGES & FEES	9,000.00	9,000.00	6,820.46	1,805.34	2,179.54	75.78
957.000	EDUCATION / TRAINING	1,750.00	1,750.00	604.31	15.00	1,145.69	34.53
960.002	PURCH FROM DONATIONS - SENIORS	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
960.005	PURCH FROM DONATIONS - TEENS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
960.008	SPIN BIKE EXPENSE	0.00	0.00	(450.12)	(450.12)	450.12	100.00
964.001	PROGRAM REFUNDS	3,000.00	3,000.00	1,881.00	15.00	1,119.00	62.70
965.000	FACILITY RENTALS	13,000.00	13,000.00	0.00	0.00	13,000.00	0.00
980.004	EQUIP / COMPUTER HARDWARE	5,300.00	5,300.00	34.38	0.00	5,265.62	0.65
Total Dept 751-RECREATION / PARKS DEPARTMENT		849,310.00	849,310.00	313,713.55	62,955.25	535,596.45	36.94

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC AUTHORITY  
 PERIOD ENDING 10/31/2010

ACCOUNT DESCRIPTION	2010-11 ORIGINAL BUDGET	2010-11 AMENDED BUDGET	YTD BALANCE 10/31/2010	ACTIVITY FOR MONTH 10/31/2010	AVAILABLE BALANCE	% BDGT USED
TOTAL Expenditures	849,310.00	849,310.00	313,713.55	62,955.25	535,596.45	36.94
Fund 208:						
TOTAL REVENUES	890,450.00	890,450.00	397,181.22	84,184.18	493,268.78	44.60
TOTAL EXPENDITURES	849,310.00	849,310.00	313,713.55	62,955.25	535,596.45	36.94
NET OF REVENUES & EXPENDITURES	41,140.00	41,140.00	83,467.67	21,228.93	(42,327.67)	202.89



**Michigan Recreation and Park Association**

December 7, 2010

Chris Galatis  
Howell Recreation  
925 W. Grand River  
Howell, MI 48843

Dear Chris,

On behalf of the Michigan Recreation and Park Association and the Awards Committee, congratulations! Your organization has been selected as a 2010 Special Program Brochure winner for the Headless Horseman 5k/10k Race flyer. Your award will be presented at the 2011 MRPA Annual Conference and Trade Show in Traverse City. Your presentation is scheduled for Tuesday, February 8, 2011 at 3:00 pm at the Grand Traverse Resort in the Michigan Ballroom.

We will include your project or program in a Powerpoint presentation. Please email an electronic photo showcasing your project or program (in .jpg format) to: [cscruggs@cityofsaline.org](mailto:cscruggs@cityofsaline.org) by January 15, 2011. We ask that you send one representative to accept the award. There will be time for a group photo with other members of your agency immediately following your presentation. Unfortunately, our schedule does not allow time for acceptance speeches.

We would like to notify your local elected officials of this honor. Please submit the names and addresses of officials you would like notified to Carla Scruggs at [cscruggs@cityofsaline.org](mailto:cscruggs@cityofsaline.org) by January 15, 2011.

If you would like to purchase an advertisement recognizing your community in the Opening Session program, please contact our ad sales representative Sue Greenhoe at [sgreenhoe@mrpaonline.org](mailto:sgreenhoe@mrpaonline.org), who will be seeking advertisements for this publication.

We want this experience to be unforgettable for you and your staff. If you need more information or assistance, please contact the staff at the MRPA office at any time. Please complete the enclosed RSVP form and return it to the MRPA office. We applaud your commitment to recreation and park services and MRPA. We are proud to honor your distinguished performance. Enjoy every minute!

Sincerely,

Carla Scruggs  
Awards Chair

*We Create Community through People, Parks, and Programs!*

**Recreation Passport  
Local Public Recreation Facilities Fund  
Draft Grant Program**

**November 22, 2010**

Proposed grant program for the development of  
public recreation facilities for local units of government



## **Introduction**

PA 32 of 2010 creates a Local Public Recreation Facilities Fund to be used for “development of public recreation facilities for local units of government.” The draft grant program outlined below has been developed through consultation with stakeholders such as Michigan Association of County Parks and Recreation Officials and Michigan Recreation and Park Association and incorporates elements of existing grant programs such as Land and Water Conservation Fund and Michigan Natural Resources Trust Fund.

This is a preliminary document written to meet the needs and concerns of stakeholders and the Department. The Department requests comments and input through December 10<sup>th</sup>. After public comment has been received, the Department will provide a response to comments and revise the proposed grant program to address stakeholder and public concerns. After revisions have been made, a second period of public comment and revision will be opened prior to adoption of the official program.

The Department is committed to the development of a grant program that operates in an efficient manner, funds high-quality projects, and meets the needs of local entities. As part of that commitment the Department will undertake a review of the grant program after the completion of the third funding cycle in 2013. The review will examine program outcomes and input from stakeholders to determine if changes should be made to the process or criteria.

## **Grant Purpose**

The legislation requiring the creation of this grant program designates the purpose of the fund to be the “development of public recreation facilities for local units of government.” This precludes the funding of park acquisition projects.

Input from organizations representing various local recreation agencies and local governments has indicated that in the current economic environment, most communities are focused on maintaining existing parks and facilities rather than focusing on new developments. As such, while all development projects are welcome to apply and will be eligible for funding, the Department wishes to emphasize this program for parks and recreation infrastructure renovation and major repairs while excluding the use of funds for operational expenses.

## **Applicant Eligibility**

In order to be eligible for a Local Parks and Recreation facility Fund (LPRFF) grant the grantee must be:

- (1) A local unit of government, including cities, villages, townships, and counties, or any combination thereof in which an authority is legally established to provide public recreation, OR
- (2) The Huron-Clinton Metropolitan Authority or regional recreation authorities formed under the Recreational Authorities Act, 2000, PA 321, or railway commissions formed under Part 721, Michigan Trailways Act, 1994 PA 451, as amended

## **Project Eligibility and Obligations**

1. Eligible projects will provide public recreation opportunities or facilities needed to support public recreation activity
2. The applicant must own or lease the project site.
  - a. Sites leased for less than 30 years are not eligible to receive LPRFF assistance.
  - b. A site leased for 30 or more years, with a lease agreement with clauses allowing for early termination of the lease, are not eligible.
  - c. A project on leased land or facilities must provide the lease agreement in the application for departmental review.
3. Unimpeded access to the project site must be secured through ownership or an easement of term no less than the length of time that control of the project site is secured.
4. The grantee must, at a minimum, design and maintain the facilities constructed and facilities necessary for their use in compliance with the Americans with Disabilities Act of 1990. Facilities that are designed for full accessibility are strongly encouraged.
5. The recreation site must be open to all users, resident and non-resident. If a fee is charged, the non-resident fee may be no greater than twice the resident fee.
6. An entrance sign identifying the site as a public recreation site open to all users must be prominently displayed.
7. Funded projects must post a grant funding sign on the project site in a prominent location. Signs will be provided by the Recreation Passport program.
8. Ineligible projects include:
  - a. Facilities and/or stadiums designed for viewing of professional or semi-professional art, athletics, or intercollegiate or interscholastic sports
  - b. Routine maintenance projects – these funds cannot be used to supplement the operational budget for maintenance of local parks and recreation departments
  - c. Routine operational expenses

## **Application Requirements and Guidelines**

1. The grant amount available for a single project will be \$7,500 to \$100,000
2. The grantee must fund at least 25% of the total project cost. Acceptable forms of funding include:
  - a. Cash outlay
  - b. Credit for locally assumed costs directly related to the construction of the proposed project, including charges for local government-owned equipment and labor performed by the applicant's employees if the applicant specifies the nature and value of the items or services. (In-kind/ Force Account)
  - c. Donations of goods and services from other organizations if the applicant specifies the nature and value of the items or services.
  - d. Cash donations from non-governmental entities.
  - e. The value of land repurposed for public recreation as part of the project. Land purchased using money from Michigan Natural Resources Trust Fund or Land and Water Conservation Fund may not be counted towards the local match.

3. No more than three projects may be submitted for funding per year, although one project may include the development of similar facilities in multiple parks, such as the replacement of playground equipment in multiple parks and recreation facilities. If submitting more than one project the entity must rank the project in order of highest priority
4. The applicant is responsible for providing the public adequate opportunity to review and comment on the proposed application.
5. Engineering and architectural cost may make up no more than 15% of total project cost.
6. State law requires all projects with total project cost of \$15,000 or greater must have a licensed engineer, architect, or landscape architect prepare all plans, specifications, and bid documents and verify that all construction has been completed according to acceptable standards.
7. Projects of total cost less than \$15,000 are required to verify that all construction has been completed according to acceptable standards but are not required to hire a licensed engineer, architect, or landscape architect. If other local, state, or federal regulations require use of a licensed engineer, architect, or landscape engineer, those regulations supersede this waiver.
8. Funded facility must be open and usable for the “useful life of the project” to be stipulated in the grant contract, following standards equivalent to those used in facilities maintained by the Michigan Department of Natural Resources and Environment.
9. The application must be submitted by the application deadline with:
  - a. Project narrative with a full description of the project including justification
  - b. Site development plan including a determination on the expected useful life of the project
  - c. Project location map
  - d. Certified resolution from the governing body in support of the project
  - e. Documentation of the local match
  - f. Current, approved annual capital improvement budget plan that includes the project
  - g. Letters of support not related to the provision of the local match will not be required

## **Grant Process**

1. The first grant funding cycle will begin in 2011.
2. Annual grant submission deadline of April 1<sup>st</sup>
3. Approval notification annually by September 1<sup>st</sup>
4. Executive decision making authority is vested in the DNRE Director
5. DNRE Director shall consider recommendations from Grants Administration staff
6. The grantee must begin the project within two years of the date the grant agreement is issued and be completed within 3 years or the grant becomes forfeit.
7. The grantee may apply for a single extension of no more than 1 year. The application must be made no later than 30 days prior to the expiration of the initial term allowed for project completion. The application must include justification for the delay in completion.
8. The grant will be paid through reimbursements for expenses.

- a. Reimbursement will occur through request, with adequate documentation of expenses including all applicable copies of invoices, checks, payment sheets, change orders, documentation of force account labor and equipment, and documentation of donated labor and/or materials.
- b. 10% of the grant will be withheld until final completion of the project
- c. No further reimbursements will be made for canceled projects or projects that have not been completed within the required timeframe
- d. The Department reserves the right to seek the return to the LPRFF of reimbursements made for projects that have not been completed within the required timeframe or for projects that have been canceled.

## Scoring Criteria

The scoring criteria are intended to be an objective measure of both quality projects and the need for particular projects.

- 1. Need for the project (maximum 50 points)
  - a. Rationale (0 or 30 points)- The proposed project addresses one of these deficiencies:
    - i. The supply of parks and recreation services (by the applicant and others) is insufficient to meet the service population's needs and it is unlikely that the applicant has the financial means (without grant or other assistance) to fill this need
    - ii. The supply of parks and recreation services (by the applicant and others) is sufficient to meet the service population's needs and it is unlikely that the applicant has the financial means (without grant or other assistance) to sustain this level of service due to infrastructure renovation and major repairs needed for current facilities.
  - b. Renovation (0 or 10 points) - Project is renovation of a facility that is beyond its life expectancy.
  - c. Priority (0 or 10 points) - The applicant submitted only one application or, if the applicant submitted multiple applications, this application is the highest priority
- 2. Site quality (maximum 50 points)
  - a. Location of project site (0 or 10 points) – The park site location is appropriate for the proposed development considering:
    - i. natural resources at the site
    - ii. applicant's existing park system
    - iii. availability of similar facilities to applicant population
    - iv. proximity of the site to users
    - v. proximity of the site to other destinations (schools, businesses, etc.)
    - vi. compatibility of surrounding land uses
    - vii. safety/crime considerations
    - viii. other relevant considerations
  - b. Ease of access (0 or 10 points) –Park is easy to locate and/or adequate directional signage is or will be in place. The site is or will be easily recognized as a public park or recreation area

- c. Compatibility (0 or 10 points) – proposed development is compatible with the site’s size and natural and physical characteristics (e.g. topography, orientation, flora and fauna, soil type, hydrology)
  - d. Accessibility of park and facilities (0 or 20 points) –the grantee demonstrates that the project is designed in accordance with the Uniform Federal Accessibility Standards
10. Project Quality (maximum 50 points)
- a. Quality of overall park design (0 or 10 points) – The proposed project design includes or considers the following:
    - i. The application clearly describes the proposed (by this project), existing, and future facilities at the site, including clear and complete site plans
    - ii. The design of the entrance, traffic flow pattern into the park and traffic within the park is safe and convenient
    - iii. Convenient access routes are provided to all facilities
    - iv. Facilities are placed so as to have the least environmental impact
    - v. Layout maximizes potential groundwater infiltration
    - vi. Recreation and support facilities do not negatively impact each other.
  - b. Project facilities/scope items (0 or 10 points)
    - i. Scope items are appropriate in size for the anticipated level of use
    - ii. Scope items are priced appropriately to achieve the desired amenity at reasonable cost
    - iii. The project includes all necessary support facilities and some amenities, such as parking, drinking fountains, and restrooms, or they are already available on the site
  - c. Programming/marketing (0 or 10 points) – The applicant provides information on how they will make the public aware of the project. For universal accessibility projects, applicant provides information on how they will make the public aware of the universal accessibility of the project, train staff to interact with people of differing abilities, encourage people with disabilities to take part in the programs offered, etc.
  - d. Safety Measures (0 or 10 points) – The application addresses user safety through project design and incorporates the following, as appropriate:
    - i. Layout maximizes visibility of people and parking areas
    - ii. Adequate lighting
    - iii. Hours of operation are or will be clearly posted
    - iv. The project will be monitored at appropriate times and locations, if necessary
    - v. Physical layout clearly defines the property lines and distinguishes and separates private spaces from public spaces using landscape plantings, pavement designs, and fencing.
    - vi. Trails within parks are looped and/or minimize “dead ends”
    - vii. For linear park projects: the trail clearly indicates public routes and discourages access to private areas.
    - viii. Facilities in fire-prone environments are designed to protect from fire damage

- e. Environmental Sustainability (0 or 10 points) – The project utilizes environmentally friendly materials and design such as:
    - i. Pervious paving materials
    - ii. Non-toxic materials
    - iii. Recycling bins
    - iv. Energy efficiency measures
    - v. Native plant landscaping
    - vi. Use of renewable energy resources (solar, wind, biomass, geothermal, etc.)
    - vii. Use of renewable and/or local building materials, with high post-consumer recycled material and/or certified wood products (e.g. wood from sustainably managed forests)
    - viii. Low water toilets or other water conservation measures
    - ix. Storm water management techniques such as bioswales
11. Applicant History (maximum 40 points)
- a. Stewardship of existing facilities (0 or 10 points) – The applicant has not closed, sold, or otherwise transferred use or control of any park or public recreation facility for non-public recreation purposes within the past 5 years without a compelling reason and/or appropriate mitigation
  - b. Maintenance of existing facilities (0 or 10 points) – The park and public recreations sites in the applicant’s system are appropriately operated, maintained, and staffed.
  - c. Past Per Capita Grant Assistance (0, 10, or 20 points) – The applicant has received no LPRFF, MNRTF, or LWCF grant assistance in the past 5 years (20 points), the applicant has received below the median of per-capita LPRFF, MNRTF, or LWCF grant assistance in the past 5 years (10 points), the applicant has received above the median in per-capita LPRFF, MNRTF, or LWCF grant assistance in the past 5 years (0 points).
12. Tie-breaker
- a. In the event that any projects receive the same total project score, they will be prioritized according to the cost per capita (total project cost / service area population) with the lowest per-capita cost receiving the highest priority